



KAAPSE WYNLAND DISTRIKSMUNISIPALITEIT
CAPE WINELANDS DISTRICT MUNICIPALITY
UMASIPALA WESITHILI SASECAPE WINELANDS

Application Form 1

Community Support Funding Programme

Financial Year: 2024 /2025

Background of Community Support Funding Programme:

Community based organisations apply for the Community Support Funding Programme on appearance of an advertisement in the local newspapers, on notice boards and on the website of the municipality. The programme is advertised annually and allocations to beneficiary organisations are transferred electronically.

Please note: To qualify for funding you need to comply with the following and all the relevant documentation needs to accompany your application.

1. Certified copy of Registration documents
2. Project Proposal
3. Signed and adopted constitution and organisational structure.
4. Copy of your latest signed Annual General Meeting (AGM) minutes
5. Latest signed audited financial statements
6. Signed banking details form.
7. Completed Declaration of Interest
8. Supplier Database form
9. Tax Clearance Certificate

1. BASIC INFORMATION

1.1 Name of Organisation:

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1.2 Physical Address:

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1.3 Postal Address:

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The Cape Winelands District Municipality adheres to the Protection of Personal Information Act, 2013 (Act No 4 of 2013) and regulations promulgated thereunder ("PoPI Act") and all personal information provided will be held and/or stored securely for the purpose of this application.

By submitting your application form to us, you understand and agree to the following:

- All personal information that you provide to us will be held and/or stored securely for the purpose of this application only.
- Your personal information will be stored electronically in a database.
- You have no objection to the Cape Winelands District Municipality retaining your personal information.
- All personal information that you provide to us will be used only for the purposes for which it is collected.
- A copy of the Cape Winelands District Municipality's policy on Protection of Personal Information can be viewed at www.capewinelands.gov.za.

OWNER'S SIGNATURE	DATE

1.4 Website/Email Address :

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1.5 Legal Status of Organisation (NPO,CBO etc)

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1.6 Organisation Registration Number (If applicable)

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1.7 Details of Contact Persons

Name of Contact Person:	
Position:	
Tel:	
Fax:	
Mobile:	
Physical Address:	
Postal Address:	
Email:	

2 DESCRIPTION OF ORGANISATION

2.1 Mission of Organization:

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2.2 Objectives of Organization:

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2.3 Provide a background of the project you wish to acquire funding for (include information about when it started, how it started, who initiated it and why)

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2.4 Provide background of the area in which the project will be implemented (including information on what impact the project will have in this area)

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2.5 Main activities of project (current/future)

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2.6 What is the estimated cost of the project?

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2.7 How much funding do you require for the project? Please provide an itemised breakdown)

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3 FUNDING MOTIVATION

3.1 What community problems/issues will the project address?

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3.2 What other projects similar to yours exists in your community/targeted area?

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3.3 How is your project different from ones that already exist in your community/targeted area?

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3.4 Describe your project’s target group and explain why you have chosen this group.

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3.5 How did you identify the target group?

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3.6 Describe the impact that your project will have on people in your community/targeted area

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3.7 How will you promote your project to people in your community/targeted area?

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4 OWNERSHIP

4.1 Is the community involved in the project; if so, to what level?

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5 SUSTAINABILITY

5.1 Who are your partners and how are these partners contributing to the project?

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5.2 What other funding sources does your project have?

Source of Funding	Year Funded	Amount Funded

6 CHECK LIST

6.1 Please check if you have the following

Nr	Documents Required	Yes	No
1	Certified copy of your Registration Documents		
2	Project Proposal		
3	Signed and adopted constitution and organisational structure		
4	Copy of your latest signed Annual General Meeting (AGM) minutes		
5	Latest signed audited financial statements		
6	Signed banking details form		
7	Completed Declaration of Interest		
8	Supplier Database form		
9	Tax Clearance Certificate		

Application submitted by (Name & Surname):

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Signature:

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Date of submission:

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