

C.15.3 DRAFT 2023/2024, 2024/2025 AND 2025/2026 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTREF) FOR THE CAPE WINELANDS DISTRICT MUNICIPALITY (5/1/1/10)

PURPOSE OF SUBMISSION

That Council consider to adopt the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality.

BACKGROUND

In terms of section 16 of the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA) a council of a municipality must for each financial year approve an annual budget for the municipality before the start of the financial year.

In order for a municipality to comply with section 16(1) of the said Act, the mayor must table the annual budget at a council meeting at least 90 days before the start of the budget year.

Section 15 of the MFMA prescribes that a municipality may incur expenditure only:

- 15 (a) *In terms of an approved budget; and*
- (b) *Within the limits of the amounts appropriated for the different votes in an approved budget.*

The contents of the annual budget must consist of the following documents as prescribed in terms of section 17 of the MFMA:

1. Realistically anticipated income and expenditure per vote for the budget year and the two financial years following the budget year;
2. Budget related policies of the Council (Tariff, Rates & Credit Control Policies);
3. Details of Council's investments for the budget year;
4. Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements;
5. Particulars of any proposed allocations or grants by the municipality in terms of sections 67 and 17(3)(j) of the MFMA;
6. The proposed cost to the municipality for the budget year of the salary, allowances and benefits of political office bearers and senior managers;

7. Capital expenditure and projects envisioned within the budget year.

COMMENT

Attached as Annexures “A” to “R” is a copy of the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as well as related documents as prescribed by the Local Government: Municipal Finance Management Act, 2003 (Act No. 56 of 2003) (MFMA).

The IDP/Budget process for the 2023/2024 financial year was a consultative process – including the Budget Steering Committee, Executive Directors, Senior Managers, Councillors and other stakeholders.

The MTREF (2023 – 2026) has been compiled in accordance with the budget growth guidelines determined by National Treasury. Personnel expenditure (Salaries, Wages and Allowances) increased by 5.4% for 2023/2024, 2024/2025 and 2025/2026. The Budget Steering Committee, established in terms of the Budget and Reporting Regulations, 2008, comprehensively scrutinised the proposed MTREF.

Due to strict budgetary control, management succeeded to compile a balanced budget.

DECLARATION BY MANAGEMENT

Management declare that they followed all guidelines prescribed by the relevant legislation during the budget process.

RECOMMENDATION BY MUNICIPAL MANAGER:

- (a) That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to adopt the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment:
 - (i) The draft Medium Term Revenue and Expenditure Framework for the 2023/2024, 2024/2025 and 2025/2026 financial years as set out in Annexure “A”;
 - (ii) Adjustments to the budget related policies submitted as Annexure “B”;
 - (iii) Details of Council’s investments as set out in Annexure “C”;

- (iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;
 - (v) Adjustments to the current Integrated Development Plan (IDP) as set out in Annexure “E” on the flash drives distributed to Councillors receiving a hard copy of the Mayoral Committee agenda;
 - (vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;
 - (vii) Capital expenditure within the budget year as set out in Annexure “G”;
 - (viii) Projects to be undertaken within the budget year as set out in Annexure “H”;
 - (ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;
 - (x) Proposed Tariffs for the 2023/2024 financial year as set out in Annexure “J”;
 - (xi) Service Delivery Standard as set out in Annexure “K”;
 - (xii) Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;
 - (xiii) Demand Plan as set out in Annexure “M”;
- (b) That cognisance be taken of –
- (i) MFMA Circular No. 122: Municipal Budget Circular for the 2023/2024 MTREF – 09 December 2022, attached as Annexure “N”;
 - (ii) The Cape Winelands District Municipality’s:
 - (aa) Air Quality Management Plan, attached as Annexure “O”;
 - (bb) Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
 - (cc) Integrated Waste Management Plan, attached as Annexure “Q”;

- (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”;
- (c) Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the Municipal Manager, will be distributed via flash drive to the Councillors receiving a hard copy of the Mayoral Committee agenda.

AYORAL COMMITTEE: 7 MARCH 2023: ITEM MC.8.8.2

RESOLVED: That –

- (a) It be recommended to Council to adopt the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment:
 - (i) The draft Medium Term Revenue and Expenditure Framework for the 2023/2024, 2024/2025 and 2025/2026 financial years as set out in Annexure “A”;
 - (ii) Adjustments to the budget related policies submitted as Annexure “B”;
 - (iii) Details of Council’s investments as set out in Annexure “C”;
 - (iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;
 - (v) Adjustments to the current Integrated Development Plan (IDP) as set out in Annexure “E” on the flash drives distributed to Councillors receiving a hard copy of the Mayoral Committee agenda;
 - (vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;
 - (vii) Capital expenditure within the budget year as set out in Annexure “G”;
 - (viii) Projects to be undertaken within the budget year as set out in Annexure “H”;
 - (ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;

- (x) Proposed Tariffs for the 2023/2024 financial year as set out in Annexure “J”;
 - (xi) Service Delivery Standard as set out in Annexure “K”;
 - (xii) Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;
 - (xiii) Demand Plan as set out in Annexure “M”;
- (b) That cognisance be taken of –
- (i) MFMA Circular No. 122: Municipal Budget Circular for the 2023/2024 MTREF – 09 December 2022, attached as Annexure “N”;
 - (ii) MFMA Circular No. 123: Municipal Budget Circular for the 2023/2024 MTREF – 03 March 2023, attached as Annexure “A” to the minutes;
 - (iii) The Cape Winelands District Municipality’s:
 - (aa) Air Quality Management Plan, attached as Annexure “O”;
 - (bb) Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
 - (cc) Integrated Waste Management Plan, attached as Annexure “Q”;
 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”;
- (c) Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the municipal manager, will be distributed via flash drive to the Councillors receiving a hard copy of the Mayoral Committee agenda.

RECOMMENDATION BY THE MAYORAL COMMITTEE:

- (a) That it be recommended to Council to adopt the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment:

- (i) The draft Medium Term Revenue and Expenditure Framework for the 2023/2024, 2024/2025 and 2025/2026 financial years as set out in Annexure “A”;
 - (ii) Adjustments to the budget related policies submitted as Annexure “B”;
 - (iii) Details of Council’s investments as set out in Annexure “C”;
 - (iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure “D”;
 - (v) Adjustments to the current Integrated Development Plan (IDP) as set out in Annexure “E” on the flash drives distributed to Councillors receiving a hard copy of the Mayoral Committee agenda;
 - (vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure “F”;
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 - (x) Proposed Tariffs for the 2023/2024 financial year as set out in Annexure “J”;
 - (xi) Service Delivery Standard as set out in Annexure “K”;
 - (xii) Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;
 - (xiii) Demand Plan as set out in Annexure “M”;
- (b) That cognisance be taken of –
- (i) MFMA Budget Circulars for the 2023/2024 MTREF No. 122 dated 09 December 2022 and No. 123 dated 03 March 2023 , attached as Annexure “N”;

- (ii) The Cape Winelands District Municipality's:
 - (aa) Air Quality Management Plan, attached as Annexure "O";
 - (bb) Draft Spatial Development Framework (2021-2025), attached as Annexure "P";
 - (cc) Integrated Waste Management Plan, attached as Annexure "Q";
 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure "R";
- (c) Annexure "E" and all the annexures referred to in subsection (b) of the recommendation by the municipal manager, will be distributed via flash drive to Councillors receiving a hard copy of the Council agenda.

COUNCIL MEETING: 23 MARCH 2023: ITEM C.15.4

RESOLVED: (34 Councillors) That –

- (a) The draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, be approved:
 - (i) The draft Medium Term Revenue and Expenditure Framework for the 2023/2024, 2024/2025 and 2025/2026 financial years as set out in Annexure "A";
 - (ii) Adjustments to the budget related policies submitted as Annexure "B";
 - (iii) Details of Council's investments as set out in Annexure "C";
 - (iv) Details of all proposed service delivery agreements, including material amendments to existing service delivery agreements as set out in Annexure "D";
 - (v) Adjustments to the current Integrated Development Plan (IDP) as set out in Annexure "E" on the flash drives distributed to Councillors receiving a hard copy of the Mayoral Committee agenda;
 - (vi) Details of employment costs – salaries, allowances and benefits – of all political office-bearers, councillors and senior managers of the Cape Winelands District Municipality as set out in Annexure "F";

- (vii) Capital expenditure within the budget year as set out in Annexure “G”;
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 - (ix) Particulars of all proposed allocations and grants by the District Municipality in terms of section 67 of the MFMA, as set out in Annexure “I”;
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 - (xi) Service Delivery Standard as set out in Annexure “K”;
 - (xii) Measurable performance objectives for revenue from each source and for each vote in the budget, taking into account the District Municipality’s Integrated Development Plan (IDP) as part of Annexure “L”;
 - (xiii) Demand Plan as set out in Annexure “M”;
- (b) Cognisance be taken of –
- (i) MFMA Budget Circulars for the 2023/2024 MTREF No. 122 dated 09 December 2022 and No. 123 dated 03 March 2023, attached as Annexure “N”;
 - (ii) The Cape Winelands District Municipality’s:
 - (aa) Air Quality Management Plan, attached as Annexure “O”;
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 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”;
- (c) Annexure “E” and all the annexures referred to in subsection (b) of the recommendation by the municipal manager, will be distributed via flash drive to Councillors receiving a hard copy of the Council agenda.

ADDITIONAL COMMENTS

No formal written feedback was received to date on the MTREF tabled on 23 March 2023, however the following adjustments have been made to the tabled MTREF:

- (a) Addition of Hazmat Equipment to the Capital Budget to the value of R500 000 funded by the Capacity Building Grant which was omitted from the Budget;
- (b) Addition of Fire Services Capacity Building Grant to the value of R500 000, to the Operational Budget (Non-Exchange Revenue);
- (c) Top Achievers awards was increased with R1 600 000;
- (d) Performance Management Software on the Capital Budget was decreased from R2 500 000 to R200 000;
- (e) The Wesgro Trade Missions item was increased from R100 000 to R350 000.

RECOMMENDATION BY MUNICIPAL MANAGER:

That the Executive Mayor together with the Mayoral Committee consider to recommend to Council to approve the following:

- (a) The draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, be adopted:
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- (b) Cognisance be taken of the following documents included on the flash drive –
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 - (cc) Integrated Waste Management Plan, attached as Annexure “Q”;
 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”.

MAYORAL COMMITTEE: 2 MAY 2023: ITEM MC.8.2.2

RESOLVED:

That it be recommended to Council to approve the following:

- (a) The draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, be adopted:
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Municipality's Integrated Development Plan (IDP) as part of Annexure "L";

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RECOMMENDATION BY MAYORAL COMMITTEE:

That Council consider to approve the following:

- (a) The draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, be adopted:
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 - (aa) Air Quality Management Plan, attached as Annexure “O”;
 - (bb) Draft Spatial Development Framework (2021-2025), attached as Annexure “P”;
 - (cc) Integrated Waste Management Plan, attached as Annexure “Q”;
 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”.

- (ee) Report on the Strategic Integrated Municipal Engagement 2023 attached as Annexure “S”.

COUNCIL MEETING: 25 MAY 2023: ITEM C.15.3

The Executive Mayor presented her Budget Speech on the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality to Council, a copy of which is attached as Annexure “B” to the minutes.

The Executive Mayor, Alderman (Dr.) H. von Schlicht tabled the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality.

Councillor A.J. Pedro requested a caucus with the Speaker and Whips of political party’s represented in Council which was granted.

The meeting adjourned at 12:15 and resumed its business at 12:26.

Councillor A.J. Pedro reported back on the outcome of the caucus and confirmed that Councillor M. van Stade neglected to declare his indirect interest pertaining to projects contained in the budget.

Councillor M. van Stade declared his indirect interest pertaining to projects contained in Item C.15.3 of the agenda in terms of Item 6(1) of the Code of Conduct for Councillors as contained in Schedule 7 of the Local Government: Municipal Structures Act, 1998 (Act No. 117 of 1998), as amended, with specific reference to his wife’s non-profitable organisation being a possible recipient of grant funding and excused himself from the meeting.

Councillors T.R. Mpulanyana, D.W. Nel, A.J. Pedro and W.C. Petersen congratulated the Executive Mayor on the Budget Speech and indicated their support for the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality.

Attached as Annexure “C” to the minutes is a copy of questions pertaining to Annexure “S” of the agenda item submitted by Councillor D.W. Nel which was comprehensively addressed during the meeting.

The Executive Mayor, seconded by Councillor T.R. Mpulanyana, proposed that the draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF) for the Cape Winelands District Municipality be approved.

The proposal by the Executive Mayor was put to the vote and 37 Councillors voted in favour of the proposal.

RESOLVED (37 Councillors) (Unanimously) : That –

- (a) The draft 2023/2024, 2024/2025 and 2025/2026 Medium Term Revenue and Expenditure Framework (MTREF), as amended, for the Cape Winelands District Municipality as outlined in the attached Annexures for public participation for inspection, public representations, inputs and comment, be approved:
- (i) The draft Medium Term Revenue and Expenditure Framework for the 2023/2024, 2024/2025 and 2025/2026 financial years as set out in Annexure “A”;
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 - (xiii) Demand Plan as set out in Annexure “M”;

- (b) Cognisance be taken of the following documents included on the flash drive –
- (i) MFMA Budget Circulars for the 2023/2024 MTREF No. 122 dated 09 December 2022 and No. 123 dated 03 March 2023, attached as Annexure “N”;
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 - (dd) Corporate Disaster Management Planning Framework, attached as Annexure “R”.
 - (ee) Report on the Strategic Integrated Municipal Engagement 2023 attached as Annexure “S”.