

Annexure “B”

OVERVIEW OF BUDGET RELATED POLICIES

The following existing policies were reviewed to achieve Council’s strategic goals. It will be available for public scrutiny at the Ceres, Paarl, Robertson, Stellenbosch and Worcester offices of Council on 25 March 2022. The above mentioned policies are available on the Municipalities website, use the following route:

[Budget Related Policies – Cape Winelands District Municipality](#)

Existing Policies

Allowances and Benefits of Councillors

Appointment of Consultants Policy

Appointment of Councillor Support Staff

Asset Management Policy Branding Policy

Budget Policy

Borrowing Policy

Cash Management and Investment Policy

Community Support Policy

Cost Containment Policy

Corporate Gifts Policy

Credit Control and Debt Collection Policy

Expenditure Management Policy

Funding and Reserves Policy

Grant in Aid Policy

Human Resource Management Policies:

- Education, Training & Development Policy
- Employee Assistance Programme (EAP) Policy
- Exit Management Policy
- Individual Performance Management Policy
- Induction Policy
- Internship Policy
- Leave and Unpaid Leave Policy
- Medical Funds Administration Policy
- Mobile Device Policy
- Mentoring and Coaching Policy
- Occupational Health & Safety Policy
- Overtime Policy
- Post Retirement fund Medical Aid Benefits Policy
- Probation Period Policy
- Recruitment and Selection Policy
- Task Job Evaluation Policy
- Study Aid and Leave Policy
- Succession Planning and Career Pathing Policy

Implementation of the Expanded Public Works Program (EPWP) Policy

Inventory and Stock Management Policy

Long Term Financial Planning and Implementation Policy
Maintenance Management Policy
Official Vehicles and Fleet Management Policy
Petty Cash Policy
Practitioners and Role Players
Private Work: Declaration of Interest; Code of Conduct for Supply Chain Management
Provision of Basic Services to Rural Dwellings
Revenue Management Policy
Sponsorships Policy
Subsistence and Travel policy
Supply Chain Management Policy
Unauthorized, Irregular, Fruitless and Wasteful Expenditure Policy
Unforeseen and Unavoidable Expenditure Policy
Virement Policy

Adjusted policies are:

All the Policies referred to in Annexure "B" will be distributed via Flash Drive to all Councillors receiving a hard copy of the agenda.

Asset Management Policy
Appointment of Councillor Support Staff
Education, Training and Development Policy
Exit Management Policy
Individual Performance Management Policy
Induction Policy
Mentoring and Coaching Policy
Probation Period Policy
Provision of Basic Services to Rural Dwellings
Recruitment and Selection Policy
Study Aid and Leave Policy
Succession Planning and Career Pathing Policy
Supply Chain Management Policy
Task Job Evaluation Policy
Telecoms and Cellular Phone Allowance Policy