



CAPE WINELANDS DISTRICT

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

Cape Winelands District Municipality strives towards rendering a dynamic and effective service to the community under its jurisdiction. As an Employment Equity Employer, we currently offer the following vacancy to an appropriately qualified and experienced individual.

HANDYMAN: FACILITIES MANAGEMENT

Job Profile:

- Perform tasks associated with the execution of repairs and renovations to the interior or exterior surfaces, fixtures and fittings and plumbing systems of buildings
- Attend to the completion of procedural administrative reports and instructional or transactional forms and documentation related to activities of the section

Requirements:

- Minimum Grade 10
- Valid Code EB driver's licence
- 0 - 1 years' experience required
- Required to work in all weather conditions
- Required to work outside normal working hours during emergencies and planned overtime
- Physically fit and able-bodied
- Must not have a fear of heights

FUNCTIONAL / PROFESSIONAL COMPETENCIES	PUBLIC SERVICE ORIENTATION COMPETENCIES	PERSONAL COMPETENCIES
<ul style="list-style-type: none">• Managing work• Workplace safety• Task accountability• Quality orientation• Oral communication	<ul style="list-style-type: none">• Service delivery orientation• Interpersonal relationships• Communication	<ul style="list-style-type: none">• Action orientation• Resilience• Accountability and ethical conduct• Learning orientation• Impact and influence• Team orientation

Salary band: R157 080 – R203 916 per annum

Post Level: T6

Work Centre & Reference: Stellenbosch (374)

Closing date for applications: 08 September 2023 at 15:00

APPLICANTS ARE ENCOURAGED TO COURIER THEIR APPLICATIONS TO THE FOLLOWING ADDRESS:

STELLENBOSCH OFFICE

29 Du Toit Street / 46 Alexander Street
STELLENBOSCH
7600

OR HAND DELIVER THEIR APPLICATIONS TO THE FOLLOWING ADDRESSES:

STELLENBOSCH OFFICE

29 Du Toit Street /46 Alexander Street
STELLENBOSCH
7600

PAARL OFFICE

194 Main Street
PAARL
7646

WORCESTER OFFICE

51 Trappes Street
WORCESTER
6850

CERES OFFICE

27 Munnik Street
CERES
6835

ROBERTSON OFFICE

40 Van Reenen Street
ROBERTSON
6705

MONTAGU OFFICE

50A Bath Street
MONTAGU
6720

Fringe benefits include: pension / retirement fund, medical scheme, group life insurance, 13th cheque and a non-pensionable accommodation allowance. Details regarding the comprehensive list of fringe benefits are available on request.

The closing date for applications is regarded the date on which minimum requirements as stipulated in this advertisement should be met by applicant. No supplementary documents will be accepted after the closing date. Applicants must acquire the prescribed application form from Ms KA August on (021) 8885120 or Ms TI Mpoli on (021) 8885159. [Duly completed applications, accompanied by originally-certified true copies of qualification certificates \(degrees, diplomas, certificates, school certificates, etc\) as well as required driver's licenses, Professional Driver's Permits and registration certificates from professional bodies, where applicable,](#) are to be forwarded to the Municipal Manager, Cape Winelands District Municipality, P.O. Box 100, Stellenbosch, 7599 in a sealed envelope and endorsed with the relevant post name on the envelope.

It should be noted that applications that do not adhere to the above-mentioned prescriptions will not be considered, neither will late, faxed and / or electronically applications be considered.

The appointment will be subject to the need for signing of an employment contract and, where applicable, a performance agreement and disclosure of benefits and interest.

In the event of any inconsistency between the English, Afrikaans and isiXhosa advertisement, the English advertisement will prevail.

Please note that, should no feedback be received by 31 December 2023 candidates may assume that their applications have been unsuccessful.

Canvassing will disqualify a candidate.



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Die Kaapse Wynland Distriksmunisipaliteit strewer na dinamiese en doeltreffende dienslewering aan die gemeenskap binne sy regsgebied. As 'n gelyke indiensneming-werkgewer, beskik ons tans oor die onderstaande vakature vir 'n toepaslik gekwalifiseerde en ervare persoon.

NUTSMAN: FASILITEITSBESTUUR

Posbeskrywing:

- Verrig take in verband met herstelwerk en opknappings aan binne- en buite-oppervlaktes, vaste en los toebehore, en loodgieterstelsels van geboue
- Hanteer die voltooiing van prosedurele administratiewe verslae en instruksionele of transaksionele vorms en dokumentasie in verband met die afdeling se aktiwiteite

Vereistes:

- Minimum Graad 10
- Geldige Kode EB-bestuurslisensie
- 0 - 1 jaar ervaring word vereis
- Word verwag om in alle weerstoestande te werk
- Word verwag om buite normale werkure tydens noodgevalle en beplande oortyd te werk
- Fisies fiks en liggaamlik geskik
- Moenie aan hoogtevrees ly nie

FUNKSIONELE/ PROFESSIONELE BEVOEGDHEDE	STAATSDIENS-GEORIËNTEERDE BEVOEGDHEDE	PERSOONLIKE BEVOEGDHEDE
<ul style="list-style-type: none">• Bestuur van werk• Werkplekveiligheid• Verantwoordbaarheid vir taak• Gehalte-oriëntasie• Mondelinge kommunikasie	<ul style="list-style-type: none">• Dienslewering-oriëntasie• Interpersoonlike verhoudinge• Kommunikasie	<ul style="list-style-type: none">• Aksie-oriëntasie• Veerkragtigheid• Verantwoordbaarheid en etiese gedrag• Leeroriëntasie• Impak en invloed• Spanoriëntasie

Salarisreeks: R157 080 – R203 916 per jaar

Posvlak: T6

Werkentrum en verwysing: Stellenbosch (374)

Sluitingsdatum vir aansoeke: 08 September 2023 om 15:00

AANSOEKERS WORD AANGEMOEDIG OM HUL AANSOEKE PER KOERIER NA DIE VOLGENDE ADRESSE TE STUUR:

STELLENBOSCH-KANTOOR

Du Toitstraat 29/Alexanderstraat 46
STELLENBOSCH
7600

OF OM AANSOEKE PER HAND BY DIE VOLGENDE ADRESSE AF TE LEWER:

STELLENBOSCH KANTOOR

Du Toitstraat 29/Alexanderstraat 46
STELLENBOSCH
7600

PAARL KANTOOR

Hoofstraat 194
PAARL
7646

WORCESTER KANTOOR

Trappesstraat 51
WORCESTER
6850

CERES- ANTOOR

Munnikstraat 27
CERES
6835

ROBERTSON KANTOOR

Van Reenenstraat 40
ROBERTSON
6705

MONTAGU KANTOOR

Bathstraat 50A
MONTAGU
6720

Byvoordele sluit in: pensioen-/aftreefonds, mediese skema, groeplewensversekering, 13^{de} tjek en 'n niepensioendraende akkommodasietoelae. Besonderhede oor die omvattende lys byvoordele is op aanvraag beskikbaar.

Die sluitingsdatum vir aansoeke word beskou as die datum waarop aansoekers aan die minimum vereistes, soos in die advertensie gestipuleer, moet voldoen. Geen aanvullende dokumente sal na die sluitingsdatum aanvaar word nie. Aansoekers moet die voorgeskrewe aansoekvorm by me KA August by (021) 888 5120 of me TI Mpoli by (021) 888 5159 verkry. Behoorlik voltooide aansoeke, vergesel van oorspronklik gewaarmerkte, ware afskrifte van kwalifikasiesertifikate (grade, diplomas, sertifikate, skoolsertifikate, ens.), asook die vereiste rybewyse, professionele bestuurspermitte en registrasiesertifikate van beroepsliggame, waar toepaslik, moet in 'n verseëelde koevert waarop die betrokke posnaam aangedui word, na die Munisipale Bestuurder, Kaapse Wynland Distriksmunisipaliteit, Posbus 100, Stellenbosch, 7599 gestuur word.

Neem asseblief kennis dat aansoeke wat nie aan die bogenoemde voorskrifte voldoen nie, nie oorweeg sal word nie. Aansoeke wat laat, per faks en/of elektronies ontvang word, sal ook nie in aanmerking geneem word nie.

Die aanstelling sal onderworpe wees aan die noodsaaklikheid om 'n dienskontrak te onderteken en, waar toepaslik, 'n prestasie-ooreenkoms en bekendmaking van voordele en belang.

In die geval van enige teenstrydigheid tussen die Engelse, Afrikaanse en isiXhosa-advertensie, sal die Engelse advertensie voorrang geniet.

Let asseblief daarop dat indien geen terugvoering teen 31 Desember 2023 ontvang is nie, kandidate kan aanvaar dat hul aansoek onsuksesvol was.

Gunswerwing sal 'n kandidaat diskwalifiseer.



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UMasipala waseCape Winelands uzama ukunika inkonzo eshukumayo nenetsingiselo kuluntu oluphantsi kolawulo lwawo. NjengomQeshi onobuLungisa bomSebenzi sinika kutsha-nje izithuba kumntu olungele ngokufanelekileyo kwaye abanamava.

UMNTU OLUNGISAYO: ULAWULO LWAMANCEDO

Iprofayile yomsebenzi:

- Ukwenza imisebenzi enxulumene nokulungisa nokuvuselela imiphandle yangaphakathi nangaphandle, ukulungiswa nokufakela nezixokelelwano zokutywina kwezakhiwo
- Ukunceda ekugqibeni iingxelo zolawulo lwenkqubo nefomu zokufundisa nezentengiselwano namaxwebhu anxulumene nemisebenzi yesebe

Iimfuneko:

- Ibanga le-10 ubuncinane
- Ikhawudi esemthethweni EB yephepha-mvume lokuqhuba
- 0 - 1 years' experience required
- Kufuneka asebenze kuzo zonke iimeko zemozulu
- Kufuneka asebenze ngaphaya kweeyure eziqhelekileyo ngexesha likaxakeka nexesha elingaphaya elicetyiweyo
- Ukuphila qete nomzimba ovumayo
- Ungabi naloyiko lweendawo eziphezulu

UBUCHULE BOKUSEBENZA OBUNGUNDOQO	UBUCHULE BOKUSEBENZA	UBUCHULE BOQHELANISO NENKONZO YOLUNTU
<ul style="list-style-type: none">• Ukulawula umsebenzi• Ukhuseleko lendawo yokusebenza• Umsebenzi wokuphendula• Uqheliso lokulungela• Unxibelelwano lomlomo	<ul style="list-style-type: none">• Uqheliso lokuhanjiswa kweenkonzo• Ubudlelwane• Unxibelelwano	<ul style="list-style-type: none">• Uqheliso lwesenzo• Ukunyamezela• Ukuphendula nokuziphatha okusesikweni• Uqheliso lokufunda• Impembelelo nokuba nefuthe• Uqheliso lweqela

Umvuzo ohlawulwayo: R157 080 – R203 916 ngonyaka

Umgangatho wesikhundla: T6

Iziko lokusebenza & nesalathiso: eStellenbosch (374)

Umhla wokuvalwa kwezicelo: 8 kweyoMsintsi wowama-2023 ngentsimbi ye-15:00

ABACELI BAKHUTHAZWA UKUBA BATHUMELE NGEPOSI IZICELO ZABO KWEZI DILESI ZILANDELAYO:

I-OFISI YASESTELLENBOSCH

29 Du Toit Street / 46 Alexander Street
STELLENBOSCH
7600

OKANYE BAHAMBISE IZICELO ZABO KWEZI DILESI ZILANDELAYO:

KWI-OFFISI YASESTELLENBOSCH

29 Du Toit Street /46 Alexander Street
STELLENBOSCH
7600

KWI-OFFISI YASEPAARL

194 Main Street
PAARL
7646

I-OFFISI YASEWORCESTER

51 Trappes Street
WORCESTER
6850

I-OFFISI YASECERES

27 Munnik Street
CERES
6835

I-OFFISI YASEROBERTSON

40 Van Reenen Street
ROBERTSON
6705

I-OFFISI YASEMONTAGU

50A Bath Street
MONTAGU
6720

Umphepo wenzuzo uquka: Ipenshini/ingxowa-mali yomhlala-phantsi, inkqubo yonyango, i-inshorensi yobom beqela, itsheki ye-13 nesibonelelo sendawo yokuhlala. Iinkcukacha eziphathelele kuluhlu olubanzi lomphetho wenzuzo luyafumaneka xa luceliwe.

Umhla wokuvalwa kwezicelo uthathwa njengomhla apho iimfuneko ezimiselwe njengobuncinane kwesi sibhengezo kufuneka zifizekise ngabaceli. Akukho maxwebhu ongezelelweyo aya kwamkelwa emva komhla wokuvalwa. Abaceli kufuneka bazuze ifomu yesicelo emiselweyo kuNksz/Nkzn KA August kule nombolo (021) 8885120 okanye kuNksz/Nkszn TI Mpoli kule nombolo (021) 8885159. [Izicelo ezigqityiweyo zokuqala ezikhatshwa zikopi zeziqinisekiso/izatifikethi ezizizo zokuqala ezifungelweyo \(izidanga, iidiploma, izatifikethi, izatifikethi zesikolo, njalo, njalo\) namaphepha-mvume afunekayo. Amaphepha-mvume okughuba obuchule nezatifikethi ezibhaliswe kumaqela obuchule, apho kuyimfuneko, zingeniswa kuMunicipal Manager, Cape Winelands District Municipality, P.O. Box 100, Stellenbosch, 7599 ngemvulophu evaliweyo kwaye evunywe ligama leposi efanelekileyo elikwimvulophu.](#)

[Kufuneka kuqatshelwe ukuba izicelo ezingahambisani nemiyalelo echazwe ngasentla azisayi kuthathelwa ngqalelo, nezisemva kwexesha, ezifeksiwe okanye zizicelo zombane.](#)

Ukuqeshwa kuya kuxhomekeka kwisidingo sokusayina isivumelwano sokuqeshwa, nalapho kusebenzayo, isivumelwano sokwenza nokuvezwa kwenzuzo nomdla.

Kwimeko apho kukho ukuguquguquka kwisibhengezo sesiNgesi, sesiBhulu nesesixhosa, isibhengezo sesiNgesi siya koyisa.

Nceda uqaphele ukuba xa ingekho ingxelo oyifumeneyo ngomhla wama-31 kweyoMnga 2023 umgqatswa uya kucinga ukuba isicelo sakhe asiphumelelanga.

Ukukhankasa kuya kuthintela umgqatswa.