

2023/2024 ADJUSTMENT BUDGET SDBIP



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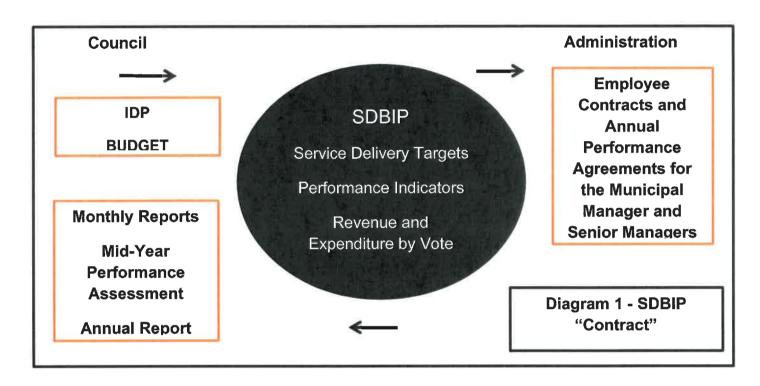
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1. GLOSSARY

AQM	Air Quality Management	MOA	Memorandum of Agreement
CWDM	Cape Winelands District Municipality	MFMA	Municipal Finance Management Act, Act No. 58 of 2003
DMC	Disaster Management Centre	MSA	Municipal Structures Act, Act No. 117 of 1998
DITP	District Integrated Transport Plan	MHS	Municipal Health Services
ECD	Early Childhood Development	мм	Municipal Manager
EPWP	Expanded Public Works Programme	MSA	Municipal Systems Act, Act No. 32 of 2000
КРА	Key Performance Area	PGWC	Provincial Government of the Western Cape
КРІ	Key Performance Indicator	SAMRAS	South African Municipal Resource System
ICT	Information and Communications Technology	SCM	Supply Chain Management
IDP	Integrated Developmental Plan	SDBIP	Service Delivery and Budget Implementation Plan
IGR	Inter-Governmental Relations	SDF	Spatial Development Framework
IWMP	Integrated Waste Management Plan	SM	Senior Manager
LED	Local Economic Development	SMME	Small, Medium and Micro-sized Enterprises
LGSETA	Local Government Sector Education Training Authority	so	Strategic Objective
LTA	Local Tourism Association	WSP	Workplace Skills Plan
MAYCO	Mayoral Committee		

2. INTRODUCTION

The SDBIP seeks to promote municipal accountability and transparency and is an important instrument for service delivery and budgetary monitoring and evaluation. The SDBIP is a partnership contract between the Administration, Council and Community, which expresses the goals and objectives, as set by the Council as quantifiable outcomes that can be implemented by the Administration over the next financial year. This is illustrated in Diagram 1 below.



Section 1 of the MFMA defines the SDBIP as: A detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include (as part of the top-layer) the following:

- (a) Projections for each month of -
 - Revenue to be collected, by source; and
 - Operational and capital expenditure, by vote.
- (b) Service delivery targets and performance indicators for each quarter.

In terms of National Treasury's Circular No.13 the SDBIP must provide a picture of service delivery areas, budget allocations, and enable monitoring and evaluation. It specifically requires the SDBIP to include;

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Information for expenditure and delivery; and
- Detailed capital works plan.

In terms of Sections 69(3)(a) and (b) of the MFMA, the accounting officer of a municipality must submit to the Mayor within 14 days after the approval of an annual budget, a draft SDBIP for the budget year and drafts of the annual performance agreements as required in terms of section 57(1)(b) of the MSA for the MM and all SM's. Furthermore, according to Section 53(1)(c)(ii) and (iii) of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

This coincides with the need to table at Council, drafts of the annual performance agreements for the MM and all SM's as required in terms of Section 57(1)(b) of the MSA. The budget implementation section of the SDBIP is categorised in terms of Votes as prescribed by the MFMA. In the case of CWDM, Votes indicate a budget allocation for Core Administration as per the relevant SO.

3. RISK MANAGEMENT

The CWDM is committed to effective risk management in order to achieve our vision, service delivery against our core business and strategic key objectives so as to ensure appropriate outcomes are realised. In the course of conducting our day-to-day business operations, we are exposed to a variety of risks. These risks include operational, as well as other risks that are material and require comprehensive controls to be established and on-going oversight to be conducted.

To ensure business success, the CWDM have adopted an enterprise-wide integrated positive approach to the management of risks. By embedding the risk management process into key business processes, such as planning, operations, and new projects - management will be better equipped to identify events affecting our objectives and to manage risks in ways that are consistent with the approved risk appetite. The CWDM will not only look at the risk of things going wrong, but also the impact of not taking opportunities and/or not capitalizing on municipal strengths. By adopting this positive approach and taking into consideration the IDP, it will enable the CWDM to adequately fulfil its performance expectations.

The Council recognizes the wide range of risks to which the CWDM is exposed. At the CWDM, we are committed to the effective management of risk in order to achieve our goals and objectives, as well as converting risk into opportunities that create value for our stakeholders. It is therefore a SO to adopt a process of integrated risk management that will assist the CWDM in meeting its key goals, most specifically:

- To align the risk-taking behaviour to better achieve the goals and related objectives;
- To protect the reputation and brand name CWDM possesses world-wide;
- To promote a risk awareness ethic in all Departments/Directorates and improve risk transparency to stakeholders;
- To maximise (create, protect and enhance) stakeholder value and net worth, by managing risk(s) that may impact on the development and success indicators; and
- To identify risk improvement opportunities that will maximise business opportunities and sustainable delivery of services and programmes.

The table below shows the three SO's (what we want to achieve) and related strategic risks (what could prevent us from reaching our desired outcomes:

STRATEGIC OBJECTIVE	TOP STRATEGIC RISKS
. Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.	Current Strategic risks Compromised financial sustainability of the municipality; Insufficient electricity supply (load shedding); Loss of provincial roads services function:
. Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities.	 Deteriorating employee wellness; Natural disasters; Social unrest/Increasing social ills;
. Providing effective and efficient financial and strategic support services to the CWDM.	 Commercial crime; Operational inefficiencies; Third party risk; Limitations to attract, retain and further develop skilled staff.

These top strategic risks are currently under review and will be finalised soon. These SO's will form the basis of the CWDM's sustainable long-term strategy in its five-year IDP for 2017/18 – 2021/22. Risk(s) manifest as negative impacts on goals and objectives, or as missed opportunities to enhance institutional performance. Stakeholders expect municipalities to anticipate and manage risks in order to eliminate waste and inefficiency, reduce shocks and crises, and to continuously improve capacity for delivering on their institutionalised mandates. Risk is therefore an event, potential or real, that could have an impact on the institution achieving its objectives. It is also apparent that risk is measured in terms of the <u>impact</u> that it would have on the achievement of objectives and the <u>likelihood</u> of the risk materialising.

4. MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED PER STRATEGIC OBJECTIVE

Description	50	Budget 2023/2024	Aug Adj Budget 2023/2024	Feb Adj Budget 2023/2024	July	August	Sept	Target Q1	Actual Q1	October	Nov.	Dec.	Target Q2	Actual Q2	January	Feb	March	April	May	June
GRANTS AND SUBSIDIES EQUITABLE SHARE	3	-3 046 000	-3.046.000	-3.046.000				-		100000000000000000000000000000000000000				4			-3.046.000	748		
EXPANDED PUBLIC WORKS	2	-2 405.000	-2.405.000	-2.271.000	(Asurigui)	-330.792	-124.975	-455.767	-455.767	-139.125	-136.500		-275.625	-275.625		-131.000	of Burge	-408.608	-500.000	-500.000
PROGRAMME LOC GOV.FINAN MANAGEM GRANT	3	-1.000.000	-1.000.000	-1.000.000		-393 498	-53.349	-446.847	-446.847	-53.349	-53 349		-106 698	-106.698	-106 698	-53.349	-53.349	-53.349	-53.349	-126.361
NT TRANSFER:RSC REVENUE	3	-255.683.000	-255.683.000	-255.683.000	-107.804.000	. 6		-107.804.000	-107.804.000			-86.243.000	-86.243.000	-86.243.000		MILLIE I	-61.636.000	16 16 10	W	HE BY
REPLACEMENT RURAL ROADS ASSET MAN	1		0.000.000	0.000.000							-60.167		-60.167	-60 167	-12.033	-12.033				-2.803.767
SYST (DORA)	2	-2.888.000	-2.888.000	-2.888.000							-00.107		-00.107	-00:107	-12.033	12.000				2.05071 07
CWDM INTEGRATED TRANSPORT PLAN (DORA)	2	The state of the		Statistics of		Although Sal	in hits	19.1	*						TAI TON					
NON MOTORISED TRANSPORT INFRASTRUCTURE	2	-3 500.000	-3.500.000	-3.500.000		-		3.1					9	9		200		4	-3.500.000	
FIRE SERVICE CAPACITY BUILDING		-500.000	-500.000	-500.000					- 3	775	10 m		-	9		-	-500.000		1	
GRANT SETA-REFUNDS	3	-334 800	-334.800	-334.800	-30.631			-30.631	-30,631	1 1 1 (62		-189.077	-189.077	-189.077	Z IL TUE		551 3080			-115.092
COMMUNITY DEVELOPMENT	1	-76.000	-76.000	-90.116		The last	The last	100	III V s	-6.840	-2.850		-9.690	-9.690		-4.426	in Visladi	-30.000	-20.000	-26.000
WORKERS (GRANT) LOCAL GOVERNMENT INTERNSHIP	2											10 2		- 2		16	341	THE PARTY		
GRANT MUNICIPAL SERVICE DELIVERY AND	3																			
CAPACITY BUILDING GRANT	1						2	•				Pareti.		- A - A -						
SAFETY PLAN IMPLEMENTATION - (WOSA)	1	-1.560 000	-1.560.000	-2 315.824		11500	1	-				- 1-11/2			-783.846	-30.000	-85.000	-550.000	-450.000	-416.978
JOINT DISTRICT AND METRO APPROACH GRANT	3							240					*				F FUND	THE REPORT OF		*
LOCAL GOVERNMENT PUBLIC	3					10.91		100				A Land		L.E.		I LOS TINES	antile	de la lace	Transition of the	
WC MUNICIPAL INTERVENTIONS				-198 482												-54.000	-6.000	-6.000	-6.000	-126.482
GRANT CARREST OF THE CORRESPONDENCE OF THE C	-			-190 402		L LANEAU						The state of the s		-2 - 12		and the	III CONTRACTOR	170 (IN)		050,000
EMERGENCY MUNICIPAL LOAD- SHEDDING RELIEF GRANT	2.	E MARK	-950.000	-950.000		320							•	•						-950.000
MUNICIPAL WATER AND RESILIENCE GRANT	3			-1.200.000				\#.	#				*		III VIT →					=1:200.000
PUBLIC CONTRIBUTIONS AND DONATIONS	2	-51.888	-51.888					(a)					-						ny la Yeo	
OTHER INCOME																				
INCOME: EXIBITIONS SUBS. DOW: HIRING OF TOILETS	1 2	-1 120.000	-1.120.000	-1 120.000	-42.446	42.446	-88.288	-88.288	-88.288	-44 144	-44 144	-44.144	-132.432	-132.432	7-12-7					-899 280
SERVICE CHAGERS			3									Seattle -	01.475	04.475			15.000		25.000	24 070
FIRE FIGHTING	1	-120.000	-120.000	-120.000		1.440	-13.787	-12.347	-12.347		3	-24 175	-24.175	-24.175		-	-15.800		-35.800	-31.878
INTEREST EARNED	3	-63.000.000	-63.000.000	-73 103.481	-155.562	-1 683.899	-1.818,133	-3.657.594	-3.657.594	-2.512.676	-2 519 454	-1 412 538	-6.444.668	-6.444.669	-3,495 920	-11.901.059	-11.901.060	-11 901.059	-11.901.060	-11.901.061
MISCELLANEOUS INCOME		200	-	200						20									196	-800
SALE WASTE PAPER SALE TENDER DOCUMENTS	3	-800	-800 -50.000			+		-400	-400		-437	-437	-874	-873				7,	(3)	-48.726
TRANSACTION HANDLING FEE	3	-50.000	-50.000				-6.229	-18.573	-18.573	-6 289	-6.576		-12.865	-12.865	-6.584					-11.978
ELECTRICITYINCOME	2	-4.000	-4.000	-4 000			3	10.100	10.450					М.		-609	-847	-847	-847	-85.608
SALE: SCRAP MATERIAL	2	-98.100	-98.100			-9.372 -18.433	-4.821	-12.492 -23.254	-12.492 -23.254		*			*	4		8	9)	721	-26.746
RECYCLING OF WASTE LICENCE PERMITS & HEALTH	2	-50,000 -600,000	-50.000 -600.000	-50.000 -600.000		17	-4.021				-50.616	-39 428	-151.775	-151.774	-797	-55.000	-45.800	-67.000	-35.000	-33.983
CERTIFICATES INSURANCE REFUND	3	-340.000	-340.000	-340.000		0 1	3	-5.053	-5.053				-1.357	-1.357	-5.576	-56.020		-56.000	-65.994	-135.000
MERCHANDISING, JOBBINGS &	2	040.000	0,000										9	4	1 1 1 E	145114	124.	BELLS.	11.95	
CONTRACTS MANAGEMENT FEES	3	-11 839 053	-11 839.053	-11.839.053	-861.801	-861.801	-861 801	-2.585.403	-2.585.404	-861.801		-1.723.602	-2.585.403	-2 585.404	-1.803.358	-1.588.490	-1 400.000	-1 600.000	107	-276.399
MANAGEMENT FEES	2	25	Tribulation Like	-145 000		-24.067	+12.033		-36.100		-12 033		-24.066	-24.067	RID X S	Water to St	No.			-84.834
PLAN PRINTING AND DUPLICATES	2	-400	-400			-100		-100	-100				-	19-	A					-300 -53.000
ATMOSPHERIC EMISSIONS	1	-53 000	-53.000				152					-1.850	-1.850	-1.850						-53,000
ENCROACHMENT FEES	3	-1 900	-1.900	-1.900								1.000	-1.000	-1.000					1 54	
DISCONTINUED OPERATIONS AGENCY	3	6																		
ROADS AGENCY	2	-127.072.500	-127 072 500	-127 072.500			7/52	5	- 14	-6.430 265	-20.339.084	4	-26.769.349	-26.769.350		3	9			-100.303 151
ROADS CAPITAL	2	-1.840.200	-1.840.200	-1 055.014									-		-13.648		*	±	- W	-1.041.366
RENTAL FEES		0.10.000	040.000	240.000	-21.142	-22 294	-20.935	-64.371	-64.371	-23.884	-22 294	-22.294	-68.472	-68 473						-107 157
RENTAL FEES - GENERAL	3	-240.000 -477.524.641	-240.000 -478.474.641								-23.247.504	-89.700.545			-6.228.460	-13.885.986	-78.704.856	-14.672.863	-16.568.050	-121.306.847
		*411.024.041	770,979,041	-407.020.410	100,000,200		J	1					1							

5. MONTHLY PROJECTIONS OF OPERATING EXPENDITURE TO BE INCURRED PER STRATEGIC OBJECTIVE

Vote Number	Description	80	Budget 2023/2024	Aug Adj Budget 2023/2024	Feb Adj Budget 2023/2024	July	hugust	Sept:	Target Q1	Actual Q1	October	Nov.	Dec	Target Q2	Actual Q2	January	Feb	March	April	May	June
1000	EXPENDITURE OF THE COUNCIL	3	12 364 347	12 364 347	14.913 540	923,628	1,202,839	1,157.535	3,284,002	3.284 005	989,430	3,357.920	968.273	5.315.623	5,315,625	1.057.233	1.052,501	1.047.401	047 723	1 050.055	1.059 002
1001	OFFICE OF THE MM	3	4,301.605	4,789,605	4.769.721	305 497	547,091	307.928	1.160.516	1 160.518	122.410	390.955	380.072	893.437	893.440	311.743	317.228	311.624	308.400	318.885	1 147 888
1002	SUNDRY EXPENDITURE OF THE COUNCIL	3	17.091 920	17 078 920	16.163.410	194.218	610.596	376 294	2.181.108	2.181 108	1.234 101	897.089	1.184.218	3.315.408	3.315.408	1.454.246	1 134.816	1,325,222	1.674.657	1 180.576	3.897.377
1003	Office of the Mayor	3	3 708.594	4.026.594	3,868.623	250.555	244,070	348.844	843,469	843,471	357.428	388.744	275.405	1.021.577	1.021,578	296 111	304,535	340.131	317 594	340 172	405.034
1004	LOCAL ECONOMIC DEVELOPMENT	1	5.777,810	5.757.810	5.958 740	275.407	245,132	246 280	766.819	766.816	345.070	538.598	267.126	1.150.794	1,150.789	255.156	297,811	1 793.403	686,475	264.981	743.301
1005	OFFICE OF THE SPEAKER	3	1 364.698	1 364 698	1,417.518	106.006	106.006	151.994	364.006	364.014	108.970	108.970	108.970	326.910	326,918	116.985	117.224	117 308	117.248	117,550	140.287
1007	OFFICE OF THE DEPUTY MAYOR	3	1.354.840	1.354.840	1.075.966	47.976	47 976	76.047	171.999	171.999	49.799	49.799	49.803	149.401	149.401	124.629	122.533	122.239	122.272	122 023	140.870
1010	PUBLIC RELATIONS	3	3.923.025	3,923.025	4,854,743	171 246	219 886	210.690	601.822	601.821	473.552	442.389	354.863	1.270.804	1,270,803	419 217	297.797	149 495	149,295	149,795	1.816.518
1020	INTERNAL AUDIT	3	3.223.481	3 223.481	3,218 155	253.345	245 163	249 583	748.091	748 094	215,951	397 266	240 625	853.842	853,846	212 218	212 562	211 970	211 970	211.849	555.653
1101	ADMIN SUPPORT	3	1 428.357	1.428.357	1,397,949	130.277	129.951	129.951	390.179	390,176	129,951	129.951	132.063	391.965	391,963	90.309	91.864	88 987	89,535	89 163	165.947
1102	SERVICES	3	10.734.406	10,734.406	9.734.234	683.027	726,033	700 728	2.109.788	2 109.789	708.927	1.091.812	1,458,192	3,258,931	3,258,928	168 522	809.817	808.536	814.215	810.780	953,645
1103	TOURISM HUMAN RESOURCE	1	6.562.899	6.512.899	6.752.283	310.644	496 835	337,089	1.144.568	1,144.568	474.576	591,940	312 888	1.379.404	1 379.403	298.046	522.396	1.121.496	790 396	399.861	1.096.116
1110	MANAGEMENT	3	12.452.046	15.437.046	15.488.166	622.474	975.286	918 579	2.516.339	2,516.338	1 109.284	1.776.724	1.977.207	4.863.215	4.863,217	1.014.492	1.034.910	1.290 315	1.115.289	1.517 306	2.136 300
1164	PROPERTY MANGEMENT	3	23 021.180	19.908.180	19.908.432	368.427	782.699	1.087 064	2.238.190	2,238,195	3.283.418	1.414.476	988.877	5.686.771	5.686,776	1.501 286	2.518.032	1.622.381	1.976.912	1.841.009	2.523.851
1165	MAINTENANCE	2	8 173.352	8 173.352	12.652,083	152 342	144 431	369.344	666.117	666 116	283.654	971 742	793 339	2.048.735	2.048,736	596.411	286,594	240.289	236.462	235 836	8 341.639
1166	COMMUNICATION/ TELEPHONE	3	463,929	463,929	402.629	26.020	24.583	24.625	75.228	75 228	36,419	43.741	62 750	142.910	142.913	-236	30.693	39.955	37.302	36.051	40.726
1201	MANAGEMENT: FINANCIAL SERVICES	3	6.628 119	6.628 119	6.351.266	375.896	677.717	379.256	1.432.869	1.432.866	330.496	492.386	415.361	1.238.243	1.238.239	392.011	357.778	362 015	638.248	356.878	1.573.224
1202	FINANCIAL MANAGEMENT GRANT	3	2.153 558	2.153.558	2 156.740	55.948	330.139	55.948	442.035	442.037	539,837	-418.202	55.948	177.583	177.584	57 637	41.845	4.288	84.288	84.288	1.264 776
1205	BUDGET AND TREASURY OFFICE	3	8.133.591	8.133.591	8.030 154	561,099	602 356	561.680	1.725.135	1,725,136	561.099	819.951	563,733	1.944.783	1.944.782	535.687	1.072 806	600.027	600 027	600.027	951 662
1210	INFORMATION TECHNOLOGY	2	11.947.786	11.947 786	12 101 113	313.584	621 587	781.572	1.716.743	1,716.745	434.500	665.625	709.213	1.809.338	1.809.340	1.396.558	554.647	1.637.990	561 505	1.352.739	3.071.593
1215	TELECOMMUNICATION SERVICES	2	3,936,200	3.936.200	3.636 200			243.902	243.902	243.902	245.510	363 372	253.988	862,870	862.870	24.846	266	266	266	266	2 503 518
1235	PROCUREMENT	3	10.456.698	10.456.698	9 222.847	641 854	663.028	820.493	2.125.375	2.125.373	673.569	1.077.852	725 372	2.476.793	2.476.792	524.207	734.378	782 265	690,336	690.157	1.199.336
1238	EXPENDITURE	3	4.365,592	4.365.592	3.444.544	325.758	263.965	210.807	800.530	800.531	235.913	274 152	212.128	722.193	722 196	260.785	330.112	294.227	294.227	294.227	448.243
1301	MANAG: ENGINERING	2	3.167 875	3.167 875	3.311 162	226.805	376.582	227 135	830.522	830.523	84 404	347.348	237 244	668.996	668.997	244.486	240 780	244 764	245 325	242.880	593.409
1310	TRANSPORT POOL	3	2.510.080	2.510.080	3 772.080	1.212	42.293	350,533	394.038	394.036	783.228	44 108	973,917	1.801.253	1.801.251	533.100	473.321	109.537	203,850	120.122	136.859
1330	PROJECTS WORKING FOR WATER	1	6.108.976	6 108.976	4,935,050	105.688	121.117	232 698	459.503	459.507	117.436	239 737	268.790	625.963	625.967	22.419	115.513	113.511	109.687	110 169	3.378.285
1361	(DWAF) ROADS-MAIN/DIV.	2	95 274.048	95 469 548	94 007.824	4.810.404	5 801 124	8,981 442	19.592.970	19.592 972	7 787 720	8.254,144	9.654 062	25.695.926	25,695,927	1.066 134	1.267 495	1 306.162	1 691,699	2.411.206	40.976.232
	INDIRECT MANAGEMENT: ROADS	2	11.075.334	11.079,834	9.472 122	761.476	739,489	805.545	2.306.510	2.306.509	748.365	1 166.059	828.033	2.742.457	2.742.452	695.722	715,582	727 142	716.444	740,063	828 202
1363	ROADS WORKSHOP	2	11.706.660	11.556.660	11.088 180	749.972	821.674	780.320	2,351,966	2.351.965	820.072	1.170.708	766.789	2.757.569	2.757.569	1.005.078	898.668	955.297	932.405	908.838	1.278.359
1364	ROADS: PLANT	2	11.324.622	11 274.622	12.444.694	111.533	316.647	2.114.225	2.542.405	2.542 403	1.394.484	814.090	1.941.901	4.150.475	4.150.476	2.056.057	1.321.370	880.074	425 645	411.515	657 153
1441	MUNICIPAL HEALTH SERVICES	1	42.882.083	42.882.083	43.556.672	2.880.524	2.919.754	3.596.772	9 397.050	9.397.046	3.381.825	4.733.617	6 348.828	14.464.270	14.464.272	94 371	3.295.836	3.248.702	3 263 418	3 289,155	6.503 870
1475	SOCIAL DEVELOPMENT	1	3,362,491	3.349.491	3.537.635	216.435	216.435	223 137	656.007	656.010	216,792	365.970	226.252	809.014	809.017	219.096	228,432	238 273	227 337	240.947	918.529
1477	RURAL DEVELOPMENT	1	395 730	408.730	407.000		27 069	27 462	54.531	54.532	27 265	27.265	28.363	82.893	82.896	27 275	27.935	29.775	27.275	30 775	126.541
1478	MANAG: RURAL AND SOCIAL	7	3.790.441	3.885.441	3.979.300	271,775	472 118	275.465	1.019.358	1,019.359	88.378	537 792	287 432	913.602	913.602	293.927	311.702	322.002	317.688	354.105	446.916
1511	PERFORMANCE MANAGEMENT	3	2.024 368	1 359,368	1.472.610			34	34	34	3 190	2.713		5.903	5.903	3,488	2.833	4.333	1 333	2.733	1.451.953
1512	LAND-USE AND SPATIAL	3	2.425.180 1.556.513	2 425 180 1.556.513	2.682.900 1.778.727	175.683 105.473	187 293 258.527	174.996 107.317	537.972 471.317	537 975 471 320	177.295	332.440 174.144	178.452 106.885	688.187 385.641	688.188 385 643	177 970 108.160	178.993 108.067	178.992 107.567	263.992 109.317	175.302 108.148	481 492 380.510
	PLANNING DISASTER											413.965									
1610	MANAGEMENT PUBLIC TRANSPORT		10.856.495	10.831,495	10.532 809	275.614	275,269	305.583	856.466		380.159		969.235	1.763.359	1.763.358	762.475	974.604	1 126 646	1.572.057	952 325	2.524.877
1615	REGULATION	2	2.853.303	2.853,303	2.812.884	107.896	178.994	107.750	394.640		108 197	246.878	109.751	464,826	464 827	113.568	112,401	762 331	409.713	111.831	443.574
1620	FIRE SERVICES	1	72.858 257 447.740.489	72.858,257 447.740.489	79.743.649 457.054.354	3 109.883 22.005.601	3.237,353 25.899,107	3.976 278 32.032.925	10.323.514 79.937.633	10.323.515 79.937.659	3.952.563 33.119.849	6.910.654	6.420.430 41.836.778	17.283.647 116.605.511	17.283.645 116.605.536	11 730.337 30.261.762	11.086 319 33.602.996	10.426 405 35.093.343	6 754.809 29.836.636	4.698.428 26.973.016	7 440 190 104.743.457
			TT1./40.409	771.740.463	401.004.304	££,005,001	AJ.033. 107	32.032.323	1 9.931.033	19.931.039	33.113.049	71.040.004	71.000.110	110.000.011	110.000.030	30.201.102	33.002.330	30.033.343	23.030.030	40.0/3.010	104.745.457

6. EXPENDITURE AND DELIVERY (PROJECTS)

Description	SO	Budget 2022/2923	Dec Adj Budget 2022/2023	Jan Adj Budget 2022/2023	Feb Adj Budget 2022/2023	Budget 2023/2024	Aug Adj Budget 2023/2024	Feb Adj Budget 2023/2024	July	August	Sept	Target Q1	Actual Q1	October	Nov.	Dec.	Target Q2	Actual Q2	January	Feb.	March	April	May	June
Com. and Dev. Services	1	1.521.537	1.521.537	1.521 537	1.244.596	1.518.537	1.518.537	1.518.537				1		6.786		236.279	243.065	243.064	31.894	205.510	336.419	267.181	414.700	19.768
Technical Services	2	8.620.000	8.620.000	8.620.000	8.634.500	9.833.000	9.833.000	10.818.000		13.500	568.492	581,992	581.991	835.992	277.867	274.558	1.388.417	1.388.418		1.500.000		1.700.051	500.000	5.147.540
Regional Dev. and Planning	1	8.717.000	8.717.000	8.717.000	7.642.299	8.285.000	8.285.000	9.017.150	23.850	648.100	416.582	1.088.532	1.088.532	615.592	522.279	377.477	1.515.348	1.515.346	394.915	637.297	1.747.461	1.836.635	1.684.509	112.453
Rural and Social Dev.	1	5.758.450	5.758.450	5.758.450	6.620.783	7,807.415	7.807.415	9.007.415	550.000	539.427	1.096.686	2.186.113	2.186.113	1 074.218	156.784	201.268	1.432.270	1.432.267	233.475	2.588.811	851.085	1.035.122	210.403	470.136
		24.616.987	24.616.987	24.616.987	24.142.178	27.443.952	27.443.952	30.361.102	573.850	1.201.027	2.081.760	3.856.637	3.856.636	2.532.588	956.930	1.089.582	4.579.100	4.579.095	660.284	4.931.618	2.934.965	4.838.989	2.809.612	5.749.897

7. CAPITAL BUDGET (Three Years)

Description	80	Budget 2023/2024	Aug Adj Budget 2023/2024	Feb Adj Budget 2023/2024	Budget 2024/2025	Budget 20245/2026	July	Aug.	Sept	Target Q1	Actual Q1	Oct	Nov.	Dec.	Target Q2	Actual Q2	Jan.	Feb.	March	April	May	June
Office of the Municipal Manager	3	20.000	20.000	13.499							頻广等								13.499			
Public Relations	3	325.000	325.000	358.986						-									82.766	276,220	-	
Internal Audit	3	210.000	210.000	171.050			Les Marie				-								65,631	105.419		
Admin. Support Services	3	142.800	142.800	267.443			-			-	-	1	THE YEAR		-				2.749	87.472	177.222	
Human Resources Management	3	350.000	350.000	126.148						-										17.830	108.318	
Property Management	3				24.000			8		-	4, 4									in the same of		
Buildings : Maintenance	2	9.426.500	9.766.500	2.444.175	8.852.000	10.454.000				-		117.752			117.752	117.752	14.400			31.500	1.110.000	1.170.523
Finance Dept.: Management and Finance	3	1.348.900	1.348.900	728.456		2.000.000											420		10.698	365.638	291.700	60.000
Information Technology	2	8.600.000	8.600.000	8.512.000	2.100.000	2.100.000		1.562.103		1.562.103	1.562.103								3.022.713		200.000	3.727.184
Transport Pool	3	8.400	8.400	8.831	700.000					-	-		2		-				8.831			
Projects	2	50.000.000	50.000.000	25.000.000	56.000.000					-	-						500		481.079	7.636.501	8.597.982	8.283.938
Roads-Main/Div. Indirect	2	1.840.200	1.840.200	1.055.014	2.013.000	383.000			11.247	11.247	11.247		2.401		2.401	2.401			202.899	135.865	702.250	352
Municipal Health Services	1	94.600	94.600	58.985	18.000					-					=		i i i	2	37.453	21.532		
Disaster Management	1	6.205.000	5.688.000	2.946.106	2.340.000					-		46.080	23.040	237.916	307.036	307.035			47.420	270.419	474.368	1.846.863
Public Transport Regulation	n 2		18.11		THE.					-					-				Mag.			
Fire Services	1	29.097.517	30.224.517	28.529.109	18.195.000	12.510.000		254.878	4.415.625	4.670.503	4.670.503		10.701.225	1.445.787	12.147.012	12.147.009	NEW D	1.966.983	1.232.247	3.771.000		4.741.364
		107.668.917	108.618.917	70.219.802	90.242.000	27.447.000	•	1.816.981	4.426.872	6.243.853	6.243.853	163.832	10.726.666	1.683.703	12.574.201	12.574.198	15.320	1.966.983	5.207.985	12.719.396	11.661.840	19.830.224

7.1 BUDGET LINK IDP/STRATEGIC OBJECTIVES/PREDETERMINED OBJECTIVES

Nr	Strategic Objective	Budget Allocation 2023/2024	Nr	Predetermined Objective	Budget Allocation 2023/2024
			1.1	Provide a comprehensive and equitable MHS including AQM throughout the CWDM.	R 45 075 209
			1.2	Ensure coordination of multi-disciplinary and sectoral disaster risk reduction through integrated institutional capacity for Disaster Risk Management, Disaster Risk Assessment and Response and Recovery.	R 10 532 809
1.	Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.	R 175 789 917	1.3	Effective planning and coordination of specialized fire-fighting services throughout the CWDM.	R 79 743 649
			1.4	To facilitate environmentally sustainable economic development planning through the development and maintenance of strategic partnerships, investment attraction, retention and opportunities, SMME support and development, skills development and information knowledgement.	R 23 506 900
			1.5	To facilitate, ensure, and monitor the development and empowerment of the poor by graduating people out of poverty, social inclusion and improving the livelihood of the: poor; vulnerable groups; rural farm dwellers; and rural communities.	R 16 931 350
			2.1	To comply with the administrative and financial conditions of the PGWC roads agency function agreement.	R 127 012 820
	Promoting sustainable infrastructure services and a transport	R 177 279 312	2.2	To implement sustainable infrastructure services.	R 15 963 245
2.	system which fosters social and economic opportunities.	K 1// 2/9 512	2.3	To increase levels of mobility in the Cape Winelands District.	R 7 680 884
			2.4	To improve infrastructure services for rural dwellers.	R 10 885 050
			2.4	To implement an effective ICT support system.	R 15 737 313
			3.1	To facilitate and enhance sound financial support services.	R 29 205 551
,	Providing effective and efficient financial and strategic support	R 134 346 227	3.2	To strengthen and promote participative and accountable IGR and governance.	R 37 439 057
3.	services to the CWDM.		3.3	To facilitate and enhance sound strategic support services.	R 67 701 619
Total		R 487 415 456	55		R 487 415 456

8. CWDM STRATEGIC OBJECTIVES

	CAPE WINELANDS DISTRICT MUNICIPALITY – STRATEGIC OBJECTIVES:
Office of the Municipal Manager:	 Strategic Support to the organisation to achieve the objectives as set out in the IDP through: A well-defined and operational IDP Unit; A well-defined and operational Performance Management Unit; A well-defined and operational Risk Management Unit; A well-defined and operational Internal Audit Unit; and A well-defined and operational Communications Unit.

NO.	STRATEGIC OBJECTIVES
SO 1	Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District.
SO 2	Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities.
SO 3	Providing effective and efficient financial and strategic support services to the CWDM.

CAPI	WINELANDS DISTRICT MUNICIPALITY: PREDETERMINED OBJECTIVES
1.1	Provide a comprehensive and equitable MHS including AQM throughout the area of the CWDM.
1.2	Ensure coordination of multi-disciplinary and sectoral disaster risk reduction through integrated institutional capacity for Disaster Risk management, Disaster Risk Assessment and Response and Recovery.
1.3	Effective planning and coordination of specialized fire-fighting services throughout the area of the CWDM.
1.4	To facilitate environmentally sustainable economic development planning through the development and maintenance of strategic partnerships, investment attraction, retention and opportunities, SMME support and development, skills development and information knowledge.
1.5	To facilitate, ensure, and monitor the development and empowerment of the poor by graduating people out of poverty, social inclusion and improving the livelihood of the: poor; vulnerable groups; rural farm dwellers; and rural communities.
2.1	To comply with the administrative and financial conditions of the PGWC roads agency function agreement.
2.2	To implement sustainable infrastructure services throughout the area of the CWDM.
2.3	To increase levels of mobility throughout the area of the CWDM.
2.4	To improve infrastructure services for rural dwellers throughout the area of the CWDM.
2.5	To implement an effective ICT support system.
3.1	To facilitate and enhance sound financial support services.
3.2	To strengthen and promote participative and accountable governance.
3.3	To facilitate and enhance sound strategic support services.

8.1 NATIONAL KPA's:

- 1. Basic Service Delivery;
- 2. Municipal Institutional Development and Transformation;
- 3. LED;
- 4. Financial Viability; and
- 5. Good Governance and Public Participation.

Over Performance	100% +
Target Achieved	100%
Target Almost Achieved	80% to 99%
Under Performance	1% to 79%
No Target for Quarter	0
Zero Performance	0%

9. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS (ORGANISATIONAL KPI's)

STRATEGIC OBJECTIVE 1 - Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District

CWDM	PDO										Quarterly T	Targets		111	
PDO	Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
	1.1.1	To administer an effective environmental health management system in order to achieve the environmental health objectives set.	1.1.1.1	Monthly report to PGWC on all MHS matters by the 15 th of the following month (Sinjani report).	12	3	3	3	3	3		3		12	
1.1	1.1.2	To facilitate effective environmental pollution control through identification, evaluation and/or monitoring to prevent air pollution.	1.1.2.1	Submission of the annual Air Quality Officer Report to PGWC.	1	0	0	0	0	0		1		1	
	1.1.3	To improve the livelihoods of citizens in the Cape Winelands District.	1.1.3.1	Number of water and/or sanitation subsidies granted to citizens in the Cape Winelands District.	14	5	Ø	5	5	10		5		25	Correction to baseline, in line with audited figures
1.2	1.2.1	To coordinate an effective disaster management division in order to achieve the disaster management objectives set.	1.2.1.1	Number of bi-annual Disaster Management Advisory Forums held.	2	0	0	1	1	0		1		2	
	1.3.1	Effective planning and co- ordination of specialized fire-fighting services.	1.3.1.1	Pre-fire season and post-fire season reports submitted to Council for consideration for approval.	2	0	0	1	0	0		1		2	
1.3	1.3.2	Build fire-fighting capacity.	1.3.2.1	Number of the officials trained by the CWDM Fire Services Academy.	201	20	57	20	110	0		20		60	Correction to baseline, in line with audited figures
1.4	1.4.1	To fulfil a coordinating role in terms of town and regional planning within the Cape Winelands District.	1.4.1.1	Annual review of CWDM's SDF, submitted to Council for consideration for approval.	0	0	0	0	0	0		0		0	Correction to baseline, in line with audited figures

STRATEGIC OBJECTIVE 1 - Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District

						HE TE					Quarterly [*]	Targets			
A	PDO Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
															Quarter 4 target decreased from 1 to 0, resulting in an annual target of 0 The SDF is approve annually as an Annexure of the ID and Budget.
	1.4.2	Implement environmental management activities to achieve environmental sustainability.	1.4.2.1	Number of hectares cleared through the EPWP Invasive Alien Vegetation Management Project.	2 447.81	0	0	0	0	1 000		1 300		2 300	Correction to baseline, in line wit audited figures Quarter 4 target adjusted from 1700 to 1300, resulting in an annual target of 2300. More initial project sites are being cleared. The initial sites are covered by adult/dense vegetation. Initial sites are smaller size because it is dense and more expensive to clear. The total number of project sites have increase from 39 to 56.
		To fulfil a coordinating role in terms of Economic and	1.4.3.1	Number of LTA Forums coordinated by the CWDM.	4	1	1	1	1	1		1		4	
	1.4.3	Tourism Development within the Cape Winelands District.	1.4.3.2	Number of LED Forums coordinated by the CWDM.	4	1	1	1	1	1		1		4	

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STRATEGIC OBJECTIVE 1 - Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District

CWDM	PDO		KDIN								Quarterly	Targets			
PDO	Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
	4.5.4	To improve the livelihoods of citizens in the Cape	1.5.1.1	Number of ECD centres supported by the CWDM.	34	0	0	0	0	33		0		33	Correction to baseline, in line with audited figures
1.5	1.5.1	Winelands District.	1.5.1.2	Number of youths who complete the skills development project.	24	0	0	0	0	23		0		23	Correction to baseline, in line with audited figures

STRATEGIC OBJECTIVE 2 - Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities

			NO REPORT	Var. Barfarmana		E STE			The second		rly Targets		11 12	N H LEL	وأنفل والملاوا
PDO	PDO Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
			2.1.1.1	Conclude the annual MOA or addendum with PGWC.	1	0	0	0	0	0		1		1	
			2.1.1.2	Kilometres of roads re-sealed.	0	0	0	0	0	0		0		0	
		Roll-out and implementation of the maintenance function	2.1.1.3	Kilometres of roads bladed.	4 903.99	1 300	444.24	1 300	1 838.22	1 200		1 200		5 000	Correction to baseline, in line with audited figures
2.1	2.1.1	and activities for proclaimed roads as an agent on behalf of the Western Cape Department of Transport and Public Works.	2.1.1.4	Kilometres of roads regravelled.	2.18	0	0	0	1.68	3		0		3	Correction to baseline, in line with audited figures Quarter 4 target adjusted from 3 to 0. Annual target decrease to 3. Funding and manpower directed to flood damage.
2.2	2.2.1	Coordinate and improve the planning of infrastructure services in the Cape Winelands District.	2.2.1.1	Annual review, and alignment with review outcome, of the IWMP and submit to Council for consideration for approval.	0	0	0	0	0	0		1		1	Correction to baseline, in line with audited figures
		Improve pedestrian	2.3.1.1	Annual review, and alignment with review outcome, of the DITP and submit to Council for consideration for approval.	1	0	0	0	0	0		1		1	
2.3	2.3.1	safety throughout the Cape Winelands District.	2.3.1.2	Number of sidewalks and/or embayments and/or bus shelters completed or upgraded.	2	0	0	0	0	0		2		2	Correction to baseline, in line with audited figures

STRATEGIC OBJECTIVE 2 - Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities

CWDM	PDO			Key Performance						Quarte	rly Targets				LUST TOTAL
PDO	Nr	Outcome Indicator	KPI Nr	Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
	2.4.1	To improve infrastructure services for citizens in the Cape Winelands District.	2.4.1.1	Percentage of project budget spent on rural projects.	41.10%	5% (Cumulative)	3.20%	20% (Cumulative)	20%	40% (Cumulativ e)		90% (Cumulative)		90%	Correction to baseline, in line with audited figures.
			2.4.2.1	Number of schools assisted with ablution facilities and/or improved water supply.	2	0	0	0	0	0		2		2	Correction to baseline, in line with audited figures.
2.4	2.4.2	To improve the livelihoods of citizens in the Cape Winelands District.	2.4.2.2	Number of solar geysers installed.	78	0	3	20	12	30		30		80	Correction to baseline, in line with audited figures. Quarter 4 target decreased from 50 to 30, resulting in an annual target of 80. Landowners reacted slow on subsidies allocated to install solar geysers. Followups will continuously be made.
			2.4.2.3	Number of sport facilities upgraded or completed and/or supplied with equipment.	3	0	*	0	0	3		8		11	Correction to baseline, in line with audited figures. Quarter 4 target increased from 1 to 8, resulting in an annual target of 11. Previous

STRATEGIC OBJECTIVE 2 - Promoting sustainable infrastructure services and a transport system which fosters social and economic opportunities

				K. D. f						Quarte	rly Targets				
CWDM PDO	PDO Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
															year projects funded with the current year's budget and additional funds being requested with adjustment budget to implement this year's projects.
2.5	2.5.1	To improve ICT governance in the Cape Winelands District.	2.5.1.1	Annual review, and alignment with review outcome, of the ICT Governance Framework and/or the ICT Strategic Plan and submit to Council for consideration for approval.	1	0	0	0	0	0		1		1	

STRATEGIC OBJECTIVE 3 - Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality (Chief Financial Officer and Municipal Manager)

CWDM	PDO									Qua	arterly Targe	ets		1901	
PDO	Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actua I Q4	Annual Target	Comments
	3.1.1	To compile a budget that is available before the start of the financial year.	3.1.1.1	Compilation of a budget and submitted to Council by 31 May.	1	0	0	0	0	0		1		1	
	3.1.2	Transparent and accountable reporting to all stakeholders.	3.1.2.1	Compilation of a mid-year assessment (section 72 report), submitted to Council by 31 January.	1	0	0	0	0	1		0		1	
	3.1.3	Fair, equitable, transparent, competitive and cost- effective SCM practices.	3.1.3.1	Submit to Council a report on the implementation of SCM (within 30 days after financial year-end).	1	1	1	0	0	0		0		1	
3.1	3.1.4	To promote the financial viability of the CWDM through sound financial management practices	3.1.4.1	Maintaining a sound liquidity ratio as at financial year-end.	12.90:1	0	0	0	0	0		8.55:1		8.55:1	Correction to baseline, in line with audited figures. Quarter 4 target adjusted from 12.44:1 to 8.55:1. CWDM's investment strategy has changed to invest funds for more than one year. Current assets are not recognised as a long-term investment.
			3.1.4.2	Maintaining a sound Impairment of Property, Plant and Equipment and Investment Property and Intangible Assets Ratio	0%	0	0	0	0	0		0%		0%	anvestment.
			3.1.4.3	Maintain a sound Cash / Cost Coverage Ratio as at financial year-end.	19.82 months	0	0	0	0	0		1 to 3 months		1 to 3 months	Correction to baseline, in line with audited figures.

STRATEGIC OBJECTIVE 3 - Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality (Chief Financial Officer and Municipal Manager)

			green,		1					Qua	arterly Targ	ets			
CWDM PDO	PDO Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actua I Q4	Annual Target	Comments
			3.1.4.4	Maintain a sound Level of Cash Backed Reserves Ratio as at financial year-end.	1 197%	0	0	0	0	0		100%		100%	Correction to baseline, in line with audited figures.
			3.1.4.5	Maintain a sound Net Operating Surplus Margin Ratio as at financial year-end.	12%	0	0	0	0	0		Equal to and greater than 0%		Equal to and greater than 0%	Correction to baseline, in line with audited figures.
			3.1.4.6	Maintain a sound Creditors Payment Period Ratio as at financial year-end.	29 days	0	0	0	0	0		30 days		30 days	Correction to baseline, in line with audited figures.
			3.2.1.1	Number of Council meetings that are supported administratively	11	1	4	1	2	3		2		7	
3.2	3.2.1	To coordinate functional statutory and other committees	3.2.1.2	Number of MAYCO meetings that are supported administratively	11	2	3	2	2	3		2		9	Correction to baseline, in line with audited figures.
		To capacitate a skilled and competent	3.3.1.1	Number of WSP submissions to the LGSETA.	1	0	0	0	0	0		1		1	
3.3	3.3.1	workforce in order to realise organisational SO's	3.3.1.2	The percentage of CWDM's training budget actually spent on implementing its WSP.	73.23%	5% (cumulative)	7%	20% (cumulati ve)	35%	40% (cumulativ e)		90% (cumulative)		90%	Correction to baseline, in line with audited figures.
	3.3.2	Facilitate an administrative function in so far as it relates to labour relations	3.3.2.1	Number of Employment Equity report submissions to the Department of Labour.	1	0	0	0	0	1		0		1	

STRATEGIC OBJECTIVE 3 - Providing effective and efficient financial and strategic support services to the Cape Winelands District Municipality (Chief Financial Officer and Municipal Manager)

CWDM	PDO									Qu	arterly Targe	ets			
PDO	Nr	Outcome Indicator	KPI Nr	Key Performance Indicator	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actua I Q4	Annual Target	Comments
	3.3.3	To manage the capital funds spent in relation to the receipt thereof for improved service delivery	3.3.3.1	The percentage of CWDM's capital budget actually spent by the end of the financial year	67%	0	6%	0	17%	0		80%	·	80%	Correction to baseline, in line with audited figures.
	3.3.4	To promote good governance in the CWDM.	3.3.4.1	Number of Audit & Performance Audit Committee meetings that are supported administratively	NEW KPI	1	2	1	1	1		1		4	
3.3	3.3.5	To transform the work force of the CWDM in terms of representation	3.3.5.1	Number of people from employment equity target groups employed in the 3 highest levels of management in compliance with CWDM's approved Employment Equity Plan	79.55% of appointment s	0	0	0	Ō	0		90% of appointments		90% of appointment s	Correction to baseline, in line with audited figures.
	3.3.6	To improve the livelihoods of citizens in the CWDM area	3.3.6.1	Number of work opportunities created (in person days) through CWDM's various initiatives	10 623	1 240	1 676	2 140	Q	3 540		2 640		9 560	Correction to baseline, in line with audited figures.
	3.3.7	To improve intergovernmental relations within the district as with other districts.	3.3.7.1	Improve inter-governmental relations within the district by initiating and participating in the DCF and JDMA meetings.	7	2	2	2	2	2		2		8	Correction to baseline, in line with audited figures.

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS (PROJECTS)

CWDM SO	CWDM PDO	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
1	1.1	1.a	1	Subsidies – Water & Sanitation	R 1 000 000	-	R 128 397	Number of farms serviced	44	10	0	10	18	15		10		45	
1	1.1	1.b	1	Environmental Health Education	R 518 537	-	R 114 668	Number of theatre performances	0	0	0	0	0	35		35		70	
1	1.2	1.d	5	Disaster Risk Assessments	R-	-	-	Number of community-based risk assessment workshops	0	0	0	0	0	0		0		0	
1	1.4	1.e	5	River Rehabilitation (EPWP)	R 100 000	-	-	Hectares cleared	187.82	0	0	0	0	0		100		100	
1	1.4	1.f	3	Entrepreneurial Seed Funding	R 500 000	-	R 53 831	Number of SMME's supported	27	0	0	0	0	0		21		21	
1	1.4	1.g	3	Business Retention & Expansion	R 610 000	-	R 560 000	Number of action plans for tourism sector	24	0	0	2	2	3		14		19	
1	1.4	1.h	3	Investment Attraction Programme	R 500 000	-	R 30 000	Number of projects implemented	2	0	0	0	0	0		2		2	
1	1.4	1.i	3	Small Farmers Support Programme	R 500 000	_	R 199 947	Number of small farmers supported	10	0	0	0	0	0		7		7	
1	1.4	1.j	3	SMME Training & Mentorship	R 532 000	R 718 000	R 155 880	Number of M & E Reports	2	0	0	0	0	1		1		2	Budget increased from R 532 000 to R 718 000; due to the later appointment of the Service Provider not all training and mentorship could be done with the beneficiaries in 2022/23. The funding could not be rolled to the current year. We therefore requested additional funding to complete these beneficiaries training and mentorship.

CWDM SO	СМБМ РБО	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
1	1.4	1.k	3	Tourism Month	R 71 000	-	R 25 200	Tourism month activities	1	1	1	0	0	0		0		1	
1	1.4	1.1	3	Tourism Business Training	R 950 000	-	R 22 470	Number of training and mentoring sessions	9	0	0	4		5		0		9	
1	1.4	1.m	3	Tourism Educationals	R 260 000	R 360 000	R 100 000	Number of educationals	8	3	1	3	8	3		5		14	Budget increased from R 260 000 to R 360 000. Quarter 4 target increased from 4 to 5, resulting in an annual target of 14. Additional educationals was requested for Q4.
1	1.4	1.n	3	LTA Projects	R 390 000	R 360 000	R 330 000	Number of LTA's participating	14	5	5.	0	0	7		0		12	Budget decreased from R 390 000 to R 360 000. Quarter 3 target decreased from 8 to 7, resulting in an annual target of 12. Target for the 3 rd quarter to change as one LTA did not submit a project. Their funds will be a saving.
1	1.4	1.0	3	Tourism Events	R 477 000	R 453 150	R 262 350	Number of tourism events	2	7	6	7	3	3		5		22	Budget decreased from R 477 000 to R 453 150. Incorrect name was provided on application and payment could not be done. Event has taken place and hence this amount should be regarded as a saving.
1	1.4	1.p	3	Tourism Campaigns	R 528 000	R 1 028 000	R 297 755	Campaigns implemented	3	0	1	0	0	0		1		1	Budget increased from R 528 000 to R 1 028 000. The cost of the radio advertisements and upcoming Cape Winelands Tourism Exhibition necessitates more money.
1	1.4	1.q	3	Township Tourism	R 500 000	-	R 294 554	Number of SMME's linked with formal economy	3	1	1	1	31	1		0		3	

CWDM SO	CWDM PDO	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
1	1.4	1.r	3	EPWP Invasive Alien Management Programme	R 2 367 000	-	R 271 892	Number of hectares cleared	2 362.81	0	0	0	0	1 000		1 200		2 200	Quarter 4 target decreased from 1600 to 1200, resulting in an annual target of 2200. More initial project sites are being cleared. The initial sites are covered by adult/dense vegetation. Initial sites are smaller size because it is denser and more expensive to clear. The total number of project sites have increase from 39 to 56.
1	1.5	1.s	1	HIV/AIDS Programme	R 122 500	-	R 55 933	Number of HIV/AIDS Programmes Implemented	5	1	6	3	3	1		0		5	
1	1.5	1.t	1	Artisan Skills Development	R 300 000	-		Number of skills development initiatives implemented	1	0	0	0	0	1		1		2	
1	1.5	1.u	1	Elderly	R 342 240	R 542 240	R 24 042	Number of Active Age programmes implemented	6	1		1		2		2		6	Quarter 3 and 4 targets adjusted from 1 to 2, resulting in an annual target of 6. Budget increased from R 342 240 to R 542 240. High request demand for active age programs therefor we provide opportunities for the elderly to visit historical sites.
1	1.5	1.v	1	Disabled	R 395 998	-	R 191 398	Number of interventions implemented which focus on the rights of people with disabilities.	6	0	0	3	3	2		0		5	
1	1.5	1.w	1	Community Support Programme	R 439 967		R 289 340	Number of Service Level Agreements signed with community-based organisations	28	0	0	0	0	47		0		47	
1	1.5	1.x	1	Families and Children				Programmes and support for vulnerable children	6	2	2	2	2	1		2		7	Quarter 4 target increased from 1 to 2, resulting in an annual target of 8. Budget increased from R 601 500 to R 801 500.
					R 601 500	R 801 500	R 266 265	Provision of sanitary towels	1	0	0	0	0	1		0		1	High request demand from CBOs, NGOs, and schools within district

CWDM SO	СМБМ РБО	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual Target	Comments
																			to provide more opportunities for learners to embark on educational excursions which enhance learning outside classroom.
1	1.5	1.y	1	Sport, Recreation and Culture Programmes	R 3 005 420	R 3 605 420	R 2 378 246	Number of programmes	21	5	5	5	5	6		5		21	Quarter 3 target increased from 5 to 6. Quarter 4 target increased to 5. Resulting in an annual target of 21. Budget increase from R 3 005 420 to R 3 605 420. High request demand from federations, schools, and clubs for community-based mass participation programmes.
1	1.5	1.y.1	1	Youth	R 2 051 900	R 2 251 900	R 70 521	Number of youth development programmes	4	0	0	2	2	1		2		5	Quarter 4 target increased from 1 to 2, resulting in an annual target of 5. Budget increased from R 2 051 900to R 2 251 900. High demand from youth stakeholders to host youth summit or indaba.
1	1.5	1.y.2	1	Women	R 349 890	-	R 176 634	Number of awareness programmes	4	3	3	1	4	0		1		5	
1	1.5	1.y.3	1	Early Childhood Development	R 198 000	_	R 166 000	Number of ECDs supported	40	0	0	0	0	33		0		33	

CWDM SO	CWDM PDO	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual	Comments
2	2.1	1.z	3	Clearing Road Reserves	R 1 775 000	R 1 360 000	R 347 315	Kilometres of road reserve cleared	0	0	0	0	153.15	320		320		640	Budget decreased from R 1 775 000 to R 1 360 000.Tender prices are known and this result in less funds needed to complete project.
2	2.1	1.bb	3	Road Safety Education	R928 000	R1 128 000	R 927 899	Number of Road Safety Education Programmes completed	1	0	0	1	1	0		0		1	Budget increased from R 928 000 to R 1 128 000. Road safety initiatives for scholars, we must reprioritise to buy reflector vests instead of stationery. The current adjustment for this financial year will procure Learner Peak Caps then in the new financial year this amount will be utilised to procure reflector vests.
2	2.2	1.dd	3	Provision of Water and/or Sanitation services to Schools	R 650 000	R 550 000	-	Number of Schools assisted	0	0	0	0	0	0		2		2	Budget decreased from R 650 000 to R 550 000.
2	2.4	1.ee	3	Renewable Infrastructure – Rural Areas	R 1 000 000	R 500 000	R 67 500	Number of solar geysers installed	152	0	3	20	12	30		30		80	Budget decreased from R 1 000 000 to R 500 000. Quarter 4 target decreased from 50 to 30, resulting in an annual target of 80. Landowners reacted slow on subsidies allocated to install solar geysers. Follow-ups will continuously be made.
2	2.4	1.ff	3	Upgrading of Sport Facilities	R 1 780 000	R 3 540 000	R 627 695	Number of Sport Facilities upgraded/completed/supplied with equipment	0	0	1	0	0	3		8		11	Budget increased from R 1 780 000 to R 3 540 000. Quarter 4 target increased from 1 to 8, resulting in an annual target of 11. Previous year projects funded with the current year's budget and additional funds being requested with adjustment budget to implement this year's projects.

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CWDM SO	смрм Рро	Project No	National KPI	Project Name	20223/2024 Budget	Feb Adjustment Budget	Actual Spending	Unit of Measurement	Baseline	Target Q1	Actual Q1	Target Q2	Actual Q2	Target Q3	Actual Q3	Target Q4	Actual Q4	Annual	Comments
2	2.3	1.hh	3	Sidewalks and Embayment's	R 3 700 000	R 3 740 000	-	Number of sidewalks and / or embayments and / or bus shelters completed or upgraded	0	0	0	0	0	0		2		2	Budget increased from R 3 700 000 to R 3 740 000.

CONCLUSION

Executive Mayor:

The SDBIP provides an excellent basis for the Councillors of the CWDM to monitor the implementation of service delivery programmes and initiatives across the Cape Winelands District. The scorecard in the SDBIP presents a clear mandate to the Councillors in terms of playing their oversight function. Regular reports are presented to the Section 79 Committees in terms of the commitments made in departmental service delivery and budget implementation plans.

Administratively, the SDBIP facilitates proper monitoring of performance by Senior Managers (SMs) and the Municipal Manager (MM) against set targets. The MM's commitments in his scorecard will be used by the Executive Mayor and her Mayoral Committee (MAYCO) to monitor the progress of the CWDM in terms of implementing programmes and initiatives in the Cape Winelands District. Similarly, the MM is being provided with a tool to ensure that his direct reports are held accountable for all the KPIs as presented in the SDBIP.

Municipal Manager:	Date: 22/02/2024
Approved by:	
Executive Mayor:	Date: 22/02/2024

11. ANNEXURE A: TECHNICAL DEFINITIONS

This annexure aims to provide further clarity/understanding in relation to certain terms used within an outcome indicator and/or a KPI. The reason for such is twofold:

- Firstly, it aims to eliminate or reduce the risk of ambiguity in interpretation; and
- Secondly, to enable the user to fully comprehend the interpretation adopted by the CWDM when defining the respective outcome indicator and/or KPI. This provides clarity on the true contextual meaning of the word and for the correct application thereof.

The parameters within which CWDM defined these terms, for clarification regarding this level of performance management and reporting, includes the following:

- CWDM's mandate;
- 2. All relevant and applicable laws and regulations;
- 3. CWDM's suite of institutionalised practices (i.e., policies, processes and procedures);
- 4. Best practices:
- 5. CWDM's specific local content considerations (i.e., the community it services, and the coordination and support of local municipalities within its demarcation); and
- 6. The true meaning of the word (i.e., the dictionary definition assigned thereto).

Strategic Objective 1: Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District

KPI number	Outcome indicator	KPI	Indicator definition	Technical term	Definition
1.1.1.1	To administer an effective environmental health management system in order to achieve the environmental health objective sets.	Monthly report to PGWC on all MHS matters by the 15 th of the following month (Sipiani report) Monthly report to PGWC on all MHS matters by the 15 th of the following month (Sipiani report) Monthly reporting (Sinjani report) by the MHS Divisions via the internet on the PGWC's Health Information System on a variety of predetermined "Administer" as CWDM' includes in accountable.		To "administer" an effective environmental health management system is interpreted as CWDM's support of the management and administration around this system, which includes <i>inter alia</i> reporting. Such administration aims to promotes transparency and accountability for the community CWDM services.	
1,1.2.1	To facilitate effective environmental pollution control through identification, evaluation and/or monitoring to prevent air pollution.	Submission of the annual Air Quality Officer Report to PGWC.	Submission of a report accounting for the CWDM progress with regard to the implementation of its legislative functions, in terms of the National Environmental Management: Air Quality Act 39 of 2004, to the PGWC.	"Facilitate"	To "facilitate" effective environmental pollution control is interpreted as the reasonable measures that CWDM implements in order to protect the environment that it services. These reasonable measures include <i>inter alia</i> identification, evaluation, and monitoring exercises to prevent air pollution.
				"Improve"	To "improve" an individual's livelihood is subjective, however "improvement" is deemed successful when an individual's livelihood is in a better position from what it once was. Such improvements include <i>inter alia</i> measures to better the current state of water and sanitation for citizens in the Cape Winelands District.
1.1.3.1	To improve the livelihoods of citizens in the Cape Winelands District.	Number of water and/or sanitation subsidies granted to citizens in the Cape Winelands District.	This can be defined as subsidy claims submitted, processed, approved and paid to landowners in respect of water and sanitation upgrades on farms.	"Livelihoods"	For the purposes of CWDM's interpretation, the "livelihood(s)" constitutes the everyday activities that are essential to the basic necessities of life. This would include <i>inter alia</i> water and sanitation.
				"Granted"	For the purposes of CWDM's interpretation "granted" is when funds are disbursed to landowners following the successful application for and assessment of the landowners need for such a subsidy.
1.2.1.1	To coordinate an effective disaster management division in order to achieve the disaster management objectives set.	Number of bi-annual Disaster Management Advisory Forums held.	In terms of the Disaster Management Act No. 57 of 2002, a disaster management function is designated to municipalities and municipal entities. Falling within the ambit of these duties is the establishment of a Disaster Management Advisory Forum, as per section 51 of the Act. Through this function, disaster management objectives are set, and plans are formulated for implementation.	"Disaster management objectives"	A "disaster" is defined in the Disaster Management Act No. 57 of 2002 as a – "(1) progressive or sudden, widespread or localised, natural or human-caused occurrence which – (i) Death, injury or disease; (ii) Damage to property, infrastructure or the environment; or (iii) Disruption of the life of a community; and (2) is of such a magnitude that it exceeds the ability of those affected by the disaster using only their own resources". For the purposes of CWDM's interpretation, such a disaster constitutes an emergency that occurs within the area service by the CWDM when Local Municipality requests assistance. "Disaster management" refers to the measures that the municipality have in place to minimise the impact of a disaster should it occur, this includes either mitigation, prevention or response. This includes inter alia the establishment of a DMC, facilitation of training, administrative support, and assistance to the citizens of the Cape Winelands District.

planning measures that CWDM puts into effect in order to protect the environment that

CWDM provides "support" in the form of both monetary and/or non-monetary

assistance to ECD centres in the Cape Winelands District.

Strategic Objective 1: Creating an environment and forging partnerships that ensure social and economic development of all communities, including the empowerment of the poor in the Cape Winelands District Fire season in the Western Cape is from the month of December up to and including "Pre-fire season and postthe month of April. Therefore, the CWDM will submit reports before the month of fire season" December (the second guarter) and again post April (in the fourth guarter). Submission of a veld fire season preparedness plan/report (pre-fire Effective planning and Pre-fire season and postseason) in the second quarter to coordination of fire season reports council for approval before the start of 1.3.1.1 specialized firefighting submitted to Council for the fire season and submission of a services. consideration for approval. veld fire season assessment report (post fire season report) in the fourth In terms of section 84(1)(i)(i)-(iii) of the MSA, CWDM as a district municipality is tasked quarter to Council for approval at the "Specialized firefighting with the coordination and facilitation of fire-fighting services within the area that CWDM end of the fire season. services. In terms of section 84(1)(j)(ii), specialised firefighting services refer to inter services' alia mountain, veld and chemical fire services. For the purposes of CWDM's interpretation, officials in this regard refer to officials from "The officials and trained" the CWDM, as well as those from other local municipalities and other institutions and Fire officials from CWDM, other local the term 'trained' refers to the enlisted learners at the beginning of the course. municipalities within the PGWC and Number of the officials Build fire-fiahtina other institutions are trained/attended 1.3.2.1 trained by the CWDM Fire capacity. training at the accredited Cape Services Academy. Winelands Fire and Rescue Training Academy. In building "fire-fighting capacity" the CWDM aims to increase the number of firefighters "Fire-fighting capacity" that are trained at the Cape Winelands Fire and Rescue Training Academy, To fulfil a coordinating The Cape Winelands district is situated next to the Cape Metropolitan area and The SDF for the CWDM is reviewed Annual review of CWDM's role in terms of town and encloses 22 309 km². It is a landlocked area bordering all other districts in the Western and updated in line with amendments 1.4.1.1 regional planning within SDF, submitted to Council for "Cape Winelands District" Cape, as well as the City of Cape Town and the Northern Cape. The district includes to legislation and circumstantial the Cape Winelands consideration for approval. five local municipalities: namely Drakenstein, Stellenbosch, Witzenberg, Breede Valley changes respectively. The SDF is then District. and Langeberg. submitted to Council for approval. Implement environmental Number of hectares cleared Clearing of invasive alien plant species To "implement" effective environmental management activities is interpreted as the management activities through the EPWP Invasive throughout the district serviced by

CWDM through the two programmes

CWDM provides various types of

monetary) to ECD centres in the Cape

assistance (monetary and non-

that are in place.

Winelands District.

"Implement"

"Supported"

it services.

1.4.2.1

1.5.1.1

to achieve

environmental

sustainability.

To improve the

District.

livelihoods of citizens in

the Cape Winelands

Alien Vegetation

Number of ECD centres

supported by the CWDM.

Management.

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	bjective 1: Creating an env Winelands District	vironment and forgin	g partnerships that ensure socia	and economic devel	opment of all communities, including the empowerment of the poor
1.5.1.2	comp	blete the skills	Implementation of skills development programmes to enhance the employability of the youth and the SMME development amongst youth.	"Youth(s)"	For the CWDM purposes, a "youth" would be an individual between 18 and 35 years of age.

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Strategic	Objective 2: Promoting	g sustainable infrastructu	re services and a transport system	m which fosters socia	al and economic opportunities
KPI number	Outcome indicator	KPI	Indicator definition	Technical term	Definition
2.1.1.1		Conclude the annual MOA or addendum with PGWC.	Each year CWDM signs an agreement with PGWC in terms of the road agency fund. Signed agreements with the objective to support maintenance of proclaimed roads in the district on an agency basis for the provincial road authority. A grant is allocated according to the provincial financial year.	"Proclaimed roads"	Municipalities are responsible for residential roads and roads in built-up areas within its demarcation. For the purposes of CWDM's interpretation, "proclaimed roads" are those roads under the legal ownership of government and are the responsibility of the CWDM to maintain as they are municipal roads within the Cape Winelands District.
2.1,1.2	Roll-out and implementation of the maintenance function and activities for proclaimed roads as an agent on behalf of the Western Cape Department of Transport and Public Works.	Kilometres of roads resealed.	This is an activity forming part of the capital funding allocation for PGWC. The resealing of rural provincial roads forms part of the PGWC provincial agency function performed by CWDM on their road network in the Cape Winelands District. Plant and equipment are allocated by PGWC to CWDM, with plant and equipment being the "yellow fleet" which includes inter alia graders and water trucks. This is as per the MOA signed between PGWC and CWDM. CWDM uses their own municipal officials for the work performed in this regard, but all funding forms part of the annual funding based on the financial year of the provincial government. Reseal material consists of stone and bitumen is procured from suppliers.	"Resealed"	For the purposes of CWDM's interpretation, "resealing" is the process of spraying bitumen onto a road pavement and then rolling in a layer of uniformly sized stones to create a new surface. The purpose of this activity is to maintain the surface of the road(s) and benefits thereof include <i>inter alia</i> waterproofing of the surface; protecting the underlying pavement from deterioration; sealing small cracks and imperfections and extending the useful life of the road in the most economic manner.
2.1.1.3		Kilometres of roads bladed .	This is a general maintenance activity forming part of the "current" funding allocation for PGWC. The blading of rural provincial gravel roads with a grader forms part of the provincial agency function performed by CWDM on the PGWC road network within the Cape Winelands District. Plant and equipment are allocated by PGWC to CWDM, with plant and equipment being the "yellow fleet" which includes <i>inter alia</i> graders and water trucks. This is as per the MOA signed between PGWC and CWDM. CWDM use their own officials to complete the blading of the gravel roads. All funding forms part of the	"Bladed"	For the purposed of CWDM's interpretation, "blading" (or "bladed") is a road maintenance activity. The activity is performed by using a motor grader (or "grader") and undertakes to smooth a road's surface.

			annual funding based on the financial year of the PGWC.		
2.1.1.4	Roll-out and implementation of the maintenance function and activities for proclaimed roads as an agent on behalf of the Western Cape Department of Transport and Public Works.	Kilometres of roads regravelled.	This is an activity forming part of the "capital" funding allocation from PGWC. The re-gravelling of rural provincial roads forms part of the PGWC provincial agency function performed by CWDM. CWDM use their own officials to complete the re-gravelling of the provincial roads in the Cape Winelands District. All funding forms part of the annual funding based on the financial year of the PGWC. Gravel material is procured from the commercial suppliers or from CWDM's own resources. Internal plant can be supplemented by renting plant from suppliers.	"Re-gravelled"	For the purposed of CWDM's interpretation, re-gravelling is a road maintenance activity. Gravel roads require greater maintenance than that of paved roads and the act of "re-gravelling" concerns distributing the segments of gravel to create an even surface should the gravel deteriorate and/or shift in any way.
2.2.1.1	Coordinate and improve the planning of infrastructure services in the Cape Winelands District.	Annual review, and alignment with review outcome, of the IWMP and submit to Council for consideration for approval.	In terms of section 84(1)(e) of the Municipal Structures Act, No. 117 of 1998, a district municipality has the power to determine a waste disposal strategy; regulate the disposal of waste; and establish, operate and control waste disposal sites, bulk waste transfer facilities, and waste disposal facilities for more than one local municipality in the district. CWDM is currently working towards facilitating these functions and the development and annual review of an IWMP.	"Infrastructure services"	For the purposes of CWDM's interpretation, infrastructure services in relation to the IWMP constitutes the cell that is constructed for the purposes of dumping waste, as well as material recovery facility, which is where recycling will take place, and can include inter alia a composting plant and a bio-gas plant.
2.3.1.2	Improve pedestrian safety throughout the Cape Winelands District.	Number of sidewalks and/or embayments and/or bus shelters completed or upgraded.	Number of sites where sidewalks and/or embayments and/or bus shelters have been completed or upgraded. This means that CWDM could either construct a new sidewalk or upgrade existing structures. These structures would constitute a sidewalk, embayment or bus shelter.	"Completed or upgraded"	For the purposes of CWDM interpretation, the act of "completing" (or "completed") a sidewalk and/or an embayment and/or a bus shelter concerns the initial construction thereof. "Upgraded" concerns the act of modifying an existing structure to improve the quality and useful life thereof.
	To improve infrastructure services for citizens in the Cape Winelands District.	Percentage of project budget spent on rural projects.	Monitoring the percentage of actual spending of the project budget spent on: clearing road reserves; provision of water and sanitation to schools; renewable infrastructure; and upgrade	"Infrastructure services"	For the purposes of CWDM's interpretation, "infrastructure services" concern a number of activities coordinated by CWDM in order to better the livelihoods of citizens in the Cape Winelands District. Through the coordination and facilitation of activities which include <i>inter alia</i> the provision of water and sanitation to schools, clearing road reserves, the provision of renewable infrastructure, and upgrading of sport facilities

			rural sport facilities against the approved budget on each project. This is calculated as the actual spending		(this rural project may include initial construction of a sports facility or the modification to an existing structure and/or the supply of equipment).
2.4.1.1			recorded on SAMRAS per the expenditure reports for the related projects as listed in the KPI divided by the approved budget (if adjusted during the year, the adjustment budget will be used).	"Rural projects"	For the purposes of CWDM's interpretation, rural projects refer to clearing road reserves, provision of water and/or sanitation services to schools, renewable infrastructure – rural areas, and upgrading of sport facilities (this rural project may include initial construction of a sports facility or the modification to an existing structure and/or the supply of equipment)
2.4.2.1		Number of schools assisted with ablution facilities and/or	Construction or upgrades to ablution facilities (toilets/water and sanitation) and/or water supply at a number of school sites. CWDM would measure	"Improve"	To "improve" an individual's livelihood is subjective, however "improvement" is deemed successful when an individual's livelihood is placed in a better position from what it once was. Such improvements include <i>inter alia</i> measures to better the current state of water and sanitation.
		improved water supply.	the number of ablution facilities, and/or the water supply at a particular school site.	"Assisted"	For the purposes of CWDM's interpretation, schools will be "assisted" with either the initial construction of ablution facilities or will have existing facilities modified to improve the quality and useful life thereof.
2.4.2.2	To improve the livelihoods of citizens in the Cape Winelands District.	Number of solar geysers installed.	The number of subsidies provided to applicants for the installation of solar geysers. Previously CWDM officials installed the solar geysers, however from an administrative perspective it was more efficient to grant a subsidy for the installation of the solar geysers	"Livelihoods"	For the purposes of CWDM's interpretation, the "livelihood(s)" constitutes the everyday activities that are essential to the basic necessities of life. This would include <i>inter alia</i> securing water, sanitation, and/or solar geysers.
2.4.2.3		Number of sport facilities upgraded or completed and/or supplied with	The number of sport facilities sites being upgraded, or new facilities being constructed and/or being supplied with	"Upgraded or completed and/or supplied"	For the purposes of CWDM interpretation, the act of "completing" (or "completed") a structure concerns the initial construction thereof. "Upgraded" concerns the act of modifying an existing structure to improve the quality and useful life thereof. "Supplied" concerns the provision of equipment to be used at either a completed or upgrade sport facility site.
		equipment.	equipment.	"Equipment"	For the purposes of CWDM's interpretation, "equipment" constitutes certain structural items that are purchased already constructed and ready for installation in their current state
2.5.1.1	To improve ICT governance in the Cape Winelands District.	Annual review, and alignment with review outcome, of the ICT Governance Framework and/or the ICT Strategic Plan and submit to Council for consideration for approval.	ICT governance concerns the effective and efficient management of ICT resources in order to facilitate the achievement of organisational goals and objectives.	"Improve"	For the purposes of CWDM's interpretation, to "improve" governance in the Cape Winelands District refers to the measures put in place to elevate the current state of governance within CWDM's ambit of responsibility. Such measures include the regular review of the ICT Governance Framework and ICT Strategic Plan, as well as updates thereto when necessary.

12. ANNEXURE B: CIRCULAR 88

The Municipal Finance Management Act (MFMA) Circular No. 88 of 30 November 2017 provided guidance to metropolitan municipalities on a common set of performance indicators applied from the 2018/19 planning and reporting cycle onwards. The 1st addendum to MFMA Circular No. 88 of 4 December 2019 provided further guidance and clarity to metropolitan municipalities on the preparation of statutory planning and reporting documents required for the 2020/21 Medium Term Revenue and Expenditure Framework (MTREF). The 2nd addendum to MFMA Circular No. 88 of 17 December 2020 expanded the reform in four respects: 1) it more closely integrated and guided planning, budgeting and reporting reforms; 2) it significantly expanded and revised the set of MFMA Circular No. 88 indicators applicable to metropolitan municipalities; 3) it expanded the application of these reforms and the indicators to all municipalities differentially applied per category of municipality in a piloting phase; and 4) it introduced evaluations in the context of these reforms. Addendums 3 & 4 includes additional guidance, indicator revisions and expansions, as well as further clarification. It is reflective of the work to date on planning, budgeting, and reporting reforms that should be factored into municipal planning, budgeting and reporting for the 2022/23 MTREF. The reforms will continue being incrementally implemented in the 2023/24 – 2026/27 MTREF and apply on a differentiated basis per municipal category.

Municipalities are required to report the Circular 88 information to CoGTA and/or WCG DLG on a quarterly basis. More information on the quarterly Circular 88 information is available on request.