**VERIFICATION: SMALL SCALE FARMER SUPPORT PROGRAMME 2022/2023**

1. **Contact Detail**

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| --- |
| **Name of Farming Business:**  |
| **Physical Address** | **Postal Address** |
| **Name of Contact Person Name**  |  |
| **Contact Number** |  |
| **Tel no:** | **Fax No:** |
| **Email: Business Registration number:** |
| **Total number of members in the group/organisation** |
| **Has you or your organisation received CWDM grant funding before?** | Yes |  | No |  |
| **Was your application successful?** | Yes |  | No |  |

**2. Purpose of Funding Grant**

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| **2.1 State what this grant is for? How do you intend on using the funds?****…………………………………………………………………………………………………………****…………………………………………………………………………………………………………****…………………………………………………………………………………………………………****…………………………………………………………………………………………………………****…………………………………………………………………………………………………………** |

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| --- | --- | --- | --- |
| **Questions** | **Yes** | **No** | **Comments** |
| **When was the organisation/business established?** |  |  |  |
| **If an organisation/co-op does it have a governing body / structure/ executive?** |  |  |  |
| **If an organisation/co-op do you have monitoring and evaluation reporting measures?** |  |  |  |

**Is your CWDM Declaration of Interest Form attached to your business plan? YES/ NO**

The Cape Winelands District Municipality adheres to the Protection of Personal Information Act, 2013 (Act No 4 of 2013) and regulations promulgated thereunder (“PoPI Act”). All personal information provided will be held and/or stored securely for the purpose for which it was collected. In order for the Cape Winelands District Municipality to pursue its objectives and strategies, your personal information needs to be collected and processed.

By submitting your application form to the District Municipality, you understand and agree to the following:

• All personal information that you provide to us will be held and/or stored securely and electronically in a database and will be used only for the purposes for which it is collected.

• You have no objection to the District Municipality retaining your personal information

• You understand that should you refuse to provide the District Municipality with your personal information which is required by the District Municipality to consider your application for funding, then the District Municipality will be unable to engage with you or enter into any agreement with you.

• A copy of the Cape Winelands District Municipality’s policy on Protection of Personal Information can be viewed at **www.capewinelands.gov.za.**

**SHOULD YOU HAVE ANY OBJECTION TO THE PROCESSING OF YOUR PERSONAL INFORMATION, YOU MUST NOTIFY THE CAPE WINELANDS DISTRICT MUNICIPALITY IMMEDIATELY IN WRITING, FAILING WHICH IT WILL BE DEEMED THAT YOU ACCEPT AND AGREE TO THE TERMS AND CONDITIONS**

The undersigned person acknowledge that the information provided is correct

Please write your names in print.

Name: …………………………………………………………………………………………..

Signature:………………………………………………………………………………………

Date:………………………………………………………………………………………………

**Small Farmers/Cooperatives** need to submit a **Business Plan/Proposal**.

The content of the proposal should be as follows:

* Project contact details
* Project description
* Project location (B municipality, ward, etc.)
* Project aim and objectives
* Project activities
* Project outputs and outcomes
* Number of jobs created (temporary and permanent)
* Budget
* Management structure
* Viability of business/project
* Financial projections
* Access to appropriate land and water resources (proof of ownership or lease agreement and water rights)
* Secure access to markets and/or sound knowledge of the market
* Identification of key partners in terms of technical input and market access
* Orientation towards gender, disability and youth

**Accompanying Documentation**

* Proof of registration of entity if applicable
* Updated proof of ownership of land or lease agreement and water rights
* CWDM Declaration of Interest form must be completed and certified

**All applications will be subjected to an evaluation process.**

**SUBMISSION**

Duly completed Call for Proposals must be enclosed in a (separate) sealed envelope

and endorsed with the relevant name and description on the envelope/s.

The sealed document must be placed in the official tender boxes of the District

Municipality’s offices as listed below on or before **Friday,19 November** **2021 at 14:00.**

**Late applications will not be considered**

Stellenbosch: 29 Du Toit Street

Paarl: 194 Main Street

Worcester: 51 Trappe Street

Ceres: 27 Munnik Street

Robertson: 46 Van Reenen Street

Montagu: 56 Bad Street

Funding will only be available from after 1 July 2022.

*Should no feedback be received by 30 June 2022 applicants may assume that their*

*applications have been unsuccessful.*

**ADDITIONAL NOTES**

Foreigners applying must be in possession of a residents permit or green ID Document or have Refugee status and must be tax complaint. **Please submit originally certified documents as proof of South African resident status.**

**DIRECT ENQUIRIES**

Please direct any enquires to Prudence January at

prudence@capewinelands.gov.za or

Nozuko Bhobhi at nozuko@capewinelands.gov.za or tel: 086 126 5263.