

CALL FOR PROPOSALS

In line with its Strategic Objectives, the Cape Winelands District Municipality (CWDM) has the following support programmes open for application to be funded in the 2024/2025 financial year (1 July 2024 to 30 June 2025);

Applications forms may be collected from the following offices of the CWDM.

Stellenbosch: 29 Du Toit Street;
Paarl: 194 Main Street;
Worcester: 51 Trappes Street;
Ceres: 27 Munnik Street;
Robertson: 46 Van Reenen Street;
Montagu: 56 Bad Street

Application forms can be downloaded via the website at: www.capewinelands.gov.za

Please note that no proposals will be accepted via email or post (internal or external) and the Cape Winelands District Municipality takes no responsibility for proposals that are not submitted in the tender boxes in the prescribed manner. No correspondence regarding this will be entered into by any official on behalf of the Cape Winelands District Municipality.

Please further note that:

- Any application submitted for funding where the domicile/legal address is located outside the boundaries of the Cape Winelands District Municipality will not be considered; and
- The successful applicant must ensure that a bank account is registered in the name of the applicant.

Call for Proposals/Subsidy will only be available from 1 July 2024.

DEPARTMENT: COMMUNITY DEVELOPMENT AND PLANNING SERVICES

LOCAL ECONOMIC DEVELOPMENT

1. SMALL SCALE FARMER/ AGRI-PROCESSING SUPPORT PROGRAMME

Small scale farmers/cooperatives and agri-processing SMMEs need to submit a **Business Plan/Proposal** with the content as follows:

Project contact details, Project description, Project location (B municipality, ward, etc.), Project aim and objectives, Project activities, Project outputs and outcomes, Number of jobs created (temporary and permanent), Budget, Management structure, Viability of business/projects, Access to appropriate land for small scale farmers (building in the case of agri-processing SMMEs) and water resources, Secure access to markets and/or sound knowledge of the market, Knowledge of suppliers, Identification of key partners in terms of technical input and market access, Orientation towards gender, disability and youth.

Accompanying documentation:

Proof of registration of entity if applicable, proof of ownership/or lease agreement of land/ building and water rights and a CWDM Declaration of Interest form must be completed.

Also note that the Evaluation Panel expect your application to have all legal and industry specific compliance documents attached as per your commodity/ties planted or manufactured.

2. ENTREPRENEURIAL SEED FUND PROGRAMME

SMMEs/businesses are invited to complete an **APPLICATION FORM**. An SMME is or will be a legally registered business; SMME has clearly defined, measurable and achievable goals and objectives; Application adequately describes the managerial, financial and technical capability of the SMME to be viable; supporting documents attached to the application includes proof of business entity registration if applicable. Each applicant must complete a CWDM Declaration of Interest Form. If not completed, your application will not be considered.

Also note that the Evaluation Panel expect your application to have all legal and industry specific compliance documents attached as per the business that you will operate.

All applications will be subjected to an evaluation process. For further enquiries, please contact Prudence January/Nozuko Bhojhi 0861 265 263

TOURISM DEVELOPMENT

3. TOURISM EVENTS AND FESTIVALS

Nongovernmental organisations, community-based organisations, nonprofit organisations, and event organisers need to submit a **Business Plan/ Proposal** with the content as follows:

Project contact details, Project description, Project location (B municipality, ward, etc.), Project aim and objectives, Project activities, Project outputs and outcomes, Number of jobs created (temporary and permanent), Budget, Management structure, Viability of business/projects, Access to appropriate land and water resources, Secure access to markets and/or sound knowledge of the market, Knowledge of suppliers, Identification of key partners in terms of technical input and market access, Orientation towards gender, disability and youth.

Accompanying documentation:

Constitution/Certificates of Incorporation, NPO/ CBO/NGO registration number, Auditing details, latest financial statements and audit reports (if available), and a CWDM declaration of interest form must be completed.

All applications will be subjected to an evaluation process. For further enquiries, please contact Abel Sondlo/ Cecil Fielies on 0861 265 263.

RURAL DEVELOPMENT

4. SPORTS AND CULTURAL PROGRAMMES

Please submit a business plan with the following supporting documents: Affiliation letter of good standing from your District Sport Council or Cultural Association, Proof of the Board of Governance and Organisational Structure, Signed and dated Constitution (if amended at last AGM), Copy of latest signed AGM minutes, As per the funding proposal clear targets, outputs and outcomes must reflect in the business proposal, Funding proposals must include audited or certified financial statements of the organisation, Funding proposals must include the internal monitoring and evaluation mechanisms of the organisation.

For further enquiries, please contact Mr. G. Xawuka at 0861 265 263.

SOCIAL DEVELOPMENT

5. COMMUNITY SUPPORT PROGRAMME

Families and Children: Child Abuse; Victim Empowerment and Gender-based Violence; Services to Families; Social Crime Prevention; **Early Childhood Development:** Capacity Building of ECD staff; **Elderly:** Care and support of older persons; Reduction of elder abuse; Promotion of the rights of older persons; **Persons with Disabilities:** Care and support of persons with disabilities; Promotion of rights of persons with disabilities. **Sports and Culture:** Club development and equipment; hosting of events; Travel to local, provincial and national tournaments.

Eligibility criteria and conditions applicable to funding applications for social development programmes:

Proof of registration as NPO or as Item 1 of Schedule 1 of the Companies Act, 2008 (Act No 71 of 2008); Proof of the Board of Governance and organisational structure; Copy of latest signed AGM minutes; Signed and dated Constitution; Proven track record of rendering the relevant services; As per the application form clear targets, outputs and outcomes must reflect in the application form; Funding applications must include audited or certified financial statements of the organisation; Funding applications must include the internal monitoring and evaluation mechanisms of the organisation; Civil Society Organizations are invited to complete an **APPLICATION FORM**.

For further enquiries, please contact Ms M Benjamin at 021 870 3216.

Submission: Call for Proposals for Community Development and Planning Services must be enclosed in a sealed envelope and endorsed with the relevant name and description on the envelope. The sealed document must be placed in the official tender boxes of the District Municipality's offices as listed above on or before **Thursday, 26 October 2023 at 14:00**. Late applications will not be considered.

MUNICIPAL HEALTH SERVICES

6. APPLICATION FOR WATER AND SANITATION FOR RURAL FARMWORKERS' HOUSING IN CAPE WINELANDS DISTRICT MUNICIPALITY'S JURISDICTION AREA

Subsidy applications for water and sanitation upgrades at farmworker housing in accordance with the Cape Winelands District Municipality's policy for the upgrading of rural services – Farmworkers Housing, can now be submitted.

Submission: Applications for Municipal Health Services must be e-mailed to Karen Esau at karen@capewinelands.gov.za on or before **30 November 2023** to qualify for possible subsidies.

For further enquiries, please contact Ms Karen Esau at 021 888 5834.

DEPARTMENT: TECHNICAL SERVICES

7. APPLICATION FOR SOLAR WARM WATER UNITS TO RURAL FARM WORKERS' HOUSING IN CAPE WINELANDS DISTRICT MUNICIPALITY'S JURISDICTION AREA

Subsidy applications for solar warm water units for rural farmworkers' housing according to the Cape Winelands District Municipality's policy for the application of subsidy for the upgrading of rural services – Farmworkers housing, can now submit on prescribed **APPLICATION FORM**.

8. APPLICATION FOR UPGRADING OF RURAL SCHOOLS' WATER AND SANITATION FACILITIES IN CAPE WINELANDS DISTRICT MUNICIPALITY'S JURISDICTION AREA

Applications for assistance with the upgrading of rural schools' water and sanitation facilities can now submit request on the official **LETTERHEAD** of school.

9. APPLICATION FOR UPGRADING OF RURAL SPORT FACILITIES IN CAPE WINELANDS DISTRICT MUNICIPALITY'S JURISDICTION AREA

Applications for assistance with the upgrading of rural sport facilities can be submitted for Clubs / Rural organisations with active sport bodies can submit request on prescribed **APPLICATION FORM**.

Submission: Applications for the Department: Technical Services must be e-mailed to Christo Swart at christo@capewinelands.gov.za on or before **30 November 2023** to qualify for possible assistance.

For further enquiries, please contact Mr. C Swart at 0861 265 263.

H.F. PRINS
MUNICIPAL MANAGER
Cape Winelands
District Municipality
46 Alexander Street
Stellenbosch 7600

BEROEP OP VOORSTELLE

In ooreenstemming met sy strategiese doelwitte, beskik die Kaapse Wynland Distriksmunisipaliteit (KWDM) oor die volgende ondersteuningsprogramme, wat oop is vir aansoek om befondsing in die 2024/2025 finansiële jaar (1 Julie 2024 tot 30 Junie 2025);

Aansoekvorms kan by die volgende kantore van die KWDM afgehaal word.

Stellenbosch: Du Toitstraat 29;
Paarl: Hoofstraat 194;
Worcester: Trappesstraat 51;
Ceres: Munnikstraat 27;
Robertson: Van Reenenstraat 46;
Montagu: Badstraat 56

Aansoekvorms kan van die webwerf afgelaai word by: www.capewinelands.gov.za

Let asseblief daarop dat geen voorstelle wat per e-pos of pos (intern en ekstern) gestuur word, aanvaar sal word nie en dat die Kaapse Wynland Distriksmunisipaliteit geen verantwoordelikheid neem vir voorstelle wat nie op die voorgeskrywe wyse in die tenderbusse ingedien word nie. Geen korrespondensie in hierdie verband sal deur enige amptenaar namens die Kaapse Wynland Distriksmunisipaliteit gevoer word nie.

Let asseblief verder daarop dat:

- enige aansoek om befondsing waarvan die domisilie/wettige adres buite die grense van die Kaapse Wynland Distriksmunisipaliteit geleë is, nie oorweeg sal word nie; en
- die suksesvolle aansoeker moet sorg dat 'n bankrekening in die naam van die aansoeker geregistreer is.

Beroep op Voorstelle/Subsidie sal slegs vanaf 1 Julie 2024 beskikbaar wees.

DEPARTEMENT: GEMEENSKAPSONTWIKKELING EN BEPLANNINGSDIENSTE

PLAASLIKE EKONOMIESE ONTWIKKELING

1. ONDERSTEUNINGSPROGRAM VIR KLEINSKAALSE BOERE/AGRIVERWERKING

Kleinskaalse boere/koöperasies en agriverwerking-KMMO's moet 'n **Besigheidsplan/-voorstel** met die volgende inhoud indien:

Kontakbesonderhede vir projek, Beskrywing van projek, Ligging van projek (B-munisipaliteit, wyk, ens.), Doelwit en oogmerke van projek, Aktiwiteite van projek, Uitsette en uitkomst van projek, Aantal poste geskep (tydelik en permanent), Begroting, Bestuurstruktuur, Lewensvatbaarheid van besigheid/projekte, Toegang tot geskikte grond vir kleinskaalse boere (gebou, in die geval van agriverwerking-KMMO's) en waterbronne, Versekerde toegang tot markte en/of grondige kennis van die mark, Kennis van verskaffers, Identifisering van sleutelvennote in terme van tegniese insette en marktoegang, Oriëntasie teenoor gender, gestremdheid en die jeug.

Gepaardgaande dokumentasie:

Bewys van registrasie van entiteit, indien van toepassing, bewys van eienaarskap van/of huurooreenkoms vir grond/gebou en waterregte, en 'n KWDM Verklaring van Belange-vorm moet voltooi word.

Let ook daarop dat die Evalueeringspaneel verwag dat u aansoek alle regs- en industrie-spesifieke nakomingsdokumente aangeheg sal hê volgens u kommoditeit(e) wat aangeplant of vervaardig word.

2. ENTREPRENEURIESE SAADFONDSPROGRAM

KMMO's/besighede word uitgenooi om 'n **AANSOEKVORM** te voltooi. 'n KMMO is of sal 'n wettig geregistreerde besigheid wees; KMMO het duidelik omskrewe, meetbare en haalbare doelstellings en doelwitte; Aansoek gee 'n voldoende beskrywing van die bestuurs-, finansiële en tegniese vermoëns van die KMMO om lewensvatbaar te wees; Stawende dokumente wat by die aansoek aangeheg moet word, sluit bewys van die registrasie van die besigheidsentiteit in, indien van toepassing. Elke aansoeker moet 'n KWDM Verklaring van Belange-vorm voltooi. U aansoek sal nie oorweeg word as dié vorm nie voltooi is nie.

Let ook daarop dat die Evalueeringspaneel verwag dat u aansoek alle regs- en industrie-spesifieke nakomingsdokumente aangeheg sal hê volgens die besigheid wat u bedryf.

Alle aansoekers sal aan 'n evalueringsproses onderworpe wees. Vir verdere navrae, kontak asseblief Prudence January/Nozuko Bhojhi by 0861 265 263

TOERISME-ONTWIKKELING

3. TOERISMEGELEENTHEDE EN -FEESTE

Nieregeringsorganisasies, gemeenskapsgebaseerde organisasies, organisasies sonder winsbejag, en geleentheidsorganiseerders moet 'n **Besigheidsplan/-voorstel** met die volgende inhoud indien:

Kontakbesonderhede vir projek, Beskrywing van projek, Ligging van projek (B-munisipaliteit, wyk, ens.), Doelwit en oogmerke van projek, Aktiwiteite van projek, Uitsette en uitkomst van projek, Aantal poste geskep (tydelik en permanent), Begroting, Bestuurstruktuur, Lewensvatbaarheid van besigheid/projekte, Toegang tot geskikte grond en waterbronne, Versekerde toegang tot markte en/of grondige kennis van die mark, Kennis van verskaffers, Identifisering van sleutelvennote in terme van tegniese insette en marktoegang, Oriëntasie teenoor gender, gestremdheid en die jeug.

Gepaardgaande dokumentasie:

Grondwet/Sertifikate van Inlywing, registrasienommer van OSW/GGO/NRO, ouditbesonderhede, jongste finansiële state en auditverslae (indien beskikbaar), en 'n KWDM Verklaring van Belange-vorm moet voltooi word.

Alle aansoekers sal aan 'n evalueringsproses onderworpe wees. Vir verdere navrae, kontak asseblief Abel Sondlo/ Cecil Fielies by 0861 265 263.

LANDELIKE ONTWIKKELING

4. SPORT- EN KULTUURPROGRAMME

Dien asseblief 'n besigheidsplan saam met die volgende stawende dokumente in: Affiliësbriëf van goeie aansien van u Distriksportraad of Kulturvereniging, Bewys van die Oorsigraad en organisatoriese struktuur, Ondertekende en gedateerde grondwet (indien dit by die laaste jaarvergadering gewysig is), Afskrif van jongste ondertekende notule van jaarvergadering, Ingevolge die befondsingsvoorstel moet duidelike teikens, uitsette en uitkomst in die besigheidsvoorstel aangedui word, Befondsingsvoorstelle moet geouditeerde of gewaarmerkte finansiële state van die organisasie insluit, Befondsingsvoorstelle moet die interne meganismes vir monitering en evaluering van die organisasie insluit.

Vir verdere navrae, kontak asseblief mnr. G. Xawuka by 0861 265 263.

MAATSKAPLIKE ONTWIKKELING

5. PROGRAM VIR GEMEENSKAPSONDERSTEUNING

Gesinne en Kinders: Kinder mishandeling; Slagofferbemaatgelying en geslagsgebaseerde geweld; Dienste aan gesinne; Voorkoming van maatskaplike misdaad; **Vroeë kindontwikkeling:** Kapasiteitsbou van VKO-personeel; **Bejaardes:** Versorging en ondersteuning van ouer persone; Vermindering van geweld teen bejaardes; Bevordering van ouer persone se regte; **Persone met gestremdheid:** Versorging en ondersteuning van persone met gestremdheid; Bevordering van persone met gestremdheid se regte. **Sport en Kultuur:** Klubontwikkeling en toerusting; Aanbieding van byeenkomste; Reis na plaaslike, provinsiale en nasionale toernooie.

Kwalifiserende kriteria en voorwaardes van toepassing op befondsingsaansoeke vir programme in maatskaplike ontwikkeling:

Bewys van registrasie as 'n SWO of kragtens Item 1 van Bylae 1 van die Besigheidswet, 2008 (Wet No. 71 van 2008); Bewys van die Oorsigraad en organisatoriese struktuur; Afskrif van jongste ondertekende notule van jaarvergadering; Ondertekende en gedateerde grondwet; Bewese rekord in die lewering van die betrokke dienste; Ingevolge die aansoekvorm, moet duidelike teikens, uitsette en uitkomst in die aansoekvorm aangedui word; Befondsingsaansoeke moet geouditeerde of gewaarmerkte finansiële state van die organisasie insluit; Befondsingsaansoek moet die interne meganismes vir monitering en evaluering van die organisasie insluit; Burgerlike Samelewingsorganisasies word genooi om 'n **AANSOEKVORM** te voltooi.

Vir verdere navrae, kontak asseblief me. M. Benjamin by 021 870 3216.

Indiening: Beroepe op Voorstelle vir Gemeenskapsontwikkeling en Beplanningdienste moet in 'n verseëde kovert wees en met die betrokke naam en beskrywing op die kovert gemerk wees. Die verseëde dokument moet in die amptelike tenderbusse van die Distriksmunisipaliteit se kantore (soos hierbo aangedui) geplaas word op of voor **Donderdag, 26 Oktober 2023 om 14:00**. Laat aansoekers sal nie oorweeg word nie.

MUNISIPALE GESONDHEIDSDIENSTE

6. AANSOEK OM WATER EN SANITASIE VIR LANDELIKE PLAASWERKERS SE BEHUISING IN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT SE REGSGEBIED

Subsidie-aansoekers om water- en sanitasie-opgradering by plaaswerkers se behuising ingevolge die Kaapse Wynland Distriksmunisipaliteit se beleid oor die opgradering van landelike dienste – plaaswerkers se behuising, kan nou ingedien word.

Indiening: Aansoekers vir Munisipale Gesondheidsdienste moet op of voor **30 November 2023** per e-pos gestuur word na Karen Esau by karen@capewinelands.gov.za om vir moontlike subsidies te kwalifiseer.

Vir verdere navrae, kontak asseblief me. Karen Esau by 021 888 5834.

DEPARTEMENT: TEGNIESE DIENSTE

7. AANSOEK OM SONWARMWATEREENHEDE VIR LANDELIKE PLAASWERKERS SE BEHUISING IN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT SE REGSGEBIED

Subsidie-aansoekers om sonwarmwaterereenhede vir plaaswerkers se behuising ingevolge die Kaapse Wynland Distriksmunisipaliteit se beleid oor die aansoek om subsidie vir die opgradering van landelike dienste – plaaswerkers se behuising, kan nou op die voorgeskrywe **AANSOEKVORM** ingedien word.

8. AANSOEK OM OPGRADERING VAN LANDELIKE SKOLE SE WATER- EN SANITASIEFASILITEITE IN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT SE REGSGEBIED.

Aansoekers om hulpverlening met die opgradering van landelike skole se water- en sanitasiefasiliteite kan nou op die amptelike **BRIEFHOOF** van die skool ingedien word.

9. AANSOEK OM OPGRADERING VAN LANDELIKE SPORTFASILITEITE IN DIE KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT SE REGSGEBIED

Aansoekers om hulpverlening met die opgradering van landelike sportfasiliteite vir klubs/landelike organisasies met aktiewe sportliggame kan nou op die voorgeskrywe **AANSOEKVORM** ingedien word.

Indiening: Aansoekers vir die Departement: Tegniese Dienste moet op of voor **30 November 2023** per e-pos gestuur word na Christo Swart by christo@capewinelands.gov.za om vir moontlike bystand te kwalifiseer.

Vir verdere navrae, kontak asseblief mnr. C. Swart by 0861 265 263.

H.F. PRINS
MUNISIPALE BESTUURDER
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Stellenbosch 7600