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# CAPE WINELANDS DISTRICT

MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

## ACKNOWLEDGMENT RECEIPT OF TENDER AND QUOTATION

- 1. T 2020/052: INTERNAL TRAINING PROGRAMMES FOR CWDM EMPLOYEES FOR THE PERIOD ENDING 30 JUNE 2023 X 3
- 2. T 2021/010: PROVISION OF PEST DISINFESTATION AND RODENT CONTROL SERVICES AT VARIOUS OFFICE BUILDINGS AND FACILITIES OF THE CAPE WINELANDS DISTRICT MUNICIPALITY FOR THE PERIOD ENDING 30 JUNE 2024 X 2
- 3. T2021/023: LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN THE DRANKENSTEIN MUNICIPALITY X 4
- 4. T2021/024: LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN WITZENBERG MUNICIPALITY X 2
- 5. T2021/025: LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN BREEDE VALLEY MUNICIPALITY X 3
- 6. T2021/026: LABOUR INTENSIVE CLEARING OF INVASIVE ALIEN PLANTS WITHIN LANGERBERG MUNICIPALITY X 2
- 7. T2021/046: PROVISION OF BUYING SERVICES FOR DIGITAL AND BROADCASTING MEDIA FOR THE PERIOD ENDING 30 JUNE 2024
- 8. Q 2021/013: MANUFACTURING AND DELIVERING OF PURPOSE-MADE TIMBER LOCKERS TO THE CWDM FIRE STATIONS IN PAARL AND WORCESTER
- 9. Q 2021/032: SERVICING A CALIBRATION OF HAZMAT DETECTION DEVICES FOR A 12 MONTH PERIOD
- 10. Q 2021/100: WEBPAGE MAINTENANCE AND SUPPORT SERVICES

I Lorna van Niekerk hereby acknowledge receipt of the following original tender and quotation documents:

Received by [Signature] Date 04/03/2022

- 11. Q 2021/025: SUPPLY AND DELIVERY OF SANITARY TOWELS
- 12. Q 2021/055 : FACILITATION AND DELIVERING OF AN ADVANCED 4x4 DRIVING AND RECOVERY SKILLS TRAINING PROGRAMME



**CAPE WINELANDS DISTRICT**  
MUNICIPALITY • MUNISIPALITEIT • UMASIPALA

**TENDER NUMBER: T 2020/052**

**INTERNAL TRAINING PROGRAMMES FOR CWDM  
EMPLOYEES FOR THE PERIOD ENDING 30 JUNE 2023**

**A. INFORMATION AND COMMUNICATION TECHNOLOGY  
(ICT)**

**B. ONLINE CONTINUING PROFESSIONAL DEVELOPMENT  
COURSES (CPD)**

**C. MUNICIPAL MINIMUM COMPETENCY LEVELS  
TRAINING PROGRAMME**

COMPANY NAME: Torque Technical Computer Training (Pty) Ltd  
POSTAL ADDRESS: Po Box 70635  
Bryanston, Johannesburg, Gauteng  
2021

**ANY ENQUIRIES REGARDING THE BIDDING PROCEDURE MAY BE DIRECTED TO:**

Financial and Strategic Support Services  
Supply Chain Management  
Tel: 086 126 5263  
Fax: 086 688 4173

**T 2020/052**  
**INTERNAL TRAINING PROGRAMMES FOR CWDM EMPLOYEES FOR THE PERIOD ENDING**  
**30 JUNE 2023**

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## **A. TENDER NOTICE**

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Tenders are hereby invited from experienced, qualified and accredited service provider to provide following training for the following:

- A. Information And Communication Technology
- B. (ICT) Online Continuing Professional Courses
- C. Municipal Minimum Competency Levels Training Programme

Technical enquiries regarding this bid can be directed to Mr Rushdi Hollenbach at telephone no. 0861 265 263.

**Closing date: 11:00 on Wednesday, 02 December 2020**

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Tender documents, in English, are available free of charge on the websites: [www.capewinelands.gov.za](http://www.capewinelands.gov.za) or <https://etenders.treasury.gov.za>. Alternatively, hard copies of the document are obtainable from the offices of the Supply Chain Management Unit, Cape Winelands District Municipality at 29 Du Toit Street, Stellenbosch, upon payment of a non-refundable fee of R 220.00 per document.

All prospective bidders must ensure that they are registered and accredited on the CWDM's Supplier Database and the Central Supplier Database, prior to the closing date of the tender.

Duly completed tenders must be enclosed in a (separate) sealed envelope and endorsed with the relevant tender number and description on the envelope/s. The sealed tenders must be placed in the official tender box of the District Municipality's offices at 29 Du Toit Street, Stellenbosch on the abovementioned time and dates.

Tenders will be opened in public as soon as possible after this closing.

**HF PRINS  
MUNICIPAL MANAGER**

## **B. GENERAL CONDITIONS AND INFORMATION**

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Inviting of tenders by the Cape Winelands District Municipality (CWDM), all relevant bid documentation, submitting of tenders by prospective bidders, evaluation / awarding of tenders and all subsequent contractual responsibilities regarding supply and delivery of goods and/or services, will be managed in terms of and MUST comply with:-

- Chapter 11 of the Municipal Finance Management Act, 2003 (Act no.56 of 2003);
- Municipal Supply Chain Management Policy of the CWDM;
- Supply Chain Management: A guide for Accounting Officers of Municipalities (Guide for AO's);
- Any relevant Regulations / Circulars issued by the National Treasury, from time to time, and
- Any Special Conditions detailed in this Contract (SCC) – *referring to, but not limited to: paragraphs B.1. - 17. and C to P.*

Where the GCC and SCC are in conflict with one another, the stipulations of the SCC will prevail (chapter 4.5.2.9 – Guide for AO's)

### **1. Acceptance or Rejection of a Tender**

The Municipality reserves the right to withdraw any invitation to tender and/or to re-advertise or to reject any tender or to accept any tender in whole or part.

The Municipality does not bind itself to accepting the lowest tender or the tender scoring the highest points.

The Municipality reserves the right to accept more than one tender (in the event of a number of items being offered).

### **2. Validity Period**

The fact and action of handing in a tender to the Municipality is accepted as a contract between the Municipality and the bidder whereby such a tender remains valid and available for a period of ninety (90) days, calculated from the closing date as advertised for the tender, for acceptance, or non-acceptance by the Municipality. The bidder undertakes not to withdraw, or alter, the tender during this period.

### **3. Registration on Accredited Supplier Database**

It is expected of all prospective service providers who are not yet registered on the Municipality's Accredited Supplier Database to register without delay on the prescribed form.

It will be expected from Suppliers to update registration details every 12 months from date of registration. Payment will not be effected if supplier information is outdated.

The Municipality reserves the right not to award tenders to prospective suppliers who are not registered on the Database.

### **4. Completion of Tender Documents**

The official tender form must be completed in BLACK ink and any corrections to the official tender form must also be made in BLACK ink and signed by the bidder.

Any tender documents received with correction fluid (Tippex) corrections shall be disqualified.

The complete original tender document must be returned. Missing pages will result in the disqualification of the tender.

Any ambiguity has to be cleared with contact person for the tender before the tender closure.

#### **5. Authorised Signatory**

A copy of the recorded Resolution taken by the Board of Directors, members, partners or trustees authorising the representative to submit this bid on the bidder's behalf must be attached to the Bid Document on submission of same.

A bid shall be eligible for consideration only if it bears the signature of the bidder or of some person duly and lawfully authorised to sign it for and on behalf of the bidder.

If such a copy of the Resolution does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such document after the closing date to verify that the signatory is in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

#### **6. Site / Information Meetings**

Site or information meetings, if specified, are compulsory. Bids will not be accepted from bidders who have not attended compulsory site or information meetings. Bidders that arrive 15 minutes or more after the advertised time the meeting starts will not be allowed to attend the meeting or to sign the attendance register. If a bidder is delayed, he must inform the contact person before the meeting commence and will only be allowed to attend the meeting if the chairperson of the meeting as well as all the other bidders attending the meeting, give permission to do so.

All partners or the leading partner of a Joint Venture must attend the compulsory site or information meeting.

#### **7. Quantities of Specific Items**

If tenders are called for a specific number of items, the Municipality reserves the right to change the number of such items to be higher or lower. The successful bidder will then be given an opportunity to evaluate the new scenario and inform the Municipality if it is acceptable. If the successful bidder does not accept the new scenario, it will be offered to the second-placed bidder.

#### **8. Expenses Incurred in Preparation of Tender**

The Municipality shall not be liable for any expenses incurred in the preparation and submission of the tender.

#### **9. Contact with Municipality after Tender Closure Date**

Bidders shall not contact the Municipality on any matter relating to their bid from the time of the opening of the bid to the time the contract is awarded. If a bidder wishes to bring additional information to the notice of the Municipality, it should do so in writing to the Municipality. Any effort by the firm to influence the Municipality in the bid evaluation, bid comparison or contract award decisions may result in the rejection of the bid.

## **10. Opening, Recording and Publications of Tenders Received**

Tenders will be opened on the closing date immediately after the closing time specified in the tender documents. The names of the bidders, and if practical, the total amount of each bid and of any alternative bids will be read out aloud.

Telexed, faxed or e-mailed tenders will not be accepted.

The tender forms should be carefully completed and no errors will be condoned after tenders have been opened.

The Bidder will be liable to take out **forward cover** to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the quotation, from a country dealing in currency other than that of South Africa.

## **11. Evaluation of Tenders**

Tenders will be evaluated in terms of their responsiveness to the tender specifications and requirements as well as such additional criteria as set out in this set of tender documents.

## **12. Subcontracting**

The Contractor shall not subcontract the whole of the contract.

Except where otherwise provided by the Contract, the Contractor shall not subcontract any part of the Contract without the prior written consent of the Municipality, which consent shall not be unreasonably withheld.

Any consent granted or appointment of a subcontractor shall not imply a contract between the Municipality and the subcontractor, or a responsibility or liability on the part of the Municipality to the subcontractor and shall not relieve the Contractor from any liability or obligation under the Contract and he shall be liable for the acts, defaults and neglects of any subcontractor, his agents or employees as fully as if they were the acts, defaults or neglects of the Contractor, his agents or employees.

## **13. Extension of Contract**

The contract with the successful bidder may be extended should additional funds become available.

## **14. Past Practices**

The bid of any bidder may be rejected if that bidder or any of its directors have abused the municipality's supply chain management system or committed any improper conduct in relation to such system.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors influenced or tried to influence any official or councilor with this or any past tender.

The bid of any bidder may be rejected if it is or has been found that that bidder or any of its directors offered, promised or granted any official or any of his/her close family members, partners or associates any reward, gift, favors, hospitality or any other benefit in any improper way, with this or any past tender.

## 15. Persons in the service of the state

Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

## 16. Broad-based black economic empowerment (B-BBEE) status level certificates

Bidders are required to submit original and valid B-BBEE Status Level Verification Certificates or certified copies of the original, not a photo-copy of another certified copy thereof together with their bids, to substantiate their B-BBEE rating claims.

Bidders who do not submit B-BBEE Status Level Verification Certificates or who are non-compliant contributors to B-BBEE do not qualify for preference points for B-BBEE but should not be disqualified from the bidding process. They will score points out of 90 or 80 for price only and zero (0) points out of 10 or 20 for B-BBEE.

A trust, consortium or joint venture must submit a consolidated B-BBEE Status Level Verification Certificate for every separate bid.

Public entities and tertiary institutions must also submit B-BBEE Status Level Verification Certificates together with their bids.

If an institution is already in possession of a valid and original or certified copy of a bidder's B-BBEE Status Level Verification Certificate that was obtained for the purpose of establishing the database of possible suppliers for price quotations or that was submitted together with another bid, it is not necessary to obtain a new B-BBEE Status Level Verification Certificate each time a bid is submitted from the specific bidder.

Such a certificate may be used to substantiate B-BBEE rating claims provided that the closing date of the bid falls within the expiry date of the certificate that is in the institution's possession.

Each time this provision is applied, cross-reference must be made to the B-BBEE Status Level Verification Certificate already in possession for audit purposes.

AOs / AAs must ensure that the B-BBEE Status Level Verification Certificates submitted are issued by the following agencies:

Bidders other than EMEs

- Verification agencies accredited by SANAS; or
- Registered auditors approved by IRBA (until the expiration of the period prescribed by the DTI)

Bidders who qualify as EMEs

- Sworn affidavit signed by the EME representative and attested by a Commissioner of oaths.

## VALIDITY OF B-BBEE STATUS LEVEL VERIFICATION CERTIFICATES

Verification agencies accredited by SANAS

These certificates are identifiable by a SANAS logo and a unique BVA number.



Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing Verification Agency to the list of all SANAS accredited agencies. The list is accessible on [http://www.sanas.co.za/directory/bbee\\_default.php](http://www.sanas.co.za/directory/bbee_default.php).

The relevant BVA may be contacted to confirm whether such a certificate was issued.

As a minimum requirement, all valid B-BBEE Status Level Verification Certificates should have the following information detailed on the face of the certificate:

- The name and physical location of the measured entity;
- The registration number and, where applicable, the VAT number of the measured entity;
- The date of issue and date of expiry;
- The certificate number for identification and reference;
- The scorecard that was used (for example QSE, Specialized or Generic);
- The name and / or logo of the Verification Agency;
- The SANAS logo;
- The certificate must be signed by the authorized person from the Verification Agency; and
- The B-BBEE Status Level of Contribution obtained by the measured entity.

#### **Registered auditors approved by IRBA**

The format and content of B-BBEE Status Level Verification Certificates issued by registered auditors approved by IRBA must -

- Clearly identify the B-BBEE approved registered auditor by the auditor's individual registration number with IRBA and the auditor's logo;
- Clearly record an approved B-BBEE Verification Certificate identification reference in the format required by the SASAE;
- Reflect relevant information regarding the identity and location of the measured entity;
- Identify the Codes of Good Practice or relevant Sector Codes applied in the determination of the scores;
- Record the weighting points (scores) attained by the measured entity for each scorecard element, where applicable, and the measured entity's overall B-BBEE Status Level of Contribution; and
- Reflect that the B-BBEE Verification Certificate and accompanying assurance report issued to the measured entity is valid for 12 months from the date of issuance and reflect both the issuance and expiry date.

Confirmation of the validity of a B-BBEE Status Level Verification Certificate can be done by tracing the name of the issuing B-BBEE approved registered auditor to the list of all approved registered auditors. The list is accessible on <http://www.thedti.gov.za> and / <http://www.irba.co.za>.

The relevant approved registered auditor may be contacted to confirm whether such a certificate was issued.

#### **Accounting officers as contemplated in section 60(4) of the CCA;**

These certificates will be issued on the accounting officer's letterhead with the accounting officer's practice number and contact number clearly specified on the face of the certificates.

The content of B-BBEE Status Level Verification Certificates issued by accounting officers as contemplated in the CCA is detailed in paragraph 4.8.5 below.

## **VERIFICATION OF B-BBEE LEVELS IN RESPECT OF EMEs**

In terms of the Generic Codes of Good Practice, an enterprise including a sole propriety with annual total revenue of R10 million or less qualifies as an EME.

In instances where Sector Charters are developed to address the transformation challenges of specific sectors or industries, the threshold for qualification as an EME may be different from the generic threshold of R10 million. The relevant Sector Charter thresholds will therefore be used as a basis for a potential bidder to qualify as an EME.

- For example the approved thresholds for EMEs for the Tourism and Construction Sector Charters are R2.5 million and R1.5 million respectively.
- An EME automatically qualifies as a level 4 contributor with B-BBEE recognition level of 100% in terms of the Codes of Good Practice.
- An EME with at least 51% black ownership qualifies as Level 2 Contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME with 100% black ownership qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as Level 1 contributor with B-BBEE level of 135% in terms of Codes of Good Practice.
- An EME that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- An EME is required to submit a sworn affidavit confirming their annual total revenue of R 10 million or less and level of black ownership to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- An EME that is regarded as a Specialized Enterprise, is required to submit a sworn affidavit confirming their annual turnover/ allocated budget/ gross receipt of R 10 million or less and level of percentage of black beneficiaries to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- An EME may be measured in terms of the QSE scorecard should they wish to maximize their points and move to a higher B-BBEE recognition level. It is in this context that an EME may submit a B-BBEE verification certificate.

## **ELIGIBILITY AS QUALIFYING SMALL ENTERPRISES (QSE)**

The Codes define a QSE as any enterprise with annual total revenue of between R10 million and R50 million.

- A QSE with at least 51% black ownership qualifies as a Level 2 contributor.
- A QSE with 100% black ownership qualifies as a Level 1 Contributor.
- A QSE that is regarded as a specialized enterprise with at least 75% black beneficiaries qualifies as a Level 1 contributor with B-BBEE level of 135% in terms of the Codes of Good Practice.
- A QSE that is regarded as a specialized enterprise with at least 51% black beneficiaries qualifies as a Level 2 contributor with B-BBEE level of 125% in terms of the Codes of Good Practice.
- A QSE is required to submit a sworn affidavit confirming their annual total revenue of between R10 million and R 50 million and level of black ownership or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017.
- A QSE that is regarded as a specialized enterprise is required to submit a sworn affidavit confirming their annual turnover/ budget/ gross receipt of R 50 million or less and level of percentage of black beneficiaries or a B-BBEE level verification certificate to claim points as prescribed by regulation 6 and 7 of the Preferential Procurement Regulations 2017

**IN ORDER TO BE AWARDED PREFERENCE POINTS, ANNEXURE H. QUESTIONNAIRE AND ANNEXURE K. PREFERENCE POINTS CLAIM FORM (MBD 6.1), MUST BE COMPLETED - FAILURE TO COMPLY WITH THE ABOVEMENTIONED WILL RESULT IN NO PREFERENCE POINTS BEING AWARDED**

**17. Application**

These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services, sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.

Where applicable, special conditions of contract may be laid down and included to cover specific supplies, services or works.

Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

**18. Standards**

The goods supplied or the services rendered shall conform to the standards mentioned in the bidding documents and specifications.

**19. Information and Inspection**

The service provider shall not, without the District Municipality's prior written consent, disclose the agreement, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the District Municipality in connection therewith, to any person other than a person employed by the service provider in the performance of the agreement. Disclosure to any such employed person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance.

The service provider shall permit the District Municipality to inspect the supplier's records relating to the performance of the service provider and to have them audited by auditors appointed by the District Municipality, if so required by the District Municipality.

**20. Governing Language**

The governing language shall be English. All correspondence and other documents pertaining to the agreement that is exchanged by the parties shall also be written in English.

**21. Payments**

Payments shall be made by the District Municipality within **thirty (30)** calendar days of receiving the relevant **invoice / statement provided** by the supplier.

Payment will be made in Rand unless otherwise stipulated.

**22. Prices and Evaluation of bids**

Prices charged by the service provider for goods delivered and services performed under the contract shall not vary from the prices quoted by the service provider in this Tender.

The Bidder will be liable to take out forward cover to barricade him/her against fluctuation of the exchange rate in the event of importing any component, related to the tender, from a country dealing in currency other than that of South Africa.

THIS BID WILL BE EVALUATED AND ADJUDICATED ACCORDING TO THE FOLLOWING:

- Relevant specifications
- Value for money
- Capability to execute the contract
- PPPFA & associated regulations

**23. Termination for default**

The District Municipality, without prejudice to any other remedy for breach of contract, by written notice of default sent to the service provider, may terminate this agreement in whole or in part:

If the service provider fails to deliver any or all of the goods within the period(s) specified in the agreement;

If the service provider fails to perform any obligation(s) under the contract; or

If the service provider in the judgment of the District Municipality, has engaged in corrupt or fraudulent practices in competing for or in executing the contract

In the event the District Municipality terminates the contract in whole or in part, the District Municipality may procure, upon such terms and in such manner as it deems appropriate, goods, works or services similar to those undelivered, and the service provider shall be liable to the District Municipality for any excess costs for such similar goods, works or services. However, the service provider shall continue performance of the contract to the extent not terminated.

Where the District Municipality terminates the contract in whole or in part, the District Municipality may decide to impose a restriction penalty on the service provider by prohibiting such service provider from doing business with the public sector for a period not exceeding 10 years.

If a District Municipality intends imposing a restriction on a service provider or any person associated with the service provider, the service provider will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the service provider fail to respond within the stipulated fourteen (14) days the District Municipality may regard the service provider as having no objection and proceed with the restriction.

Any restriction imposed on any person by the District Municipality will, at the discretion of the District Municipality, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the District Municipality actively associated.

If a restriction is imposed, the District Municipality must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

The name and address of the supplier and / or person restricted by the District Municipality;  
The date of commencement of the restriction;  
The period of restriction; and  
The reasons for the restriction

These details will be loaded in the National Treasury's central database of service provider or persons prohibited from doing business with the public sector.

If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website.

#### **24. Termination for Insolvency**

The District Municipality may at any time terminate the contract by giving written notice to the service provider if the service provider becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the service provider, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to the District Municipality.

#### **25. Settlement of Disputes**

If any dispute or difference of any kind whatsoever arises between the District Municipality and the service provider in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the District Municipality or the service provider may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.

Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.

Notwithstanding any reference to mediation and/or court proceedings herein, the parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and

The District Municipality shall pay the service provider any monies due for goods delivered and/or services rendered according to the prescripts of the contract.

#### **26. Applicable Law**

The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

#### **27. Notices**

Every written acceptance of a bid and any other notices shall be posted to the service provider concerned by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice;

The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

#### **28. Taxes and duties**

A service provider shall be entirely responsible for all taxes, duties, license fees, etc., of the contracted goods to the District Municipality.

No contract shall be concluded with any tenderer whose tax matters are not in order.

No contract shall be concluded with any tenderer whose municipal rates and taxes and municipal services charges are in arrears.

### **29. Value-added tax (VAT) on invoices**

Tax invoices are to comply with the requirements as contained in the Value Added Tax Act, 1991 (Act No 89 of 1991). The content of the invoice must contain information as prescribed by the Act.

It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice.

The amended Value Added Tax Act, 1991 (Act No 89 of 1991) requires that a Tax Invoice for supplies in excess of R3,000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

Where the value of an intended contract will exceed R 1 000 000.00 (R1 Million) it is the bidder's responsibility to be registered with the South African Revenue Services (SARS) for VAT purposes in order to be able to issue tax invoices. CWDM will deem the price above R 1 000 000.00 (R1 Million) to be VAT inclusive even if it is indicated that no VAT is charged. Please ensure that provision is made for VAT in these instances.

The VAT registration number of the District Municipality is 4700193495.

### **30. Tax Clearance Certificate**

A valid original Tax Clearance Certificate must accompany the bid documents unless the bidder is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid original Tax Clearance Certificate for the bidder on record. The onus is on the bidder to ensure that the Municipality has an original Tax Clearance Certificate on record.

In the case of a Consortium/Joint Venture every member must submit a separate Tax Clearance Certificate with the bid documents unless the member is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid original Tax Clearance Certificate for the member on record.

If a bid is not supported by a valid original Tax Clearance Certificate, either as an attachment to the bid documents or on record in the case of suppliers registered on the Supplier Database of the Municipality, the Municipality reserves the right to obtain such document after the closing date to verify that the bidder's tax matters are in order. If no such document can be obtained within a period as specified by the Municipality, the bid will be disqualified.

### **31. Municipal Rates, Taxes and Charges**

A certified copy of the bidder's and those of its directors municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the tender closure date must accompany the tender documents. If such a certified copy does not accompany the bid document of the successful bidder, the Municipality reserves the right to obtain such documents after the closing date to verify that their municipal accounts are in order.

Any bidder which is or whose directors are in arrears with their municipal rates and taxes or municipal charges due to any Municipality or any of its entities for more than three months and have not made an arrangement for settlement of same before the bid closure date will be unsuccessful.

If a bidder rents their premises, proof must be submitted that the rental includes their municipal rates and taxes or municipal charges and that their rent is not in arrears.

**32. Construction Industry Development Board (CIDB) (If applicable)**

When applicable, the bidder's CIDB registration number must be included with the tender. The Municipality will verify the bidder's CIDB registration during the evaluation process.

**33. Letter of Good Standing from the Commissioner of Compensation**

A valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof must accompany the bid documents unless the bidder is registered on the Accredited Supplier Database of the Municipality and the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof for the bidder on record. The onus is on the bidder to ensure that the Municipality has a valid Letter of Good Standing from the Compensation Commissioner or a certified copy thereof on record.

A letter of good standing for "tender purposes" from the Department of Labour will also be accepted.

If no such document/s as specified by the Municipality is submitted, the bid will be disqualified.



## C. NATIONAL TREASURY - GOVERNMENT PROCUREMENT: GENERAL CONDITIONS OF CONTRACT

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The purpose of this document is to:

- (a) Draw special attention to certain general conditions applicable to government bids, contracts and orders; and
- (b) To ensure that clients be familiar with regard to the rights and obligations of all parties involved in doing business with government.
- (c) The General Conditions of Contract will form part of all bid documents and may not be amended.
- (d) Special Conditions of Contract (SCC) relevant to a specific bid, should be compiled separately for every bid and will supplement the General Conditions of Contract. Whenever there is a conflict, the provisions in the SCC will prevail

### 1. DEFINITIONS

The following terms shall be interpreted as indicated:

- 1.1 **"Closing time"** means the date and hour specified in the bidding documents for the receipt of bids.
- 1.2 **"Contract"** means the written agreement entered into between the purchaser and the supplier, as recorded in the contract form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- 1.3 **"Contract price"** means the price payable to the supplier under the contract for the full and proper performance of his contractual obligations.
- 1.4 **"Corrupt practice"** means the offering, giving, receiving, or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution.
- 1.5 **"Countervailing duties"** are imposed in cases where an enterprise abroad is subsidized by its government and encouraged to market its products internationally.
- 1.6 **"Country of origin"** means the place where the goods were mined, grown or produced or from which the services are supplied. Goods are produced when, through manufacturing, processing or substantial and major assembly of components, a commercially recognized new product results that is substantially different in basic characteristics or in purpose or utility from its components.
- 1.7 **"Day"** means calendar day.
- 1.8 **"Delivery"** means delivery in compliance of the conditions of the contract or order.
- 1.9 **"Delivery ex stock"** means immediate delivery directly from stock actually on hand.
- 1.10 **"Delivery into consignees store or to his site"** means delivered and unloaded in the specified store or depot or on the specified site in compliance with the conditions of the contract or order, the supplier bearing all risks and charges involved until the goods are so delivered and a valid receipt is obtained.
- 1.11 **"Dumping"** occurs when a private enterprise abroad market its goods on own initiative in the RSA at lower prices than that of the country of origin and which have the potential to harm the local industries in the RSA.



- 1.12 **"Force majeure"** means an event beyond the control of the supplier and not involving the supplier's fault or negligence and not foreseeable. Such events may include, but is not restricted to, acts of the purchaser in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargoes.
- 1.13 **"Fraudulent practice"** means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of any bidder, and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the bidder of the benefits of free and open competition.
- 1.14 **"GCC"** means the General Conditions of Contract.
- 1.15 **"Goods"** means all of the equipment, machinery, and/or other materials that the supplier is required to supply to the purchaser under the contract.
- 1.16 **"Imported content"** means that portion of the bidding price represented by the cost of components, parts or materials which have been or are still to be imported (whether by the supplier or his subcontractors) and which costs are inclusive of the costs abroad, plus freight and other direct importation costs such as landing costs, dock dues, import duty, sales duty or other similar tax or duty at the South African place of entry as well as transportation and handling charges to the factory in the Republic where the goods covered by the bid will be manufactured.
- 1.17 **"Local content"** means that portion of the bidding price, which is not included in the imported content provided that local manufacture does take place.
- 1.18 **"Manufacture"** means the production of products in a factory using labour, materials, components and machinery and includes other related value-adding activities.
- 1.19 **"Order"** means an official written order issued for the supply of goods or works or the rendering of a service.
- 1.20 **"Project site,"** where applicable, means the place indicated in bidding documents.
- 1.21 **"Purchaser"** means the organization purchasing the goods.
- 1.22 **"Republic"** means the Republic of South Africa.
- 1.23 **"SCC"** means the Special Conditions of Contract.
- 1.24 **"Services"** means those functional services ancillary to the supply of the goods, such as transportation and any other incidental services, such as installation, commissioning, provision of technical assistance, training, catering, gardening, security, maintenance and other such obligations of the supplier covered under the contract.
- 1.25 **"Supplier"** means the successful bidder who is awarded the contract to maintain and administer the required and specified service(s) to the State.
- 1.26 **"Tort"** means in breach of contract
- 1.27 **"Turnkey"** means a procurement process where one service provider assumes total responsibility for all aspects of the project and delivers the full end product / service required by the contract.
- 1.28 **"Written" or "in writing"** means hand-written in ink or any form of electronic or mechanical writing.

## **2. APPLICATION**

- 2.1 These general conditions are applicable to all bids, contracts and orders including bids for functional and professional services (excluding professional services related to the building and construction industry), sales, hiring, letting and the granting or acquiring of rights, but excluding immovable property, unless otherwise indicated in the bidding documents.
- 2.2 Where applicable, special conditions of contract are also laid down to cover specific goods, services or works.
- 2.3 Where such special conditions of contract are in conflict with these general conditions, the special conditions shall apply.

## **3. GENERAL**

- 3.1 Unless otherwise indicated in the bidding documents, the purchaser shall not be liable for any expense incurred in the preparation and submission of a bid. Where applicable a non-refundable fee for documents may be charged.
- 3.2 Invitations to bid are usually published in locally distributed news media and on the municipality/municipal entity website.

## **4. STANDARDS**

- 4.1 The goods supplied shall conform to the standards mentioned in the bidding documents and specifications.

## **5. USE OF CONTRACT DOCUMENTS AND INFORMATION INSPECTION**

- 5.1 The supplier shall not, without the purchaser's prior written consent, disclose the contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the purchaser in connection therewith, to any person other than a person employed by the supplier in the performance of the contract. Disclosure to any such employed person shall be made in confidence and shall extend only so far as may be necessary for purposes of such performance.
- 5.2 The supplier shall not, without the purchaser's prior written consent, make use of any document or information mentioned in GCC clause 5.1 except for purposes of performing the contract.
- 5.3 Any document, other than the contract itself mentioned in GCC clause 5.1 shall remain the property of the purchaser and shall be returned (all copies) to the purchaser on completion of the supplier's performance under the contract if so required by the purchaser.
- 5.4 The supplier shall permit the purchaser to inspect the supplier's records relating to the performance of the supplier and to have them audited by auditors appointed by the purchaser, if so required by the purchaser.

## **6. PATENT RIGHTS**

- 6.1 The supplier shall indemnify the purchaser against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the goods or any part thereof by the purchaser.
- 6.2 When a supplier developed documentation / projects for the municipality / municipal entity, the intellectual, copy and patent rights or ownership of such documents or projects will vest in the municipality / municipal entity.

## **7. PERFORMANCE SECURITY**

- 7.1 Within thirty (30) days of receipt of the notification of contract award, the successful bidder shall furnish to the purchaser the performance security of the amount specified in SCC.
- 7.2 The proceeds of the performance security shall be payable to the purchaser as compensation for any loss resulting from the supplier's failure to complete his obligations under the contract.
- 7.3 The performance security shall be denominated in the currency of the contract or in a freely convertible currency acceptable to the purchaser and shall be in one of the following forms:
- (a) a bank guarantee or an irrevocable letter of credit issued by a reputable bank located in the purchaser's country or abroad, acceptable to the purchaser, in the form provided in the bidding documents or another form acceptable to the purchaser; or
  - (b) a cashier's or certified cheque.
- 7.4 The performance security will be discharged by the purchaser and returned to the supplier not later than thirty (30) days following the date of completion of the supplier's performance obligations under the contract, including any warranty obligations, unless otherwise specified.

## **8. INSPECTIONS, TESTS AND ANALYSES**

- 8.1 All pre-bidding testing will be for the account of the bidder.
- 8.2 If it is a bid condition that goods to be produced or services to be rendered should at any stage be subject to inspections, tests and analyses, the bidder or contractor's premises shall be open, at all reasonable hours, for inspection by a representative of the purchaser or organization acting on behalf of the purchaser.
- 8.3 If there are no inspection requirements indicated in the bidding documents and no mention is made in the contract, but during the contract period it is decided that inspections shall be carried out, the purchaser shall itself make the necessary arrangements, including payment arrangements with the testing authority concerned.
- 8.4 If the inspections, tests and analyses referred to in clauses 8.2 and 8.3 show the goods to be in accordance with the contract requirements, the cost of the inspections, tests and analyses shall be defrayed by the purchaser.
- 8.5 Where the goods or services referred to in clauses 8.2 and 8.3 do not comply with the contract requirements, irrespective of whether such goods or services are accepted or not, the cost in connection with these inspections, tests or analyses shall be defrayed by the supplier.
- 8.6 Goods and services which are referred to in clauses 8.2 and 8.3 and which do not comply with the contract requirements may be rejected.
- 8.7 Any contract goods may on or after delivery be inspected, tested or analysed and may be rejected if found not to comply with the requirements of the contract. Such rejected goods shall be held at the cost and risk of the supplier who shall, when called upon, remove them immediately at his own cost and forthwith substitute them with goods, which do comply with the requirements of the contract. Failing such removal the rejected goods shall be returned at the suppliers cost and risk. Should the supplier fail to provide the substitute goods forthwith, the purchaser may, without giving the supplier further opportunity to substitute the rejected goods, purchase such goods as may be necessary at the expense of the supplier.

8.8 The provisions of clauses 8.4 to 8.7 shall not prejudice the right of the purchaser to cancel the contract on account of a breach of the conditions thereof, or to act in terms of Clause 22 of GCC.

## **9. PACKING**

9.1 The supplier shall provide such packing of the goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in the contract. The packing shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packing, case size weights shall take into consideration, where appropriate, the remoteness of the goods' final destination and the absence of heavy handling facilities at all points in transit.

9.2 The packing, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the contract, including additional requirements, if any, and in any subsequent instructions ordered by the purchaser.

## **10. DELIVERY AND DOCUMENTS**

10.1 Delivery of the goods and arrangements for shipping and clearance obligations, shall be made by the supplier in accordance with the terms specified in the contract.

## **11. INSURANCE**

11.1 The goods supplied under the contract shall be fully insured in a freely convertible currency against loss or damage incidental to manufacture or acquisition, transportation, storage and delivery in the manner specified.

## **12. TRANSPORTATION**

12.1 Should a price other than an all-inclusive delivered price be required, this shall be specified.

## **13. INCIDENTAL SERVICES**

13.1 The supplier may be required to provide any or all of the following services, including additional services, if any:

- (a) Performance or supervision of on-site assembly and/or commissioning of the supplied goods;
- (b) Furnishing of tools required for assembly and/or maintenance of the supplied goods;
- (c) Furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied goods;
- (d) performance or supervision or maintenance and/or repair of the supplied goods, for a period of time agreed by the parties, provided that this service shall not relieve the supplier of any warranty obligations under this contract; and
- (e) Training of the purchaser's personnel, at the supplier's plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied goods.

13.2 Prices charged by the supplier for incidental services, if not included in the contract price for the goods, shall be agreed upon in advance by the parties and shall not exceed the prevailing rates charged to other parties by the supplier for similar services.

## 14. SPARE PARTS

- 14.1 As specified, the supplier may be required to provide any or all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the supplier:
- (a) such spare parts as the purchaser may elect to purchase from the supplier, provided that this election shall not relieve the supplier of any warranty obligations under the contract; and;
  - (b) in the event of termination of production of the spare parts:
    - (i) Advance notification to the purchaser of the pending termination, in sufficient time to permit the purchaser to procure needed requirements; and
    - (ii) Following such termination, furnishing at no cost to the purchaser, the blueprints, drawings, and specifications of the spare parts, if requested.

## 15. WARRANTY

- 15.1 The supplier warrants that the goods supplied under the contract are new, unused, of the most recent or current models, and that they incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that all goods supplied under this contract shall have no defect, arising from design, materials, or workmanship (except when the design and/or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the conditions prevailing in the country of final destination.
- 15.2 This warranty shall remain valid for twelve (12) months after the goods, or any portion thereof as the case may be, have been delivered to and accepted at the final destination indicated in the contract, or for eighteen (18) months after the date of shipment from the port or place of loading in the source country, whichever period concludes earlier, unless specified otherwise.
- 15.3 The purchaser shall promptly notify the supplier in writing of any claims arising under this warranty.
- 15.4 Upon receipt of such notice, the supplier shall, within the period specified and with all reasonable speed, repair or replace the defective goods or parts thereof, without costs to the purchaser.
- 15.5 If the supplier, having been notified, fails to remedy the defect(s) within the period specified, the purchaser may proceed to take such remedial action as may be necessary, at the supplier's risk and expense and without prejudice to any other rights which the purchaser may have against the supplier under the contract.

## 16. PAYMENT

- 16.1 The method and conditions of payment to be made to the supplier under this contract shall be specified.
- 16.2 The supplier shall furnish the purchaser with an invoice accompanied by a copy of the delivery note and upon fulfilment of other obligations stipulated in the contract.
- 16.3 Payments shall be made promptly by the purchaser, but in no case later than thirty (30) days after submission of an invoice or claim by the supplier.
- 16.4 Payment will be made in Rand unless otherwise stipulated.

16.5 Where the value of an intended contract will exceed R1 000 000, 00 (R1 million) it is the bidder's responsibility to be registered with the South African Revenue Service (SARS) for VAT purposes in order to be able to issue tax invoices. It is a requirement of this contract that the amount of value-added tax (VAT) must be shown clearly on each invoice. The amended Value-Added Tax Act requires that a Tax Invoice for supplies in excess of R3 000 should, in addition to the other required information, also disclose the VAT registration number of the recipient, with effect from 1 March 2005.

## 17. PRICES

17.1 Prices charged by the supplier for goods delivered and services performed under the contract shall not vary from the prices quoted by the supplier in his bid, with the exception of any price adjustments authorized or in the purchaser's request for bid validity extension, as the case may be.

## 8. VARIATION ORDERS

18.1 In cases where the estimated value of the envisaged changes in purchase does not vary more than 15% of the total value of the original contract, the contractor may be instructed to deliver the goods or render the services as such. For construction related goods, services and/or infrastructure project, contracts may be expanded or varied by not more than 20%. In cases of measurable quantities, the contractor may be approached to reduce the unit price, and such offers may be accepted provided that there is no escalation in price.

## 19. ASSIGNMENT

19.1 The supplier shall not assign, in whole or in part, its obligations to perform under the contract, except with the purchaser's prior written consent.

## 20. SUBCONTRACTS

20.1 The supplier shall notify the purchaser in writing of all subcontracts awarded under this contract if not already specified in the bid. Such notification, in the original bid or later, shall not relieve the supplier from any liability or obligation under the contract.

## 21. DELAYS IN THE SUPPLIER'S PERFORMANCE

21.1 Delivery of the goods and performance of services shall be made by the supplier in accordance with the time schedule prescribed by the purchaser in the contract.

21.2 If at any time during performance of the contract, the supplier or its subcontractor(s) should encounter conditions impeding timely delivery of the goods and performance of services, the supplier shall promptly notify the purchaser in writing of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the supplier's notice, the purchaser shall evaluate the situation and may at his discretion extend the supplier's time for performance, with or without the imposition of penalties, in which case the extension shall be ratified by the parties by amendment of contract.

21.3 The right is reserved to procure outside of the contract small quantities or to have minor essential services executed if an emergency arises, the supplier's point of supply is not situated at or near the place where the goods are required, or the supplier's services are not readily available.

21.4 Except as provided under GCC Clause 25, a delay by the supplier in the performance of its delivery obligations shall render the supplier liable to the imposition of penalties, pursuant to GCC Clause 22, unless an extension of time is agreed upon pursuant to GCC Clause 22.2 without the application of penalties.

21.5 Upon any delay beyond the delivery period in the case of a goods contract, the purchaser shall, without cancelling the contract, be entitled to purchase goods of a similar quality and up to the same quantity in substitution of the goods not supplied in conformity with the contract and to return any goods delivered later at the supplier's expense and risk, or to cancel the contract and buy such goods as may be required to complete the contract and without prejudice to his other rights, be entitled to claim damages from the supplier.

## 22. PENALTIES

22.1 Subject to GCC Clause 25, if the supplier fails to deliver any or all of the goods or to perform the services within the period(s) specified in the contract, the purchaser shall, without prejudice to its other remedies under the contract, deduct from the contract price, as a penalty, a sum calculated on the delivered price of the delayed goods or unperformed services using the current prime interest rate calculated for each day of the delay until actual delivery or performance. The purchaser may also consider termination of the contract pursuant to GCC Clause 23.

## 23. TERMINATION FOR DEFAULT

23.1 The purchaser, without prejudice to any other remedy for breach of contract, by written notice of default sent to the supplier, may terminate this contract in whole or in part:

- (a) if the supplier fails to deliver any or all of the goods within the period(s) specified in the contract, or within any extension thereof granted by the purchaser pursuant to GCC Clause 21.2;
- (b) If the supplier fails to perform any other obligation(s) under the contract; or
- (c) If the supplier, in the judgment of the purchaser, has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

23.2 In the event the purchaser terminates the contract in whole or in part, the purchaser may procure, upon such terms and in such manner, as it deems appropriate, goods, works or services similar to those undelivered, and the supplier shall be liable to the purchaser for any excess costs for such similar goods, works or services. However, the supplier shall continue performance of the contract to the extent not terminated.

23.3 Where the purchaser terminates the contract in whole or in part, the purchaser may decide to impose a restriction penalty on the supplier by prohibiting such supplier from doing business with the public sector for a period not exceeding 10 years.

23.4 If a purchaser intends imposing a restriction on a supplier or any person associated with the supplier, the supplier will be allowed a time period of not more than fourteen (14) days to provide reasons why the envisaged restriction should not be imposed. Should the supplier fail to respond within the stipulated fourteen (14) days the purchaser may regard the supplier as having no objection and proceed with the restriction.

23.5 Any restriction imposed on any person by the purchaser will, at the discretion of the purchaser, also be applicable to any other enterprise or any partner, manager, director or other person who wholly or partly exercises or exercised or may exercise control over the enterprise of the first-mentioned person, and with which enterprise or person the first-mentioned person, is or was in the opinion of the purchaser actively associated.

23.6 a restriction is imposed, the purchaser must, within five (5) working days of such imposition, furnish the National Treasury, with the following information:

- (i) The name and address of the supplier and / or person restricted by the purchaser;
- (ii) The date of commencement of the restriction
- (iii) The period of restriction; and
- (iv) The reasons for the restriction

These details will be loaded in the National Treasury's central database of suppliers or persons prohibited from doing business with the public sector.

- 23.7. If a court of law convicts a person of an offence as contemplated in sections 12 or 13 of the Prevention and Combating of Corrupt Activities Act, No. 12 of 2004, the court may also rule that such person's name be endorsed on the Register for Tender Defaulters. When a person's name has been endorsed on the Register, the person will be prohibited from doing business with the public sector for a period not less than five years and not more than 10 years. The National Treasury is empowered to determine the period of restriction and each case will be dealt with on its own merits. According to section 32 of the Act the Register must be open to the public. The Register can be perused on the National Treasury website

## **24. ANTIDUMPING AND COUNTERVAILING DUTIES AND RIGHTS**

- 24.1 When, after the date of bid, provisional payments are required, or anti-dumping or countervailing duties are imposed, or the amount of a provisional payment or anti-dumping or countervailing right is increased in respect of any dumped or subsidized import, the State is not liable for any amount so required or imposed, or for the amount of any such increase. When, after the said date, such a provisional payment is no longer required or any such anti-dumping or countervailing right is abolished, or where the amount of such provisional payment or any such right is reduced, any such favorable difference shall on demand be paid forthwith by the supplier to the purchaser or the purchaser may deduct such amounts from moneys (if any) which may otherwise be due to the supplier in regard to goods or services which he delivered or rendered, or is to deliver or render in terms of the contract or any other contract or any other amount which may be due to him.

## **25. FORCE MAJEURE**

- 25.1 Notwithstanding the provisions of GCC Clauses 22 and 23, the supplier shall not be liable for forfeiture of its performance security, damages, or termination for default if and to the extent that his delay in performance or other failure to perform his obligations under the contract is the result of an event of force majeure.
- 25.2 If a force majeure situation arises, the supplier shall promptly notify the purchaser in writing of such condition and the cause thereof. Unless otherwise directed by the purchaser in writing, the supplier shall continue to perform its obligations under the contract as far as is reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the force majeure event.

## **26. TERMINATION FOR INSOLVENCY**

- 26.1 The purchaser may at any time terminate the contract by giving written notice to the supplier if the supplier becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the supplier, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the purchaser.

## **27. SETTLEMENT OF DISPUTES**

- 27.1 If any dispute or difference of any kind whatsoever arises between the purchaser and the supplier in connection with or arising out of the contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.
- 27.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either the purchaser or the supplier may give notice to the other party of his intention to commence with mediation. No mediation in respect of this matter may be commenced unless such notice is given to the other party.



- 27.3 Should it not be possible to settle a dispute by means of mediation, it may be settled in a South African court of law.
- 27.4 Notwithstanding any reference to mediation and/or court proceedings herein,
- (a) The parties shall continue to perform their respective obligations under the contract unless they otherwise agree; and
  - (b) The purchaser shall pay the supplier any monies due the supplier for goods delivered and / or services rendered according to the prescripts of the contract.

## **28. LIMITATION OF LIABILITY**

- 28.1 Except in cases of criminal negligence or willful misconduct, and in the case of infringement pursuant to Clause 6;
- (a) the supplier shall not be liable to the purchaser, whether in contract, tort, or otherwise, for any indirect or consequential loss or damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the supplier to pay penalties and/or damages to the purchaser; and
  - (b) The aggregate liability of the supplier to the purchaser, whether under the contract, in tort or otherwise, shall not exceed the total contract price, provided that this limitation shall not apply to the cost of repairing or replacing defective equipment.

## **29. GOVERNING LANGUAGE**

- 29.1 The contract shall be written in English. All correspondence and other documents pertaining to the contract that is exchanged by the parties shall also be written in English.

## **30. APPLICABLE LAW**

- 30.1 The contract shall be interpreted in accordance with South African laws, unless otherwise specified.

## **31. NOTICES**

- 31.1 Every written acceptance of a bid shall be posted to the supplier concerned by registered or certified mail and any other notice to him shall be posted by ordinary mail to the address furnished in his bid or to the address notified later by him in writing and such posting shall be deemed to be proper service of such notice.
- 31.2 The time mentioned in the contract documents for performing any act after such aforesaid notice has been given, shall be reckoned from the date of posting of such notice.

## **32. TAXES AND DUTIES**

- 32.1 A foreign supplier shall be entirely responsible for all taxes, stamp duties, license fees, and other such levies imposed outside the purchaser's country.
- 32.2 A local supplier shall be entirely responsible for all taxes, duties, license fees, etc., incurred until delivery of the contracted goods to the purchaser.
- 32.3 No contract shall be concluded with any bidder whose tax matters are not in order. Prior to the award of a bid SARS must have certified that the tax matters of the preferred bidder are in order.
- 32.4 No contract shall be concluded with any bidder whose municipal rates and taxes and municipal services charges are in arrears.

### **33. TRANSFER OF CONTRACTS**

- 33.1 The contractor shall not abandon, transfer, cede assign or sublet a contract or part thereof without the written permission of the purchaser

### **34. AMENDMENT OF CONTRACTS**

- 34.1 No agreement to amend or vary a contract or order or the conditions, stipulations or provisions thereof shall be valid and of any force unless such agreement to amend or vary is entered into in writing and signed by the contracting parties. Any waiver of the requirement that the agreement to amend or vary shall be in writing, shall also be in writing.

### **35. PROHIBITION OF RESTRICTIVE PRACTICES**

- 35.1 In terms of section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, an agreement between, or concerted practice by, firms, or a decision by an association of firms, is prohibited if it is between parties in a horizontal relationship and if a bidder(s) is / are or a contractor(s) was / were involved in collusive bidding.

- 35.2 If a bidder(s) or contractor(s) based on reasonable grounds or evidence obtained by the purchaser has / have engaged in the restrictive practice referred to above, the purchaser may refer the matter to the Competition Commission for investigation and possible imposition of administrative penalties as contemplated in section 59 of the Competition Act No 89 Of 1998.

- 35.3 If a bidder(s) or contractor(s) has / have been found guilty by the Competition Commission of the restrictive practice referred to above, the purchaser may, in addition and without prejudice to any other remedy provided for, invalidate the bid(s) for such item(s) offered, and / or terminate the contract in whole or part, and / or restrict the bidder(s) or contractor(s) from conducting business with the public sector for a period not exceeding ten (10) years and / or claim damages from the bidder(s) or contractor(s) concerned.

## D. APPLICATION OF PREFERENCE POINT SYSTEM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017

The applicable 80/20 preferential points system as set out in Preferential Procurement Regulations 2017 will be used to evaluate individual tenders.

### Regulation R 32 of 20 January 2017 provide for a preference points system

**80/20 Preference point system [(for acquisition of goods or services for a Rand value equal to or above R30 000 and up to R50 million) (all applicable taxes included)]**

The points are awarded as follows:

- 80 points is awarded for the **lowest price** if it complies with the Tender / Formal Written Price Quotation conditions.
- Additional points are awarded for attaining the **B-BBEE status level** of contributor in accordance with the table below:

B-BBEE Status Level of Contributor	Number of Points
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

*AM*

## E. INVITATION TO BID - MBD1

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)					
Tender number:	T 2020/052	Closing date:	02/12/2020	Closing time:	11h00
Description	INTERNAL TRAINING PROGRAMMES FOR CWDM EMPLOYEES FOR THE PERIOD ENDING 30 JUNE 2023				
<b>THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).</b>					
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE TENDER BOX SITUATED AT: 29 DU TOIT STREET, STELLENBOSCH</b>					
SUPPLIER INFORMATION					
Name of bidder	Torque Technical Computer Training (Pty) Ltd				
Postal address	PO Box 70635, Bryanston, Johannesburg, Gauteng, 2021				
Street address	102 Western Service Road, Gallo Manor Extension 6, Johannesburg, Gauteng, 2191				
Telephone number	Code	010	Number	800 0000	
Cell phone number	082 410 7922				
E-mail address	Melissa.meyer@torque-it.com				
VAT registration number	4640155620				
Tax compliance status	TCS PIN:	F712AA592N	OR	CSD No:	MAAA0025462
B-BBEE status level verification certificate <small>[tick applicable box]</small>	<input checked="" type="checkbox"/> yes <input type="checkbox"/> no		B-BBEE status level sworn affidavit	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE / SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>					
Are you the accredited representative in South Africa for the goods / services / works offered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>[If yes enclose proof]</small>		Are you a foreign based supplier for the goods / services / works offered?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <small>[If yes, answer part b:3]</small>	
Total number of items offered	8		Total bid price	Refer to pricing schedule	
Signature of bidder			Date	30/11/2020	
Capacity under which this bid is signed	Portfolio Managing Executive: Adcorp Training Services				
TECHNICAL INFORMATION MAY BE DIRECTED TO:					
Contact person	Rushdi Hollenbach				
Telephone number	023 348 2360				
E-mail address	<a href="mailto:rushdi@capewinelandsgov.za">rushdi@capewinelandsgov.za</a>				
BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED					
Contact person	Elmine Niemand				
Telephone number	021 888 5175				
E-mail address	elmine@capewinelandsgov.za				

**TERMS AND CONDITIONS FOR BIDDING – PART B**

**1. BID SUBMISSION:**

- 1.1. Bids must be delivered by the stipulated time to the correct address. Late bids will not be accepted for consideration.
- 1.2. All bids must be submitted on the official forms provided—(not to be re-typed) or online
- 1.3. This bid is subject to the Preferential Procurement Policy Framework Act and the Preferential Procurement Regulations, 2017, the General Conditions of Contract (GCC) and, if applicable, any other special conditions of contract.

**2. TAX COMPLIANCE REQUIREMENTS**

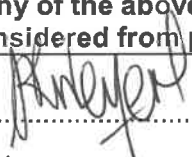
- 2.1 Bidders must ensure compliance with their tax obligations.
- 2.2 Bidders are required to submit their unique personal identification number (pin) issued by SARS to enable the organ of state to view the taxpayer's profile and tax status.
- 2.3 Application for the tax compliance status (TCS) certificate or pin may also be made via e-filing. In order to use this provision, taxpayers will need to register with SARS as e-filers through the website www.sars.gov.za.
- 2.4 Foreign suppliers must complete the pre-award questionnaire in part b:3.
- 2.5 Bidders may also submit a printed TCS certificate together with the bid.
- 2.6 In bids where consortia / joint ventures / sub-contractors are involved, each party must submit a separate TCS certificate / pin / CSD number.
- 2.7 Where no TCS is available but the bidder is registered on the central supplier database (CSD), a CSD number must be provided.

**3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS**

- 3.1. Is the entity a resident of the republic of South Africa (RSA)?  Yes  No
- 3.2. Does the entity have a branch in the RSA?  Yes  No
- 3.3. Does the entity have a permanent establishment in the RSA?  Yes  No
- 3.4. Does the entity have any source of income in the RSA? N/A  Yes  No
- 3.5. Is the entity liable in the RSA for any form of taxation?  Yes  No

**If the answer is "no" to all of the above, then it is not a requirement to register for a tax compliance status system pin code from the South African Revenue Service (SARS) and if not register as per 2.3 above.**

**NB: failure to provide any of the above particulars may render the bid invalid.  
No bids will be considered from persons in the service of the state.**

Signature(s): ..... 

Name(s): ..... Hein Weyers

Capacity for the Tenderer: ..... Portfolio Managing Executive: Adcorp Training Services



## **F. SPECIAL CONDITIONS OF CONTRACT AND TERMS OF REFERENCE**

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### **1. INTRODUCTION**

Tenders are invited for the various training needs for the period ending 30 June 2023.

### **2. EVALUATION AND AWARDING OF BIDS**

Bidders are allowed to submit a bid for each training respectively. Each training will therefore be individually evaluated and awarded.

### **3. REMUNERATION**

No upfront payments will be made.

Payments to the Service Provider will only be affected on completion of the project.

Any fees or remuneration are exclusive of Value Added Tax.

### **4. ADEQUATE INSURANCE**

The provider shall be liable for its own insurance and indemnifies the Cape Winelands District Municipality against any liability, loss, claim or proceedings consequent upon loss of or damage to any moveable, or immovable or personal- property or private property which occurred during the contract.

### **5. DEFINITIONS**

**Instructor-led classroom training** – Classroom Training

**Blended Learning Approach** - contact and electronic learning utilising a multi-dimensional learning methodology consisting of Instructure-led/Classroom **and** eLearning



<b>A.1 MICROSOFT 365 CERTIFIED: ENTERPRISE ADMINISTRATOR EXPERT</b>	
<b>Background</b>	As Enterprises migrate to the cloud the Cape Winelands District Municipality require technical skills to support this infrastructure.
<b>Scope of tender</b>	Microsoft 365 Certified: Enterprise Administrator Expert would provide the skills to Network Administrators and Technicians to fully support the Cape Winelands District Municipality Microsoft 365 infrastructure. The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be a Microsoft Accredited Learning/Training Partner (Proof required). Facilitator must be Microsoft accredited. (Proof Required)
<b>Modules to be Covered</b>	Microsoft 365 Certified: Enterprise Administrator Expert      International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material/equipment</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers Final report (that includes all details, results per learner and attendance registers)
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	3 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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<b>A.2 VMware Certified Professional - Data Center Virtualization 2019 (VCP-DCV 2019)</b>	
<b>Background</b>	As Enterprises migrate to the cloud the Cape Winelands District Municipality requires the skills to support our virtual infrastructure.
<b>Scope of tender</b>	VMware Certified Professional - Data Centre Virtualization 2019 (VCP-DCV 2019) Expert would provide the skills to Network Administrators and Technicians to fully support our VMware infrastructure The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be a VMware Accredited Learning/Training Partner (Proof required).
<b>Modules to be covered</b>	VMware Certified Professional - Data Centre Virtualization 2019 (VCP-DCV 2019)   International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers. Final report (that includes all details, results per learner and attendance registers).
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	3 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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<b>A.3 VEEAM CERTIFIED ENGINEER (VMCE)</b>	
<b>Background</b>	The Cape Winelands District Municipality (CWDM) require skilled, experienced and qualified Officials to support the CWDM backup infrastructure.
<b>Scope of tender</b>	Veeam Certified Engineer (VMCE) would provide the skills to Network Administrators and Technicians to fully support the CWDM backup infrastructure The award under this tender will be for a maximum of a 3 year period not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be a Veeam Accredited Learning/Training Partner (Proof required). Facilitator must be Veeam accredited (Proof Required).
<b>Modules to be covered</b>	Veeam Certified Engineer (VMCE) <span style="float: right;">International Accreditation</span>
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers Final report (that includes all details, results per learner and attendance registers).
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	3 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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<b>A 4 TOGAF (THE OPEN GROUP ARCHITECTURE FRAMEWORK) FOR ENTERPRISE ARCHITECTURE FRAMEWORK</b>			
<b>Background</b>	The Cape Winelands District Municipality (CWDM) requires a practical framework to build open systems-based to recommend solutions for the business needs.		
<b>Scope of tender</b>	<p>TOGAF (The Open Group Architecture Framework) is an Enterprise Architecture framework which will assist us to design, plan, develop and implement IT infrastructure in its entirety.</p> <p>The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.</p>		
<b>Accreditation</b>	Service Providers must be an Accredited Learning/Training Partner (Proof required)		
<b>Modules to be covered</b>	<table border="1"> <tr> <td>TOGAF 9 Foundation certification</td> <td>International Accreditation</td> </tr> </table>	TOGAF 9 Foundation certification	International Accreditation
TOGAF 9 Foundation certification	International Accreditation		
<b>Learner criteria</b>	Minimum entry requirement: none		
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.		
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.		
<b>Course material</b>	<p>Service Provider must:</p> <p>Include all necessary training materials, stationary, online resources required and equipment.</p> <p>Monthly progress reports per learner as well as attendance registers.</p> <p>Final report (that includes all details, results per learner and attendance registers).</p>		
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.		
<b>Learners</b>	2 X Learners		
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)		
<b>Project cost</b>	<p>All the above mentioned activities must be included in the cost per learner;</p> <p>Price must include facilitation, assessment and examination costs;</p> <p>1 X Additional cost per learner for re-examination (if required) must be included into price quotation;</p> <p>Actual as well as disbursement costs should be included in the price.</p>		

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<b>A.5 MICROSOFT CERTIFIED: AZURE SOLUTIONS ARCHITECT EXPERT</b>		
<b>Background</b>	As Enterprises migrate to the cloud the Cape Winelands District Municipality (CWDM) require the skills to design, plan and implement this infrastructure.	
<b>Scope of tender</b>	Microsoft Certified: Azure Solutions Architect Expert would provide the skills to Network Administrators and Technicians design, plan and implement our Microsoft 365 infrastructure. The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.	
<b>Accreditation</b>	Service Provider MUST be a Microsoft Accredited Learning/Training Partner (Proof required) Facilitator must be Microsoft accredited (Proof Required).	
<b>Modules to be covered</b>	Microsoft Certified: Azure Solutions Architect Expert	International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none	
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.	
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.	
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers. Final report (that includes all details, results per learner and attendance registers).	
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.	
<b>Learners</b>	3 X Learners	
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)	
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.	

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### A.6 SOPHOS XG FIREWALL ADMINISTRATORS CERTIFICATE

<b>Background</b>	The Cape Winelands District Municipality require skills, experienced and qualified officials to supports the current infrastructure.	
<b>Scope of tender</b>	Sophos XG firewall Administrators certificate would provide the Network Administrator and technicians with skills to support our firewall.  The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.	
<b>Accreditation</b>	Service Provider must be a Sophos Accredited Learning/Training Partner (Proof required)	
<b>Modules to be covered</b>	Sophos XG firewall Administrators certificate	International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none	
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.	
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.	
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers Final report (that includes all details, results per learner and attendance registers).	
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.	
<b>Learners</b>	3 X Learners	
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)	
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.	

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<b>A.7 IN-SE CompTIA Security</b>	
<b>Background</b>	The Cape Winelands District Municipality (CWDM) require skills, experienced and qualified officials to supports the current infrastructure.
<b>Scope of tender</b>	IN-SE CompTIA Security+ would provide the Network Administrator and technicians with skills to support our firewall.  The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be a CompTIA Accredited Learning/Training Partner (Proof required).
<b>Modules to be covered</b>	IN-SE CompTIA Security+ <span style="float: right;">International Accreditation</span>
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers. Final report (that includes all details, results per learner and attendance registers).
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	3 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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<b>A.8 Certified Information Systems Security Professional (CISSP)</b>	
<b>Background</b>	CISSP is a framework to design, implement and manage cybersecurity.
<b>Scope of tender</b>	CISSP would assist the IT department to design, implement and manage cybersecurity at Cape Wine District Municipality (CWDM). The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be an accredited Learning/Training Partner. (Proof required)
<b>Modules to be covered</b>	Certified Information Systems Security Professional      International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers. Final report (that includes all details, results per learner and attendance registers).
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	2 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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<b>A.9 Microsoft 365 Certified: Teamwork Administrator Associate</b>	
<b>Background</b>	As Enterprises migrate to the cloud the Cape Winelands District Municipality (CWDM) require the skills to support this infrastructure.
<b>Scope of tender</b>	Microsoft 365 Certified: Teamwork Administrator Associate would provide the skills to Network Administrators and Technicians to fully support our Microsoft 365 infrastructure. The award under this tender will be for a maximum of 3 years not exceeding 30 June 2023, commencing from the date of appointment as per an appointment letter.
<b>Accreditation</b>	Service Provider must be a Microsoft Accredited Learning/Training Partner (Proof Required). Facilitator must be Microsoft accredited (Proof Required).
<b>Modules to be covered</b>	Microsoft 365 Certified: Teamwork Administrator Associate      International Accreditation
<b>Learner criteria</b>	Minimum entry requirement: none
<b>Key outputs</b>	To provide support services to the respective Departments (Office of the Municipal Manager, Financial and Strategic Support Services, Community Development & Planning Services and Technical Services) within the CWDM.
<b>Method of facilitation</b>	Instructor-led classroom training to be presented within 100km radius from Stellenbosch.
<b>Course material</b>	Service Provider must: Include all necessary training materials, stationary, online resources required and equipment. Monthly progress reports per learner as well as attendance registers. Final report (that includes all details, results per learner and attendance registers).
<b>Certificate</b>	Upon completion of the programme the Service Provider must issue all successful learners with a relevant International Examination Certificate.
<b>Learners</b>	4 X Learners
<b>Course duration</b>	Maximum of 21 days contact period (including examination days)
<b>Project cost</b>	All the above mentioned activities must be included in the cost per learner; Price must include facilitation, assessment and examination costs; 1 X Additional cost per learner for re-examination (if required) must be included into price quotation; Actual as well as disbursement costs should be included in the price.

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**B. ONLINE CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COURSES (E-LEARNING)**

<p><b>Scope</b></p>	<p>The Cape Winelands District Municipality, the "Client", intends to appoint an experienced, qualified and accredited service provider to provide various online Continuing Professional Development (CPD) courses for Municipal Officials within the following fields within the Cape Winelands District Municipality:</p> <ul style="list-style-type: none"> <li>(a) Environmental Health Practitioners,</li> <li>(b) Emergency Specialists/Services (Disaster Management and Fire Service Officials),</li> </ul> <p>The CPD online courses (e-learning) must be approved and accredited by the Professional Board for Environmental Health and Emergency Care under the Health Professions Council of South Africa. It is required of the service provider to ensure that a detailed proposal is submitted for the requested online Continuing Professional Development (CPD) courses.</p> <p>The preferred service provider should have extensive knowledge and practical experience in the workings of local government thus, the training programmes must be conducted in accordance with required legislative requirements.</p> <p>The award under this tender will be for the <b>period not exceeding 30 June 2023</b>, commencing from the date of appointment as per an appointment letter.</p>
<p><b>Background</b></p>	<p>Health Care Practitioners, including Environmental Health Practitioners and Emergency Specialists have a legal responsibility to register as independent practitioners with the Health Professions Council of South Africa (HPCSA). It is a requirement of the HPCSA that all Health Practitioners and Emergency Specialists register with a professional board under the HPCSA to ensure Continuing Professional Development (CPD) in order to update their professional knowledge and skills and for the benefit of themselves, as well as the client.</p> <p>In order to be compliant with the requirements for CPD it is expected of Municipal Officials to accrue at least 30 Continuing Education Units (CEUs) per annum, of which at least 5 units should be on topics of ethics, human rights or medical law and emergency care from accredited service providers offering CPD accredited courses.</p>
<p><b>Accreditation/ Experience (if Service Providers does not comply to the requirements they will be disqualified)</b></p>	<p>The preferred Service Provider must provide and submit the following information:</p> <ul style="list-style-type: none"> <li>(a) Training must be done in accordance to the Health Professions Council of South Africa (provide proof of accreditation);</li> <li>(b) Proof of Accreditation of all online courses by the Professional Board for Environmental Health and Emergency Care under the Health Professions Council of South Africa (proof required);</li> <li>(c) Service Providers should submit a list of all online CPD courses that are provided for Environmental Health Practitioners and Emergency Care Specialists and must indicate the credits that these courses are accredited for.</li> </ul>



	<p>(d) Content of courses must be suitable for the individual's specific needs.</p> <p>(e) CPD certificates indicating credits accrued must be issued for each course successfully completed.</p> <p>(f) A Company Profile with contactable references must be submitted together with the Bid (Invalid reference verification can lead to bid-disqualification)</p>
<b>Courses/ Modules to be covered</b>	Accumulation of a minimum of 30 CPD points per annum over a range of relevant accredited online courses certified by the Professional Board for Environmental Health and Emergency Care under the Health Professions Council of South Africa.
<b>Learner criteria</b>	<p>(a) Minimum entry requirements: none</p> <p>(b) Service Provider must ensure that training that is provided must be customized (practical and theoretical) in terms of the working environment and needs of individuals.</p>
<b>Key outcomes</b>	<p>Upon completion of the online CPD courses, Environmental Health Practitioners and Emergency Specialists should be able to:</p> <p>(a) Demonstrate a thorough understanding of the course and learning material.</p> <p>(b) Apply learning; knowledge and skills in their work environment.</p> <p>(c) Acquire skills to competently advice, coordinate and manage processes within their respective work environments.</p> <p>(d) Service Provider must continuously submit progress reports to the CWDM (Template to be discussed with CWDM).</p>
<b>Certificate</b>	Upon completion of courses the Service Provider must issue all successful learners with a relevant Certificate and registration of completed credits with the Health Professions Council Of South Africa.
<b>Officials</b>	+80 officials
<b>Project Cost</b>	<p>(a) All the above-mentioned activities must be included in the cost per person;</p> <p>(b) Price must include e-learning courses, assessments and certification;</p> <p>(c) Cost must indicate an annual membership fee per user with unlimited access"</p> <p>(d) Actual as well as disbursement costs should be included in the price.</p>

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### C. MUNICIPAL MINIMUM COMPETENCY LEVELS TRAINING PROGRAMME

<b>Introduction/ Background</b>	<p>Cape Winelands District Municipality, the “Client”, intends to appoint an experienced, qualified and accredited service provider, for the facilitation and delivering of an online (e-learning) AND an instructor-led classroom training programme on the Municipal Minimum Competency Levels within the Cape Winelands District Municipality Area. It is required of the service provider to provide the client with a detailed proposal for the requested Municipal Minimum Competency Levels Training Programme.</p> <p>The preferred service provider should have an extensive knowledge and practical experience in the workings of local government thus, the training programme must be conducted in accordance with National Treasury legislative requirements and conditions.</p> <p>The award under this tender will be for the <b>period not exceeding 30 June 2023</b>, commencing from the date of appointment as per appointment letter.</p>
<b>SCOPE</b>	
<b>Description</b> <b>Blended Learning Approach (Instructure-Led/Classroom AND eLearning)</b>	
<b>Unit Standards</b>	
The programme must include the following unit standards:	
<b>116339</b> Apply risk management in South African municipalities	
<b>116340</b> Apply costing principles to municipal operational and service-based costing	
<b>116341</b> Conduct performance management to a South African municipal environment	
<b>116342</b> Apply approaches to managing municipal income and expenditure within a multi-year framework	
<b>116343</b> Apply the principles of ethics in a municipal environment	
<b>116344</b> Apply the Inter-governmental Fiscal Relations Act to municipal financial management	
<b>116345</b> Apply the principles of budgeting within a municipality	
<b>116346</b> Apply techniques and South African statutes to cash and investment management in a municipal environment	
<b>116347</b> Contribute to capital planning and financing	
<b>116348</b> Conduct stakeholder consultation around municipal finance programmes	
<b>116351</b> Conduct auditing planning and implementation in a South African municipality	
<b>116353</b> Participate in the design and implementation of municipal supply chain management	
<b>116358</b> Contribute to the strategic planning process in a South African municipality	
<b>116361</b> Interpret South African legislation and policy affecting municipal financial management	

<b>116362</b> Manage a municipality's assets and liabilities
<b>116363</b> Prepare and analyse municipal financial reports
<b>116364</b> Plan a municipal budgeting and reporting cycle
<b>119331</b> Conduct working capital management activities in accordance with sound financial management policy
<b>119334</b> Discuss the selected legislative regulatory framework governing the public sector management and administration environment
<b>119341</b> Apply cost management information systems in the preparation of management reports
<b>119343</b> Apply operations research principles and tools in the management of project activities and resources
<b>119348</b> Apply selected GRAP (Generally Recognised Accounting Practices) to periodic accounting reporting process
<b>119350</b> Apply accounting principles and procedures in the preparation of reports and decision making
<b>119351</b> Apply principles of computerised systems to manage data and reports relevant to the public sector administration
<b>119352</b> Apply principles of information systems to public finance and administration
<b>116357</b> Design internal control and internal control evaluation framework
<b>116360</b> Manage information technology resources in a municipal finance environment
<b>119353</b> Plan and implement public-private partnerships for municipal service delivery
<b>Expected deliverables:</b>
(a) The Training programme <b>MUST</b> be offered as a Blended Mode Programme (a combination of Instructure-Led and E-Learning).
(b) Classroom-led training to be presented within 100km radius from Stellenbosch.
(c) Training programme to be conducted according the days and times as agreed with the preferred provider, the training programme maybe be fixed, or otherwise amended as mutually agreed upon between the CWDM and the prospective Service Provider. (programme must have a fixed start and finish date).
(d) Training must be done in accordance with National Treasury legislative requirements and conditions.
(e) Training implementation proposal must stipulate/include:
(i) Service Provider must ensure that training that is provided must be customized (practical and theoretical) in terms of the working environment and needs of individuals;
(ii) Assessment Criteria/Tools;
(iii) Monitoring & Evaluation Criteria.
(f) Learner's achievements must be uploaded onto the National Learners Records Database.

**Compulsory documentation relevant for evaluation purposes:**

- (a) Proof of accreditation with a Quality Assurance Body (SETA/QCTO)
- (b) A Company Profile with contactable references must be submitted together with the Bid (Invalid reference verification can lead to bid-disqualification)
- (c) Facilitators must be subject matter experts (a minimum of 3-years relevant experience) and Registered Assessors with the relevant SETA/QCTO - evidence must be included in CV; -
- (d) Course Certification must be done in line with the relevant SETA or relevant QCTO (Course accreditation - proof required)

**Entrance requirements for employees to enrol in this programme:**

- (a) Employees in various departments (financial & non-financial officials)

**The service provider must provide the following:**

- (a) Training Implementation Proposal
- (b) Training materials, stationary and online resources required;
- (c) Facilitation of all training as per unit standards per person
- (d) All learning equipment (projector, flipchart etc.);
- (e) Certification (assessment, moderation, verification, upload of results onto NLRD, certificates);
- (f) Monthly progress reports per learner as well as attendance registers;
- (g) Final report (that includes all details, results per learner and attendance registers).

**Project Costs**

The quoted price needs to be indicated per person per unit standard.

- (a) be included in the cost per person per unit standard ;
- (b) Price must provide for a Blended-Mode-Programme (a combination of Instructure-Led and E-Learning programme).
- (c) Actual as well as disbursement costs should be included in the price.
- (d) Service Providers **MUST** offer a Blended Learning Approach Programme. **Failure thereof will lead to disqualification.**
- (e) In addition, Service Providers **MUST** submit a proposal for their Blended Learning Approach Programme. **Failure thereof will lead to disqualification.**
- (f) The Total cost per Unit Standard must include the costs for Re-Assessments/Re-Examinations and any Remedial Actions per Unit Standard.

**(The Municipality has the right to adjust its scope in order to stay within budget perimeters)**

**EVALUATION:**

For evaluation purposes a fictitious number of students will be used. The total amount quoted of all unit standards will be used for evaluation purposes, however the award will be made per unit standard.

*ANW*

## G. FORM OF OFFER

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### OFFER

The Cape Winelands District Municipality, identified in the acceptance signature block, has solicited offers to enter into a Contract in respect of the following works:

#### **T 2020/052: INTERNAL TRAINING PROGRAMMES FOR CWDM EMPLOYEES FOR THE PERIOD ENDING 30 JUNE 2023**

The bidder, identified in the offer signature block, has examined the documents listed in the tender data and addenda thereto as listed in the tender schedules, and by submitting this offer has accepted the Conditions of Tender and offers to perform all of the obligations and liabilities under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount of be determined in accordance with the conditions of contract identified in the Conditions of Contract.

By the representative of the bidder, deemed to be duly authorized, signing this part of this form of offer and acceptance, the bidder offers to perform all of the obligations and liabilities of the Service Provider under the contract including compliance with all its terms and conditions according to their true intent and meaning for an amount of be determined in accordance with the conditions of contract identified in the Conditions of Contract.

**For proper evaluation purposes it is essential that this specific pricing schedule be completed in full and signed. Alternative pricing schedules will not be accepted**

This offer may be accepted by the Cape Winelands District Municipality by signing the Acceptance part of this form of offer and acceptance and returning one copy of this document to the bidder before the end of the period of validity Stated in the Conditions of Tender, whereupon the bidder becomes the party named as the Service Provider in the Conditions of Contract.

Signature(s): .....

Name(s): Hein Weyers .....

Capacity for the Tenderer: Portfolio Managing Executive: Adcorp Training Services .....

Name of organization: Torque Technical Computer Training (Pty) Ltd .....

Name and Signature of Witness: *L. Gray* (KRISTY)(GRAY) ..... Date: 30/11/2020

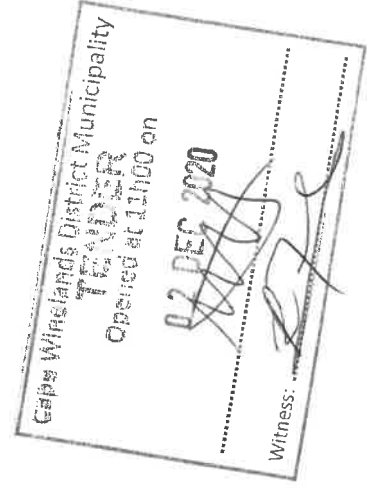
For proper evaluation purposes it is essential that this specific pricing schedule be completed in full and signed. Alternative pricing schedules will not be accepted.

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.1 MICROSOFT 365 CERTIFIED: ENTERPRISE ADMINISTRATOR EXPERT</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 20,700.00	R 22,700.00	R 25,060.00
Assessment/Examination cost	R 3,460.00	R 3,800.00	R 4,190.00
Re-examination Cost:	R Included in exam cost	R Included in exam cost	R Included in exam cost
Cost per person (Excl. Vat)	R 24,160.00	R 26,570.00	R 29,250.00
VAT @ 15 %	R 3,624.00	R 3,985.50	R 4,387.50
Cost per person (Incl. Vat)	R 27,784.00	R 30,555.50	R 33,637.50

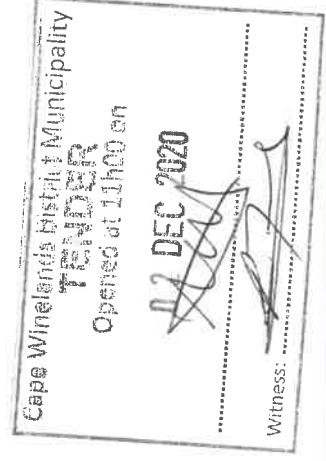
Cape Winelands District Municipality  
**TENDER**  
 Opened at 11h00 on  
**02 DEC 2020**  
 Witness: 



INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.2 VMWARE CERTIFIED PROFESSIONAL - DATA CENTER VIRTUALIZATION 2019 (VCP-DCV 2019)</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 16,055.00	R 17,660.00	R 19,427.00
Assessment/Examination cost	R 5,026.00	R 5,530.00	R 6,085.00
Re-examination Cost:	R 5,026.00	R 5,530.00	R 6,085.00
<b>Cost per person (Excl. Vat)</b>	<b>R 26,107.00</b>	<b>R 28,720.00</b>	<b>R 31,597.00</b>
<b>VAT @ 15 %</b>	<b>R 3,916.05</b>	<b>R 4,308.00</b>	<b>R 4,739.55</b>
<b>Cost per person (Incl. Vat)</b>	<b>R 30,023.05</b>	<b>R 33,028.00</b>	<b>R 36,336.55</b>



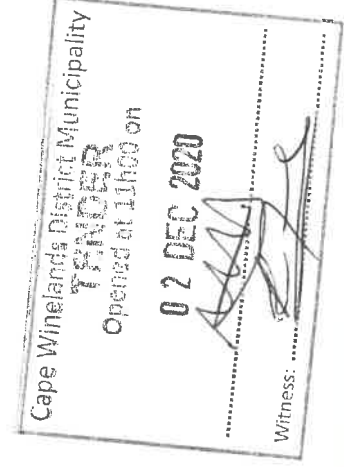
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.3 VEEAM CERTIFIED ENGINEER (VMCE)</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 16,055.00	R 17,660.00	R 19,427.00
Assessment/Examination cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Re-examination Cost:	R 3,100.00	R 3,410.00	R 3,750.00
<b>Cost per person (Excl. Vat)</b>	R 19,155.00	R 21,070.00	R 23,177.00
<b>VAT @ 15 %</b>	R 2,873.25	R 3,160.50	R 3,476.55
<b>Cost per person (Incl. Vat)</b>	R 22,028.25	R 24,230.50	R 26,653.55



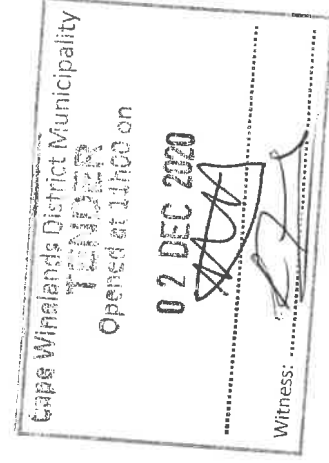
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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A 4 TOGAF (THE OPEN GROUP ARCHITECTURE FRAMEWORK) FOR ENTERPRISE ARCHITECTURE FRAMEWORK</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 14,900.00	R 16,390.00	R 18,029.00
Assessment/Examination cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Re-examination Cost:	R 7,750.00	R 8,525.00	R 9,380.00
<b>Cost per person (Excl. Vat)</b>	R 22,650.00	R 24,915.00	R 27,409.00
<b>VAT @ 15 %</b>	R 3,397.50	R 3,737.25	R 4,111.35
<b>Cost per person (Incl. Vat)</b>	R 26,047.50	R 28,652.25	R 31,520.35



<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)</b>			
<b>3 Year Tender</b>	<b>YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021</b>	<b>YEAR 2: 01 JULY 2021 TO 30 JUNE 2022</b>	<b>YEAR 3: 01 JULY 2022 TO 30 JUNE 2023</b>
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.5 MICROSOFT CERTIFIED: AZURE SOLUTIONS ARCHITECT EXPERT</b>			
<b>Material cost</b>	R Included in facilitation	R Included in facilitation	R Included in facilitation
<b>Facilitation cost</b>	R 19,080.00	R 20,988.00	R 23,095.00
<b>Assessment/Examination cost</b>	R 3,460.00	R 3,806.00	R 4,190.00
<b>Re-examination Cost:</b>	R Included in exam cost	R Included in exam cost	R Included in exam cost
<b>Cost per person (Excl. Vat)</b>	R 22,540.00	R 24,794.00	R 27,285.00
<b>VAT @ 15 %</b>	R 3,381.00	R 3,719.10	R 4,092.75
<b>Cost per person (Incl. Vat)</b>	R 25,921.00	R 28,513.10	R 31,377.75



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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.6 SOPHOS XG FIREWALL ADMINISTRATORS CERTIFICATE</b>			
Material cost	R	R	R
Facilitation cost	R	R	R
Assessment/Examination cost	R	R	R
Re-examination Cost:	R	R	R
<b>Cost per person (Excl. Vat)</b>	R	R	R
<b>VAT @ 15 %</b>	R	R	R
<b>Cost per person (Incl. Vat)</b>	R	R	R

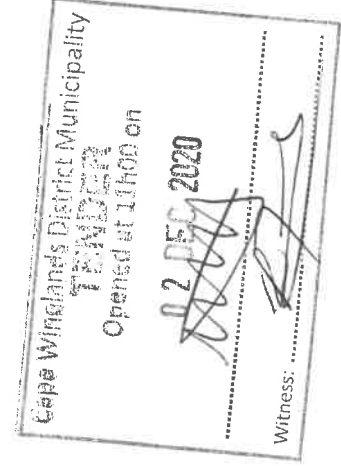
\* NO QUOTE - Torque IT does not offer SOPHOS XG FIREWALL training.

INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.7 IN-SE CompTIA Security</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 6,210.00	R 6,831.00	R 7,515.00
Assessment/Examination cost	R 3,100.00	R 3,410.00	R 3,750.00
Re-examination Cost:	R 3,100.00	R 3,410.00	R 3,750.00
<b>Cost per person (Excl. Vat)</b>	<b>R 12,410.00</b>	<b>R 13,651.00</b>	<b>R 15,015.00</b>
<b>VAT @ 15 %</b>	<b>R 1,861.50</b>	<b>R 2,047.65</b>	<b>R 2,252.25</b>
<b>Cost per person (Incl. Vat)</b>	<b>R 14,271.50</b>	<b>R 15,698.65</b>	<b>R 17,267.25</b>



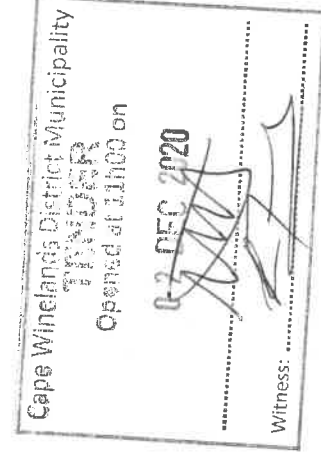
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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.8 Certified Information Systems Security Professional (CISSP)</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 31,255.00	R 34,380.00	R 37,820.00
Assessment/Examination cost	R 14,585.00	R 16,045.00	R 17,648.50
Re-examination Cost:	R 14,585.00	R 16,045.00	R 17,648.50
<b>Cost per person (Excl. Vat)</b>	<b>R 60,425.00</b>	<b>R 66,470.00</b>	<b>R 73,116.00</b>
<b>VAT @ 15 %</b>	<b>R 9,063.75</b>	<b>R 9,970.50</b>	<b>R 10,967.40</b>
<b>Cost per person (Incl. Vat)</b>	<b>R 69,488.75</b>	<b>R 76,440.50</b>	<b>R 84,083.40</b>



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INFORMATION AND COMMUNICATION TECHNOLOGY (ICT)			
3 Year Tender	YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021	YEAR 2: 01 JULY 2021 TO 30 JUNE 2022	YEAR 3: 01 JULY 2022 TO 30 JUNE 2023
	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue	Instructure - Led Programme Service providers venue
<b>A.9 Microsoft 365 Certified: Teamwork Administrator Associate</b>			
Material cost	R Included in facilitation	R Included in facilitation	R Included in facilitation
Facilitation cost	R 27,720.00	R 30,492.00	R 33,555.00
Assessment/Examination cost	R 5,190.00	R 5,709.00	R 6,285.00
Re-examination Cost:	R Included in exam cost	R Included in exam cost	R Included in exam cost
<b>Cost per person (Excl. Vat)</b>	R 33,910.00	R 36,201.00	R 39,840.00
<b>VAT @ 15 %</b>	R 4,936.50	R 5,430.15	R 5,976.00
<b>Cost per person (Incl. Vat)</b>	R 37,846.50	R 41,631.15	R 45,816.00



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<b>B. ONLINE CONTINUING PROFESSIONAL DEVELOPMENT (CPD) COURSES (E-LEARNING)</b>			
<b>Membership Fees for Accredited Courses applicable on Environmental Health Practitioners and Emergency Specialists</b>	<b>YEAR 1: FOR THE PERIOD ENDING 30 JUNE 2021</b>	<b>YEAR 2: 01 JULY 2021 TO 30 JUNE 2022</b>	<b>YEAR 3: 01 JULY 2022 TO 30 JUNE 2023</b>
<b>Cost per person (Excl. Vat)</b>	R	R	R
<b>VAT @ 15 %</b>	R	R	R
<b>Cost per person (Incl. Vat)</b>	R	R	R

<b>C. MUNICIPAL MINIMUM COMPETENCY LEVELS TRAINING PROGRAMME</b>				
<b>Year 1</b>				
<b>FOR THE PERIOD ENDING 30 June 2021</b>				
<b>Unit Standard ID</b>	<b>Unit Standard Description</b>	<b>Number of students (Estimated)</b>	<b>Blended Learning (Instructor-Led AND E-Learning) Cost per person per Unit Standard (incl. VAT)</b>	<b>TOTAL PER UNIT COST</b>
116339	Apply risk management in South African municipalities	8		
116340	Apply costing principles to municipal operational and service-based costing	1		
116341	Conduct performance management to a South African municipal environment	6		
116342	Apply approaches to managing municipal income and expenditure within a multi-year framework	3		
116343	Apply the principles of ethics in a municipal environment	8		
116344	Apply the Inter-governmental Fiscal Relations Act to municipal financial management	1		
116345	Apply the principles of budgeting within a municipality	8		
116346	Apply techniques and South African statutes to cash and investment management in a municipal environment	1		
116347	Contribute to capital planning and financing	1		
116348	Conduct stakeholder consultation around municipal finance programmes	3		
116351	Conduct auditing planning and implementation in a South African municipality	3		
116353	Participate in the design and implementation of municipal supply chain management	8		



116358	Contribute to the strategic planning process in a South African municipality	1		
116361	Interpret South African legislation and policy affecting municipal financial management	3		
116362	Manage a municipality's assets and liabilities	3		
116363	Prepare and analyse municipal financial reports	3		
116364	Plan a municipal budgeting and reporting cycle	8		
116357	Design internal control and internal control evaluation framework	1		
116360	Manage information technology resources in a municipal finance environment	1		
119331	Conduct working capital management activities in accordance with sound financial management policy	8		
119334	Discuss the selected legislative regulatory framework governing the public sector management and administration environment	8		
119341	Apply cost management information systems in the preparation of management reports	8		
119343	Apply operations research principles and tools in the management of project activities and resources	8		
119348	Apply selected GRAP (Generally Recognised Accounting Practices) to periodic accounting reporting process	3		
119350	Apply accounting principles and procedures in the preparation of reports and decision making	6		
119351	Apply principles of computerised systems to manage data and reports relevant to the public sector administration	8		
119352	Apply principles of information systems to public finance and administration	8		

119353	Plan and implement public-private partnerships for municipal service delivery	1	
<b>Sub - Total Cost (Excl. Vat)</b>			
<b>VAT @ 15 %</b>			
<b>Total Cost (Incl. Vat)</b>			

*ALW*

**C. MUNICIPAL MINIMUM COMPETENCY LEVELS TRAINING PROGRAMME**

Year 2  
01 July 2021 - 30 June 2022

Unit Standard ID	Unit Standard Description	Number of students (Estimated)	Blended Learning (Instructure-Led AND E-Learning) Cost per person per Unit Standard (incl. VAT)	TOTAL PER UNIT COST
116339	Apply risk management in South African municipalities	8		
116340	Apply costing principles to municipal operational and service-based costing	1		
116341	Conduct performance management to a South African municipal environment	6		
116342	Apply approaches to managing municipal income and expenditure within a multi-year framework	3		
116343	Apply the principles of ethics in a municipal environment	8		
116344	Apply the Inter-governmental Fiscal Relations Act to municipal financial management	1		
116345	Apply the principles of budgeting within a municipality	8		
116346	Apply techniques and South African statutes to cash and investment management in a municipal environment	1		
116347	Contribute to capital planning and financing	1		
116348	Conduct stakeholder consultation around municipal finance programmes	3		
116351	Conduct auditing planning and implementation in a South African municipality	3		
116353	Participate in the design and implementation of municipal supply chain management	8		

119353	Plan and implement public-private partnerships for municipal service delivery	1	
<b>Sub - Total Cost (Excl. Vat)</b>			
<b>VAT @ 15 %</b>			
<b>Total Cost (Incl. Vat)</b>			



**C. MUNICIPAL MINIMUM COMPETENCY LEVELS TRAINING PROGRAMME**

**Year 3**  
**01 July 2022 - 30 June 2023**

Unit Standard ID	Unit Standard Description	Estimated Number of students	Blended Learning (Instructor-Led AND E-Learning) Cost per person per Unit Standard (incl. VAT)	TOTAL PER UNIT COST
116340	Apply costing principles to municipal operational and service-based costing	1		
116341	Conduct performance management to a South African municipal environment	6		
116342	Apply approaches to managing municipal income and expenditure within a multi-year framework	3		
116343	Apply the principles of ethics in a municipal environment	8		
116344	Apply the Inter-governmental Fiscal Relations Act to municipal financial management	1		
116345	Apply the principles of budgeting within a municipality	8		
116346	Apply techniques and South African statutes to cash and investment management in a municipal environment	1		
116347	Contribute to capital planning and financing	1		
116348	Conduct stakeholder consultation around municipal finance programmes	3		
116351	Conduct auditing planning and implementation in a South African municipality	3		
116353	Participate in the design and implementation of municipal supply chain management	8		

116358	Contribute to the strategic planning process in a South African municipality	1	
116361	Interpret South African legislation and policy affecting municipal financial management	3	
116362	Manage a municipality's assets and liabilities	3	
116363	Prepare and analyse municipal financial reports	3	
116364	Plan a municipal budgeting and reporting cycle	8	
116357	Design internal control and internal control evaluation framework	1	
116360	Manage information technology resources in a municipal finance environment	1	
119331	Conduct working capital management activities in accordance with sound financial management policy	8	
119334	Discuss the selected legislative regulatory framework governing the public sector management and administration environment	8	
119341	Apply cost management information systems in the preparation of management reports	8	
119343	Apply operations research principles and tools in the management of project activities and resources	8	
119348	Apply selected GRAP (Generally Recognised Accounting Practices) to periodic accounting reporting process	3	
119350	Apply accounting principles and procedures in the preparation of reports and decision making	6	
119351	Apply principles of computerised systems to manage data and reports relevant to the public sector administration	8	
119352	Apply principles of information systems to public finance and administration	8	

119353	Plan and implement public-private partnerships for municipal service delivery	1	
<b>Sub - Total Cost (Excl. Vat)</b>			
<i>VAT @ 15 %</i>			
<b>Total Cost (Incl. Vat)</b>			



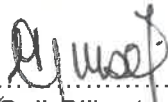

## H. ACCEPTANCE

By signing this part of this form of offer and acceptance, the Employer identified below accepts the Tenderers offer. In consideration thereof, the Employer shall pay the Service Provider the amount due in accordance with the Conditions of Contract identified in the contract that is the subject of this agreement.

Deviations from and amendments to the documents listed in the tender data and any addenda thereto as listed in the tender schedules as well as any changes to the terms of the offer agreed by the tenderer and the Employer during this process of offer and acceptance, are contained in the schedule of deviations attached to, and forming part of this agreement. No amendments to or deviations from said documents are valid unless contained in this schedule, which must be signed by the authorized representative(s) of both parties.

The tenderer shall within two weeks after receiving a completed copy of this agreement, including the schedule of deviations (if any), contact the Employer's agent (whose details are given in the contract data) to arrange the delivery of any bonds, guarantees, proof of insurance and any other documentation to be provided in terms of the conditions of contract identified in the Contract Data at, or just after, the date this agreement comes into effect. Failure to fulfil any of these obligations in accordance with those terms shall constitute a repudiation of this agreement.

Notwithstanding anything contained herein, this agreement comes into effect on the date when the tenderer receives one fully completed original copy of this document, including the schedule of deviations (if any). Unless the tenderer (now Service Provider) within five days of the date of such receipt notifies the Employer in writing of any reason why he cannot accept the contents of this agreement, this agreement shall constitute a binding contract between the parties.

<b>ACCEPTANCE (to be completed by the Cape Winelands District Municipality)</b>	
<b>T 2020/052: INTERNAL TRAINING PROGRAMMES FOR CWDM EMPLOYEES FOR THE PERIOD ENDING 30 JUNE 2022</b>	
 ..... Gail Gilbert Director: Human Resources	25/02/2022 ..... Date
 ..... Me. E Niemand Witness	25/02/2022 ..... Date



# I. QUESTIONNAIRE

List all partners / members / directors of this enterprise			
Van / Surname / Ifani	Voornaam / First name / Amagama	ID Nr./No. Inombolo	State Employee Number
Vittee	Kanaga	6607180138089	N/A

## BROAD-BASED BLACK ECONOMIC EMPOWERMENT (Act 53 of 2003)

**LW!** Om Voorkeerpunte te eis moet 'n gesertifiseerde afskrif van u Gebalanseerde Breë Basis Swart Ekonomiese Bemagtigings-telkaart voorgelê word tesame met die **MBD 6.1 Eisvorm** vir punte.

**NBI** To claim Preference points a certified copy of your Balanced Broad-Based Black Economic Empowerment Score Card must be submitted with the **MBD 6.1 Claim Form**.

**QAPHELA!** Ukuba ufuna ukwenza ibango lamanqaku akhethekileyo, kufuneka ukuba isicelo sako sekopi eqinisekisiweyo ye Balanced Broad-Based Black Economic Empowerment Score Card ihambe kunye nefomu eyi **MBD 6.1 Claim Form**.

Vir meer inligting besoek: / For more information please visit: / Inkcukach ezithe vetshe uzakuzifumana aph:

The Department of Trade and Industry: <http://bee.thedti.gov.za/>  
 South African National Accreditation System: <http://www.sanas.co.za/directory.php>  
 Independent Regulatory Board of Auditors: <http://irba.co.za/index.php>

### Besigheid of persoon se naam:- / Business or person's name:- / Igama leshishini okanye lomntu

- \*\*1.** Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseer op **ras**.  
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **race**.  
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobuhlanga**. 77.70 %
- 2.** Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseer op **geslag**.  
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **gender**.  
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokwesini**. 41.50 %
- 3.** Persentasie aandeelhouding van persone (HBI) in die besigheid wat histories benadeel is as gevolg van onregverdige diskriminasie gebaseer op **gestremdheid**.  
 Percentage of shareholding of persons (HDI) in the business historically disadvantaged because of unfair discrimination based on **disability**.  
 Ipersenti yesabelo sabantu kwishishini elalisakuthinteleka ekuxhamleni amalungelo athile ngenxa yobandlululo **ngokobulwelwe**. N/A %
- 4.** Persentasie aandeelhouding van persone geklassifiseer as **jeug**. (18 – 35 Jaar oud).  
 Percentage of shareholding of persons in the business classified as **youth**. (18 – 35 Years old)  
 Ipersenti labantu abanezabelo kwinkonzo zoshishino ababizwa ngokuba **lulutsha** (18 – 35 Yeminyaka) N/A %
- 5.** Is u besigheid geleë binne die jurisdiksie van die Distriksmunisipaliteit ? In / Uit  In/Ngaphakathi  
 Is your business established within the area of jurisdiction of the District Municipality? In / Out  
 Ingaba ishishini lakho limi kwingingqi elawulwa nguMasipala wesithili? Ngaphakathi / Ngaphandle  Uit/Out/Ngaphandle
- 6.** Maak u gebruik van plaaslike arbeid (werkskepping)? Ja / Nee  Ja/Yes/Ewe  
 Do you make use of local labour (job creation)? Yes / No  
 Uyawasebenzisa amathuba avelayo odalo lomsebenzi (ukudala umsebenzi)? Ewe / hayi  Nee/No/Hayi

## J. DECLARATION OF INTEREST – MBD 4 B

(On behalf of the company and its directors/ members/ trustees/ principle shareholders<sup>2</sup>)

1. No bid/database registration will be accepted from persons in the service of the state<sup>1</sup>.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid/database registration. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in the service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid/database registration in respect of owners/shareholders<sup>2</sup> of the company.

3.1	Full Name of bidder or his or her representative	Torque Technical Computer Training (Pty) Ltd
3.2	Identity Number (person submitting this declaration)	7809085102082
3.3	Position occupied in the Company (official/director/trustee/shareholder <sup>2</sup> ):	Portfolio Managing Executive: Adcorp Training Services
3.4	Company Registration Number	1995/004350/07
3.5	Tax Reference Number	9348915845
3.6	VAT Registration Number	4640155620
3.7	The names of all directors/ members/ trustees/ principle shareholders, their individual identity numbers, personal tax reference numbers and state employee numbers must be indicated in paragraph 4 below	

3.8	Are you or any director/ member/ trustee/ principle shareholder presently in the service of the state?	Yes	<input checked="" type="checkbox"/> No
3.8.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:	N/A		
Organ of State:		Position:	

3.9	Have you or any director/ member/ trustee/ principle shareholder been in the service of the state for the past twelve months?	Yes	<input checked="" type="checkbox"/> No
3.9.1	If yes, furnish particulars. (Please write in Block Letters. Add separate page if more than one.)		
SA ID Number:		Relation:	
Surname:		Persal No:	
Full Names:	N/A		
Organ of State:		Position:	

3.15	Is the supplier or any director/ member/ trustee/ principle shareholder listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?	Yes	<input checked="" type="checkbox"/> No
3.15.1	If yes, furnish particulars. N/A		
3.16	Was the supplier or any director/ member/ trustee/ principle shareholder convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes	<input checked="" type="checkbox"/> No
3.16.1	If yes, furnish particulars. N/A		
3.17	Does the supplier or any director/ member/ trustee/ principle shareholder owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes	<input checked="" type="checkbox"/> No
3.17.1	If yes, furnish particulars. N/A		
	The municipality may not do business with individuals/businesses, including that of all the owners/partners/members/directors, whose municipal rates and taxes and/or service charges are in arrears for more than three (3) months unless arrangements have been made with the municipality to settle such arrears. Refer to SCM Regulation 38(d). (Certified copies of your <i>most current</i> accounts/statements and/or proof of any arrangement to be submitted <b>every three</b> months – provide individual information in the schedule under par. 4.		
3.18	Was any contract between the supplier and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes	<input checked="" type="checkbox"/> No
3.18.1	If yes, furnish particulars. N/A		

*Handwritten signature*  
*Handwritten initials*

4	<b>MFMA Circular No 62 of July 2013</b> require bidders to submit the names of their directors/ trustees/ shareholders, their individual identity numbers, personal tax reference numbers and employee numbers of those who are in the service of the state as defined in the Municipal Supply Chain Management Regulations as part of their bid submissions. <b>A shareholder is defined as a person who owns shares in the company and is actively involved in the management of the company or business, and exercises control over the company.</b>						
	Full name of directors / trustees / shareholders	Identity Number	% Share-holding in company	Personal Tax Reference Number	State Employee Number (Persal)	Municipal rates & services account numbers (3.17.1) <i>Municipal clearance or most recent service account must be attached as evidence</i>	
1	Kanaga Vittee	6607180138089	N/A	1413/004/14/2	N/A	206797083	
2							
3							
4							
5							
6							
7							
8							
9							
10							

*Handwritten signature and initials*

I, the under signed, certify that the information furnished on this declaration form is true and correct. I accept that my/my company's bid/registration may be rejected and in addition to the rejection that action may be taken against me/ my company should this declaration prove to be false.

.....  
Signature

30 NOVEMBER 2020  
.....  
Date

Portfolio Managing Executive:  
Adcorp Training Services  
.....  
Capacity of Signatory

Torque Technical Computer  
Training (Pty) Ltd  
.....  
Name of Bidder/Company/CC Name

**MANDATORY SECTION: THIS DECLARATION WILL NOT BE ACCEPTED IF NOT CERTIFIED:**

- <sup>1</sup> MSCM Regulations: "in the service of the state" means to be –
- (a) a member of –
    - (i) any municipal council;
    - (ii) any provincial legislature; or
    - (iii) the national Assembly or the national Council of provinces;
  - (b) a member of the board of directors of any municipal entity;
  - (c) an official of any municipality or municipal entity;
  - (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
  - (e) a member of the accounting authority of any national or provincial public entity; or
  - (f) an employee of Parliament or a provincial legislature.
- <sup>2</sup> "Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

**Commissioner of Oaths**

Signed and sworn to before me at Gallo Manor

on this the ..... day of ..... 20 .... by the Deponent, who has acknowledged that he/she knows and understands the contents of this Affidavit, it is true and correct to the best of his/her knowledge and that he/she has no objection to taking the prescribed oath, and that the prescribed oath will be binding on his/her conscience.

Commissioner of Oaths [Signature]

Position: Constable

Address Gallo Manor  
SAPS

.....

Tel: .....

**Apply official stamp of authority on this page:**

SOUTH AFRICAN POLICE SERVICES  
CLIENT SERVICES CENTRE  
BUCCLUECH  
2020 -11- 30  
KLIENTE DIENSSENTRUM  
BUCCLUECH  
SUID AFRIKAANSE POLISIEDIENS

This document is compulsory, in terms of Regulation 44 of the Supply Chain Management Regulations, to do business with any municipality – If not endorsed by a Commissioner of Oaths, or failure to submit it, will disqualify your business from the acquisitioning process. (Must be submitted annually)

(Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

(Tick applicable box)

YES		NO	<input checked="" type="checkbox"/>
-----	--	----	-------------------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted ..... %
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE  
(Tick applicable box)

YES		NO	
-----	--	----	--

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations, 2017:

Designated Group: An EME or QSE which is at last 51% owned by:	EME	QSE
	√	√
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
OR		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm: Torque Technical Computer Training (Pty) Ltd

8.2 VAT registration number: 4640155620

8.3 Company registration number: 1995/004350/07

**8.4 TYPE OF COMPANY/ FIRM**

- Partnership/Joint Venture / Consortium
- One person business/sole propriety
- Close corporation
- Company
- (Pty) Limited

[TICK APPLICABLE BOX]

**8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES**

Technical IT Training  
 .....  
 .....  
 .....

8.6 COMPANY CLASSIFICATION

- Manufacturer
  - Supplier
  - Professional service provider
  - Other service providers, e.g. transporter, etc.
- [TICK APPLICABLE BOX]

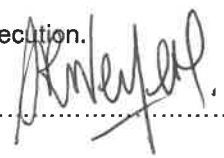
8.7 MUNICIPAL INFORMATION

Municipality where business is situated: City of Johannesburg Metropolitan Municipality  
 Registered Account Number: Property leased  
 Stand Number: 866

8.8 Total number of years the company/firm has been in business: .....

8.9 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:



- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) Forward the matter for criminal prosecution.

Signature of Bidders: 

DATE: 30 November 2020

ADDRESS: 102 Western Service Road, Gallo Manor Extension 6, Johannesburg, Gauteng, 2191

WITNESSES:

- 1. 
- 2. 



**M. MUNICIPAL RATES AND SERVICES**

Names of Directors / Partners	Physical residential address of the Directors / Partners	Municipal Account Number	Name of Municipality
Kanaga Vittee	150 Tenth Street, Linksfield 2192	206797083	City of Johannesburg Metropolitan Municipality

**NB: Please attach certified copy/copies of the Municipal Account(s)**

**DECLARATION:**

I, the undersigned (name) Hein Weyers.....  
 Certify that the information furnished above is correct. I accept that the state may act against me should this declaration prove to be false.

.....  
**Signature**

30 November 2020  
**Date**

Portfolio Managing Executive:  
Adcorp Training Services  
**Position**

Torque Technical Computer Training (Pty) Ltd  
**Name of Bidder**



\* REFER TO BOARD RESOLUTION INCLUDED UNDER COMPANY ATTACHMENTS.

**N. AUTHORITY FOR SIGNATORY**

We, the undersigned, hereby authorize Mr/Mrs .....  
acting in his/her capacity as .....  
of the business trading as .....  
to sign all documentation in connection with Tender.....

Name of members / directors	Signature	Date

Note: If bidders attached a copy of their Authorized Signatory it is not necessary to complete this form.



## O. DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

1. This Municipal Bidding Document must form part of all bids invited.
2. It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
3. The bid of any bidder may be rejected if that bidder, or any of its directors have:
  - Abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
  - Been convicted of fraud or corruption during the past five years;
  - Willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
  - Been listed in the Register of Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No12 of 2004)
4. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

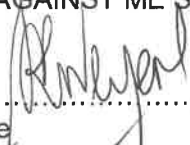
Item	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the audi alteram partem rule was applied).</p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p>		✓
4.1.1	<p>If so, furnish particulars:</p> <p>N/A</p> <p>.....</p> <p>.....</p>		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</p>		✓
4.2.1	<p>If so, furnish particulars:</p> <p>N/A</p> <p>.....</p> <p>.....</p>		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?</p>		✓
4.3.1	<p>If so, furnish particulars:</p> <p>N/A</p> <p>.....</p> <p>.....</p>		

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?		✓
4.2.1	If so, furnish particulars: N/A		
4.3	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?		✓
4.3.1	If so, furnish particulars: N/A		

### CERTIFICATION

I, THE UNDERSIGNED (FULL NAME) Heinrich Roydon Weyers.....CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.

.....  
Signature 

30 November 2020  
Date

Portfolio Managing Executive:  
Adcorp Training Services  
Position

Torque Technical Computer Training (Pty) Ltd  
Name of Bidder





## Q. COMPULSORY DOCUMENTATION / CHECKLIST

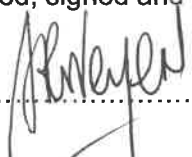
PLEASE ENSURE THAT THE FOLLOWING FORMS HAVE BEEN DULY COMPLETED AND SIGNED AND THAT ALL DOCUMENTS AS REQUESTED, ARE ATTACHED TO THE TENDER DOCUMENT: (Failure to submit this documentation shall lead to disqualification)

<b>Form G - Form of offer</b> Is the form duly completed and signed?	Yes		No	
<b>Form J – Declaration of Interest (MBD4)</b> Is the personal declaration from each and every owner / member / director duly completed, certified and signed?	Yes	✓	No	
<b>Form K – Certificate of Independent Bid Determination (MBD 9)</b> Is the form duly completed and signed?	Yes	✓	No	
<b>Form L – Preference Points Claim – (MBD 6.1)</b> Is the form duly completed and signed?	Yes	✓	No	
<b>Form M – Municipal Rates and services</b> Is a certified copy of the <u>bidder's and those of its director's</u> municipal accounts (for the Municipality where the bidder pays his account) for the month preceding the tender closure date attached?	Yes	✓	No	
<b>Form N – Authority for Signatory</b> Is the form duly completed and is a certified copy of the resolution attached?	Yes	✓	No	
<b>Form O – Declaration of Past Supply Chain Practices (MBD 8)</b> Is the form duly completed and signed?	Yes	✓	No	
<b>Tax Clearance Certificate</b> Is an original certificate attached?	Yes	✓	No	
<b>Additional documents applicable to this specific tender:</b>				
<b>Company profile</b> Is a company profile indicating relevant project experience and a list of clients for whom these projects were undertaken attached?	Yes	✓	No	

*Failure to submit the following certificate will not lead to disqualification, but the tenderer will score 0 points for B-BBEE during the evaluation of tender offers.*

<b>B-BBEE Certificate</b> Is a certified copy of the B-BBEE or Original certificate attached?	Yes	✓	No	
--	-----	---	----	--

I, Hein Weyers ..... confirm that all compulsory documents for this tender is duly completed, signed and attached to this document.

Signature:  .....

Date: 30 November 2020 .....

## R. CAPABILITY OF BIDDER

This schedule is to determine the capability of the bidder to execute the contract. Failure to complete this section shall lead to disqualification

<b>Company Name</b>	FNB
<b>Description of project</b>	IT Technical Training
<b>Contact person name</b>	Nancy Owen
<b>Contact person telephone number</b>	087 577 8865
<b>Value of project</b>	*

<b>Company Name</b>	Huawei
<b>Description of project</b>	IT Technical Training
<b>Contact person name</b>	Grant Hutchons
<b>Contact person telephone number</b>	011 517 9800
<b>Value of project</b>	*

<b>Company Name</b>	City of Ekurhuleni
<b>Description of project</b>	IT Technical Training
<b>Contact person name</b>	Archie Futshane
<b>Contact person telephone number</b>	011 999 5294
<b>Value of project</b>	*

<b>Company Name</b>	ITLAB
<b>Description of project</b>	IT Technical Training
<b>Contact person name</b>	Brenda Didericks
<b>Contact person telephone number</b>	079 738 6103
<b>Value of project</b>	*

\* CONFIDENTIAL, AS PER CLIENT SLA.



27 November 2020

Attention: Cape Winelands District Municipality  
46 Alexander Street  
Stellenbosch  
Western Cape  
7599

Thank you for allowing Torque IT the opportunity to provide you with a training proposal. In the current climate, taking your business to the next level means embracing the forward march of the technological revolution and ensuring that you are not left in the proverbial digital dust.

As your trusted training partner, Torque IT is passionate about making a global impact in the transformation of humanity's productivity and lifestyle through quality authorized training, enablement, and certification solutions.

Torque IT offers instructor-led training on thirty-eight vendor endorsed training and certification solutions, hereby assisting your organization in unlocking the full potential of the technology solutions and human capital that you have at your disposal. We achieve this by providing your teams with the necessary knowledge and relevant practical skills for the successful adoption, implementation, and administration of CompTIA Solutions. Torque IT plays a vital role in providing our clients with learning solutions that result in reduced costs, improved efficiency, and increased innovation all with a view to drive business success.

**Yours Sincerely,**

Melissa Meyer  
Account Manager

T: +27 21 832 4100 | M: +27 82 410 7922  
W: [www.torque-it.co.za](http://www.torque-it.co.za) | E: [melissa.meyer@torque-it.com](mailto:melissa.meyer@torque-it.com)

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## TORQUE IT'S VENDOR PARTNERSHIPS

Torque IT remains at the forefront of international vendor training and certification options. We have aligned ourselves with industry experts to form strategic partnerships in order to deliver the best services to our Clients.

Our comprehensive profile of technologies includes:

- AgilePM™ Training Organisation with APMG International
- Amazon Web Services (AWS) Authorised Training Partner (ATP)
- AXELOS Accredited Training Organisation
- Blueprism Authorized Training Partner
- Business Relationship Management Professional Training Organisation Accredited by APMG International™
- CAPM® & PMP® Registered Education Provider with the Project Management Institute (PMI)
- Change Management APMG International™ Accredited Training Organisation
- Cisco Platinum Learning Partner
- CompTIA Authorised Platinum Delivery Partner
- Check Point Authorised Training Center (ATC)
- Cloud Credential Authorised Training Partner
- COBIT 5 APMG Accredited Training Organisation
- DevOps Institute Registered Education Partner
- EC-Council Accredited Training Center (ATC)
- Huawei Authorised Learning Partner (HALP)
- ISACA Accredited Training Organisation
- ISC2 Official Training Provider (OTP)
- ISO/IEC 20000 APMG International Accredited Training Organisation
- ISO/IEC 27001 APMG International™ Accredited Training Organisation
- ITIL® Training Organisation accredited by PEOPLECERT on behalf of AXELOS
- Kepner-Tregoe Approved Training Organisation
- Lean IT Training Organisation Accredited by APMG International™
- Linux Professional Institute Authorised Training Partner
- Microsoft Partner: Gold Learning Status Globally
- M\_o\_R® Training Organisation accredited by PEOPLECERT on behalf of AXELOS
- MSP® Training Organisation Accredited by PEOPLECERT on behalf of AXELOS
- Oracle Approved Education Center (OAEC)
- Oracle Approved Education Reseller (OAER)
- Pearson VUE Testing Centre

- PECB Accredited Training Organisation
- Praxis Framework Training Provider with APMG International™
- PRINCE2® Training Organisation Accredited by PEOPLECERT on behalf of AXELOS
- PRINCE2 Agile® Training Organisation Accredited by PEOPLECERT on behalf of AXELOS
- P3O® Training Organisation Accredited by PEOPLECERT on behalf of AXELOS
- PMSA Platinum Registered Education Training Provider
- Python Specialised Training Provider
- Red Hat SA Region Exclusive Certified Reseller and Delivery Partner
- RESILIA™ Training Organization Accredited by PEOPLECERT on behalf of AXELOS
- SCRUMstudy Authorised Training Provider
- Service Desk Institute (SDI) APMG Accredited Training Organisation
- SUSE Commercial Training Partner
- The Open Group TOGAF Accredited Training Partner
- Veeam Authorised Education Center (VMAEC)
- VMware Authorised Training Center (VATC)
- Verism APMG Accredited Training Organisation

## Microsoft and Torque IT

---

Torque IT's Microsoft authorized training courses, and associated certifications, prepare you to design, implement, administer and troubleshoot complex Microsoft networking and developer environments. In order to derive maximum business value from your Microsoft systems it is imperative that you learn and implement best practice methodologies that will serve to reduce cost of ownership, maximize productivity and improve efficiency.

Our unique and hands-on approach to Microsoft training ensures that you learn the skills necessary to maximise your technology investment thus ensuring that you have the required skills necessary to deploy and maintain the latest Microsoft software.

Torque IT is officially the first Learning Solutions Partner to achieve Gold Status with Microsoft globally. We are confident that we will be the only organization in South Africa, and Africa, that is able to meet the new, and extremely arduous, requirements and we are only aware of one other organization in EMEA that may also be able to achieve Gold Status assuming that they are permitted to aggregate the volumes and certifications that pertain to several of their organizations in the region together.

These achievements reflect our commitment to providing you with quality skills development, enablement, training, and certification solutions that demonstrate exceptional depth, breadth, and expertise across Windows Server, Windows Client, Microsoft Virtualization,

Microsoft Azure, Office 365, Exchange Server, SharePoint Server, Skype for Business Server, System Centre Server, Visual Studio and Microsoft Office technologies.

## **VMware and Torque IT**

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VMware has been at the forefront with innovative software solutions that enable a software-defined enterprise. To take advantage, organizations need IT professionals who possess the cloud and virtualization skills required to support these environments.

For nearly 7 years, Torque IT has maintained the status of VMware Authorized Training Centre (VATC) in Africa. In 2013, Torque IT achieved the status of Premier VMware Authorized Training Centre for Africa. This is the highest level of accreditation possible for a Training Partner.

Torque IT is the only South African owned Premier VMware Authorized Training Centre (PVATC) that has the locally available skills and resources to offer our clients the broadest range of scheduled authorized VMware training courses, across our national offices, or onsite at any of our customer's offices across Africa.

Torque IT has been the proud recipient of the prestigious VATC of the year award in Africa for four consecutive years. These achievements reflect our commitment to providing you with the highest quality skills development, enablement, training, and certification solutions that demonstrate exceptional depth, breadth, and expertise across Data Center Virtualization, Cloud Infrastructure, Data Center & Cloud Management, Network Virtualization and End-User Computing.

## **Veeam and Torque IT**

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Today's businesses no longer have tolerance for downtime, IT failures, or lack of business continuity. New storage technologies, server / storage / network virtualization and the advent of cloud computing have all combined to form the Modern Data Center.

Protecting the Modern Data Center is essential for ensuring that your business is always on and accessible anywhere, anytime and from any device. To this end, Veeam solutions enable the Always-On Business that deliver availability for the modern Data Center and Torque IT is committed to providing you with locally available Veeam training, enablement and certification solutions necessary in order to design, implement, manage and troubleshoot these implementations.

## CompTIA and Torque IT

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Through our partnership with CompTIA, the leading provider of internationally recognized technology-neutral and vendor-neutral IT certifications, we provide the broadest portfolio of CompTIA authorized training courses that map directly to our customers' IT certification requirements from entry to advanced certifications, including the CompTIA IT Fundamentals, Cloud Essentials, A+, Network+, Security+, Cybersecurity Analyst+, PenTest+, Cloud+, Linux+, Server+, Project+ and CASP.

For over 20 years, Torque IT has maintained the status of CompTIA Platinum Authorised Learning Partner. This is the highest level of accreditation that CompTIA awards to their Training Partners.

We are a one stop provider of the highest quality CompTIA training and certification in South Africa, and the African continent.

Our course material, and curriculum, is CompTIA Approved Quality Content (CAQC). This provides our clients with assurance that our course material and curriculum is of the highest standards and maps to all the relevant CompTIA exam objectives.

## (ISC)<sup>2</sup> and Torque IT

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In an increasingly complex cyber world, there is a growing need for information security leaders who possess the breadth and depth of expertise necessary to establish holistic security programs that assure the protection of an organisations information assets.

(ISC)<sup>2</sup> is an international non-profit membership association leading in educating and certifying cyber, information, software, and infrastructure security professionals throughout their careers. Headquartered in the United States and with offices in London, Hong Kong, and an authorized China agency in Beijing, (ISC)<sup>2</sup> is recognized for the acclaimed Certified Information Systems Security Professional (CISSP®) certification, along with a portfolio of credentials and world-class education programs in the form of vendor-neutral education products and career services.

Torque IT has embarked into a new and exciting growth phase that will further cement our organizations position as the leading Training, Enablement and Certification solutions provider in our market. As part of this strategy, Torque IT has achieved the status of Official Training Provider for (ISC)<sup>2</sup>.

(ISC)<sup>2</sup> members represent an elite, global network of dedicated cybersecurity professionals – preeminent experts in their field - who have committed themselves to the highest ethical standards and best practices. All members are certified professionals who have passed (ISC)<sup>2</sup> examinations attesting to skill and knowledge in their field. Through their (ISC)<sup>2</sup> certification, they have demonstrated superior competency and devoted themselves to making the cyber world a safer place for all. With more than 120,000 certified members in more than 160 countries, the (ISC)<sup>2</sup> community plays a vital role not only in the organizations they serve but in society. Without them, our critical infrastructures would go unprotected and we wouldn't be as safe. As organizations are increasingly recognizing information security as imperative, (ISC)<sup>2</sup> members are in greater demand than ever before.

## CAPE WINELANDS DISTRICT MUNICIPALITY SCOPE OF WORK

Thank-you for affording Torque IT the opportunity to present you with a solution tailored to your specific requirement. Torque IT is recognized in the industry, as having met rigorous standards for educational competency, service, customer satisfaction and investment in product technologies that will enable and certify the current, and future, generation of IT industry professionals.

The training needs as outlined by Cape Winelands District Municipality: Internal Training Programmes for CWDM Employees for the period ending 30 June 2023.

### A. Information and Communication Technology (ICT)

Certification/ Course Name	Number of delegates
MS 365 Certified: Enterprise Administrator Expert including 2 certification exams per delegate	3 delegates
VMWare Certified Professional – Data Center Virtualization 2019 (VCP-DCV 2019) including 2 certification exams per delegate	3 delegates
Veeam including 2 certification exams per delegate	3 delegates
Togaf Foundation including 2 certification exams per delegate	2 delegates
MS Certified: Azure Solutions Architect including 2 certification exams per delegate	3 delegates
CompTIA Security+ including 2 certification exams per delegate	3 delegates

CISSP including 2 certification exams per delegate	2 delegates
MS 365 Certified: Teamwork Administrator Associate including 2 certification exams per delegate	4 delegates

### Dates

- Please find attached our schedule for our Cape Town branch for available training dates for the next 6 months. This schedule gets updated weekly and will be shared throughout the duration of the contract.

### Venue

- Torque IT Cape Town: 2nd Floor, Gihon Building, Cnr. Bill Bezuidenhout & Sportica Avenue, Tyger Valley, Western Cape

### Course Times

Training to take place between 09h00 and 16h00 daily, Monday to Friday.

### Course alignment and prerequisites

The course/s outlined in this proposal have prerequisites associated with them and it is highly recommended that candidates attending meet the same, or have the equivalent knowledge, to ensure that they derive the full benefit of the training courses in question. For more detailed information on any of the below courses and their prerequisites please refer to the course outlines attached or refer to [www.torque-it.com](http://www.torque-it.com)

## PRICE TABLE

### Instructor-led Training with certified instructor

Description	Quantity	Price excluding VAT per delegate Year 1 (2021)	Price excluding VAT per delegate Year 2 (2022)	Price excluding VAT per delegate Year 3 (2023)
<b>MICROSOFT 365 CERTIFIED: ENTERPRISE ADMINISTRATOR EXPERT</b>				
MS-MS100T00Microsoft 365 Identity and Services	3 delegates	R 10 350.00	R 11 385.00	R 12 530.00

MS-MS101T00 Microsoft 365 Mobility and Security	3 delegates	R 10 350.00	R 11 385.00	R 12 530.00
MS100 exam	3 delegates x MS Replay exam	R 1 730.00	R 1 900.00	R 2 095.00
MS101 exam	3 delegates x MS Replay exam	R 1 730.00	R 1 900.00	R 2 095.00
<b>VMWARE</b>				
VMWare Certified Professional – Data Center Virtualization	3 delegates	R 16 055.00	R 17 660.00	R 19 427.00
vSphere 6.7 Foundations Exam (2V0-01.19)	3 delegates x2 exams each	R 3 808.00	R 4 190.00	R 4 610.00
Professional vSphere 6.7 Exam (2V0-21.19)	3 delegates x2 exams each	R 6 244.00	R 6 870.00	R 7 560.00
<b>VEEAM</b>				
Veeam Availability Suite v10: Configuration and Management (including exam voucher)	3 delegates	R 16 055.00	R 17 660.00	R 19 427.00
VMCE additional exam if failed	3 delegates	R 3 100.00	R 3 410.00	R 3 750.00
<b>TOGAF</b>				
TOGAF® 9.2 Foundation (Level 1) Including Exam	2 delegates	R 14 900.00	R 16 390.00	R 18 029.00
Togaf Foundation additional exam if failed	2 delegates	R 7 750.00	R 8 525.00	R 9 380.00

<b>MS CERTIFIED: AZURE SOLUTIONS ARCHITECT</b>				
Microsoft Azure Architect Design (MS-AZ304T00-A)	3 delegates	R 8 730.00	R 9 603.00	R 10 565.00
Microsoft Azure Architect Technologies (MS-AZ303T00)	3 delegates	R 10 350.00	R 11 385.00	R 12 530.00
AZ-304 exam	3 delegates *MS Replay exam	R 1 730.00	R 1 903.00	R 2 095.00
AZ-303 exam	3 delegates *MS Replay exam	R 1 730.00	R 1 903.00	R 2 095.00
<b>COMPTIA</b>				
CompTIA Security+	3 delegates	R 6 210.00	R 6 831.00	R 7 515.00
SY0-501	3 delegates x2 exams	R 6 200.00	R 6 820.00	R 7 500.00
<b>(ISC)2</b>				
Certified Information Systems Security Professional (CISSP)	2 delegates	R 31 255.00	R 34 380.00	R 37 820.00
CISSP	2 delegates x2 exams	R 29 170.00	R 32 090.00	R 35 297.00
<b>MS 365 Certified: Teamwork Administrator Associate</b>				
Manage SharePoint and OneDrive in Microsoft 365 (MS-MS040T00-A)	4 delegates	R 7 020.00	R 7 722.00	R 8 495.00
SharePoint Hybrid Deployment and Migration (MS-MS050T00-A)	4 delegates	R 10 350.00	R 11 385.00	R 12 530.00
Managing Microsoft Teams (MS-MS700T00-A)	4 delegates	R 10 350.00	R 11 385.00	R 12 530.00



## CONCLUSION

I trust that the information provided herewith addresses all your requirements. Should you require additional information or assistance please do not hesitate to contact me.

Yours in Partnership,  
Torque IT

## ATTACHMENTS

- Course outlines
- Accreditation
- Trainer CVs

**Godwills Kureva**

ID#: aec905a2-aae7-4042-8f05-1954f1338c04

[gkureva@gmail.com](mailto:gkureva@gmail.com)

[www.youracclaim.com/users/godwills-kureva](http://www.youracclaim.com/users/godwills-kureva)



### CompTIA Project+ Certification

Issued by: CompTIA

Issued to: Godwills Kureva

Issued on: 2 March 2012

#### Description

Earners of the CompTIA Project+ certification understand the basic concepts to successfully manage small- to medium-sized projects. These business professionals have demonstrated the knowledge and skills required to manage a project life cycle, ensure proper communication, manage resources and stakeholders and maintain project documentation.



### Certified Information Systems Auditor® (CISA)

Issued by: ISACA

Issued to: Godwills Kureva

Issued on: 31 July 2012

#### Description

The CISA certification is world-renowned as the standard of achievement for those who audit, control, monitor and assess an organization's information technology and business systems.



### CompTIA Security+ ce Certification

Issued by: CompTIA

Issued to: Godwills Kureva

Issued on: 20 April 2017

Expires on: 20 April 2020

#### Description

Earners of the CompTIA Security+ certification have the knowledge and skills necessary to perform core security functions required of any cybersecurity role. CompTIA Security+ professionals know how to identify and address potential threats, attacks and vulnerabilities and they have established techniques in risk management, risk mitigation, threat management

and intrusion detection.



### Exam 412: Configuring Advanced Windows Server 2012 Services

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 3 July 2017

#### Description

Passing Exam 412: Configuring Advanced Windows Server 2012 Services validates the skills and knowledge necessary to administer a Windows Server 2012 infrastructure in an enterprise environment. Candidates demonstrate the ability to perform the advanced configuring tasks required to deploy, manage, and maintain a Windows Server 2012 infrastructure.



### MCSA: Windows Server 2012 - Certified 2017

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 3 July 2017

#### Description

Earners of the MCSA: Windows Server 2012 certification have demonstrated the skills required to reduce IT costs and deliver more business. They are qualified for a position as a network or computer systems administrator or as a computer network specialist.



### MCSE: Productivity — Certified 2017

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 4 August 2017

#### Description

Earners of the MCSE: Productivity certification have demonstrated the skills required to move a company to the cloud, increase user productivity and flexibility, reduce data loss, and improve data security for an organization. Earning this certification qualifies an individual for a position in network and computer systems administration.



### Exam 533: Implementing Microsoft Azure Infrastructure Solutions

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 1 September 2017

#### Description

This exam is for candidates who are experienced in implementing an infrastructure solution in Microsoft Azure. Passing this exam validates a candidate's ability to design, implement, and manage Azure App Service Apps, Azure Resource Manager Virtual Machines, storage strategies, Azure Active Directory, virtual networks, and ARM templates.



### MCSE: Cloud Platform and Infrastructure — Certified 2017

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 1 September 2017

#### Description

Earners of the MCSE: Cloud Platform and Infrastructure certification have demonstrated the skills required to run a highly efficient and modern data center, with expertise in cloud technologies, identity management, systems management, virtualization, storage and networking. Earning this certification qualifies an individual for such jobs as cloud administrator, cloud architect, computer support specialist, and information security analyst.



### Cisco Certified Network Associate Routing and Switching (CCNA Routing and Switching)

Issued by: Cisco

Issued to: Godwills Kureva

Issued on: 2 October 2017

Expires on: 10 May 2021

#### Description

This certification validates the skills required of associate-level network professionals to understand network fundamentals, LAN switching technologies, IPv4 and IPv6 routing technologies, WAN technologies, infrastructure services, security, and management.



## CCNA

**Issued by:** Cisco

**Issued to:** Godwills Kureva

**Issued on:** 2 October 2017

**Expires on:** 10 May 2021

### Description

Earners of Cisco CCNA - Implementing and Administering Cisco Solutions (CCNA) have demonstrated knowledge and skills related to network fundamentals, network access, IP connectivity, IP services, security fundamentals, and automation and programmability.



## Exam 761: Querying Data with Transact-SQL

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 22 January 2018

### Description

Passing Exam 761: Querying Data with Transact-SQL validates the skills and knowledge necessary to manage data with Transact-SQL. Candidates demonstrate the ability to program databases and query data.



## Exam 762: Developing SQL Databases

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 2 February 2018

### Description

Passing Exam 762: Developing SQL Databases validates the skills and knowledge necessary to build and implement databases across organizations and to ensure high levels of data availability. Candidates demonstrate the ability to create database files, data types, and tables; plan, create, and optimize indexes; ensure data integrity; implement views, stored procedures, and functions; and manage transactions.



## MCSA: SQL 2016 Database Development - Certified 2018

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 2 February 2018

### Description

Earners of the MCSA: SQL 2016 Database Development certification have demonstrated the skills required to build and implement databases across organizations. They are qualified for a position as a database developer.



## Exam 768: Developing SQL Data Models

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 9 February 2018

### Description

Passing Exam 768: Developing SQL Data Models validates a candidate's skills and knowledge necessary to create BI solutions that require implementing multidimensional data models, implementing and maintaining OLAP cubes, and implementing tabular data models.



## MCSE: Data Management and Analytics — Certified 2018

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 9 February 2018

### Description

Earners of the MCSE: Data Management and Analytics certification have demonstrated the skills required to build enterprise-scale data solutions, and leverage business intelligence data—both on-premises and in cloud environments. Earning this certification qualifies an individual for such jobs as database analyst, database designer, and business intelligence analyst.



### Exam 767: Implementing a Data Warehouse

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 9 March 2018

**Description**

Passing Exam 767: Implementing a Data Warehouse validates a candidate's skills to extract, transform, and load (ETL) and create business intelligence (BI) solutions. Other demonstrated skills include data cleansing, in addition to ETL and data warehouse implementation.



### MCSA: SQL 2016 Business Intelligence Development - Certified 2018

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 9 March 2018

**Description**

Earning an MCSA: SQL 2016 Business Intelligence Development certification validates extract, transform, and load (ETL) and data warehouse skills, along with skills for implementing BI solutions using multidimensional and tabular data models and online analytical processing (OLAP) cubes. This certification qualifies earners for a position as a BI developer.



### Associate of (ISC)<sup>2</sup>

**Issued by:** (ISC)<sup>2</sup>

**Issued to:** Godwills Kureva

**Issued on:** 29 March 2018

**Description**

The Associate of (ISC)<sup>2</sup> status allows an individual to demonstrate competence in the field by passing the rigorous CISSP exam, and work toward gaining the experience required to become CISSP certified. The vendor-neutral CISSP credential confirms technical knowledge and experience to design, engineer, implement, and manage the overall security posture of an organization.





### Exam 764: Administering a Microsoft SQL Database Infrastructure

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 16 April 2018

#### Description

Passing Exam 764: Administering a Microsoft SQL Database Infrastructure validates a candidate's skills to perform installation, maintenance, and configuration tasks. Other demonstrated skills include setting up database systems, making sure those systems operate efficiently, and regularly storing, backing up, and securing data from unauthorized access.



### Certified Information Systems Security Professional (CISSP)

Issued by: (ISC)<sup>2</sup>

Issued to: Godwills Kureva

Issued on: 12 June 2018

Expires on: 30 June 2021

#### Description

The vendor-neutral CISSP credential confirms technical knowledge and experience to design, engineer, implement, and manage the overall security posture of an organization. Required by the world's most security-conscious organizations, CISSP is the gold-standard information security certification that assures information security leaders possess the breadth and depth of knowledge to establish holistic security programs that protect against threats in an increasingly complex cyber world.



### MCSA: SQL 2016 Database Administration - Certified 2018

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 24 July 2018

#### Description

Earners of the MCSA: SQL 2016 Database Administration certification have demonstrated the skills required of a database professional. Earning this badge validates the earner's skills with database installation, maintenance, configuration and provisioning tasks. They are qualified for a position as a database administrator or infrastructure specialist.



### Exam 765: Provisioning SQL Databases

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 24 July 2018

#### Description

Passing this exam validates a candidate's knowledge of the various cloud service models and service model architectures, data storage options, and data synchronization techniques. Other demonstrated skills include a working knowledge of deployment models, upgrading and migrating databases, and applications and services, in addition to integrating Azure applications with external resources.



### Microsoft Certified Trainer 2019-2020

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 26 February 2019

#### Description

Many of Microsoft's software and technologies are technically complex, and professionals may require training from knowledgeable trainers in aspects of their use. In order to make such training generally available, Microsoft has developed the Microsoft Certified Trainer (MCT) Program which grants membership to professional trainers and learning consultants who demonstrate and maintain technical and instructional expertise on Microsoft technologies and who have complied with all requirements.



### Certified Cloud Security Professional (CCSP)

Issued by: (ISC)<sup>2</sup>

Issued to: Godwills Kureva

Issued on: 4 March 2019

Expires on: 31 March 2022

#### Description

The vendor-neutral CCSP credential confirms knowledge and competency in applying best practices to cloud security architecture, design, operations, and service orchestration. Developed by the two leading non-profits in cloud and information security, CSA and (ISC)<sup>2</sup>, the CCSP draws from a comprehensive, up-to-date global body of knowledge that ensures candidates have the right cloud security knowledge and skills to be successful in securing and

optimizing cloud computing environments.



### Exam 778: Analyzing and Visualizing Data with Power BI

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 14 May 2019

#### Description

Passing Exam 778: Analyzing and Visualizing Data with Power BI validates the skills and knowledge necessary to be proficient in connecting to data sources and performing data transformations, modeling and visualizing data by using Microsoft Power BI Desktop, and configuring dashboards by using the Power BI service. Candidates demonstrate implementing direct connectivity to Microsoft SQL Azure and SQL Server Analysis Services (SSAS), and implementing data analysis in Microsoft Excel.



### Certified Information Security Manager® (CISM)

Issued by: ISACA

Issued to: Godwills Kureva

Issued on: 20 May 2019

#### Description

The management-focused CISM is the globally accepted standard for individuals who design, build and manage enterprise information security programs.



### Microsoft Certified: Azure Administrator Associate

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 25 June 2019

Expires on: 22 April 2022

#### Description

Earning Azure Administrator Associate certification validates the skills and knowledge to manage cloud services that span storage, security, networking, and compute cloud capabilities. Candidates have a deep understanding of each service across the full IT lifecycle, and take requests for infrastructure services, applications, and environments. They make

recommendations on services to use for optimal performance and scale, as well as provision, size, monitor, and adjust resources as appropriate.



### COBIT® 5 Foundation

Issued by: APMG International

Issued to: Godwills Kureva

Issued on: 11 July 2019

#### Description

Badge holders have shown an understanding of the key principles, concepts and terminology within COBIT 5. They can recognize IT management issues and challenges that affect enterprises and know how COBIT 5 enables IT to be governed and managed in a holistic manner for the entire enterprise.



### Microsoft Certified: Azure Security Engineer Associate

Issued by: Microsoft

Issued to: GODWILLS KUREVA

Issued on: 7 August 2019

#### Description

Earning Azure Security Engineer Associate certification validates the skills and knowledge to implement security controls and threat protection, manage identity and access, and protect data, applications, and networks in cloud and hybrid environments as part of end-to-end infrastructure.



### ISO/IEC 27001 Foundation

Issued by: APMG International

Issued to: Godwills Kureva

Issued on: 8 August 2019

#### Description

Badge holders demonstrate foundation level knowledge of the scope and purpose of ISO/IEC 27001, how it can be used, the key terms and definitions used, the fundamental requirements for an ISMS and the need for continual improvement. They are aware of the purpose of internal audits and external certification audits, their operation and the associated terminology and the

relationship with best practices and with other related International Standards: ISO 9001 and ISO/IEC 20000.



## ISO/IEC 27001 Practitioner - Information Security Officer

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 13 August 2019

### Description

Badge holders can apply the principles of ISMS policy and its information security scope, objectives, and processes within an organizational context. They can apply the principles of risk management including risk identification, analysis and evaluation and propose appropriate treatments. They can analyze and evaluate effectiveness to continually improve the suitability, adequacy and effectiveness of the ISMS to identify and apply appropriate corrective actions to maintain ISMS conformity.



## COBIT® 2019 Foundation (Bridge)

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 30 August 2019

### Description

Badge holders have shown an understanding of the concepts, models and key definitions of the new 2019 framework, along with the differences from COBIT 5. They can recognize the context, benefits and key reasons why COBIT is used as an information and technology governance framework.



## COBIT® 5 Implementation

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 30 August 2019

### Description

Badge holders have shown the ability to apply the COBIT 5 good practice continual improvement lifecycle approach to GEIT, tailored to suit the needs of a specific enterprise. They

can analyze risk scenarios, enterprise drivers, pain points & trigger events and be able map them to the appropriate COBIT 5 processes. They can assess and determine target process capability, as well as scope and plan improvements. Individuals can identify and avoid potential pitfalls and leverage good practices.



### The Open Group Certified: TOGAF® 9 Certified

**Issued by:** The Open Group

**Issued to:** Godwills Kureva

**Issued on:** 17 October 2019

#### Description

Badge earners are able, in addition to the knowledge and comprehension of TOGAF 9 Foundation, to analyze and apply this knowledge. This includes the terminology, structure, and concepts of the TOGAF 9 standard. It includes understanding the core principles of Enterprise Architecture, the TOGAF ADM Phases, the TOGAF Content Metamodel, TOGAF ADM tools and techniques, as well as approaches for adapting the TOGAF ADM.



### DP-200 Implementing an Azure Data Solution

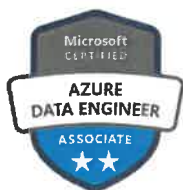
**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 15 November 2019

#### Description

Passing exam DP-200 Implementing an Azure Data Solution validates the skills and knowledge to implement security requirements, implement data retention policies, identify performance bottlenecks, and access external data sources. Earners are able to implement data solutions that use the following Azure services: Azure Cosmos DB, Azure SQL Database, Azure SQL Data Warehouse, Azure Data Lake Storage, Azure Data Factory, Azure Stream Analytics, Azure Databricks, and Azure Blob storage.



### Microsoft Certified: Azure Data Engineer Associate

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 21 November 2019

technologies, IPv4 and IPv6 routing technologies, WAN technologies, infrastructure services, security, and management.



### Microsoft Certified Trainer 2020-2021

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 26 February 2020

#### Description

Many of Microsoft's software and technologies are technically complex, and professionals may require training from knowledgeable trainers in aspects of their use. In order to make such training generally available, Microsoft has developed the Microsoft Certified Trainer (MCT) Program which grants membership to professional trainers and learning consultants who demonstrate and maintain technical and instructional expertise on Microsoft technologies and who have complied with all requirements.



### APMG Accredited Trainer - Certified Information Systems Auditor® (CISA)

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 2 April 2020

**Expires on:** 10 September 2024

#### Description

Badge holders have acquired the skills to teach the 5 job practice domains related to information systems. The CISA certification is world-renowned as the standard of achievement for those who audit, control, monitor and assess an organization's information technology and business systems.



### APMG Accredited Trainer - Certified Information Security Manager® (CISM)

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 2 April 2020

**Expires on:** 10 September 2024

**Description**

The badge holder has acquired the skills to teach the core principles of information security. The management-focused CISM is the globally accepted standard for individuals who design, build and manage enterprise information security programs.



**APMG Accredited Trainer - Certified in Risk and Information Systems Control™ (CRISC)**

**Issued by:** APMG International

**Issued to:** Godwills Kureva

**Issued on:** 2 April 2020

**Expires on:** 10 September 2024

**Description**

The badge holder has acquired the skills to teach other professionals to identify and evaluate IT risk, and help their enterprise accomplish its business objectives. CRISC is the only certification that positions IT professionals for future career growth by linking IT risk management to enterprise risk management, and positioning them to become strategic partners to the business.



**AWS Certified Solutions Architect – Associate**

**Issued by:** Amazon Web Services Training and Certification

**Issued to:** Godwills Kureva

**Issued on:** 30 May 2020

**Expires on:** 30 May 2023

**Description**

Earners of this certification have a comprehensive understanding of AWS services and technologies. They demonstrated the ability to build secure and robust solutions using architectural design principles based on customer requirements. Badge owners are able to strategically design well-architected distributed systems that are scalable, resilient, efficient, and fault-tolerant.





### AZ-300 Microsoft Azure Architect Technologies

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 13 June 2020

**Description**

Passing Exam AZ-300 Microsoft Azure Architect Technologies validates the skills and knowledge to advise stakeholders and translate business requirements into secure, scalable, and reliable solutions. Candidates have advanced experience and knowledge across various aspects of IT operations, including networking, virtualization, identity, security, business continuity, disaster recovery, data management, budgeting, and governance - managing how decisions in each area affects an overall solution.



### AZ-301 Microsoft Azure Architect Design

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 8 July 2020

**Description**

Passing Exam AZ-301 Microsoft Azure Architect Design validates the skills and knowledge to advise stakeholders and translate business requirements into secure, scalable, and reliable solutions. Candidates have advanced experience and knowledge across various aspects of IT operations, including networking, virtualization, identity, security, business continuity, disaster recovery, data management, budgeting, and governance - managing how decisions in each area affects an overall solution.



### Microsoft Certified: Azure Solutions Architect Expert

**Issued by:** Microsoft

**Issued to:** GODWILLS KUREVA

**Issued on:** 8 July 2020

**Expires on:** 8 July 2022

**Description**

Earning the Azure Solutions Architect Expert certification demonstrates skills and knowledge to advise stakeholders and translate business requirements into secure, scalable, and reliable solutions. Candidates have advanced experience and knowledge across various aspects of IT operations, including networking, virtualization, identity, security, business continuity, disaster

recovery, data management, budgeting, and governance - managing how decisions in each area affects an overall solution.

VEEAM		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						
					Nov	Dec	Jan	Feb	Mar	Apr	Hyperlinks
<b>Technical Training</b>											
<b>VEEAM</b>											
CV-VASCM	Veeam Availability Suite v10: Configuration and Management (including exam	VMCE	3 days	R 19 800,00					23	6,19,26	<a href="#">outline</a>
CV-ADO	Veeam Certified Engineer Design and Optimization	VMCE-A	2 days	R 15 900,00	<b>On Request</b>						<a href="#">outline</a>



TOGAF®, Kepner-Tregoe® & DevOps												Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks	
					Nov	Dec	Jan	Feb	Mar	Apr		
<b>IT Architecture and Software Management and Cybersecurity</b>												
<b>TOGAF</b>												
MC-TF	TOGAF® 9.2 Foundation (Level 1) Including Exam	ET-TF	2 days	R 14 900,00	On Request						<a href="#">outline</a>	
MC-TP	TOGAF® 9.2 Practitioner (Level 2) Including Exam	ET-TP	3 days	R 15 900,00	On Request						<a href="#">outline</a>	
MC-TC	TOGAF® 9.2 Level 1 and 2 Combined Including Combined Exam	ET-TC	5 days	R 26 500,00	On Request						<a href="#">outline</a>	
<b>Kepner-Tregoe</b>												
MC-KTTF	Kepner-Tregoe Troubleshooting Foundations	ET-KTTF	2 days	R 11 900,00	On Request							
<b>DevOps</b>												
PM-PCDOF	PeopleCert DevOps Fundamentals (including exam)	ET-PCDOF	2 days	R 8 200,00		10			1		<a href="#">outline</a>	
ET-PCDOF	PeopleCert DevOps Fundamentals Exam		60 min	R 3 100,00	On Request							
PM-PCDOL	PeopleCert DevOps Leadership (including exam)	ET-PCDOL	2 days	R 10 600,00			21				<a href="#">outline</a>	
ET-PCDOL	PeopleCert DevOps Leadership Exam		60 mins	R 3 900,00	On Request							



Suse											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>SUSE LINUX ENTERPRISE SERVER</b>											
LI-SLE201v15	SUSE Linux Enterprise Server 15 Administration		4 days	R 8 900,00	On Request						<a href="#">outline</a>
LI-SLE301v15	SUSE Linux Enterprise Server 15 Advanced Administration		4 days	R 8 900,00	On Request						<a href="#">outline</a>



Blue Prism					Cape Town						
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
Technical Training											
RPA											
CB-FOU	Blue Prism Foundation	AD01	5 days	R 24 900,00	On request						<a href="#">outline</a>
CB-PRA	Blue Prism Practitioner	APD01	5 days	R 24 900,00	On request						



Red Hat		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>RHCSA AND RHCE v8</b>											
RH-124-8	Red Hat System Administration I	EX-200	5 days	R 18 000,00	See VILT		11			1	<a href="#">outline</a>
RH-134-8	Red Hat System Administration II		4 days	R 19 200,00	See VILT		18	22		8	
RH-135-8	Red Hat System Administration II with RHCSA Exam		5 days	R 22 800,00	See VILT		On Request				<a href="#">outline</a>
RH-199-8	RHCSA Rapid Track course		4 days	R 21 760,00	See VILT		11			15	<a href="#">outline</a>
RH-200-8	RHCSA Rapid Track course with RHCSA Exam		5 days	R 25 232,00	See VILT						<a href="#">outline</a>
EX-200-8	Red Hat Certified System Administrator Exam		2.5 hours	R 4 800,00	See VILT			26			
RH-354-8	Red Hat New Features For Experienced Linux Administrators	EX-294	3 Days	R 24 000,00	See VILT		On Request				
RH-294-8	Red Hat System Administration III: Linux Automation		4 Days	R 32 000,00	See VILT		11	22		22	
RH-295-8	Red Hat System Administration III: Linux Automation Including EX-200 & EX-294 Exams		5 days	R 34 960,00	See VILT						
EX-294-8	Red Hat Certified Engineer		4 hours	R 4 800,00	See VILT					5,26	
<b>RED HAT SATELLITE</b>											
RH-403	Red Hat Satellite 6 Administration	EX-403	4 days	R 35 200,00	See VILT		18				<a href="#">outline</a>
EX-403	Red Hat Satellite 6 Administration Exam		4 hours	R 4 800,00	See VILT		22				
<b>RED HAT OPEN STACK</b>											
RH-CL110	Red Hat OpenStack Administration I	EX-210	5 days	R 18 000,00	See VILT		11				<a href="#">outline</a>
RH-CL210	Red Hat OpenStack Administration II		4 days	R 32 000,00	See VILT						<a href="#">outline</a>
RH-CL211	Red Hat OpenStack Administration II with Expertise Exam (EX-210)		5 days	R 34 960,00	See VILT		18				<a href="#">outline</a>
EX-210	Red Hat Certified System Administrator in Red Hat OpenStack Exam		4 hours	R 4 800,00	See VILT		29				
RH-CL311	Red Hat OpenStack Administration III with Expertise Exam (EX-310)		5 days	R 34 960,00	See VILT		25				<a href="#">outline</a>
EX-310	Red Hat Certified Engineer in Red Hat OpenStack Exam	3 hours	R 4 800,00	See VILT			5				
<b>RED HAT VIRTUALIZATION</b>											
RH-318	Red Hat Enterprise Virtualization	EX-318	4 days	R 32 000,00	See VILT		18			22	<a href="#">outline</a>
RH-319	Red Hat Enterprise Virtualization with RHCVA Exam		5 days	R 34 960,00	See VILT		On Request				
EX-318	Red Hat Certified Virtualization Administrator Exam		3 hours	R 4 800,00	See VILT		22			26	

Python							Cape Town					
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks	
					Nov	Dec	Jan	Feb	Mar	Apr		
<b>Technical Training</b>												
<b>PYTHON PROGRAMMING</b>												
CP-INT	Introduction to Python (including exam)		4 days	R 7 900,00		1	11	1,15	1,15		<a href="#">outline</a>	
CP-TM	Python Intermediate		5 days	R 9 900,00		14	18	8,22	8,22		<a href="#">outline</a>	
CP-AD	Advanced Python		3 days	R 8 900,00	On Request						<a href="#">outline</a>	
CP-PDA	Python Data Analysis with NumPy and pandas		2 days	R 4 900,00	On Request						<a href="#">outline</a>	





PMI HIGHER EDUCATION							Cape Town
Code	Course	QA	Credits	NQF	Contact days	Availability	
<b>PMI HIGHER EDUCATION QUALIFICATIONS</b>							
102234	BCom Honours in Operations and Quality Management*	N/A	120	8		On request	
98910	Advanced Diploma in Operations Management	N/A	120	7		On request	
59509	Diploma in Operations Management	N/A	360	6		On request	
91995	Advanced Certificate in Logistics Management	N/A	120	6		On request	
91993	Advanced Certificate in Operations Management	N/A	120	6		On request	
59020	Diploma in Production Management	N/A	240	5		On request	
98826	Higher Certificate in Operations Management	N/A	120	5		On request	
93712	Higher Certificate in Business Management	N/A	120	5		On request	
<b>PMI LEARNERSHIPS AND QUALIFICATIONS</b>							
59201	NC: Generic Management	SSETA	164	5	24	On request	
35928	FETC: Business Administration	SSETA	141	4	20	On request	
50080	FETC: Project Management	SSETA	136	4	22	On request	
93996	FETC: Contact Centre Operations	SSETA	132	4	22	On request	
57712	FETC: Generic Management	SSETA	151	4	20	On request	
83946	NC: Management	SSETA	121	3	20	On request	
67465	NC: Business Administration	SSETA	124	3	20	On request	
93997	NC: Contact Centre and Business Process Outsourcing Support	SSETA	124	3	20	On request	
83946	NC: Management: Stores and Warehousing	merSETA	126	3	22	On request	
49648	NC: New Venture Creations (SMME)	SSETA	148	2	22	On request	
48976	NC: Animal Production	AgriSETA	120	2	20	On request	
48975	NC: Plant Production	AgriSETA	122	2	20	On request	
50228	NC: Wool and Mohair Handling	AgriSETA	121	2	20	On request	
48972	NC: Plant Production	AgriSETA	120	1	20	On request	
48970	NC: Animal Production	AgriSETA	120	1	20	On request	
59201	NC: Customer Management	SSETA	163	5	26	On request	
61589	NC: Banking	BankSETA	126	5	20 to 22	On request	
67464	FETC: Marketing	SSETA	139	4	23	On request	
58063	FETC: Labour Recruitment Services	SSETA	154	4	25	On request	
23833	NC: Business Administration Services	SSETA	130	2	22	On request	
71490	NC: Contact Centre Support	SSETA	128	2	20	On request	
57937	NC: Hygiene & Cleaning	SSETA	121	1	20	On request	
61755	GETC: Business Practice	SSETA	130	1	25	On request	
23853	GETC: Domestic Services	SSETA	146	1	25	On request	
57712	FET Certificate: Food Manufacturing	FoodBEV	151	4	20	On request	
58779	FET Certificate: Production Technology	merSETA	150	4	24	On request	
58785	NC: Production Technology	merSETA	123	3	20	On request	

PMI SHORT LEARNING		Cape Town			
Code	Course	QAP	Credits	NQF	Availability
<b>SHORT LEARNING PROGRAMMES</b>					
<b>VOCATIONAL SKILLS</b>					
SP001	Customer Service	TETA	6	1	On request
SP002	Personal Mastery	SSETA	3	2	On request
SP008	Time Management	SSETA	4	2	On request
SP052	Personal Success in the Workplace	SSETA	31	2	On request
SP059	Starting a SMME New Venture	SSETA	36	2	On request
SP016	Cultivate Positive Workplace Relationships	SSETA	2	3	On request
SP017	Reception Area Management	SSETA	4	3	On request
SP042	Providing Excellent Customer Service in a Contact Centre/BPO	SSETA	17	3	On request
SP050	Building Positive Relationships in a Contact Centre/BPO	SSETA	7	3	On request
SP040	Managing Stress in a BPS Environment	SSETA	2	3	On request
SP051	Functioning Successfully in a Business Environment	SSETA	40	3	On request
SP060	Material Handling and Stocktaking in a Stores & Warehousing Environment	merSETA	15	3	On request
SP019	Organising as a Management Function	SSETA	19	4	On request
SP020	Planning as a Management Function	SSETA	21	4	On request
SP021	Leading as a Management Function	SSETA	34	4	On request
SP022	Principles of Contact Centre Operations	SSETA	21	4	On request
SP024	Office Stock Management	SSETA	2	4	On request
SP026	Contact Centre Customer Handling	SSETA	19	4	On request
SP029	Manage Logistics Operations	TETA	12	4	On request
SP030	Mentoring	TETA	3	4	On request
SP035	Management Control	SSETA	21	4	On request
SP041	Contact Centre Customer Handling	SSETA	25	4	On request
SP054	Identifying and Solving Problems Related to Ethical Recruitment Practices	SSETA	26	4	On request
SP055	Business Mathematics	SSETA	22	4	On request
SP056	Communicating with Customers of a Contact Centre/BPO	SSETA	10	4	On request
SP058	Positioning and Promoting Products to Meet Customer Needs	SSETA	26	4	On request
SP0225/07-17	Measurements and statistics within quality control	merSETA	18	4	On request
SP015	Develop, Implement and Evaluate a Project Plan	SSETA	8	5	On request
SP028	Managing the Finances of a Department	SSETA	12	5	On request
SP034	Analyse and Communicate Compliance in the Workplace	SSETA	10	5	On request
SP036	Managing Workplace Diversity	SSETA	6	5	On request
SP045	Recruit and Select Candidates	SSETA	9	5	On request
SP057	Financial Management and Best Practice	SSETA	10	5	On request
SP061	Facilitate and Evaluate Learning	ETDPSETA	20	5	On request
SP062	Conduct Skills Development Facilitation	ETDPSETA	18	5	On request
SP063	Conduct outcomes-based assessment	ETDPSETA	15	5	On request
SP066	Customer Management	SSETA	32	5	On request
SP067	Relationship Management	SSETA	6	5	On request
SP064	Conduct moderation of outcomes-based assessments	ETDPSETA	10	6	On request

PMI SHORT LEARNING						Cape Town
Code	Course	QAP	Credits	NQF	Availability	
SLP_OMDSQP	Statistical Quality and Process Control	N/A	N/A	N/A	On request	
SLP_FOPM_SP	Fundamentals of Purchasing Management	N/A	N/A	N/A	On request	
SLP_W01	Consensus Building & Conflict Management	N/A	N/A	N/A	On request	
SLP_W02	Customer Service	N/A	N/A	N/A	On request	
SLP_W03	Excellence in Customer Service	N/A	N/A	N/A	On request	
SLP_W05	Social Media in Customer Service Masterclass	N/A	N/A	N/A	On request	
SLP_W06	Building Support Systems and Managing Resources in an Office Environment	N/A	N/A	N/A	On request	
SLP_W09	Cultural Diversity and Business Etiquette	N/A	N/A	N/A	On request	
SLP_W10	Business Skills and Personal Success in the Workplace	N/A	N/A	N/A	On request	
SLP_W11	Business Communications	N/A	N/A	N/A	On request	
SLP_W12	Communications Skills	N/A	N/A	N/A	On request	
SLP_W13	Basic Numeracy Skills	N/A	N/A	N/A	On request	
SLP_W14	Workplace Numeracy Skills	N/A	N/A	N/A	On request	
SLP_W15	You Can Sell	N/A	N/A	N/A	On request	
SLP_W16	Introduction To 5s (Lean Management/Production)	N/A	N/A	N/A	On request	
SLP_W17	Decision-Making & Problem-Solving	N/A	N/A	N/A	On request	
SLP_W18	Knowledge Management	N/A	N/A	N/A	On request	
SLP_W19	Presenting Yourself Perfectly	N/A	N/A	N/A	On request	
SLP_W20	Strength in Team-work	N/A	N/A	N/A	On request	
SLP_W21	Project Management	N/A	N/A	N/A	On request	
SLP_W22	Money Matters	N/A	N/A	N/A	On request	
SLP_W23	Finance for Non - Financial Managers	N/A	N/A	N/A	On request	
SLP_W24	Fundamentals of Financial Management	N/A	N/A	N/A	On request	
SLP_W25	Markets and Marketing	N/A	N/A	N/A	On request	
SLP_W26	Finding and Choosing the Right People for a Team/Task	N/A	N/A	N/A	On request	
SLP_W27	Your Role as A Supervisor	N/A	N/A	N/A	On request	
SLP_W28	Thriving and Surviving in Change	N/A	N/A	N/A	On request	
SLP_W29	Leadership That Gets Results	N/A	N/A	N/A	On request	
SLP_W30	Relationship Management	N/A	N/A	N/A	On request	
SLP_W31	Self-Management	N/A	N/A	N/A	On request	
SLP_W32	Strive to Excellence in Leadership (based on the 8 Pillars of Excellence by John C Maxwell)	N/A	N/A	N/A	On request	
SLP_W33	Workplace Harassment**	N/A	N/A	N/A	On request	
SLP_W34	Diversity and Managing Diversity in the Workplace **	N/A	N/A	N/A	On request	
SLP_W35	Professionalism at the Frontline	N/A	N/A	N/A	On request	
SLP_W36	Describe Products Features and Benefits **	N/A	N/A	N/A	On request	
SLP_W37	Find your Voice	N/A	N/A	N/A	On request	
SLP_W38	Personal Mastery and EQ	N/A	N/A	N/A	On request	
SLP_W39	Orientation to Global Business Services Environment and Culture	N/A	N/A	N/A	On request	
SLP_W40	Excellence in Sales	N/A	N/A	N/A	On request	
SLP_W41	Excellence in Debt Collections	N/A	N/A	N/A	On request	
SLP_W42	Leading and Coaching Contact Centre Agents	N/A	N/A	N/A	On request	
SLP_W43	Identify Customers of a Contact Centre **	N/A	N/A	N/A	On request	
SLP_W44	Disability Sensitisation Workshop **	N/A	N/A	N/A	On request	

Red Hat												Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks	
					Nov	Dec	Jan	Feb	Mar	Apr		
<b>Technical Training</b>												
<b>RHCSA AND RHCE v8</b>												
RH-124-8	Red Hat System Administration I	EX-200	5 days	R 18 000,00	See VILT		11			1		<a href="#">outline</a>
RH-134-8	Red Hat System Administration II		4 days	R 19 200,00	See VILT		18	22		8		
RH-135-8	Red Hat System Administration II with RHCSA Exam		5 days	R 22 800,00	See VILT		On Request					<a href="#">outline</a>
RH-199-8	RHCSA Rapid Track course		4 days	R 21 760,00	See VILT		11			15		<a href="#">outline</a>
RH-200-8	RHCSA Rapid Track course with RHCSA Exam		5 days	R 25 232,00	See VILT							<a href="#">outline</a>
EX-200-8	Red Hat Certified System Administrator Exam		2.5 hours	R 4 800,00	See VILT			26				
RH-354-8	Red Hat New Features For Experienced Linux Administrators	EX-294	3 Days	R 24 000,00	See VILT		On Request					
RH-294-8	Red Hat System Administration III: Linux Automation		4 Days	R 32 000,00	See VILT		11	22		22		
RH-295-8	Red Hat System Administration III: Linux Automation Including EX-200 & EX-294 Exams		5 days	R 34 960,00	See VILT							
EX-294-8	Red Hat Certified Engineer		4 hours	R 4 800,00	See VILT					5	26	
<b>RED HAT SATELLITE</b>												
RH-403	Red Hat Satellite 6 Administration	EX-403	4 days	R 35 200,00	See VILT		18					<a href="#">outline</a>
EX-403	Red Hat Satellite 6 Administration Exam		4 hours	R 4 800,00	See VILT		22					
<b>RED HAT OPEN STACK</b>												
RH-CL110	Red Hat OpenStack Administration I	EX-210	5 days	R 18 000,00	See VILT		11					<a href="#">outline</a>
RH-CL210	Red Hat OpenStack Administration II		4 days	R 32 000,00	See VILT							<a href="#">outline</a>
RH-CL211	Red Hat OpenStack Administration II with Expertise Exam (EX-210)		5 days	R 34 960,00	See VILT		18					<a href="#">outline</a>
EX-210	Red Hat Certified System Administrator in Red Hat OpenStack Exam		4 hours	R 4 800,00	See VILT		29					
RH-CL311	Red Hat OpenStack Administration III with Expertise Exam (EX-310)		5 days	R 34 960,00	See VILT		25					<a href="#">outline</a>
EX-310	Red Hat Certified Engineer in Red Hat OpenStack Exam	3 hours	R 4 800,00	See VILT			5					
<b>RED HAT VIRTUALIZATION</b>												
RH-318	Red Hat Enterprise Virtualization	EX-318	4 days	R 32 000,00	See VILT		18			22		<a href="#">outline</a>
RH-319	Red Hat Enterprise Virtualization with RHCVA Exam		5 days	R 34 960,00	See VILT		On Request					
EX-318	Red Hat Certified Virtualization Administrator Exam		3 hours	R 4 800,00	See VILT		22			26		

Red Hat		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>RED HAT JBOSS</b>											
RH-AD248	Red Hat JBoss Application Administration I	EX-248	5 days	R 18 000,00	See VILT		25	15	15		<a href="#">outline</a>
EX-248	Red Hat Certified JBoss Administration RHCJA Exam		4 hours	R 4 800,00	See VILT			5	26		
RH-AD249	Red Hat JBoss Application Administration I with RHCJA Exam (EX-248)		5 days	R 21 664,00	See VILT		18				<a href="#">outline</a>
RH-AD348	Red Hat JBoss Application Administration II		4 days	R 35 200,00	See VILT				22		<a href="#">outline</a>
<b>RED HAT DEVOPS</b>											
RH-DO180	Introduction to Containers, Kubernetes, and OpenShift	EX-280	3 days	R 24 000,00	See VILT				1		<a href="#">outline</a>
RH-DO280	OpenShift Administration I		3 days	R 24 000,00	See VILT				8		<a href="#">outline</a>
RH-DO281	OpenShift Administration I with Expertise Exam		4 days	R 27 360,00	See VILT		25		15		<a href="#">outline</a>
EX-280	Red Hat Certificate of Expertise in Platform-as-a-Service Exam		3 hours	R 4 800,00	See VILT				19		
RH-DO408	Automation with Ansible I with Expertise Exam (EX-407)		5 days	R 34 960,00	See VILT		25	8	22		<a href="#">outline</a>
EX-407	Red Hat Certificate of Expertise in Ansible Automation		4 hours	R 4 800,00	See VILT		<b>On Request</b>				



redhat  
CERTIFIED  
TRAINING PARTNER



Python							Cape Town				
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
Technical Training											
PYTHON PROGRAMMING											
CP-INT	Introduction to Python (including exam)		4 days	R 7 900,00		1	11	1,15	1,15		<a href="#">outline</a>
CP-TM	Python Intermediate		5 days	R 9 900,00		14	18	8,22	8,22		<a href="#">outline</a>
CP-AD	Advanced Python		3 days	R 8 900,00	On Request						<a href="#">outline</a>
CP-PDA	Python Data Analysis with NumPy and pandas		2 days	R 4 900,00	On Request						<a href="#">outline</a>



PMI HIGHER EDUCATION							Cape Town
Code	Course	QA	Credits	NQF	Contact days	Availability	
<b>PMI HIGHER EDUCATION QUALIFICATIONS</b>							
102234	BCom Honours in Operations and Quality Management*	N/A	120	8		On request	
98910	Advanced Diploma in Operations Management	N/A	120	7		On request	
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91993	Advanced Certificate in Operations Management	N/A	120	6		On request	
59020	Diploma in Production Management	N/A	240	5		On request	
98826	Higher Certificate in Operations Management	N/A	120	5		On request	
93712	Higher Certificate in Business Management	N/A	120	5		On request	
<b>PMI LEARNERSHIPS AND QUALIFICATIONS</b>							
59201	NC: Generic Management	SSETA	164	5	24	On request	
35928	FETC: Business Administration	SSETA	141	4	20	On request	
50080	FETC: Project Management	SSETA	136	4	22	On request	
93996	FETC: Contact Centre Operations	SSETA	132	4	22	On request	
57712	FETC: Generic Management	SSETA	151	4	20	On request	
83946	NC: Management	SSETA	121	3	20	On request	
67465	NC: Business Administration	SSETA	124	3	20	On request	
93997	NC: Contact Centre and Business Process Outsourcing Support	SSETA	124	3	20	On request	
83946	NC: Management: Stores and Warehousing	merSETA	126	3	22	On request	
49648	NC: New Venture Creations (SMME)	SSETA	148	2	22	On request	
48976	NC: Animal Production	AgriSETA	120	2	20	On request	
48975	NC: Plant Production	AgriSETA	122	2	20	On request	
50228	NC: Wool and Mohair Handling	AgriSETA	121	2	20	On request	
48972	NC: Plant Production	AgriSETA	120	1	20	On request	
48970	NC: Animal Production	AgriSETA	120	1	20	On request	
59201	NC: Customer Management	SSETA	163	5	26	On request	
61589	NC: Banking	BankSETA	126	5	20 to 22	On request	
67464	FETC: Marketing	SSETA	139	4	23	On request	
58063	FETC: Labour Recruitment Services	SSETA	154	4	25	On request	
23833	NC: Business Administration Services	SSETA	130	2	22	On request	
71490	NC: Contact Centre Support	SSETA	128	2	20	On request	
57937	NC: Hygiene & Cleaning	SSETA	121	1	20	On request	
61755	GETC: Business Practice	SSETA	130	1	25	On request	
23853	GETC: Domestic Services	SSETA	146	1	25	On request	
57712	FET Certificate: Food Manufacturing	FoodBEV	151	4	20	On request	
58779	FET Certificate: Production Technology	merSETA	150	4	24	On request	
58785	NC: Production Technology	merSETA	123	3	20	On request	

58781	NC: Production Technology	merSETA	130	2	22	On request
23253	GETC: Manufacturing, Engineering & Related Activities	merSETA	127	1	22	On request
58026	GETC: Food & Beverage Handling Process	FoodBEV	131	1	24	On request
57831	NC: Freight Handling	TETA	132	3	27	On request
59300	GETC: Transport	TETA	121	1	20	On request
57712	FETC: Wholesale & Retail Management	W&RSETA	152	4	20	On request
63409	NC: Wholesale and Retail Operations	W&RSETA	131	3	22	On request
49280	NC: Wholesale & Retail Distribution	W&RSETA	120	2	19	On request
58206	NC: Wholesale and Retail Operations	W&RSETA	136	2	21	On request
<b>PMI LEARNERSHIPS AND QUALIFICATIONS</b>						
48972	Agriculture: NC: Plant Production	AgriSETA	120	1	Academy model	On request
48970	Agriculture: NC: Animal Production	AgriSETA	120	1	Academy model	On request
48976	Agriculture: NC: Animal Production	AgriSETA	120	2	Academy model	On request
48975	Agriculture: NC: Plant Production	AgriSETA	122	2	Academy model	On request
57937	Business Services: NC: Hygiene & Cleaning	SSETA	121	1	Academy model	On request
61755	Business Services: GETC: Business Practice	SSETA	130	1	Academy model	On request
23853	Business Services: GETC: Domestic Services	SSETA	146	1	Academy model	On request
23833	Business Services: NC: Business Administration Services	SSETA	130	2	Academy model	On request



PMI SHORT LEARNING					Cape Town
Code	Course	QAP	Credits	NQF	Availability
<b>SHORT LEARNING PROGRAMMES</b>					
<b>VOCATIONAL SKILLS</b>					
SP001	Customer Service	TETA	6	1	On request
SP002	Personal Mastery	SSETA	3	2	On request
SP008	Time Management	SSETA	4	2	On request
SP052	Personal Success in the Workplace	SSETA	31	2	On request
SP059	Starting a SMME New Venture	SSETA	36	2	On request
SP016	Cultivate Positive Workplace Relationships	SSETA	2	3	On request
SP017	Reception Area Management	SSETA	4	3	On request
SP042	Providing Excellent Customer Service in a Contact Centre/BPO	SSETA	17	3	On request
SP050	Building Positive Relationships in a Contact Centre/BPO	SSETA	7	3	On request
SP040	Managing Stress in a BPS Environment	SSETA	2	3	On request
SP051	Functioning Successfully in a Business Environment	SSETA	40	3	On request
SP060	Material Handling and Stocktaking in a Stores & Warehousing Environment	merSETA	15	3	On request
SP019	Organising as a Management Function	SSETA	19	4	On request
SP020	Planning as a Management Function	SSETA	21	4	On request
SP021	Leading as a Management Function	SSETA	34	4	On request
SP022	Principles of Contact Centre Operations	SSETA	21	4	On request
SP024	Office Stock Management	SSETA	2	4	On request
SP026	Contact Centre Customer Handling	SSETA	19	4	On request
SP029	Manage Logistics Operations	TETA	12	4	On request
SP030	Mentoring	TETA	3	4	On request
SP035	Management Control	SSETA	21	4	On request
SP041	Contact Centre Customer Handling	SSETA	25	4	On request
SP054	Identifying and Solving Problems Related to Ethical Recruitment Practices	SSETA	26	4	On request
SP055	Business Mathematics	SSETA	22	4	On request
SP056	Communicating with Customers of a Contact Centre/BPO	SSETA	10	4	On request
SP058	Positioning and Promoting Products to Meet Customer Needs	SSETA	26	4	On request
SP0225/07-17	Measurements and statistics within quality control	merSETA	18	4	On request
SP015	Develop, Implement and Evaluate a Project Plan	SSETA	8	5	On request
SP028	Managing the Finances of a Department	SSETA	12	5	On request
SP034	Analyse and Communicate Compliance in the Workplace	SSETA	10	5	On request
SP036	Managing Workplace Diversity	SSETA	6	5	On request
SP045	Recruit and Select Candidates	SSETA	9	5	On request
SP057	Financial Management and Best Practice	SSETA	10	5	On request
SP061	Facilitate and Evaluate Learning	ETDPSETA	20	5	On request
SP062	Conduct Skills Development Facilitation	ETDPSETA	18	5	On request
SP063	Conduct outcomes-based assessment	ETDPSETA	15	5	On request
SP066	Customer Management	SSETA	32	5	On request
SP067	Relationship Management	SSETA	6	5	On request
SP064	Conduct moderation of outcomes-based assessments	ETDPSETA	10	6	On request

PMI SHORT LEARNING		Cape Town			
Code	Course	QAP	Credits	NQF	Availability
<b>HIGHER EDUCATION SHORT LEARNING PROGRAMMES</b>					
N/A	Academic Literacy	N/A	N/A	5	On request
N/A	Logistics Management 1	N/A	N/A	5	On request
N/A	Human Resource Management 1	N/A	N/A	5	On request
N/A	Production Management 1	N/A	N/A	5	On request
N/A	Quality Management 1	N/A	N/A	5	On request
N/A	Operations Management 1	N/A	N/A	5	On request
N/A	Financial Management 1	N/A	N/A	5	On request
N/A	Information Technology 1	N/A	N/A	5	On request
N/A	Purchasing and Inventory Management	N/A	N/A	5	On request
N/A	Business Management	N/A	N/A	5	On request
N/A	Business Communication	N/A	N/A	5	On request
N/A	Entrepreneurship	N/A	N/A	5	On request
N/A	Marketing	N/A	N/A	5	On request
N/A	Fundamentals of Accounting	N/A	N/A	5	On request
<b>SHORT LEARNING PROGRAMMES: WORKSHOPS AND MASTERCLASSES</b>					
SLP_ICBA	Business Numeracy 1 Bridging Programme	N/A	N/A	N/A	On request
SLP_ICBB	Business Numeracy 2 Bridging Programme	N/A	N/A	N/A	On request
SLP_ICCA	Communication Skills 1 Bridging Programme	N/A	N/A	N/A	On request
SLP_ICCB	Communications Skills 2 Bridging Programme	N/A	N/A	N/A	On request
SLP_OMDLS	Logistic Skills	N/A	N/A	N/A	On request
SLP_OMDBS	Business Skills	N/A	N/A	N/A	On request
SLP_OMDHR	Human Resource Skills	N/A	N/A	N/A	On request
SLP_OMDHD	Handling Discipline	N/A	N/A	N/A	On request
SLP_OMDPS	Production Skills	N/A	N/A	N/A	On request
SLP_OMDPW	Productivity and Work Study	N/A	N/A	N/A	On request
SLP_OMDPPC	Production Planning and Control	N/A	N/A	N/A	On request
SLP_OMDPS	Project Management Skills	N/A	N/A	N/A	On request
SLP_OMDFL	First Line Management	N/A	N/A	N/A	On request
SLP_OMDTQS	Total Quality Skills	N/A	N/A	N/A	On request
SLP_OMDQTC	Quality Tools and Concepts	N/A	N/A	N/A	On request

PMI SHORT LEARNING						Cape Town
Code	Course	QAP	Credits	NQF	Availability	
SLP_OMDSQP	Statistical Quality and Process Control	N/A	N/A	N/A	On request	
SLP_FOPM_SP	Fundamentals of Purchasing Management	N/A	N/A	N/A	On request	
SLP_W01	Consensus Building & Conflict Management	N/A	N/A	N/A	On request	
SLP_W02	Customer Service	N/A	N/A	N/A	On request	
SLP_W03	Excellence in Customer Service	N/A	N/A	N/A	On request	
SLP_W05	Social Media in Customer Service Masterclass	N/A	N/A	N/A	On request	
SLP_W06	Building Support Systems and Managing Resources in an Office Environment	N/A	N/A	N/A	On request	
SLP_W09	Cultural Diversity and Business Etiquette	N/A	N/A	N/A	On request	
SLP_W10	Business Skills and Personal Success in the Workplace	N/A	N/A	N/A	On request	
SLP_W11	Business Communications	N/A	N/A	N/A	On request	
SLP_W12	Communications Skills	N/A	N/A	N/A	On request	
SLP_W13	Basic Numeracy Skills	N/A	N/A	N/A	On request	
SLP_W14	Workplace Numeracy Skills	N/A	N/A	N/A	On request	
SLP_W15	You Can Sell	N/A	N/A	N/A	On request	
SLP_W16	Introduction To 5s (Lean Management/Production)	N/A	N/A	N/A	On request	
SLP_W17	Decision-Making & Problem-Solving	N/A	N/A	N/A	On request	
SLP_W18	Knowledge Management	N/A	N/A	N/A	On request	
SLP_W19	Presenting Yourself Perfectly	N/A	N/A	N/A	On request	
SLP_W20	Strength in Team-work	N/A	N/A	N/A	On request	
SLP_W21	Project Management	N/A	N/A	N/A	On request	
SLP_W22	Money Matters	N/A	N/A	N/A	On request	
SLP_W23	Finance for Non - Financial Managers	N/A	N/A	N/A	On request	
SLP_W24	Fundamentals of Financial Management	N/A	N/A	N/A	On request	
SLP_W25	Markets and Marketing	N/A	N/A	N/A	On request	
SLP_W26	Finding and Choosing the Right People for a Team/Task	N/A	N/A	N/A	On request	
SLP_W27	Your Role as A Supervisor	N/A	N/A	N/A	On request	
SLP_W28	Thriving and Surviving in Change	N/A	N/A	N/A	On request	
SLP_W29	Leadership That Gets Results	N/A	N/A	N/A	On request	
SLP_W30	Relationship Management	N/A	N/A	N/A	On request	
SLP_W31	Self-Management	N/A	N/A	N/A	On request	
SLP_W32	Strive to Excellence in Leadership (based on the 8 Pillars of Excellence by John C Maxwell)	N/A	N/A	N/A	On request	
SLP_W33	Workplace Harassment**	N/A	N/A	N/A	On request	
SLP_W34	Diversity and Managing Diversity in the Workplace **	N/A	N/A	N/A	On request	
SLP_W35	Professionalism at the Frontline	N/A	N/A	N/A	On request	
SLP_W36	Describe Products Features and Benefits **	N/A	N/A	N/A	On request	
SLP_W37	Find your Voice	N/A	N/A	N/A	On request	
SLP_W38	Personal Mastery and EQ	N/A	N/A	N/A	On request	
SLP_W39	Orientation to Global Business Services Environment and Culture	N/A	N/A	N/A	On request	
SLP_W40	Excellence in Sales	N/A	N/A	N/A	On request	
SLP_W41	Excellence in Debt Collections	N/A	N/A	N/A	On request	
SLP_W42	Leading and Coaching Contact Centre Agents	N/A	N/A	N/A	On request	
SLP_W43	Identify Customers of a Contact Centre **	N/A	N/A	N/A	On request	
SLP_W44	Disability Sensitisation Workshop **	N/A	N/A	N/A	On request	

Project, Programme and Risk Management											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
Theory Training											
<b>PROJECT MANAGEMENT FOUNDATION</b>											
MC-FOU	Project Management Foundation to Intermediate Level		5 days	R 12 600,00		7		1			<a href="#">outline</a>
<b>PROJECT MANAGEMENT INSTITUTE (PMI®) CERTIFICATION</b>											
MC-CAPM	CAPM® Certification Exam Prep Training Program (excluding exam)	EP-CAPM	5 days	R 14 700,00							<a href="#">outline</a>
MC-PMP	PMP® Certification Exam Prep Training Program (excluding exam)	EP-PMP	5 days	R 15 800,00							<a href="#">outline</a>
<b>APM Group (APMG) CERTIFICATIONS</b>											
MC-PRX	#Praxis Combined	EP-PRXF and EP-PRXP	5 days	R 11 100,00							<a href="#">outline</a>
MC-PRXF	#Praxis Foundation	EP-PRXF	3 days	R 7 900,00							<a href="#">outline</a>
EP-PRXF	Praxis Foundation Exam	EP-PRXF	60 min	R 1 900,00							
EP-PRXP	Praxis Practitioner Exam	EP-PRXP	180 min	R 2 900,00							
MC-PRXB	#Praxis Bridging	EP-PRXP	3 days	R 7 900,00							<a href="#">outline</a>
<b>AXELOS CERTIFICATIONS</b>											
PM-P2FT	#PRINCE2 Fast Track (Including Exams)	EP-P2F and EP-P2P	5 days	R 18 300,00	2			15			<a href="#">outline</a>
PM-P2F	#PRINCE2 Foundation (Including Exam)	EP-P2F	3 days	R 9 700,00	2			15			<a href="#">outline</a>
PM-P2PE	PRINCE2 Practitioner Course (excluding PRINCE2 handbook)	EP-P2P	2 days	R 9 600,00	5			18			<a href="#">outline</a>
PM-P2PI	#PRINCE2 Practitioner Course (including PRINCE2 handbook)	EP-P2P	2 days	R 12 700,00	5			18			<a href="#">outline</a>
EP-P2F	PRINCE2 Foundation Exam	EP-P2F	60 min	R 3 200,00	4			17			
EP-P2P	PRINCE2 Practitioner Exam	EP-P2P	150 min	R 5 000,00	6			19			
PM-P2AC	#PRINCE2 Agile Combined (Including Exams)	EP-P2AF and EP-P2A	5 days	R 18 300,00							<a href="#">outline</a>
PM-P2AF	#PRINCE2 Agile Foundation (Including Exam)	EP-P2AF	3 days	R 9 900,00							<a href="#">outline</a>
PM-P2APE	PRINCE2 Agile Practitioner Course (excluding PRINCE2 Agile handbook)	EP-P2AP	2 days	R 9 800,00							<a href="#">outline</a>
PM-P2API	#PRINCE2 Agile Practitioner Course (including PRINCE2 Agile handbook)	EP-P2AP	2 days	R 12 900,00							<a href="#">outline</a>
EP-P2AF	PRINCE2 Agile Foundation Exam	EP-P2AF	60 mins	R 3 200,00	18						
EP-P2AP	PRINCE2 Agile Practitioner Exam	EP-P2A	150 min	R 5 000,00	20						
PM-MSP	#Managing Successful Programmes (Including Exams)	EP-MSPF and EP-MSPP	5 days	R 21 900,00							<a href="#">outline</a>
EP-MSPF	Managing Successful Programmes Foundation Exam	EP-MSPF	60 min	R 3 200,00							
EP-MSPP	Managing Successful Programmes Practitioner Exam	EP-MSPP	150 min	R 5 000,00							
PM-P3O	#Portfolio, Programme and Project Offices (Including Exams)	EP-P3OF and EP-P3OP	5 days	R 24 000,00							<a href="#">outline</a>
EP-P3OF	Portfolio, Programme and Project Offices Foundation Exam	EP-P3OF	60 min	R 3 200,00							
EP-P3OP	Portfolio, Programme and Project Offices Practitioner Exam	EP-P3OP	150 min	R 5 000,00							
PM-MOR	#Management of Risk (Including Exam)	EP-MORF and EP-MORP	5 days	R 21 900,00							<a href="#">outline</a>
EP-MORF	Management of Risk Foundation Exam	EP-MORF	60 min	R 3 200,00							
EP-MORP	Management of Risk Practitioner Exam	EP-MORP	180 min	R 5 000,00							

Project, Programme and Risk Management											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Practical Training</b>											
<b>MICROSOFT PROJECT OFFICE 2019</b>											
IN-PRJ19	Microsoft Project 2019		1 day	R 1 600,00			14			1	<a href="#">outline</a>
AD-PRJ19	Microsoft Project 2019		1 day	R 1 600,00		3			11		<a href="#">outline</a>
<b>MICROSOFT PROJECT OFFICE 2016</b>											
IN-PRJ16	Microsoft Project 2016		1 day	R 1 600,00				18			<a href="#">outline</a>
AD-PRJ16	Microsoft Project 2016		1 day	R 1 600,00		3			18		<a href="#">outline</a>
<b>MICROSOFT PROJECT OFFICE 2013</b>											
IN-PRJ13	Microsoft Project 2013		1 day	R 1 600,00	12			24			<a href="#">outline</a>
AD-PRJ13	Microsoft Project 2013		1 day	R 1 600,00		10			24		<a href="#">outline</a>
<b>MICROSOFT PROJECT 2016</b>											
NE-55205	Mastering Microsoft Project 2016		3 days	R 7 300,00			13			28	<a href="#">outline</a>
<b>MICROSOFT PROJECT 2013</b>											
NE- 55054	Mastering Microsoft Project 2013		3 days	R 7 300,00	11			3			<a href="#">outline</a>



Oracle											Cape Town	
Code	Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
						Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>												
<b>OPERATING SYSTEMS</b>												
<b>ORACLE LINUX 7</b>												
D68013	CO-68013	Oracle Solaris Containers Administration		3 days	R 12 192,00						On Request	<a href="#">outline</a>
D76989	CO-76989	Unix and Linux Essentials		3 days	R 8 664,00		7			1	12	<a href="#">outline</a>
D88168	CO-88168	Oracle Linux 7 Administration		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D103151	CO-103151	Oracle Linux System Administration I		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D103155	CO-103155	Oracle Linux System Administration II		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D103159	CO-103159	Oracle Linux System Administration III		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D90758	CO-90758	Oracle Linux 7: Advanced Administration		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
<b>ORACLE LINUX 6</b>												
D74508	CO-74508	Oracle Linux 5 and 6 Administration	1Z0-100	5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D84498	CO-84498	Oracle Linux Advanced Administration	1Z0-105	5 Days	R 20 320,00						On Request	<a href="#">outline</a>
<b>SOLARIS 11</b>												
D72896	CO-72896	Oracle Solaris 11 System Administration	1Z0-821	5 days	R 20 320,00						On Request	<a href="#">outline</a>
D72965	CO-72965	Oracle Solaris 11 Advanced System Administration	1Z0-822	5 days	R 20 320,00						On Request	<a href="#">outline</a>
D73488	CO-73488	Transition to Oracle Solaris 11	1Z0-820	5 days	R 24 360,00						On Request	<a href="#">outline</a>
D75915	CO-75915	Oracle Solaris 11 ZFS Administration		3 days	R 14 616,00						On Request	<a href="#">outline</a>
D75929	CO-75929	Oracle Solaris 11 Zones Administration		4 days	R 19 488,00						On Request	<a href="#">outline</a>
D77033	CO-77033	Oracle Solaris 11 Security Administration		5 days	R 20 320,00						On Request	<a href="#">outline</a>
D78415	CO-78415	Oracle Solaris 11 Network Administration		5 days	R 20 320,00						On Request	<a href="#">outline</a>
<b>SOLARIS 10</b>												
D68183	CO-68183	Solaris 10 Performance Management		5 days	R 24 360,00						On Request	<a href="#">outline</a>
D68191	CO-68191	Configuring Security on the Oracle Solaris 10 Operating System	1Z0-881	5 days	R 20 320,00						On Request	<a href="#">outline</a>
<b>SYSTEM PROGRAMMING</b>												
D85153	CO-85153	Shell Programming		5 Days	R 20 320,00						On Request	<a href="#">outline</a>
<b>MIDDLEWARE</b>												
<b>WEBLOGIC SERVER 11g</b>												
D61808	CO-61808	Object Oriented Analysis and Design using UML	1Z0-855	5 days	R 14 440,00						On Request	<a href="#">outline</a>
D80149	CO-80149	Oracle WebLogic Server 12c: Administration I	1Z0-133	5 Days	R 20 320,00						On Request	<a href="#">outline</a>
D80153	CO-80153	Oracle WebLogic Server 12c: Administration II	1Z0-134	5 Days	R 20 320,00			18		15		<a href="#">outline</a>
<b>Service-Oriented Architecture (SOA) 12c</b>												
D84361	CO-84361	Oracle SOA Suite 12c: Build Composite Applications		5 Days	R 24 360,00						On Request	<a href="#">outline</a>
D87561	CO-87561	Oracle SOA Suite 12c: System Architecture and Administration		5 Days	R 24 360,00						On Request	<a href="#">outline</a>
D88521	CO-88521	Oracle Service Bus 12c: Design and Integrate Services		5 Days	R 16 256,00						On Request	<a href="#">outline</a>
<b>WEBLOGIC SERVER 11g</b>												
D58682	CO-58682	Oracle WebLogic Server 11g Administration Essentials	1Z0-102	5 Days	R 20 320,00						On Request	<a href="#">outline</a>

Oracle											Cape Town	
Code	Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
						Nov	Dec	Jan	Feb	Mar	Apr	
<b>DEVELOPER</b>												
<b>JAVA SE 10 &amp; 11</b>												
D102470	CO-102470	Java SE: Programming I		5 days	R 14 440,00							<a href="#">outline</a>
D102474	CO-102474	Java SE: Programming II		5 days	R 14 440,00							<a href="#">outline</a>
<b>JAVA SE 9</b>												
D99947	CO-99947	Java SE Exploiting Modularity and Other New Features		2 Days	R 8 125,00							<a href="#">outline</a>
<b>JAVA SE 8</b>												
D65269	CO-65269	Developing Applications for the Java EE 6 Platform		5 days	R 20 320,00							<a href="#">outline</a>
D80895	CO-80895	Java SE 8 New Features		2 days	R 8 125,00							<a href="#">outline</a>
D83527	CO-83527	Java SE 8 Fundamentals	1Z0-808	5 days	R 14 440,00		14,21					<a href="#">outline</a>
D84838	CO-84838	Java SE 8 Programming	1Z0-809	5 days	R 14 440,00		7,14	11			26	<a href="#">outline</a>
<b>JAVA SE 7</b>												
D67230	CO-67230	Java SE 7 Develop Rich Client Applications		5 days	R 20 320,00							<a href="#">outline</a>
D67234	CO-67234	Java SE 7 Fundamentals	1Z0-803	5 days	R 14 440,00							<a href="#">outline</a>
D67238	CO-67238	Java SE 7 Programming	1Z0-804	5 days	R 14 440,00							<a href="#">outline</a>
<b>JAVA EE 7</b>												
D69518	CO-69518	Java Performance Tuning and Optimization		3 days	R 14 616,00							<a href="#">outline</a>
D76758	CO-76758	Architect Enterprise Applications with Java EE	1Z0-807	5 days	R 24 360,00							<a href="#">outline</a>
D77638	CO-77638	Java EE 7 New Features		2 days	R 8 128,00							<a href="#">outline</a>
D85116	CO-85116	Java EE 7: Back-End Server Application Development		5 Days	R 20 320,00							<a href="#">outline</a>
D85120	CO-85120	Java EE 7: Front-End Web Application Development		5 Days	R 20 320,00							<a href="#">outline</a>
D98815	CO-98815	Developing Applications for the Java EE 7 Platform		5 Days	R 20 320,00							<a href="#">outline</a>
<b>JAVA EE 6</b>												
D77738	CO-77738	Java EE 6 Develop Web Applications with JSF	1Z0-896	4 days	R 16 256,00							<a href="#">outline</a>
D77742	CO-77742	Java EE 6 Develop Business Components with JMS and EJBs	1Z0-895	4 days	R 16 256,00							<a href="#">outline</a>
D77746	CO-77746	Java EE 6 Develop Database Applications with JPA	1Z0-898	4 days	R 16 256,00							<a href="#">outline</a>
D77750	CO-77750	Java EE 6 Develop Web Components with Servlets and JSPs	1Z0-899	5 days	R 20 320,00							<a href="#">outline</a>
D77754	CO-77754	Java EE 6 Develop Web Services with JAX-WS and JAX-RS	1Z0-897	5 days	R 20 320,00							<a href="#">outline</a>
<b>JAVASCRIPT &amp; HTML5</b>												
D84842	CO-84842	JavaScript and HTML 5 Develop Web Applications		4 Days	R 16 256,00							<a href="#">outline</a>

Oracle						Cape Town						
Code	Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
						Nov	Dec	Jan	Feb	Mar	Apr	
<b>ORACLE DATABASE COURSES</b>												
<b>ORACLE DATABASE 18c</b>												
D105019	CO-105019	Oracle Database 18c: Performance Management and Tuning		5 days	R 20 320,00	On Request						<a href="#">outline</a>
D103126	CO-103126	Oracle Database 18c: Administration Workshop		5 days	R 20 320,00	On Request						<a href="#">outline</a>
D104449	CO-104449	Oracle Database 18c: Backup and Recovery Workshop		5 days	R 20 320,00	On Request						<a href="#">outline</a>
D103130	CO-103130	Oracle Database 18c: Managing Multitenant Architecture Ed 1		4 days	R 16 256,00	On Request						<a href="#">outline</a>
<b>ORACLE DATABASE 12c</b>												
D55650	CO-55650	Oracle Database 11g: Managing Oracle on Linux for DBA's		2 days	R 8 128,00	On Request						<a href="#">outline</a>
D64794	CO-64794	XML Fundamentals		2 days	R 8 128,00	On Request						<a href="#">outline</a>
D71990	CO-71990	Using Java for SQL and PL/SQL Developers		2 days	R 8 128,00	On Request						<a href="#">outline</a>
D77766	CO-77766	Oracle Database 12c R2: Install and Upgrade Workshop	1Z0-072	2 days	R 8 128,00	30	7		15	29		<a href="#">outline</a>
D78846	CO-78846	Oracle Database 12c R2: Administration Workshop	1Z0-072	5 days	R 20 320,00						19	<a href="#">outline</a>
D78850	CO-78850	Oracle Database 12c R2: Backup and Recovery Workshop	1Z0-073	5 days	R 20 320,00	30	14	25	22			<a href="#">outline</a>
D79027	CO-79027	Oracle Database 12c: Admin, Install and Upgrade Accelerated	1Z0-062	5 days	R 28 448,00	On Request						<a href="#">outline</a>
D79128	CO-79128	Oracle Database 12c R2: Managing Multitenant Architecture	1Z0-073	2 days	R 8 128,00	On Request						<a href="#">outline</a>
D79995	CO-79995	Oracle Database 12c: SQL Tuning for Developers		3 days	R 12 192,00	On Request						<a href="#">outline</a>
D80174	CO-80174	Oracle Database 12c Introduction to SQL	1Z0-071	5 days	R 20 320,00	23				8,22		<a href="#">outline</a>
D80186	CO-80186	Oracle Database Program with PL/SQL	1Z0-144	5 days	R 20 320,00		7,21					<a href="#">outline</a>
D80198	CO-80198	Oracle Database 12c: SQL and PL/SQL Fundamentals	1Z0-061	5 days	R 20 320,00	On Request						<a href="#">outline</a>
D80343	CO-80343	Oracle Database 12c: Advanced PL/SQL		3 days	R 12 192,00	On Request						<a href="#">outline</a>
D81142	CO-81142	Oracle Database 12c: Introduction for Experienced SQL Users		2 days	R 8 125,00	On Request						<a href="#">outline</a>
D81146	CO-81146	Oracle Database 12c: Use XML DB		5 days	R 20 320,00	On Request						<a href="#">outline</a>
D93517	CO-93517	Oracle Database 12c R2: New Features for 12c R1 Administrators	1Z0-060	5 days	R 20 320,00	On Request						<a href="#">outline</a>
<b>ORACLE BI</b>												
D95501	CO-95501	Oracle BI 12c: Build Repositories		5 days	R 33 340,00	On Request						<a href="#">outline</a>
D95505	CO-95505	Oracle BI 12c: Create Analyses and Dashboards		5 days	R 33 340,00	On Request						<a href="#">outline</a>
<b>ORACLE ADVANCED DATABASE</b>												
D79232	CO-79232	Oracle Database 12c: Data Guard Administration	1Z0-066	4 days	R 19 488,00	On Request						<a href="#">outline</a>
D79236	CO-79236	Oracle Database 12c: Performance Management and Tuning	1Z0-064	4 days	R 20 320,00	On Request						<a href="#">outline</a>
D81250	CO-81250	Oracle Database 12c R2: RAC Administration		4 days	R 19 488,00	On Request						<a href="#">outline</a>
D81242	CO-81242	Oracle Database 12c R2: ASM Administration		2 days	R 9 744,00	On Request						<a href="#">outline</a>
D81246	CO-81246	Oracle Database 12c R2: Clusterware Administration		4 days	R 19 488,00	On Request						<a href="#">outline</a>



Oracle												Cape Town	
Code	Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks	
						Nov	Dec	Jan	Feb	Mar	Apr		
<b>ORACLE DATABASE SECURITY</b>													
D90815	CO-90815	Introduction to Oracle Database Security		1 day	R 4 872,00							On Request	<a href="#">outline</a>
<b>ORACLE DATABASE 11g</b>													
D50079	CO-50079	Oracle 11g Administration Workshop II	1Z0-053	5 days	R 20 320,00							On Request	<a href="#">outline</a>
D50102	CO-50102	Oracle 11g Administration Workshop I	1Z0-052	5 days	R 20 320,00							On Request	<a href="#">outline</a>
D50317	CO-50317	Oracle Database 11g: Performance Tuning DBA Release 2	1Z0-054	5 days	R 20 320,00							On Request	<a href="#">outline</a>
D52161	CO-52161	Oracle Database 11g: Data Guard Administration		4 days	R 19 488,00							On Request	<a href="#">outline</a>
D52163	CO-52163	Oracle Database 11g: SQL Tuning Workshop	1Z0-117	3 days	R 12 192,00							On Request	<a href="#">outline</a>
D55650	CO-55650	Oracle Database 11g: Managing Oracle on Linux for DBA's		2 days	R 8 128,00							On Request	<a href="#">outline</a>
D72723	CO-72723	Oracle Database 11g: Use XML DB		4 days	R 16 256,00							On Request	<a href="#">outline</a>
<b>ORACLE MySQL COURSES</b>													
D61762	CO-61762	MySQL for Administrators	1Z0-883	5 days	R 14 440,00				1		5		<a href="#">outline</a>
D61830	CO-61830	MySQL for Developers	1Z0-882	5 days	R 14 440,00							On Request	<a href="#">outline</a>
D61918	CO-61918	MySQL for Beginners		4 days	R 11 552,00							On Request	<a href="#">outline</a>
<b>ORACLE Applications-HRMS</b>													
D47343	CO-47343	R12 Oracle HRMS Talent Management Fundamentals		2 days	R 9 744,00							On Request	<a href="#">outline</a>
D60561	CO-60561	R12.x Oracle HRMS People Management Fundamentals		2 days	R 9 744,00							On Request	<a href="#">outline</a>
D60565	CO-60565	R12.x Oracle HRMS Work Structures Fundamentals		2 days	R 9 744,00							On Request	<a href="#">outline</a>
D73813	CO-73813	R12.x Oracle HRMS Performance Management Fundamentals		2 days	R 9 744,00							On Request	<a href="#">outline</a>

ORACLE

Microsoft		Cape Town									
Code	Course	Duration	Price (excl. VAT)	Dates						Hyperlinks	
				Nov	Dec	Jan	Feb	Mar	Apr		
<b>Applications</b>											
<b>CLIENT OPERATING SYSTEM</b>											
IN-WIN10	Microsoft Windows 10 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
TM-WIN10	Microsoft Windows 10 Intermediate	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-WIN8	Microsoft Windows 8 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
TM-WIN8	Microsoft Windows 8 Intermediate	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-WIN8	Microsoft Windows 8 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-WIN8E	Microsoft Windows 8 Expert	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-WIN7	Microsoft Windows 7 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-WIN7	Microsoft Windows 7 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
<b>OFFICE 365</b>											
IN-365OFF	Microsoft Office 365: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-365OFF	Microsoft Office 365: Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-365PBI	Microsoft Power BI: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-365SWY	Microsoft Sway: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-365S4B	Microsoft Skype for Business	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-365TMS	Microsoft Teams: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
<b>OFFICE 2016</b>											
IN-ACC16	Microsoft Access 2016: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-ACC16	Microsoft Access 2016: Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-EXL16	Microsoft Excel 2016 Introduction	1 day	R 1 450,00		3	9	3	3		<a href="#">outline</a>	
AD-EXL16	Microsoft Excel 2016 Advanced	1 day	R 1 450,00	10	4	10	4	4		<a href="#">outline</a>	
XP-EXL16	Microsoft Excel 2016 Expert	1 day	R 1 450,00	11	7	11	7	5		<a href="#">outline</a>	
XP-EXL16DAP	Microsoft Excel 2016: Data Analysis with PivotTables	1 day	R 1 450,00	12	8	12	8	8		<a href="#">outline</a>	
XP-EXL16PP	Microsoft Excel 2016: PowerPivot	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
XP-EXL16VBA	Microsoft Office Excel 2016 and VBA	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-OUT16	Microsoft Outlook 2016: Introduction	1 day	R 1 450,00		10	16	10	11		<a href="#">outline</a>	
AD-OUT16	Microsoft Outlook 2016: Advanced	1 day	R 1 450,00		11	17	11	12		<a href="#">outline</a>	
IN-PPT16	Microsoft Office PowerPoint 2016: Introduction	1 day	R 1 450,00		14		14	15		<a href="#">outline</a>	
AD-PPT16	Microsoft Office PowerPoint 2016: Advanced	1 day	R 1 450,00		15	18	15			<a href="#">outline</a>	
IN-PUB16	Microsoft Publisher 2016: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-VIS16	Microsoft Visio 2016: Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-VIS16	Microsoft Visio 2016: Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-WRD16	Microsoft Word 2016 Introduction	1 day	R 1 450,00	19		19	16	16		<a href="#">outline</a>	
AD-WRD16	Microsoft Word 2016 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
XP-WRD16	Microsoft Word 2016 Expert	1 day	R 1 450,00		17	20	17	18		<a href="#">outline</a>	

Microsoft		Cape Town									
Code	Course	Duration	Price (excl. VAT)	Dates						Hyperlinks	
				Nov	Dec	Jan	Feb	Mar	Apr		
<b>OFFICE 2013</b>											
IN-ACC13	Microsoft Access 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-ACC13	Microsoft Access 2013 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
XP-ACC13	Microsoft Access 2013 Expert	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-EXL13	Microsoft Excel 2013 Introduction	1 day	R 1 450,00	23	18	23	18	19		<a href="#">outline</a>	
AD-EXL13	Microsoft Excel 2013 Advanced	1 day	R 1 450,00	24		24		22		<a href="#">outline</a>	
XP-EXL13	Microsoft Excel 2013 Expert	1 day	R 1 450,00	25	1	25	1	23		<a href="#">outline</a>	
IN-ONE13	Microsoft OneNote 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-OUT13	Microsoft Outlook 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-OUT13	Microsoft Outlook 2013 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
XP-OUT13	Microsoft Outlook 2013 Expert	1 day	R 1 450,00	26	2	23	2	26		<a href="#">outline</a>	
IN-PPT13	Microsoft PowerPoint 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-PPT13	Microsoft PowerPoint 2013 Advanced	1 day	R 1 450,00	27	4	27	4			<a href="#">outline</a>	
XP-PPT13	Microsoft PowerPoint 2013 Expert	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-WRD13	Microsoft Word 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-WRD13	Microsoft Word 2013 Advanced	1 day	R 1 450,00		7		7			<a href="#">outline</a>	
XP-WRD13	Microsoft Word 2013 Expert	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
IN-VIS13	Microsoft Visio 2013 Introduction	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
AD-VIS13	Microsoft Visio 2013 Advanced	1 day	R 1 450,00	On Request						<a href="#">outline</a>	
XP-VIS13	Microsoft Visio 2013 Expert	1 day	R 1 450,00	On Request						<a href="#">outline</a>	



Microsoft				Cape Town						
Code	Course	Duration	Price (excl. VAT)	Dates						Hyperlinks
				Nov	Dec	Jan	Feb	Mar	Apr	
<b>OFFICE 2010</b>										
IN-ACC10	Microsoft Access 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-ACC10	Microsoft Access 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-ACC10	Microsoft Access 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>
IN-EXL10	Microsoft Excel 2007 & 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-EXL10	Microsoft Excel 2007 & 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-EXL10	Microsoft Excel 2007 & 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>
IN-OUT10	Microsoft Outlook 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-OUT10	Microsoft Outlook 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-OUT10	Microsoft Outlook 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>
IN-PPT10	Microsoft PowerPoint 2007 & 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-PPT10	Microsoft PowerPoint 2007 & 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-PPT10	Microsoft PowerPoint 2007 & 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>
IN-WRD10	Microsoft Word 2007 & 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-WRD10	Microsoft Word 2007 & 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-WRD10	Microsoft Word 2007 & 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>
IN-VIS10	Microsoft Visio 2010 Introduction	1 day	R 1 450,00				On Request			<a href="#">outline</a>
TM-VIS10	Microsoft Visio 2010 Intermediate	1 day	R 1 450,00				On Request			<a href="#">outline</a>
AD-VIS10	Microsoft Visio 2010 Advanced	1 day	R 1 450,00				On Request			<a href="#">outline</a>



Microsoft		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Applications &amp; Infrastructure</b>											
<b>AZURE FUNDAMENTALS</b>											
MS-AZ900T01	Microsoft Azure Fundamentals	AZ-900	1 day	R 3 400,00		14	25	8	1		<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE ADMINISTRATOR ASSOCIATE</b>											
MS-AZ104T00	Microsoft Azure Administrator	AZ-104	4 days	R 9 600,00		14	26	9	2		<a href="#">outline</a>
<b>Azure Specialized Courses</b>											
MS-AZ010T00-A	Azure Administration for AWS SysOps		2 days	R 5 500,00		<b>On Request</b>				<a href="#">outline</a>	
<b>MICROSOFT CERTIFIED: AZURE DEVELOPER ASSOCIATE</b>											
MS-AZ204T00	Microsoft Azure Developer Associate Package	AZ-204	5 days	R 11 500,00		14	18	22	8		
<b>Azure IoT Developer</b>											
MS-AZ220T00	Microsoft Azure IoT Developer		4 days	R 9 700,00		<b>On Request</b>				<a href="#">outline</a>	
<b>MICROSOFT CERTIFIED: AZURE SOLUTIONS ARCHITECT EXPERT</b>											
MS-AZ304T00-A	Microsoft Azure Architect Design	AZ-304	4 days	R 9 700,00	9	14	11	1	22		<a href="#">outline</a>
MS-AZ303T00	Microsoft Azure Architect Technologies	AZ-303	5 days	R 11 500,00		7	18	8	15		<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE DATA ENGINEER</b>											
MS-DP050T00	Migrate SQL workloads to Azure	DP-200 and DP-201	2 days	R 5 500,00	<b>On Request</b>						<a href="#">outline</a>
MS-DP06T00	Migrate NoSQL workloads to Azure Cosmos DB		1 day	R 3 400,00	<b>On Request</b>						<a href="#">outline</a>
MS-DP070T00	Migrate Open Source Data Workloads to Azure		1 day	R 3 400,00	<b>On Request</b>						<a href="#">outline</a>
MS-DP200T01	Implementing an Azure Data Solution		3 days	R 7 800,00	<b>On Request</b>						<a href="#">outline</a>
MS-DP201T01	Designing an Azure Data Solution	DP-201	2 days	R 5 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>Microsoft Certified Azure Data Administrator</b>											
MS-DP300T00-A	Administering Relational Databases on Microsoft Azure	AZ-300	5 days	R 11 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE SECURITY ENGINEER</b>											
MS-AZ500T00	Microsoft Azure Security Technologies		5 days	R 11 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE DEVOPS ENGINEER EXPERT</b>											
MS-AZ400T00-A	Designing and Implementing Microsoft DevOps solutions		5 days	R 11 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>Microsoft Data Fundamentals</b>											
MS-DP900T00	Microsoft Azure Data Fundamentals	DP-900	1 day	R 3 400,00	<b>On Request</b>						
<b>Microsoft Certified Azure Data Analyst</b>											
MS-DA100T00-A	Analyzing Data with Power BI	DA-100	5 days	R 11 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE DATA SCIENTIST ASSOCIATE</b>											
MS-DP100T01	Designing and Implementing a Data Science Solution on Azure	DP-100	3 days	R 7 800,00	<b>On Request</b>						<a href="#">outline</a>
<b>MICROSOFT AZURE</b>											
NE-55224	Designing and Implementing Big Data Analytics Solutions		4 days	R 9 700,00	<b>On Request</b>						<a href="#">outline</a>
NE-55247	Designing and Implementing Cloud Data Platform Solutions		3 days	R 7 800,00	<b>On Request</b>						<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: Microsoft Azure AI Fundamentals</b>											
MS-AI900T00	Microsoft Azure AI Fundamentals	AI-900	1 day	R 3 400,00	30			15	29		<a href="#">outline</a>
<b>MICROSOFT CERTIFIED: AZURE ARTIFICIAL INTELLIGENCE ENGINEER</b>											
MS-AI100T01	Designing and Implementing an Azure AI Solution	AI-100	3 days	R 7 800,00		1		16	23		<a href="#">outline</a>
<b>MICROSOFT AZURE WORKSHOP</b>											
MS-WS050T00-A	Migrating Application Workloads to Azure		2 days	R 5 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>AZURE WORKSHOPS</b>											
MS-WS050T00	Migrating Application Workloads to Azure		2	R 5 500,00	<b>On Request</b>						<a href="#">outline</a>
<b>SYSTEM CENTER 2016</b>											
NE-10965	IT Service Management with System Center Service Manager		5 days	R 11 500,00	<b>On Request</b>						<a href="#">outline</a>



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Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>SYSTEM CENTER 2012</b>											
NE-10964	Datacenter Monitoring with System Center Operations Manager		5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-55007	System Centre 2012 Orchestrator		3 days	R 7 800,00			On Request				<a href="#">outline</a>
NE-55078	Mobile Device Management		2 days	R 5 500,00			On Request				<a href="#">outline</a>
<b>WINDOWS SERVER 2016</b>											
NE-10961	Automating Administration with Windows Powershell		5 days	R 11 500,00		7		1	15		<a href="#">outline</a>
NE-10962	Advanced Automated Administration with Windows PowerShell		3 days	R 7 800,00			On Request				<a href="#">outline</a>
NE-20740	Installation, Storage, and Compute with Windows Server 2016	70-740	5 days	R 11 500,00		7	11				<a href="#">outline</a>
NE-20741	Networking with Windows Server 2016	70-741	5 days	R 11 500,00		14	18				<a href="#">outline</a>
NE-20742	Identity with Windows Server 2016	70-742	5 days	R 11 500,00	23						<a href="#">outline</a>
NE-20743	Upgrading Your Skills to Windows Server 2016 MCSA	70-743	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20744	Securing Windows Server 2016	70-744	5 days	R 11 500,00		14	25				<a href="#">outline</a>
NE-50255	Managing Windows Environments with Group Policy		5 days	R 11 500,00			On Request				<a href="#">outline</a>
<b>WINDOWS SERVER 2012</b>											
NE-10967	Fundamentals of Windows Server Infrastructure		5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-10969	Active Directory Services with Windows Server		5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-10972	Administering the Web Server (IIS) Role of Windows Server		5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20410	Installing and Configuring Windows Server 2012	70-410	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20411	Administering Windows Server 2012	70-411	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20412	Configuring Advanced Windows Server 2012 Services	70-412	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20413	Designing and Implementing a Server Infrastructure	70-413	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20414	Implementing an Advanced Server Infrastructure	70-414	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20417	Upgrading Your Skills to MCSA Windows Server 2012	70-417	5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-55039	Windows PowerShell Scripting and Toolmaking		5 days	R 11 500,00			On Request				<a href="#">outline</a>
<b>WINDOWS SERVER VIRTUALIZATION</b>											
NE-20694	Virtualizing Enterprise Desktops and Apps		5 days	R 11 500,00			On Request				<a href="#">outline</a>
NE-20745	Implementing a Software-Defined DataCenter	70-745	5 days	R 11 500,00			On Request				<a href="#">outline</a>
<b>BUSINESS APPLICATION</b>											
<b>CUSTOMER ENGAGEMENT CORE EXAM</b>											
MS-MB200T00	Dynamics 365 Customer Engagement Core + Power Platform	<b>MB-200</b>	5 days	R 11 500,00			On Request				<a href="#">outline</a>
<b>MICROSOFT DYNAMICS 365 FUNDAMENTALS</b>											
MS-MB900T01	Dynamics 365 fundamentals		1 day	R 3 400,00			On Request				<a href="#">outline</a>
<b>MICROSOFT DYNAMICS 365 CERTIFIED: FUNCTIONAL CONSULTANT SALES</b>											
MS-MB210T01	Dynamics 365 for Customer Engagement for Sales	MB-210	1 day	R 3 400,00			26	16			<a href="#">outline</a>
<b>MICROSOFT DYNAMICS 365 CERTIFIED: FUNCTIONAL CONSULTANT CUSTOMER SERVICE</b>											
MS-MB230T01	Dynamics 365 for Customer Engagement for Customer Service	MB-240	1 day	R 3 400,00			26		29		<a href="#">outline</a>
<b>MICROSOFT DYNAMICS 365 CERTIFIED: Solutions Architect</b>											
MS-MB600T00	Microsoft Dynamics 365 + Power Platform Solution Architect	MB-600	3 days	R 7 800,00		9	27	3	1		<a href="#">outline</a>
<b>DYNAMICS 365</b>											
NE-55242	Microsoft Dynamics 365 Customization and Configuration		3 days	R 7 800,00			On Request				<a href="#">outline</a>
NE-55259A	Microsoft Dynamics 365 Customer Engagement for Developers		3 days	R 7 800,00			On Request				<a href="#">outline</a>
NE-55250	Introduction to Microsoft Dynamics 365		1 day	R 3 400,00			On Request				<a href="#">outline</a>
NE-55258	Microsoft Dynamics 365 for Sales		1 day	R 3 400,00			On Request				<a href="#">outline</a>
<b>DATA &amp; BI</b>											

Microsoft		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>SQL SERVER 2016 / 2017</b>											
NE-10985	Introduction to SQL Databases		3 days	R 7 800,00		7	18	29			
NE-10987	Performance Tuning and Optimizing SQL Databases		4 days	R 9 700,00		7	25		23		<a href="#">outline</a>
NE-10990	Analyzing Data with SQL Server Reporting Services		5 days	R 11 500,00	23	14	25	22	29		<a href="#">outline</a>
NE-10994	Data Analysis Fundamentals using Excel		2 days	R 5 500,00		14		29			<a href="#">outline</a>
NE-20761	Querying Data with Transact-SQL	70-761	5 days	R 11 500,00		7	11				<a href="#">outline</a>
NE-20762	Developing SQL Databases	70-762	5 days	R 11 500,00		14	18				<a href="#">outline</a>
NE-20764	Administering a SQL 2016 Database Infrastructure	70-764	5 days	R 11 500,00	23		25				<a href="#">outline</a>
NE-20765	Provisioning SQL Databases	70-765	5 days	R 11 500,00		14	11				<a href="#">outline</a>
NE-20767	Implementing a SQL Data Warehouse	70-767	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20768	Developing SQL Data Models	70-768	3 days	R 7 800,00		14	25				<a href="#">outline</a>
NE-20777	Implementing Microsoft Azure Cosmos DB Solutions	70-777	3 days	R 7 800,00						<b>On Request</b>	<a href="#">outline</a>
NE-20778	Analyzing Data with PowerBI	70-778	3 days	R 7 800,00		7	11				<a href="#">outline</a>
NE-20779	Analyzing Data with Excel	70-779	3 days	R 7 800,00	23	14	18				<a href="#">outline</a>
NE-55164	Quick Powerful Graphics with Power View, PowerPivot, Power Query, Power Map and Power BI		2 days	R 5 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-55246	SQL 2016 AlwaysOn High Availability		3 days	R 7 800,00						<b>On Request</b>	<a href="#">outline</a>
<b>SQL SERVER 2014</b>											
NE-20461	Querying Microsoft SQL Server	70-461	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20462	Administering Microsoft SQL Server Databases	70-462	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20463	Implementing a Data Warehouse with Microsoft SQL Server	70-463	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20464	Developing Microsoft SQL Server Databases	70-464	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20465	Designing a Data Solution with Microsoft SQL Server 2014	70-465	3 days	R 7 800,00						<b>On Request</b>	<a href="#">outline</a>
NE-20466	Implementing Data Models and Reports with Microsoft SQL Server	70-466	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-20467	Designing Business Intelligence Solutions with Microsoft SQL Server 2014	70-467	5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-55123	Writing Reports with Report Builder and SSRS Level 1		2 days	R 5 200,00						<b>On Request</b>	<a href="#">outline</a>
NE-55128	Writing Reports with Report Builder and SSRS Level 2		2 days	R 5 200,00						<b>On Request</b>	<a href="#">outline</a>
NE-55144	SQL Server 2014 Performance Tuning and Optimization		5 days	R 11 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-55153	Microsoft SQL AlwaysOn and High Availability		2 days	R 5 500,00						<b>On Request</b>	<a href="#">outline</a>
NE-55236	Writing Reports with Report Builder and SSRS Level 3		1 day	R 3 400,00						<b>On Request</b>	<a href="#">outline</a>
<b>MODERN DESKTOP</b>											
MS-MD100T00	Windows 10	MD-100	5 days	R 11 500,00		14		1			<a href="#">outline</a>
MS-MD101T00	Managing Modern Desktops	MD-101	5 days	R 11 500,00			25		8		<a href="#">outline</a>



Microsoft					Cape Town						
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>MICROSOFT 365 FUNDAMENTALS</b>											
MS-MS900T01	Microsoft 365 Fundamentals	MS-900	1 day	R 3 400,00	23		25	1	15		<a href="#">outline</a>
<b>MICROSOFT TEAMS</b>											
MS-MS700T00-A	Managing Microsoft Teams		5 days	R 11 500,00	9	7	18	15	1		<a href="#">outline</a>
MS-PL900T00-A	Microsoft Power Platform Fundamentals		2 days	R 5 500,00	On Request						<a href="#">outline</a>
<b>MICROSOFT 365 CERTIFIED: TEAMWORK ADMINISTRATOR</b>											
MS-MS040T00-A	Manage SharePoint and OneDrive in Microsoft 365		3 days	R 7 800,00		7		22			<a href="#">outline</a>
MS-MS050T00-A	SharePoint Hybrid Deployment and Migration		5 days	R 11 500,00			18		15		<a href="#">outline</a>
<b>MICROSOFT 365 CERTIFIED: SECURITY ADMINISTRATOR</b>											
MS-MS500T00	Microsoft 365 Security Administration	MS-500	4 days	R 9 700,00	30	14	12	23	23		<a href="#">outline</a>
<b>MICROSOFT 365 ENTERPRISE ADMINISTRATOR</b>											
MS-MS600T00	Building applications and solutions with Microsoft 365 core services	MS-600	5 days	R 11 500,00	On Request						<a href="#">outline</a>
MS-MS100T00	Microsoft 365 Identity and Services		5 days	R 11 500,00	On Request						<a href="#">outline</a>
MS-MS101T00	Microsoft 365 Mobility and Security		5 days	R 11 500,00	On Request						<a href="#">outline</a>
MS-MS203T00	Microsoft 365 Messaging		5 days	R 11 500,00		7	12	23			<a href="#">outline</a>
<b>EXCHANGE SERVER 2016</b>											
NE-20345-1	Administering Microsoft Exchange Server 2016	70-345	5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-20345-2	Designing and Deploying Microsoft Exchange Server 2016		5 days	R 11 500,00	On Request						<a href="#">outline</a>
<b>OFFICE 365</b>											
NE-10984	Deploying and Managing Office 365 Hybrid Deployments		3 days	R 8 600,00	On Request						<a href="#">outline</a>
NE-10997	Office 365 Administration and Troubleshooting		3 days	R 8 600,00	On Request						<a href="#">outline</a>
MS-MS030T00	Office 365 Administrator		5 days	R 11 500,00		7		22			<a href="#">outline</a>
<b>Python</b>											
DE-55284-A	Introduction to Python	98-381	4 days	R 9 700,00	On Request						<a href="#">outline</a>
DE-55285-A	Advanced Python		2 days	R 5 500,00	On Request						<a href="#">outline</a>





Microsoft		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>SHAREPOINT SERVER 2016/2019</b>											
NE-20339-1	Planning and Administering SharePoint Server 2016	70-339	5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-20339-2	Advanced Technologies of SharePoint Server 2016		5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-55048	No-Code SharePoint 2013-2016 Workflows with SharePoint Designer 2013		3 days	R 7 800,00	On Request						<a href="#">outline</a>
NE-55157	SharePoint 2016 Business Intelligence		3 days	R 7 800,00	On Request						<a href="#">outline</a>
NE-55193	Introduction to SharePoint 2016 for Collaboration and Document		1 day	R 3 400,00	On Request						<a href="#">outline</a>
NE-55197	Microsoft SharePoint Server 2016 for the Site Owner/Power User		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55198	Microsoft SharePoint Server Content Management for SharePoint 2013 and 2016		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55199	SharePoint 2016 End User Training		3 days	R 7 800,00	On Request						<a href="#">outline</a>
NE-55200	SharePoint 2016 Power User Training		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55215	SharePoint Online Power User		4 days	R 9 700,00	On Request						<a href="#">outline</a>
NE-55217	SharePoint 2016 Power User		4 days	R 9 700,00	On Request						<a href="#">outline</a>
NE-55234	SharePoint 2016 Site Collections and Site Owner Administration		5 days	R 11 500,00		7					<a href="#">outline</a>
NE-55238	SharePoint Online for Administrators		3 days	R 7 800,00							<a href="#">outline</a>
NE-55249	Developing with the SharePoint Framework		5 days	R 11 500,00		7					<a href="#">outline</a>
NE-55251	SharePoint 2016 Site Owner Training		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55252	Introduction to SharePoint 2016		1 day	R 3 400,00	On Request						<a href="#">outline</a>
NE-55261	SharePoint for Office 365 Site Owner		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55298	Introduction to SharePoint 2019		1 day	R 3 400,00	On Request						<a href="#">outline</a>
<b>SHAREPOINT SERVER 2013</b>											
DE-55081	Basic SharePoint Server 2013 Branding		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55028	SharePoint 2013 Power User		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55029	Introduction to SharePoint 2013 for Collaboration and Document Management		1 day	R 3 400,00	On Request						<a href="#">outline</a>
NE-55031	SharePoint 2013 End User		3 days	R 7 800,00	On Request						<a href="#">outline</a>
NE-55033	SharePoint 2013 Site Collection and Site Administration		5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-55035	Microsoft SharePoint Server 2013 for the Site Owner/Power User		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55037	SharePoint 2013 Search Inside Out		5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-55042	SharePoint 2013 Business Intelligence		3 days	R 7 800,00	On Request						<a href="#">outline</a>
NE-55049	PowerPivot, Power View and SharePoint 2013 Business Intelligence Center for Analysts		2 days	R 5 500,00	On Request						<a href="#">outline</a>
NE-55066	Powershell for SharePoint Administrators		1 day	R 3 400,00	On Request						<a href="#">outline</a>
NE-55072	Visualizing Data with SharePoint 2013, Report Builder, PowerPivot and PowerView with NO CODE		5 days	R 11 500,00	On Request						<a href="#">outline</a>
NE-55103	Creating and Sharing Interactive Dashboards with PowerPivot, Power View and SharePoint Server		2 days	R 5 500,00	On Request						<a href="#">outline</a>

Microsoft												Cape Town	
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks		
					Nov	Dec	Jan	Feb	Mar	Apr			
<b>SKYPE FOR BUSINESS</b>													
NE-20334	Core Solutions of Microsoft Skype for Business	70-334	5 days	R 11 500.00								On Request	<a href="#">outline</a>
NE-20334C	Core Solutions of Skype for Business		5 days	R 11 500.00								On Request	
<b>WINDOWS 10</b>													
NE-10982	Supporting and Troubleshooting Windows 10		5 days	R 11 500.00								On Request	<a href="#">outline</a>
<b>VISUAL STUDIO</b>													
<b>SKYPE FOR BUSINESS</b>													
NE-20334	Core Solutions of Microsoft Skype for Business	70-334	5 days	R 11 500.00								On Request	<a href="#">outline</a>
NE-20334C	Core Solutions of Skype for Business		5 days	R 11 500.00								On Request	
<b>WINDOWS 10</b>													
NE-10982	Supporting and Troubleshooting Windows 10		5 days	R 11 500.00								On Request	<a href="#">outline</a>
<b>VISUAL STUDIO</b>													
<b>VISUAL STUDIO INTRODUCTORY COURSES</b>													
DE-10975	Introduction to Programming		5 days	R 11 500.00								On Request	<a href="#">outline</a>
<b>VISUAL STUDIO</b>													
DE-20480	Programming HTML5 with JavaScript and CSS3	70-480	5 days	R 11 500.00	23	7							<a href="#">outline</a>
DE-20483	Programming in C#	70-483	5 days	R 11 500.00		14							<a href="#">outline</a>
DE-20486	Developing ASP .NET MVC 5 Web Applications	70-486	5 days	R 11 500.00		7							<a href="#">outline</a>
DE-20487	Developing Windows Azure and Web Services	70-487	5 days	R 11 500.00	30	14							<a href="#">outline</a>
<b>VISUAL STUDIO 2015: TEAM FOUNDATION SERVER</b>													
DE-55172	Managing Development Projects with Team Foundation Server 2015		2 days	R 5 500.00								On Request	<a href="#">outline</a>



LPI											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>LINUX ESSENTIALS</b>											
LI-LE	LPI Linux Essentials	010-160	5 days	R 6 900,00	2,30		11	1	1		<a href="#">outline</a>
<b>LPIC-1 CERTIFIED LINUX ADMINISTRATOR</b>											
LI-LPIC1	LPIC-1 Linux Administrator	101-500 & 102-500	5 days	R 8 900,00	16	7	18	8	8		<a href="#">outline</a>
<b>LPIC-1 CERTIFIED LINUX ENGINEER</b>											
LI-LPIC2	LPIC-2 Linux Engineer	201-450 & 202-450	5 days	R 8 900,00	23	14	25	15	15		<a href="#">outline</a>



ITIL®/COBIT® & SDI											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Management and Related Courses</b>											
<b>ITIL FOUNDATION COURSES</b>											
PM-ITIL4F	ITIL 4 Foundation Including Exam	MC-ITIL4FE	3 days	R 8 400,00		7,21	18	15	15	28	<a href="#">outline</a>
MC-ITIL4FE	ITIL Foundation Exam Only		60 min	R 3 200,00	18	9	20	17	17	30	
PM-ITILF	ITIL v3 Foundation Including Exam	MC-ITILFE	3 days	R 8 100,00	On Request						<a href="#">outline</a>
MC-ITILFE	ITIL v3 Foundation Exam Only		60 min	R 2 900,00	On Request						
<b>ITIL MANAGING PROFESSIONAL COURSES</b>											
PM-MPT	ITIL 4 Managing Professional Transition Including Exam	MC-MPTE	5 days	R 13 900,00			11			12	<a href="#">outline</a>
MC-MPTE	ITIL 4 Managing Professional Transition Exam Only		90 min	R 5 000,00			15			16	
PM-CDS	ITIL 4 Create, Deliver & Support Including Exam	MC-CDSE	3 days	R 11 900,00				8			<a href="#">outline</a>
MC-CDSE	ITIL 4 Create, Deliver & Support Exam Only		90 min	R 5 000,00				10			
PM-DPI	ITIL 4 Direct, Plan & Improve Including Exam	MC-DPIE	3 days	R 11 900,00			4			19	<a href="#">outline</a>
MC-DPIE	ITIL 4 Direct, Plan & Improve Including Exam Only		90 min	R 5 000,00			7			21	
PM-DSV	ITIL Drive Stakeholder Value Including Exam	MC-DSVE	3 days	R 11 900,00				1			<a href="#">outline</a>
MC-DSVE	ITIL Drive Stakeholder Value Exam Only		90 min	R 5 000,00				3			
PM-HVIT	ITIL High Velocity IT Including Exam	MC-HVITE	3 days	R 11 900,00					22		<a href="#">outline</a>
MC-HVITE	ITIL High Velocity IT Exam Only		90 min	R 5 000,00					24		
PM-DITS	ITIL Digital & IT Strategy Including Exam	MC-DITSE	3 days	R 11 900,00	On Request						
MC-DITSE	ITIL Digital & IT Strategy Exam Only		90 min	R 5 000,00	On Request						
<b>ITIL PRACTITIONER COURSE</b>											
PM-ITILP	ITIL Practitioner Including Exam	MC-ITILPE	2 days	R 11 900,00					11		<a href="#">outline</a>
MC-ITILPE	ITIL Practitioner Exam Only		105 min	R 4 700,00					12		
<b>ITIL INTERMEDIATE LIFECYCLE COURSES</b>											
PM-SS	ITIL Service Strategy Including Exam	MC-SSE	3 days	R 10 900,00					8		<a href="#">outline</a>
MC-SSE	ITIL Service Strategy Exam		90 min	R 4 000,00					10		
PM-SD	ITIL Service Design Including Exam	MC-SDE	3 days	R 10 900,00	On Request						<a href="#">outline</a>
MC-SDE	ITIL Service Design Exam Only		90 min	R 4 000,00	On Request						
PM-ST	ITIL Service Transition Including Exam	MC-STE	3 days	R 10 900,00	On Request						<a href="#">outline</a>
MC-STE	ITIL Service Transition Exam Only		90 min	R 4 000,00	On Request						
PM-SO	ITIL Service Operation Including Exam	MC-SOE	3 days	R 10 900,00	On Request						<a href="#">outline</a>
MC-SOE	ITIL Service Operations Exam Only		90 min	R 4 000,00	On Request						
PM-CSI	ITIL Continual Service Improvement Including Exam	MC-CSIE	3 days	R 10 900,00	On Request						<a href="#">outline</a>
MC-CSIE	ITIL Continual Service Improvement Exam Only		90 min	R 4 000,00	On Request						

ITIL®/COBIT® & SDI											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>ITIL INTERMEDIATE CAPABILITY COURSES</b>											
PM-SOA	ITIL Service Offerings and Agreements Including Exam	MC-SOAE	4 days	R 11 500,00			On Request			<a href="#">outline</a>	
MC-SOAE	ITIL Service Offerings and Agreements Exam Only		90 min	R 4 000,00			On Request				
PM-OSA	ITIL Operational Support and Analysis Including Exam	MC-OSAE	4 days	R 11 500,00			On Request			<a href="#">outline</a>	
MC-OSAE	ITIL Operational Support and Analysis Exam Only		90 min	R 4 000,00			On Request				
PM-RCV	ITIL Release, Control and Validation Including Exam	MC-RCVE	4 days	R 11 500,00			On Request			<a href="#">outline</a>	
MC-RCVE	ITIL Release Control and Validation Exam Only		90 min	R 4 000,00			On Request				
PM-PPO	ITIL Planning, Protection and Optimization Including Exam	MC-PPOE	4 days	R 11 500,00			On Request			<a href="#">outline</a>	
MC-PPOE	ITIL Planning, Protection and Optimization Exam Only		90 min	R 4 000,00			On Request				
<b>ITIL MANAGING ACROSS THE LIFECYCLE</b>											
PM-MALC	ITIL Managing Across the Lifecycle Including Exam	MC-MALCE	5 days	R 12 900,00			On Request			<a href="#">outline</a>	
MC-MALCE	ITIL Managing Across the Lifecycle Exam Only		120 min	R 4 000,00			On Request				
<b>IT Governance Courses</b>											
<b>COBIT 2019</b>											
MC-CBTF19	COBIT 2019 Foundation	MC-CBTFE19	3 days	R 5 200,00		7			1	<a href="#">outline</a>	
MC-CBTFE19	COBIT 2019 Foundation Exam		120 min	R 3 600,00		9			3		
MC-CBTB19	COBIT 2019 Bridge	MC-CBTBE19	1 day	R 1 900,00			On Request			<a href="#">outline</a>	
MC-CBTBE19	COBIT 2019 Bridge Exam		75 min	R 3 200,00			On Request				
MC-CBTDI19	COBIT 2019 Design & Implementation	MC-CBDIE19	2 days	R 6 900,00		10			4	<a href="#">outline</a>	
MC-CBDIE19	COBIT 2019 Design & Implementation Exam		180min	R 5 200,00		11			5		
<b>COBIT 5</b>											
MC-CBTF	COBIT® 5 Foundation	MC-CBTFE	3 days	R 3 900,00			On Request			<a href="#">outline</a>	
MC-CBTFE	COBIT® 5 Foundation Exam		40 min	R 3 200,00			On Request				
MC-CBTI	COBIT® 5 Implementation	MC-CBTIE	2 days	R 7 100,00			On Request			<a href="#">outline</a>	
MC-CBTIE	COBIT® 5 Implementation Exam		150 min	R 4 500,00			On Request				
MC-CBTA	COBIT 5 Assessor	MC-CBTAE	2 days	R 7 900,00			On Request			<a href="#">outline</a>	
MC-CBTAE	COBIT 5 Assessor Exam		180 min	R 4 500,00			On Request				
<b>SERVICE DESK</b>											
MC-SDA	Service Desk Analyst	MC-SDAE	3 days	R 4 800,00		14			8	<a href="#">outline</a>	
MC-SDAE	Service Desk Analyst Exam		60 min	R 3 200,00		17			10		
MC-SDM	Service Desk Manager	MC-SDME	4 days	R 5 200,00			25		22	<a href="#">outline</a>	
MC-SDME	Service Desk Manager Exam		60 min	R 3 200,00			28				



ISO/IEC27001® and RESILIA											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Information and Cyber Security</b>											
<b>APMG ISO/IEC 27001</b>											
MC-ISO27001F	ISO/IEC 27001 Foundation	MC-27001FE	2 days	R 5 500,00			25			R 6,00	<a href="#">outline</a>
MC-27001FE	ISO/IEC 27001 Foundation Exam		40 min	R 1 500,00	On Request						
MC-ISO27001P	ISO/IEC 27001 Practitioner	MC-27001PE	2 days	R 5 500,00						R 8,00	<a href="#">outline</a>
MC-27001PE	ISO/IEC 27001 Practitioner Exam		150 min	R 2 300,00	On Request						
<b>General Data Protection Regulation (GDPR)</b>											
MC-GDPR	General Data Protection Regulation (GDPR)	EP-GDPR	1 day	R 3 200,00	23,25			22,24,26			<a href="#">outline</a>
EP-GDPR	General Data Protection Regulation (GDPR) Exam		20 min	R 1 300,00	24,26			23,25,27			
<b>PECB ISO / IEC 27001</b>											
MC-PECB27001F	PECB ISO/IEC 27001 Foundation Including Exam	MC-PECB27001FE	2 days	R 8 400,00	On Request						<a href="#">outline</a>
MC-PECB27001LI	PECB ISO/IEC 27001 Lead Implementer Including Exam	MC-PECB27001IE	5 days	R 16 900,00	On Request						<a href="#">outline</a>
<b>RESILIA</b>											
MC-RSF	RESILIA Foundation	ET-RSF	3 days	R 5 200,00	On Request						<a href="#">outline</a>
ET-RSF	RESILIA Foundation Exam		100 min	R 3 600,00	On Request						
MC-RSP	RESILIA Practitioner	ET-RSP	2 days	R 7 300,00	On Request						<a href="#">outline</a>
ET-RSP	RESILIA Practitioner Exam		135 min	R 5 700,00	On Request						
MC-RSC	RESILIA Foundation plus Practitioner	ET-RSF and ET-RSP	5 days	R 12 600,00	On Request						



<b>(ISC)<sup>2</sup></b>											<b>Cape Town</b>
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>INFORMATION SECURITY</b>											
CY-CISSP	Certified Information Systems Security Professional	CISSP	5 Days	R 32 900,00						19	<a href="#">outline</a>
CY-CCSP	Certified Cloud Security Professional	CCSP	5 Days	R 32 900,00	<b>On Request</b>						<a href="#">outline</a>



ISACA		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>ISACA Certification Courses</b>											
<b>IS AUDIT PROFESSIONALS</b>											
IS-CISA	Certified Information Systems Auditor Course	EI-CISA	5 days	R 17 600,00	On Request						<a href="#">outline</a>
<b>IT SECURITY PROFESSIONALS</b>											
IS-CISM	Certified Information Security Manager Course	EI-CISM	5 days	R 17 600,00	On Request						<a href="#">outline</a>
<b>IT GOVERNANCE PROFESSIONALS</b>											
IS-CGEIT	Certified in the Governance of Enterprise IT	EI-CGEIT	4 days	R 17 600,00	On Request						<a href="#">outline</a>
<b>IT RISK PROFESSIONALS</b>											
IS-CRISC	Certified in Risk and Information Systems Control	EI-CRISC	4 days	R 17 600,00	On Request						<a href="#">outline</a>





Huawei					Cape Town						
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>ROUTING AND SWITCHING</b>											
HT-HNTD1	Huawei Network Technology and Device Training - Part 1	H12-211	5 days	R 9 900,00	On Request						<a href="#">outline</a>
HT-HNTD2	Huawei Network Technology and Device Training - Part 2	H12-211	5 days	R 9 900,00	On Request						<a href="#">outline</a>
HT-HCIA	Huawei Certified ICT Associate (Bootcamp)	H12-211	5 days	R 13 900,00						6	<a href="#">outline</a>
HT-IERN	Huawei Certified ICT Professional-Implementing Enterprise Routing Network	H12-221	5 days	R 12 900,00	On Request						<a href="#">outline</a>
HT-IESN	Huawei Certified ICT Professional-Implementing Enterprise Switching Network	H12-222	4 days	R 12 900,00	On Request						<a href="#">outline</a>
HT-IENP	Huawei Certified ICT Professional-Improving Enterprise Network Performance	H12-223	5 days	R 12 900,00	On Request						<a href="#">outline</a>
HT-HCIPFT	Huawei Certified ICT Professional - Fast Track	H12-224	10 days	R 16 900,00	On Request						<a href="#">outline</a>
HT-HCIE	Huawei Certified ICT Expert - R&S	H12-261	10 day	R 24 900,00	On Request						<a href="#">outline</a>
<b>WLAN</b>											
HT-WLAN	Huawei Certified ICT Associate-Wireless Local Area Network	H12-211	5 days	R 13 900,00	On Request						<a href="#">outline</a>
<b>STORAGE</b>											
HT-STOR	Huawei Certified ICT Associate Storage - Building Storage System	H13-612	5 days	R 13 900,00	On Request						<a href="#">outline</a>
<b>PRE-SALES</b>											
HT-IPDATA	Huawei IP Network (Datacom) Pre-sales Specialist Certification Training	H19-301	3 days	R 5 900,00	On Request						<a href="#">outline</a>
HT-IPSEC	Huawei Certified Pre-Sales Associate - IP Network (Security)	H19-300	1 day	R 5 900,00	On Request						<a href="#">outline</a>
HT-IPSERV	Huawei Certified Pre-Sales Associate - Server	H19-307	1 day	R 6 500,00	On Request						<a href="#">outline</a>
HT-IPSTOR	Huawei Certified Pre-Sales Associate - Storage	H19-308	2 days	R 6 500,00	On Request						<a href="#">outline</a>
<b>SALES</b>											
HT-IPNET	HCS-Sales-IP Network	HC-019-131	1/2 day	R 1 500,00	On Request						<a href="#">outline</a>
HT-UCC	HCS Sales UC &C	HC-019-103	1/2 day	R 1 500,00	On Request						<a href="#">outline</a>
HT-ENU	HCS-Sales- IT-ENU	HC-019-134	1/2 day	R 1 500,00	On Request						<a href="#">outline</a>
<b>FIELD</b>											
HT-FIERS	Huawei Certified Field Specialist - Routing & Switching	H20-211	5 days	R 12 900,00	On Request						<a href="#">outline</a>
HT-SERV	Huawei Certified Field Specialist - Server	H20-651	4 days	R 16 900,00	On Request						<a href="#">outline</a>



EC Council						Cape Town					
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>INFORMATION SECURITY</b>											
CH-CSCU	EC-Council Certified Secure Computer Users v1.0 (inclusive of certification exam voucher)	112-12	2 days	R 6 400,00	On Request						<a href="#">outline</a>
CH-CND	Certified Network Defender v1.0 (inclusive of certification exam voucher)	312-38	5 days	R 18 990,00				8			<a href="#">outline</a>
CH-EHC	Ethical Hacking and Countermeasures v10 (inclusive of certification exam voucher)	312-50	5 days	R 24 900,00					8		<a href="#">outline</a>
CH-CHFI	Computer Hacking Forensic Investigator v9.0 (inclusive of certification exam voucher)	312-49	5 days	R 24 400,00	On Request						<a href="#">outline</a>
CH-ECSA	EC-Council Certified Security Analyst / Licenced Penetration Tester Bootcamp v10 (inclusive of certification exam voucher)	412-79	5 days	R 27 500,00	On Request						<a href="#">outline</a>
CH-CCISO	Certified Chief Information Security Officer (inclusive of certification exam voucher)		5 days	R 36 900,00	On Request						<a href="#">outline</a>
<b>APPLICATION SECURITY</b>											
CH-ECSP.NET	EC-Council Certified Secure Programmer.NET (inclusive of certification exam voucher)	312-93	3 days	R 11 600,00	On Request						<a href="#">outline</a>



CompTIA		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>CORE</b>											
IN-ITF	CompTIA IT Fundamentals	FC0-U61	3 days	R 4 900,00	On Request						<a href="#">outline</a>
IN-CAC1	CompTIA A+ Core 1	220-1001	10 days	R 8 900,00	2,16	7	4	1	1	5	<a href="#">outline</a>
IN-CAC2	CompTIA A+ Core 2	220-1002				14	11	8	8	12	<a href="#">outline</a>
IN-AA3	CompTIA A+ Bootcamp	220-1001 & 220-1002	5 days	R 6 900,00				15	15		<a href="#">outline</a>
IN-NN	CompTIA Network+	N10-007	5 days	R 6 900,00			18	22	22	19	<a href="#">outline</a>
IN-SE	CompTIA Security+	SY0-501	5 days	R 6 900,00	23,30		25		29	26	<a href="#">outline</a>
<b>INFRASTRUCTURE</b>											
IN-CL	CompTIA Cloud+	CLO-002	5 days	R 6 900,00	On Request						<a href="#">outline</a>
IN-SS	CompTIA Server+	SK0-004	5 days	R 6 900,00	On Request						<a href="#">outline</a>
IN-LI	CompTIA Linux+ Powered by LPI	LX0-103 & LX0-104	5 days	R 6 900,00	On Request						<a href="#">outline</a>
<b>CYBER SECURITY</b>											
IN-CySA	CompTIA Cybersecurity Analyst	CS0-001	5 days	R 6 900,00						26	<a href="#">outline</a>
IN-PenTest	CompTIA PenTest+	PT0-001	5 days	R 6 900,00	On Request						<a href="#">outline</a>
IN-CASP	CompTIA Advanced Security Professional	CAS-003	5 days	R 6 900,00	On Request						<a href="#">outline</a>
<b>ADDITIONAL PROFESSIONAL</b>											
IN-CE	CompTIA Cloud Essentials	CLO-001	2 days	R 4 900,00	On Request						<a href="#">outline</a>
IN-PP	CompTIA IT Project+	PK0 004	5 days	R 6 900,00	On Request						<a href="#">outline</a>



Cisco											Cape Town			
Code	Course	Certification	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks		
						Nov	Dec	Jan	Feb	Mar	Apr			
<b>CCNA</b>														
CLL-CCNAI	Implementing and Administering Cisco Solutions	CCNA	200-301	180 days	R 13 600,00							On Line		
<b>CYBEROPS ASSOCIATE</b>														
CLL-CBROPS	Understanding Cisco Cybersecurity Operations Fundamentals v1.0	CYBEROPS ASSOCIATE	200-201	180 days	R 13 900,00							On Line		
<b>ENTERPRISE</b>														
CLL-ENCOR	Implementing and Operating Cisco Enterprise Network Core Technologies	CCNP ENTERPRISE	350-401	180 days	R 17 000,00							On Line		
CLL-ENARSI	Implementing Cisco Enterprise Advanced Routing and Services		300-410	180 days	R 17 000,00								On Line	
CLL-SDWAN300	Implementing Cisco SD-WAN Solutions		300-415	180 days	R 12 750,00								On Line	
CLL-ENSLD	Designing Cisco Enterprise Networks		300-420	180 days	R 13 600,00								On Line	
CLL-ENWLSL	Designing Cisco Enterprise Wireless Networks		300-425	180 days	R 13 600,00								On Line	
CLL-ENWLSI	Implementing Cisco Enterprise Wireless Networks		300-430	180 days	R 13 600,00								On Line	
<b>SECURITY</b>														
CLL-SCOR	Implementing and Operating Cisco Security Core Technologies	CCNP SECURITY	350-701	180 days	R 8 500,00							On Line		
CLL-SSNGFW	Securing Networks with Cisco Firepower Next Generation Firewall		300-710	180 days	R 17 000,00								On Line	
CLL-SSFIPS	Securing Networks with Cisco Firepower Next-Generation IPS		300-710	180 days	R 17 000,00								On Line	
CLL-SISE	Implementing and Configuring Cisco Identity Services Engine		300-715	180 days	R 8 500,00								On Line	
CLL-SESA	Securing Email with Cisco Email Security Appliance		300-720	180 days	R 12 750,00								On Line	
CLL-SWSA	Securing the Web with Cisco Web Security Appliance		300-725	180 days	R 8 500,00								On Line	
<b>SERVICE PROVIDER</b>														
CLL-SPCOR	Implementing and Operating Cisco Service Provider Network Core Technologies	CCNP SERVICE PROVIDER	350-501	180 days	R 13 600,00							On Line		
CLL-SPRI	Implementing Cisco Service Provider Advanced Routing Solutions		300-510	180 days	R 13 600,00								On Line	
CLL-SPVI	Implementing Cisco Service Provider VPN Services		300-515	180 days	R 13 600,00								On Line	
CLL-SPAUI	Implementing Automation for Cisco Service Provider Solutions		300-535	180 days	R 12 750,00								On Line	
<b>COLLABORATION</b>														
CLL-CLCOR	Implementing and Operating Cisco Collaboration Core Technologies	CCNP COLLABORATION	350-801	180 days	R 25 500,00							On Line		
CLL-CLFNDU	Understanding Cisco Collaboration Foundations			180 days	R 25 500,00								On Line	
CLL-CLICA	Implementing Cisco Collaboration Applications		300-810	180 days	R 17 000,00								On Line	
CLL-CLACCM	Implementing Cisco Advanced Call Control and Mobility Services		300-815	180 days	R 17 000,00								On Line	
CLL-CLCEI	Implementing Cisco Collaboration Cloud and Edge Solutions		300-820	180 days	R 17 000,00								On Line	
CLL-CLAUI	Implementing Automation for Cisco Collaboration Solutions		300-835	180 days	R 25 500,00								On Line	

DATA CENTER							
CLL-DCCOR	Implementing and Operating Cisco Data Center Core Technologies	CCNP DATA CENTRE	350-601	180 days	R 34 000,00		On Line
CLL-DCFNDU	Understanding Cisco Data Center Foundations			180 days	R 25 500,00		On Line
CLL-DCACI	Implementing Cisco Application Centric Infrastructure		300-620	180 days	R 25 500,00		On Line
CLL-DCID	Designing Cisco Data Center Infrastructure		300-610	180 days	R 25 500,00		On Line
CLL-DCIT	Troubleshooting Cisco Data Center Infrastructure		300-615	180 days	R 25 500,00		On Line
CLL-CSAU	Introducing Automation for Cisco Solutions		300-635	180 days	R 4 250,00		On Line
CLL-DCMDS	Configuring Cisco MDS 9000 Series Switches		300-625	180 days	R 25 500,00		On Line
CLL-DCINX	Introducing Cisco NX-OS Switches and Fabrics in the Data Center			180 days	R 12 750,00		On Line
CLL-DCCNX	Configuring Cisco NX-OS Switches and Fabrics in the Data Center		180 days	R 17 900,00		On Line	
DEVNET							
CLL-DEVASC	Developing Applications and Automating Workflows using Cisco Core Platforms	DEVNET ASSOCIATE	200-901	180 days	R 13 600,00		On Line
CLL-DEVCOR	Developing Applications Using Cisco Core Platforms and APIs	DEVNET PROFESSIONAL	350-901	180 days	R 13 600,00		On Line
CLL-DEVOPS	Implementing DevOps Solutions and Practices using Cisco Platforms		300-910	180 days	R 17 000,00		On Line
CLL-DEVIOT	Developing Solutions using Cisco IoT and Edge Platforms		300-915	180 days	R 17 000,00		On Line
CLL-DEVWBX	Developing Applications for Cisco Webex and Webex Devices		300-920	180 days	R 17 000,00		On Line
CLL-ENAU	Implementing Automation for Cisco Enterprise Solutions		300-435	180 days	R 12 750,00		On Line

Amazon Web Services (AWS)		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>SOLUTION ARCHITECTS</b>											
CW-BE	AWS Business Essentials [V2.x]		1 Day	R 5 200,00						12	<a href="#">outline</a>
CW-ESS	AWS Technical Essentials [V4.x]		1 Day	R 5 900,00				1	23		<a href="#">outline</a>
CW-ARCH	Architecting on AWS [V5.x]	PR000004	3 Days	R 16 900,00				2	24		<a href="#">outline</a>
CW-ARCHERW	AWS Certification Exam Readiness Workshop: AWS Certified Solutions Architect		1 Day	R 2 500,00				5			<a href="#">outline</a>
CW-ARCHAC	Advanced Architecting on AWS [V2.x]	PR000024	3 Days	R 18 900,00	On Request						<a href="#">outline</a>
<b>SYSOPS ADMINISTRATORS</b>											
CW-SO	Systems Operations on AWS [V2.x]	PR000013	3 Days	R 16 900,00						13	<a href="#">outline</a>
<b>DEVELOPERS</b>											
CW-DEV	Developing on AWS [v2.x]	PR000014	3 Days	R 16 900,00	On Request						<a href="#">outline</a>
CW-DEVOPS	DevOps Engineering on AWS [v2.x]	PR000056	3 Days	R 18 900,00	On Request						<a href="#">outline</a>
<b>SPECIALIST</b>											
CW-BD	Big Data on AWS [v3.x]		3 Days	R 18 900,00	On Request						<a href="#">outline</a>



Business Relationship Management, Lean IT, VeriSM & Change Management											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Management and Related Courses</b>											
<b>BUSINESS RELATIONSHIP MANAGEMENT</b>											
MC-BRMP	Business Relationship Management Professional Including Exam	MC-BRMPE	3 days	R 15 900,00				1			<a href="#">outline</a>
MC-BRMPRE	Business Relationship Management Professional Exam Resit Fee Only		40 min	R 2 400,00				3			
<b>LEAN IT</b>											
MC-LITAF	Lean IT Foundation	MC-LITAFE	2 days	R 4 500,00			<b>On Request</b>			<a href="#">outline</a>	
MC-LITAFE	Lean IT Foundation Exam		60 min	R 1 600,00			<b>On Request</b>				
<b>VeriSM</b>											
MC-VSMF	VeriSM Foundation	MC-VSMFE	3 days	R 5 100,00				8		<a href="#">outline</a>	
MC-VSMFE	VeriSM Foundation Exam		60 min	R 2 400,00				10			
<b>CHANGE MANAGEMENT</b>											
MC-CMF	Change Management Foundation	ET-CMF	3 days	R 6 300,00				22		<a href="#">outline</a>	
MC-CMP	Change Management Practitioner	ET-CMP	2 days	R 5 900,00				24		<a href="#">outline</a>	
MC-CMFT	Change Management Fast Track	ET-CMF & ET-CMP	5 days	R 9 900,00				24		<a href="#">outline</a>	
ET-CMF	Change Management Foundation Exam	ET-CMF	40 min	R 1 400,00				24			
ET-CMP	Change Management Practitioner Exam	ET-CMP	150 min	R 2 300,00				26			



Cloud Credential Council											Cape Town
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>CLOUD COMPUTING</b>											
CL-CTA	Cloud Technology Associate	EC-CTA	2 days	R 8 100,00				8	8	5,19	<a href="#">outline</a>
<b>BIG DATA</b>											
CL-BDF	Big Data Foundation	EC-BDF	2 days	R 8 100,00		7	7			21	<a href="#">outline</a>
<b>INTERNET OF THINGS</b>											
CL-IoTF	Internet of Things (IoT) Foundation	EC-IoTF	2 days	R 8 100,00	30					26	<a href="#">outline</a>





Checkpoint					Cape Town						
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Technical Training</b>											
<b>NETWORK SECURITY</b>											
CC-CCSA	Check Point Cyber Security Administrator R80.20	156-215.80	3 days	R 13 900,00							<a href="#">outline</a>
CC-CSE	Check Point Cyber Security Engineering R80.20	156.315.80	3 days	R 14 900,00							<a href="#">outline</a>
CC-CCSB	Check Point Security Administrator and Engineering Bootcamp R80.20	156-215.80 & 156-315.80	5 days	R 24 900,00							<a href="#">outline</a>
CC-CCMSE	MDSM with VSX (Multi-Domain Security Management with Virtual System Extension) R77	156-820.77	5 days	R 17 900,00							<a href="#">outline</a>
CC-CCTP	Check Point Threat Prevention R77	156-727.77	2 days	R 5 500,00							<a href="#">outline</a>
CC-CSWG	Check Point Secure Web Gateway R77	156-726.77	2 days	R 5 500,00							<a href="#">outline</a>
<b>ONE DAY WORKSHOPS</b>											
CC-MAW	Check Point vSec For Microsoft Azure Workshop	N/A	1 day	R 2 900,00							<a href="#">outline</a>
CC-AWSW	Check Point vSec For Amazon Web Services Workshop	N/A	1 day	R 2 900,00							<a href="#">outline</a>
CC-SBW	Check Point Sandblast Zero-Day Protection Workshop	N/A	1 day	R 2 900,00							<a href="#">outline</a>



Cisco							Cape Town						
Code	Course	Certification	Core Exam	Concentration Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
							Nov	Dec	Jan	Feb	Mar	Apr	
<b>CCNA</b>													
CI-CCNA	Implementing and Administering Cisco Solutions	CCNA	200-301		5 days	R 24 900,00		7,14	4,11,25	1,8,22	1,8,22,25	12,19	<a href="#">outline</a>
CI-CBROPS	Understanding Cisco Cybersecurity Operations Fundamentals v1.0	CYBEROPS Associate	200-201		5 days	R 24 900,00			11			19	<a href="#">outline</a>
<b>ENTERPRISE</b>													
CI-ENCOR	Implementing and Operating Cisco Enterprise Network Core Technologies	CCNP ENTERPRISE	350-401		5 days	R 29 900,00		7	4,25	1	1,22,29	12	<a href="#">outline</a>
CI-ENARSI	Implementing Cisco Enterprise Advanced Routing and Services		300-410					7	4	22	15	19	<a href="#">outline</a>
CI-ENSLD	Designing Cisco Enterprise Networks		300-420	5 days	R 29 900,00			4,11	8				<a href="#">outline</a>
CI-ENWLSL	Designing Cisco Enterprise Wireless Networks		300-425	5 days	R 29 900,00								<a href="#">outline</a>
CI-ENWLSI	Implementing Cisco Enterprise Wireless Networks		300-430	5 days	R 29 900,00				18	15			<a href="#">outline</a>
CI-ENAU1	Implementing Automation for Cisco Enterprise Solutions		300-435	3 days	R 19 900,00				On Request				<a href="#">outline</a>
CI-ENSDW	Cisco SD-WAN Operation and Deployment			2 days	R 18 900,00			21					
<b>SERVICE PROVIDER</b>													
CI-SPRI	Implementing Cisco Service Provider Advanced Routing Solutions			300-510	5 days	R 29 900,00			On Request				<a href="#">outline</a>
CI-SPVI	Implementing Cisco Service Provider VPN Services			300-515	5 days	R 29 900,00			On Request				<a href="#">outline</a>
CI-SPAUTO	Implementing Automation for Cisco Service Provider Solutions			300-535					On Request				
<b>SECURITY</b>													
CI-SCOR	Implementing and Operating Cisco Security Core Technologies	CCNP SECURITY	350-701		5 days	R 29 900,00	9	14	25	8	22		<a href="#">outline</a>
CI-SISE	Implementing and Configuring Cisco Identity Services Engine			300-715	5 days	R 29 900,00			18		15		<a href="#">outline</a>
CI-SESA	Securing Email with Cisco Email Security Appliance			300-720	4 days	R 23 900,00						6	<a href="#">outline</a>
CI-SWSA	Securing the Web with Cisco Web Security Appliance			300-725	2 days	R 18 900,00		21					<a href="#">outline</a>
CI-SVPN	Implementing Secure Solutions with Virtual Private Networks			300-730	5 days	R 29 900,00			On Request				<a href="#">outline</a>
CI-SAU1	Implementing Automation for Cisco Security Solutions			300-735	3 days	R 19 900,00			On Request				<a href="#">outline</a>

Cisco		Cape Town												
Code	Course	Certification	Core Exam	Concentration Exam	Duration	Price (excl. VAT)	Dates						Hypertlinks	
							Nov	Dec	Jan	Feb	Mar	Apr		
<b>COLLABORATION</b>														
CI-CLCOR	Implementing and Operating Cisco Collaboration Core Technologies	CCNP COLLABORATION	350-801		5 days	R 29 900,00	30				8		<a href="#">outline</a>	
CI-CLICA	Implementing Cisco Collaboration Applications				300-810	5 days	R 29 900,00	On Request						<a href="#">outline</a>
CI-CLACCM	Implementing Cisco Advanced Call Control and Mobility Services				300-815				7					<a href="#">outline</a>
CI-CLCEI	Implementing Cisco Collaboration Cloud and Edge Solutions				300-820	5 days	R 29 900,00			25				<a href="#">outline</a>
CI-CLAUI	Implementing Automation for Cisco Collaboration Solutions				300-835			On Request						<a href="#">outline</a>
CI-CLFNDU	Understanding Cisco Collaboration Foundations					5 days	R 29 900,00	16		11	1	22		<a href="#">outline</a>
<b>DATA CENTER</b>														
CI-DCCOR	Implementing and Operating Cisco Data Center Core Technologies	CCNP DATA CENTER	350-601		5 days	R 29 900,00	23	14		15			<a href="#">outline</a>	
CI-DCACI	Implementing Cisco Application Centric Infrastructure				300-620	5 days	R 29 900,00			25	22			<a href="#">outline</a>
CI-DCID	Designing Cisco Data Center Infrastructure				300-610	5 days	R 29 900,00	On Request						<a href="#">outline</a>
CI-DCIT	Troubleshooting Cisco Data Center Infrastructure				300-615			30						<a href="#">outline</a>
CI-CSAU	Introducing Automation for Cisco Solutions				300-635	2 days	R 19 800,00	On Request						<a href="#">outline</a>
CI-DCAUI	Implementing Automation for Cisco Data Center Solutions							On Request						<a href="#">outline</a>
CI-DCMDS	Configuring Cisco MDS 9000 Series Switches				300-625	4 days	R 27 900,00	On Request						<a href="#">outline</a>
CI-DCFNDU	Understanding Cisco Data Center Foundations					5 days	R 29 900,00				1	22		<a href="#">outline</a>
CI-DCIUUS	Introducing Cisco Unified Computing System					2 days	R 18 900,00		21				12	
CI-DCCUCS	Configuring Cisco Unified Computing System					3 days	R 19 900,00						26	
CI-DCCNX	Configuring Cisco NX-OS Switches and Fabrics in the Data Center				3 days	R 19 900,00	On Request							
CI-DCINX	Introducing Cisco NX-OS Switches and Fabrics in the Data Center				2 days	R 18 900,00	On Request							
<b>DEVNET</b>														
CI-DEVASC	Developing Applications and Automating Workflows using Cisco Core Platforms and APIs	DEVNET ASSOCIATE	200-901		5 days	R 24 900,00	On Request						<a href="#">outline</a>	
CI-DEVCOR	Developing Applications Using Cisco Core Platforms and APIs	DEVNET PROFESSIONAL	350-901		5 days	R 24 900,00	On Request						<a href="#">outline</a>	
CI-CLAUI	Implementing Automation for Cisco Collaboration Solutions				300-835	3 day	R 19 900,00	On Request						<a href="#">outline</a>
CI-DCAUI	Implementing Automation for Cisco Data Center Solutions				300-635	3 days	R 19 900,00	On Request						<a href="#">outline</a>
CI-SPAUI	Implementing Automation for Cisco Service Provider Solutions				300-535	3 days	R 19 900,00	On Request						<a href="#">outline</a>
CI-SAUI	Implementing Automation for Cisco Security Solutions				300-735	3 days	R 19 900,00	On Request						<a href="#">outline</a>
CI-DEVOPS	Implementing DevOps Solutions and Practices using Cisco Platforms				300-910	5 days	R 24 900,00	On Request						<a href="#">outline</a>
CI-DEVIOT	Developing Solutions using Cisco IoT and Edge Platforms				300-915	5 days	R 24 900,00	On Request						<a href="#">outline</a>
CI-DEVWBX	Developing Applications for Cisco Webex and Webex Devices				300-920	5 days	R 24 900,00	On Request						<a href="#">outline</a>



Agile		Cape Town									
Code	Course	Exam	Duration	Price (excl. VAT)	Dates						Hyperlinks
					Nov	Dec	Jan	Feb	Mar	Apr	
<b>Theory Training</b>											
<b>APM Group (APMG) CERTIFICATIONS</b>											
MC-APM	#AgilePM Combined	EP- APMF and EP-APMP	5 days	R 11 100,00	30		11	1		12	<a href="#">outline</a>
MC-APMF	#AgilePM Foundation	EP-APMF	2 days	R 6 900,00	30		11	1		12	<a href="#">outline</a>
MC-APMPE	AgilePM Practitioner (excluding AgilePM handbook)	EP-APMP	3 days	R 4 800,00		2	13	3		14	<a href="#">outline</a>
MC-APMPI	#AgilePM Practitioner (including AgilePM handbook)	EP-APMP	3 days	R 7 900,00		2	13	3		14	<a href="#">outline</a>
EP-APMF	AgilePM Foundation Exam	EP-APMF	60 min	R 1 500,00		2	13	3		14	
EP-APMP	AgilePM Practitioner Exam	EP-APMP	150 min	R 2 300,00		4	15	5		16	
MC-ABAC	#AgileBA Combined	EP-ABAF and EP-ABAP	5 days	R 11 500,00				8		19	<a href="#">outline</a>
MC-ABAF	AgileBA Foundation	EP-ABAF	2 days	R 7 100,00				8		19	<a href="#">outline</a>
MC-ABAPE	AgileBA Practitioner (excluding AgileBA handbook)	EP-ABAP	3 days	R 5 300,00				10		21	<a href="#">outline</a>
MC-ABAPI	AgileBA Practitioner (including AgileBA handbook)	EP-ABAP	3 days	R 8 100,00				10		21	<a href="#">outline</a>
EP-ABAF	AgileBA Foundation Exam	EP-ABAF	60 mins	R 1 500,00				10		21	
EP-ABAP	AgileBA Practitioner Exam	EP-ABAP	150 mins	R 2 300,00				12		23	
MC-ADSC	#AgileDS Combined	EP-ADSF and EP-ADSP	5 days	R 11 100,00			On Request				<a href="#">outline</a>
EP-ADSF	AgileDS Foundation Exam	EP-ADSF	60 mins	R 1 500,00			On Request				
EP-ADSP	AgileDS Practitioner Exam	EP-ADSP	150 mins	R 2 300,00			On Request				
MC-ABCSM	ABC Scrum Master	EP-ABCSM	2 days	R 6 900,00			On Request				<a href="#">outline</a>
EP-ABCSM	ABC Scrum Master Exam	EP-ABCSM	40 min	R 1 500,00			On Request				
<b>AXELOS CERTIFICATIONS</b>											
PM-ASHF	AgileSHIFT (including exam)	EP-ASHF	2	R 8 500,00			On Request				<a href="#">outline</a>
EP-ASHF	AgileSHIFT Foundation Exam	EP-ASHF	1 hour	R 3 300,00			On Request				
<b>PROJECT MANAGEMENT INSTITUTE (PMI®) CERTIFICATION</b>											
MC-PMIACP	PMI Agile Certified Practitioner (PMI-ACP) (excluding exam)		3 days	R 8 500,00			On Request				<a href="#">outline</a>
<b>SCRUMstudy CERTIFICATIONS</b>											
MC-SDC	Scrum Developer Certified (Including Exam)		2 days	R 11 100,00		14			29		<a href="#">outline</a>
MC-SMC	Scrum Master Certified (Including Exam)		2 days	R 15 800,00		17			31		<a href="#">outline</a>
MC-SAMC	Scrum Agile Master Certified (SAMC™) (Including Exam)		3 days	R 16 900,00			4				<a href="#">outline</a>
MC-SPOC	Scrum Product Owner Certified (SPOC™) (Including Exam)		2 days	R 16 900,00			On Request				<a href="#">outline</a>
<b>SAFe CERTIFICATIONS</b>											
MC-SLE	Leading SAFe (Including Exam)		2 days	R 10 100,00			On Request				<a href="#">outline</a>
MC-SSM	SAFe® Scrum Master (Including Exam)		2 days	R 10 100,00			On Request				<a href="#">outline</a>
MC-SPO	SAFe® Product Owner/Product Manager (Including Exam)		2 days	R 10 100,00			On Request				<a href="#">outline</a>
MC-SFT	SAFe® for Teams (Including Exam)		2 days	R 10 100,00			On Request				<a href="#">outline</a>
<b>BUSINESS</b>											
MC-WOW	Surviving your new WOW! Welcome to the Future		1 day	R 1 990,00			On Request				<a href="#">outline</a>





## CY-CISSP Certified Information Systems Security Professional



### Summary

**Duration**  
5 Days

**Vendor**  
(ISC)2

**Audience**  
Security Professionals

**Level**  
Advanced

**Technology**  
Cyber Security

**Category**  
Information Security Professional

**Delivery Method**  
Instructor-led (Classroom)

**Training Credits / Vouchers**  
N/A

### Introduction

In an increasingly complex cyber world, there is a growing need for information security leaders who possess the breadth and depth of expertise necessary to establish holistic security programs that assure the protection of organisations information assets. CISSP is the most globally recognised certification in the information security market. Required by the world's most security-conscious organisations, CISSP is the industry-leading credential that assures you have the deep technical and managerial knowledge and experience to effectively design, engineer, and manage the overall security posture of an organisation. The vendor-neutral CISSP certification is the ideal credential for those with proven deep technical and managerial competence, skills, experience, and credibility to design, engineer, implement, and manage their overall information security program to protect organisations from growing sophisticated attacks.

Backed by (ISC)², the globally recognised, non-profit organisation dedicated to advancing the information security field, the CISSP was the first credential in the field of information security to meet the stringent requirements of ISO/IEC Standard 17024. Not only is the CISSP an objective measure of excellence, but also a globally recognised standard of achievement.

### Prerequisites

The knowledge and skills that a learner must have before attending this course is as follows:

- A firm understanding and good knowledge base of Information Security Principles, Concepts and Best Practices.
- While there are no formal prerequisites to attend the course, there are prerequisites to be met before a delegate can attempt the CISSP exam. \*\*See below under Associated Certifications and Exams for more details.

### Course Objectives

On completion of this program, the participants will be able to:

- Understand and apply the concepts of risk assessment, risk analysis, data classification, and security awareness and Implement risk management and the principles used to support it (Risk avoidance, Risk acceptance, Risk mitigation, Risk transference).
- Apply a comprehensive and rigorous method for describing a current and/or future structure and behaviour for an organization's security processes, information security systems, personnel, and organizational sub-units so that these practices and processes align with the organization's core goals and strategic direction and address the frameworks and policies, concepts, principles, structures, and standards used to establish criteria for the protection of information assets, as well as to assess the effectiveness of that protection and establish the foundation of a comprehensive and proactive security program to ensure the protection of an organization's information assets.
- Apply a comprehensive and rigorous method for describing a current and/or future structure and behaviour for an organization's security processes, information security systems, personnel, and organizational sub-units so that these





practices and processes align with the organization's core goals and strategic direction and examine the principles, means, and methods of applying mathematical algorithms and data transformations to information to ensure its integrity, confidentiality, and authenticity.

- Understand the structures, transmission methods, transport formats, and security measures used to provide confidentiality, integrity, and availability for transmissions over private and public communications networks and media and identify risks that can be quantitatively and qualitatively measured to support the building of business cases to drive proactive security in the enterprise.
- Offer greater visibility into determining who or what may have altered data or system information, potentially affecting the integrity of those asset and match an entity, such as a person or a computer system, with the actions that entity takes against valuable assets, allowing organizations to have a better understanding of the state of their security posture.
- Plan for technology development, including risk, and evaluate the system design against mission requirements, and identify where competitive prototyping and other evaluation techniques fit in the process.
- Protect and control information processing assets in centralized and distributed environments and execute the daily tasks required to keep security services operating reliably and efficiently.
- Understand the Software Development Life Cycle (SDLC) and how to apply security to it, and identify which security control(s) are appropriate for the development environment, and assess the effectiveness of software security.

### Target Audience

This training course is intended for professionals who have at least 5 years of recent full-time professional work experience in 2 or more of the 8 domains of the CISSP CBK and are pursuing CISSP training and certification to acquire the credibility and mobility to advance within their current information security careers. The training course is ideal for those working in positions such as, but not limited to:

- Security Consultant
- Security Manager
- IT Director/Manager
- Security Auditor
- Security Architect
- Security Analyst
- Security Systems Engineer
- Chief Information Security Officer
- Director of Security
- Network Architect

### Course Content

#### Domain 1 – Security and Risk Management

- Understand and apply concepts of confidentiality, integrity and availability
- Evaluate and apply security governance principles
- Determine compliance requirements
- Understand legal and regulatory issues that pertain to information security in a global context
- Understand, adhere to, and promote professional ethics

- Develop, document, and implement security policy, standards, procedures, and guidelines
- Identify, analyze, and prioritize Business Continuity (BC) requirements
- Contribute to and enforce personnel security policies and procedures
- Understand and apply risk management concepts
- Understand and apply threat modeling concepts and methodologies

- Apply risk-based management concepts to the supply chain
- Establish and maintain a security awareness, education, and training program

#### Domain 2 – Asset Security

- Identify and classify information and assets
- Determine and maintain information and asset ownership
- Protect privacy
- Ensure appropriate asset retention
- Determine data security controls





- Establish information and asset handling requirements

**Domain 3 – Security Architecture & Engineering**

- Implement and manage engineering processes using secure design principles
- Understand the fundamental concepts of security models
- Select controls based upon systems security requirements
- Understand security capabilities of information systems (e.g., memory protection, Trusted Platform Module (TPM), encryption/decryption)
- Assess and mitigate the vulnerabilities of security architectures, designs, and solution elements
- Assess and mitigate vulnerabilities in web-based systems
- Assess and mitigate vulnerabilities in mobile systems
- Assess and mitigate vulnerabilities in embedded devices
- Apply cryptography
- Apply security principles to site and facility design
- Implement site and facility security controls

**Domain 4 – Communication and Network Security**

- Implement secure design principles in network architectures

- Secure network components
- Implement secure communication channels according to design

**Domain 5 – Identity and Access Management (IAM)**

- Control physical and logical access to assets
- Manage identification and authentication of people, devices, and services
- Integrate identity as a third-party service
- Implement and manage authorization mechanisms
- Manage the identity and access provisioning lifecycle

**Domain 6 – Security Assessment and Testing**

- Design and validate assessment, test, and audit strategies
- Conduct security control testing
- Collect security process data (e.g., technical and administrative)
- Analyze test output and generate report
- Conduct or facilitate security audits

**Domain 7 – Security Operations**

- Understand and support investigations
- Understand requirements for investigation types
- Conduct logging and monitoring activities
- Securely provisioning resources

- Understand and apply foundational security operations concepts
- Apply resource protection techniques
- Conduct incident management
- Operate and maintain detective and preventative measures
- Implement and support patch and vulnerability management
- Understand and participate in change management processes
- Implement recovery strategies
- Implement Disaster Recovery (DR) processes
- Test Disaster Recovery Plans (DRP)
- Participate in Business Continuity (BC) planning and exercises
- Implement and manage physical security
- Address personnel safety and security concerns

**Domain 8 – Software Development Security**

- Understand and integrate security in the Software Development Life Cycle (SDLC)
- Identify and apply security controls in development environments
- Assess the effectiveness of software security
- Assess security impact of acquired software
- Define and apply secure coding guidelines and standards





### Associated Certifications & Exam

The CISSP draws from a comprehensive, up-to-date, global common body of knowledge that ensures security leaders have a deep knowledge and understanding of new threats, technologies, regulations, standards, and practices. The CISSP exam tests one's competence in the 8 domains of the CISSP CBK, which cover:

- Security and Risk Management
- Asset Security
- Security Architecture & Engineering
- Communication and Network Security
- Identity and Access Management (IAM)
- Security Assessment and Testing
- Security Operations
- Software Development Security

\*\*\*Candidates must have a minimum of 5 years cumulative paid full-time work experience in 2 or more of the 8 domains of the CISSP CBK. Earning a 4-year college degree or regional equivalent or an additional credential from the (ISC)<sup>2</sup> approved list will satisfy 1 year of the required experience. Education credit will only satisfy 1 year of experience. A candidate that doesn't have the required experience to become a CISSP may become an Associate of (ISC)<sup>2</sup> by successfully passing the CISSP examination. The Associate of (ISC)<sup>2</sup> will then have 6 years to earn the 5 years required experience\*

#### CISSP Exam Information:

- Length of exam: 3 hours
- Number of questions: 100-150
- Question format: Multiple choice and advanced innovative questions
- Passing grade: 700 out of 1000 points
- Exam availability: English
- Testing center: Pearson Vue Professional Testing Center







FAO:

Kaveer Moodly

Torque IT

[Kaveer.moodly@torque-it.com](mailto:Kaveer.moodly@torque-it.com)

July 2<sup>nd</sup>, 2019

Dear Kaveer,

**Re (ISC)<sup>2</sup> Official Training Provider (OTP) – Torque IT**

Please accept this letter as confirmation of Torque IT being the sole Official Training Provider (OTP) for (ISC)<sup>2</sup> in South Africa.

(ISC)<sup>2</sup> and Torque IT have established a partnership to enable the delivery of Official (ISC)<sup>2</sup> CISSP Training and Certification Programmes in South Africa, supporting the ongoing development of information and cyber security professionals through education, training, certifications and membership.

Torque IT will continue to develop a network of experienced subject matter experts who, providing they meet the criteria, will be approved as (ISC)<sup>2</sup> Authorised Instructors to deliver Official (ISC)<sup>2</sup> CISSP, SSCP and CCSP training to their growing portfolio of B2C, B2B and B2G client base.

If you require and further information in support of Torque IT, please don't hesitate to contact me

Yours sincerely

Jason Cope

Head of Sales Strategy EMEA



[www.isc2.org](http://www.isc2.org)

# Microsoft Certification Official Transcript

Microsoft Certification ID: 6936984



WYNAND WARREN  
P.O BOX 1276  
POLOKWANE  
POLOKWANE, ZA, 0700  
wynandwarrenww@gmail.com

Active Certifications	Achievement Date
Trainer: MCT Enrollment Certification Number : E231-5009	October 04, 2020
Microsoft 365 Certified: Teamwork Administrator Associate Certification Number : H379-9617	Valid until March 06, 2020 March 6, 2022
Microsoft® Certified Solutions Associate: Windows Server 2016 (Charter)* Certification Number : H067-4425	March 15, 2019
Microsoft® Certified Solutions Expert: Core Infrastructure Certification Number : H067-4526	March 15, 2019
Microsoft® Certified Solutions Expert: Productivity Certification Number : H067-4525	March 15, 2019
Microsoft® Certified Solutions Expert: Mobility Certification Number : G359-8881	September 26, 2017
Microsoft® Certified Solutions Associate: Office 365 Certification Number : G213-1488	July 10, 2017
Microsoft® Certified Solutions Expert: Productivity Certification Number : G226-8585	July 10, 2017
Microsoft® Certified Solutions Associate: Windows 10 Certification Number : G195-3404	June 23, 2017
Microsoft® Certified Solutions Expert: Cloud Platform and Infrastructure Certification Number : G192-6517	June 19, 2017
Microsoft® Certified Solutions Expert: Private Cloud Certification Number : F913-0635	December 13, 2016
Microsoft® Certified Solutions Expert: Cloud Platform and Infrastructure (Charter)* Certification Number : F894-4038	November 29, 2016
Microsoft Specialist: Configuring Windows Devices Certification Number : F872-5335	November 07, 2016
Microsoft® Certified Solutions Expert: Productivity (Charter)* Certification Number : F808-2345	September 26, 2016
Microsoft Specialist: Windows 7, Configuring Certification Number : F490-1559	December 01, 2015
Microsoft® Certified Solutions Expert: SharePoint Certification Number : E431-7564	November 15, 2013
Microsoft® Certified Solutions Expert: Messaging (Inactive)	May 20, 2013

# Microsoft Certification Official Transcript

Certification Number : G089-2273

Microsoft® Certified Solutions Associate: Windows Server 2012 (**Charter**)  
Certification Number : E139-7074

January 22, 2013

Microsoft Certified Professional: Microsoft Certified Professional  
Certification Number : E072-5180

November 22, 2012

Microsoft® Certified Technology Specialist: Windows Server 2008 Active Directory,  
Configuration  
Certification Number : E008-0851

September 14, 2012

Microsoft® Certified Technology Specialist: Windows Server 2008 Network  
Infrastructure, Configuration  
Certification Number : E011-0252

June 15, 2012

Microsoft® Certified IT Professional: Database Administrator 2008  
Certification Number : C632-2961

June 17, 2010

Microsoft® Certified Technology Specialist: SQL Server 2008, Implementation and  
Maintenance  
Certification Number : C632-2962

March 24, 2010

## Microsoft Certified Trainer History

Active From

To

MCT History

March 22, 2012

October 4, 2021

## Exams

Date Completed

MS-301 Deploying SharePoint Server Hybrid

March 6, 2020

MS-300 Deploying Microsoft 365 Teamwork

February 13, 2020

MS-100 Microsoft 365 Identity and Services

August 30, 2019

744 Securing Windows Server 2016

April 29, 2019

742 Identity with Windows Server 2016

March 15, 2019

741 Networking with Windows Server 2016

March 1, 2019

740 Installation, Storage and Compute with Windows Server 2016

March 23, 2018

695 Deploying Windows Desktops and Enterprise Applications

September 26, 2017

334 Core Solutions of Microsoft Skype for Business

August 28, 2017

347 Enabling Office 365 Services

July 10, 2017

346 Managing Office 365 Identities and Requirements

July 3, 2017

698 Installing and Configuring Windows 10

June 23, 2017

533 Implementing Microsoft Azure Infrastructure Solutions

June 19, 2017

# Microsoft Certification Official Transcript

246	Monitoring and Operating a Private Cloud with System Center 2012	December 13, 2016
247	Configuring and Deploying a Private Cloud with System Center 2012	November 29, 2016
697	Configuring Windows Devices	November 7, 2016
332	Advanced Solutions of Microsoft SharePoint Server 2013	November 15, 2013
331	Core Solutions of Microsoft SharePoint Server 2013	October 14, 2013
342	Advanced Solutions of Microsoft Exchange Server 2013	May 20, 2013
341	Core Solutions of Microsoft Exchange Server 2013	April 26, 2013
417	Upgrading Your Skills to MCSA Windows Server 2012	April 3, 2013
462	Administering Microsoft SQL Server 2012/2014 Databases	February 18, 2013
413	Designing and Implementing a Server Infrastructure	January 29, 2013
412	Configuring Advanced Windows Server 2012 Services	January 22, 2013
411	Administering Windows Server 2012	January 18, 2013
410	Installing and Configuring Windows Server 2012	January 14, 2013
687	Configuring Windows 8.1	November 22, 2012
640	Windows Server 2008 Active Directory, Configuring	September 14, 2012
642	Windows Server 2008 Network Infrastructure, Configuring	June 15, 2012
680	TS: Windows 7, Configuring	July 27, 2011
630	TS: Microsoft Office SharePoint Server 2007, Configuring	July 26, 2010
631	TS: Windows SharePoint Services 3.0, Configuring	July 2, 2010
450	PRO: Designing, Optimizing and Maintaining a Database Administrative Solution Using Microsoft SQL Server 2008	June 17, 2010
432	Microsoft SQL Server 2008, Implementation and Maintenance	March 24, 2010
623	Pro: Microsoft Desktop Support – CONSUMER	July 17, 2009
620	TS: Configuring Microsoft Windows Vista Client	June 4, 2009

## Certification History

## Achievement Date

Microsoft® Certified Technology Specialist: Windows 7, Configuration Certification Number : D435-4791	July 27, 2011
Microsoft® Certified Technology Specialist: Microsoft Office SharePoint Server 2007, Configuration Certification Number : C632-2946	July 26, 2010
Microsoft® Certified Technology Specialist: Microsoft Windows SharePoint Services 3.0, Configuration	July 02, 2010

# Microsoft Certification Official Transcript

Certification Number : C632-2945

Microsoft® Certified IT Professional: Consumer Support Technician on Windows Vista  
Certification Number : C632-2947

July 17, 2009

Microsoft® Certified Technology Specialist: Microsoft Windows Vista, Configuration  
Certification Number : C632-2944

June 04, 2009

Microsoft Corporation  
One Microsoft Way  
Redmond, WA 98052-6399

Tel 425 882 8080  
Fax 425 706 7329  
www.microsoft.com



6/25/2019

To whom it may concern:

I hereby confirm that Torque IT has satisfied the requirements and attained the following competencies in the Microsoft Partner Network program.

Torque IT (MPNID: 1051400)  
Mellis Park  
5 Mellis Road  
Rivonia, Gauteng - 2191  
South Africa

- Gold Application Development (Expires on 1/1/2020)
- Gold Communications (Expires on 1/1/2020)
- Gold Collaboration and Content (Expires on 1/1/2020)
- Gold Cloud Platform (Expires on 1/1/2020)
- Gold Cloud Productivity (Expires on 1/1/2020)
- Gold Datacenter (Expires on 1/1/2020)
- Gold Messaging (Expires on 1/1/2020)
- Gold Windows and Devices (Expires on 1/1/2020)

Best Regards,

A handwritten signature in black ink that reads "Toby Richards".

Toby Richards  
General Manager, Microsoft Partner Programs

Microsoft Corporation



CompTIA.

# Certificate

CompTIA Authorized Partner Program

## Torque IT

CompTIA Authorized Partners are committed to education, training and certification for advancing the tech industry and its workforce.



**LOCATION:**  
Johannesburg, Gauteng South Africa

**EXPIRATION DATE:**  
June 30, 2021





ITpreneurs Nederland B.V.  
Weena 242  
3012 NJ Rotterdam  
The Netherlands



Augusta Vascellari-Hollis  
102 Western Service Road,  
Woodlands,  
Sandton

Rotterdam, 1 September 2020

Dear Augusta,

This letter is to confirm that Torque Technical Computer Training (Pty) Ltd is an ATC Affiliate for TOGAF®.

ITpreneurs Nederlands BV is an ATC Provider in The Open Group Accreditation Scheme and as such allowed to resell its course to Affiliates. TOGAF® is a registered trademark of The Open Group.

Torque IT, being a TOGAF® ATC affiliate of ITpreneurs Nederland BV, is fully authorized to deliver this course using the Accredited Training Course trainers approved by Open Group.

ITpreneurs TOGAF® Training Course 9 is an Accredited TOGAF® Training Course and complies with the accreditation requirements for The Open Group TOGAF® Certification for People program.

Warm regards,

A handwritten signature in black ink that reads "Manish". The signature is written in a cursive style and is followed by a period.

Manish Nainwal

GCS & Accreditations Manager ITpreneurs





VEEAM

# Letter of Recognition

By this letter Veeam® Software recognizes Torque Technical Computer Training Pty Ltd as an authorized Veeam reseller.

Yours sincerely,



Gilles Pommier  
Vice President Channel & Cloud,  
EMEA Veeam Software

Letter of recognition is only fit for purpose it has been given and does not replace the official Veeam Affiliation certificate.

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vmware® PARTNER NETWORK

VMware is proud to award

Torque IT

VMW PID 2501060

the distinction of Training Center Professional Partner  
in the VMware Partner Network through investment in  
training and dedication to excellence in delivering  
VMware virtualization solutions.



Certificate valid as of : Sep 27, 2017



CV-VMCE  
Veeam Certified Engineer [v9.5]



Summary

Duration	Level	Technology	Delivery Method	Training Credits
3 Days	Professional	Veeam	Classroom ILT Virtual ILT	N/A

Introduction

The Veeam Certified Engineer (VMCE) course is a 3 day technical deep-dive focused on teaching IT professionals the skills to deploy, configure, manage, and support a Veeam availability Suite v9 solution. With extensive hands-on-labs, the class enables administrators and engineers to effectively manage data, in an ever changing technical and business environment, bringing tangible benefit to business in the digital world. This course is based on Veeam Availability Suite v9.5 Update 4.

Audience Profile

This course is intended primarily for:

- System Engineers/ Administrators
- Backup / Virtualization Administrators
- Pre-Sales/ Post-Sales/ Solution Architects/ Consultants
- Anyone responsible for managing or deploying Veeam availability Suite

Prerequisites

In addition to their professional experience, students who attend this training should already have the following technical knowledge:

- Students should be experienced professionals with a solid understanding of servers, storage, networks and virtualization

Course Objectives

After completing this course, students will be able to:

- Demonstrate a clear understanding of Veeam Availability Suite and how to work with the components relevant to their environment
- Effectively manage data availability in onsite, offsite, cloud and hybrid environments
- Ensure both Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO) are met
- Deploy and configure Veeam Availability suite for their environment, ensuring data is protected effectively and performance of CPU, network and storage is maximized
- Ensure recovery is possible, effective, efficient, secure and compliant with business and legal requirements
- Provide visibility of the business data assets, produce effective reports and dashboards to monitor performance and risks
- Conduct basic troubleshooting and analysis

Course Content

Module 1: Overview of Veeam Products

- Veeam Hyper-Availability Platform
- VMCE evolution: VMCE, VMCE-ADO, and VMCA
- Key concepts
- Preparing for exam – what to study

Module 2: Components

- Veeam Backup & Replication Components
- Mandatory Components
- Optional Components
- Non-Configurable Additional Components
- Components Example
- Data location tagging

Module 3: General Options

- Backup I/O Control
- Global Notification Settings

- Managing Data Transfer Connections
- Setting Network Traffic Rules
- Preferred networks

Module 4: Creating Virtual Machine Backups

- 3-2-1 Rule
- Backup Methods
- Changed Block Tracking
- Data size optimization
- Storage integration
- Creating VM/File Copy Jobs
- Scheduling
- Creating Restore Points with Veeam ZIP
- Creating Restore Points with Quick Backup

Module 5: Creating Agent Backups

- Why Agents?

- Veeam Agents for Microsoft Windows
- Veeam Agents for Linux
- Veeam Agent Management
- Protection Groups
- Agent Jobs

Module 6: Recovery from Backup

- Instant VM Recovery
- Full VM Recovery
- VM File Recovery
- Extract Utility

Module 7: Object Recovery

- Application-Item Recovery
- Veeam Explorer for Microsoft Exchange
- Veeam Explorer for Microsoft Sharepoint
- Veeam Explorer for Microsoft Active Directory
- Veeam Explorer for Microsoft SQL Server



- Veeam Explorer for Oracle
- Guest OS File Recovery
- Instant File Level Recovery

## Module 8: Creating Replicas

- Insight into Replication
- Reducing Amount of Transferred Data
- Resume on Disconnect

## Module 9: Recovery from Replicas

- Recovery from a Replica
- Failover
- Failback
- Failover Plan
- Planned Failover

## Module 10: Creating Backup Copies

- Backup Copy Job Functionality
- Backup Copy Process
- Backup Copy Architecture
- Retention Policy
- GFS Description
- GFS Illustration
- Additional Options

## Module 11: Creating Tape Backups

- Send Files and Backups to Tape
- Backup Options
- Tape Server
- Organization in Tape Infrastructure
- Virtual Synthesized Full Backup for Tapes
- Tape Parallel Processing

- GFS Media Pools

## Module 12: Backup Repository Functionality

- Impact of File Systems
- Impact on Destination Storage
- Scale Out Backup Repository
- Performance Tier
- Capacity Tier
- Support for Deduplicating Storage Systems

## Module 13: Automated Recovery Testing

- SureBackup Recovery Verification
- SureReplica Recovery Verification
- On-Demand Sandbox

## Module 14: Staged Restore

- What is Staged Restore?
- How does Staged Restore Work?
- Requirements and Limitations

## Module 15: Secure Restore

- What is Secure Restore?

## Module 16: Transport Modes

- Data Retrieval
- Direct Storage Access
- Virtual Appliance Mode
- Network Mode
- Storage Integration

## Module 17: Cloud Connect Client Site

- What is Veeam Cloud Connect?
- Architecture
- Deleted Backup Protection
- Start using Veeam Cloud Connect

## Module 18: Veeam Backup Enterprise Manager

- Optional Components: VBEM
- vSphere Web Client Plug-in

## Module 19: Veeam ONE

- What is it?
- Components
- Deployment
- Veeam ONE Monitor
- Veeam ONE Reporter
- Veeam ONE: Use as an Assessment Tool

## Module 20: Common Issues and Support

- Performing Configuration Backup and Restore
- Creating Configuration Backups
- Restoring Configuration Data

## Associated Certifications & Exam

Completion of this course qualifies you to take the VEEAM Certified Engineer certification. This certification is an excellent investment for an IT professional looking to increase productivity, reduce operating costs, increase potential for personal career advancement and gain recognition from the employer and customers.

Students must register with Veeam and create a profile before any exams are scheduled by navigating to below link: <https://www.veeam.com/vmce>

Exams can only be scheduled after course attendance and completion.

The exam must be taken at a Pearson Vue testing facility.

On successful completion of this course students will receive a Torque IT attendance certificate.

MS-MS700T00-A  
Managing Microsoft Teams



Summary

Duration	Level	Technology	Delivery Method	Training Credits
5 Days	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

Introduction

The Managing Microsoft Teams course is designed for persons who are aspiring to the Microsoft 365 Teams Admin role. Microsoft Teams admins configure, deploy, and manage Office 365 workloads for Microsoft Teams that focus on efficient and effective collaboration and communication in an enterprise environment. This course covers six central elements - Microsoft Teams overview, implementing governance, security and compliance for Microsoft Teams, preparing the environment for a Microsoft Teams deployment, deploying and managing teams, managing collaboration and managing communication in Microsoft Teams. In Microsoft Teams overview, you will get an overview of Microsoft Teams including Teams architecture and related Office 365 workloads. You will be provided an overview of security and compliance in Microsoft Teams and finally get an overview of how to manage Microsoft Teams. In implementing governance, security and compliance for Microsoft Teams, you will plan and configure governance for Office 365 groups including expiration and naming policies. Then you will implement security by configuring conditional access, MFA or Threat Management for Microsoft Teams. Finally, you will implement compliance for Teams by using DLP policies, eDiscovery cases or supervision policies. In preparing the environment for a Microsoft Teams deployment, you plan an upgrade from Skype for Business to Microsoft Teams by evaluating upgrade paths with coexistence and upgrade modes, manage meeting migrations and configuring coexistence and upgrade settings. Then you plan and configure network settings for Microsoft Teams, and finally you will deploy and manage Microsoft Teams endpoints. In deploying and managing teams, you will learn how to create and manage teams, manage membership and access for both, internal and external users. In managing collaboration in Microsoft Teams, you will manage chat and collaboration experiences such as team settings or private channel creation policies. Finally, you will manage settings for Teams apps such as app setup policies, Apps, bots & connectors in Microsoft Teams or publish a custom app in Microsoft Teams. This course concludes with managing communication in Microsoft Teams. You will learn how to manage Live event and meetings experiences, manage phone numbers or Phone System for Microsoft Teams and finally how to troubleshoot audio, video, and client issues.

Audience Profile

Students in this course are interested in Microsoft Teams or in passing the Microsoft Teams Administrator Associate certification exam.

Prerequisites

In addition to their professional experience, students who attend this training should already have the following technical knowledge:

- A proficient understanding of basic functional experience with Microsoft 365 services
- A proficient understanding of general IT practices, including using PowerShell

Course Objectives

By actively participating in this course, you will learn about the following:

- What is Microsoft Teams and how the components work together
- How to implement Governance, Security and Compliance for Microsoft Teams
- How to prepare an organizations environment for a Microsoft Teams deployment
- How to deploy and manage teams
- Ways of managing collaboration in Microsoft Teams
- Techniques to manage and troubleshoot communication in Microsoft Teams

Course Content

Module 1: Microsoft Teams Overview

In Microsoft Teams overview, you will get an overview of Microsoft Teams including Teams architecture and related Office 365 workloads. You will be provided an overview of security and compliance in Microsoft Teams and finally get an overview of how to manage Microsoft Teams. Lessons

- Overview of Microsoft Teams
  - Overview of security and compliance in Microsoft Teams
  - Overview of managing Microsoft Teams
- Lab: Manage roles and create teams
- Prepare team roles and licenses

- Create new team

Module 2: Implement Microsoft Teams Governance, Security and Compliance

In implementing governance, security and compliance for Microsoft Teams, you will plan and configure governance for Office 365 groups including expiration and naming policies. Then you will implement security by configuring conditional access, MFA or Threat

Management for Microsoft Teams. Finally, you will implement compliance for Teams by using DLP policies, eDiscovery cases or supervision policies.  
Lessons

- Implement Governance and Lifecycle Management for Microsoft Teams
- Implementing Security for Microsoft Teams
- Implementing Compliance for Microsoft Teams

Lab: Configure Security and Compliance for teams and content

- Implement Governance and Lifecycle Management for Microsoft Teams
- Implementing security for Microsoft Teams
- Implementing compliance for Microsoft Teams

**Module 3: Prepare the environment for a Microsoft Teams deployment**

In preparing the environment for a Microsoft Teams deployment, you plan an upgrade from Skype for Business to Microsoft Teams by evaluating upgrade paths with coexistence and upgrade modes, manage meeting migrations and configuring coexistence and upgrade settings. Then you plan and configure network settings for Microsoft Teams, and finally you will deploy and manage Microsoft Teams endpoints.  
Lessons

- Upgrade from Skype for Business to Microsoft Teams

- Plan and configure network settings for Microsoft Teams
- Deploy and Manage Microsoft Teams endpoints

Lab: Environment preparation for Teams

- Calculate networking capabilities
- Evaluate configuration profiles
- Provide team resources

**Module 4: Deploy and manage teams**

In deploying and managing teams, you will learn how to create and manage teams, manage membership and access for both, internal and external users.

Lessons

- Create and manage teams
- Manage membership
- Manage access for external users

Lab: Manage teams

- Manage team resources
- Manage sharing and access

**Module 5: Manage collaboration in Microsoft Teams**

In managing collaboration in Microsoft Teams, you will manage chat and collaboration experiences such as team settings or private channel creation policies. Finally, you will manage settings for Teams apps such as app setup policies, Apps, bots & connectors in Microsoft Teams or publish a custom app in Microsoft Teams.  
Lessons

- Manage chat and collaboration experiences
- Manage settings for Teams apps

Lab: Modify collaboration settings for Teams

- Configure channel and message policies
- Manage app settings for team

**Module 6: Manage communication in Microsoft Teams**

This course concludes with managing communication in Microsoft Teams. You will learn how to manage Live event and meetings experiences, manage phone numbers or Phone System for Microsoft Teams and finally how to troubleshoot audio, video, and client issues.

Lessons

- Manage Live event and meetings experiences
- Manage phone numbers
- Manage Phone System for Microsoft Teams
- Troubleshoot audio, video, and client issues

Lab: Modify communication settings for Teams

- Configure meeting policies
- Manage Phone System for Microsoft Teams
- Troubleshooting audio, video and client issues

**Associated Certifications & Exam**

This course prepares students to write Exam MS-700: Managing Microsoft Teams. On successful completion of this course students will receive a Torque IT attendance certificate.

MS-MS101T03-A  
Microsoft 365 Device Management



Summary

Duration	Level	Technology	Delivery Method	Training Credits
1 Day	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

Introduction

This course introduces you to the world of Microsoft 365 device management - from establishing Microsoft Intune, to enrolling devices to Intune, to monitoring the devices, to controlling what users can do from the enrolled devices by using conditional access policies. If you are already managing devices by using a traditional device management tool such as Configuration Manager, you will be interested to know how you can seamlessly move to modern management, in which devices are managed by Intune, and how you can benefit from new device management capabilities, such as compliance, conditional access, and Windows Autopilot to deploy new devices from the cloud.

Audience Profile

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

Course Objectives

After completing this course, students will be able to:

- Plan for Co-management
- Prepare your Windows 10 devices for Co-management
- Transition from Configuration Manager to Intune
- Configure Microsoft Store for Business
- Plan for Mobile Application Management
- Plan your Windows 10 deployment strategy
- Plan your Windows 10 subscription activation strategy
- Resolve Windows 10 upgrade errors
- Implement Windows 10 Analytics
- Deploy Mobile Device Management
- Manage devices with Mobile Device Management
- Enroll devices to Mobile Device Management
- Manage device compliance

Course Content

Module 1: Planning for Device Management

Lessons

- Introduction to Co-management
- Preparing Your Windows 10 Devices for Co-management
- Transitioning from Configuration Manager to Intune
- Introduction Microsoft Store for Business
- Planning for Mobile Application Management

Module 2: Planning Your Windows 10 Deployment Strategy

Lessons

- Windows 10 Deployment Scenarios

- Planning Your Windows 10 Subscription Activation Strategy
- Resolving Windows 10 Upgrade Errors
- Introduction to Windows Analytics

Module 3: Implementing Mobile Device Management

Lessons

- Planning Mobile Device Management
- Deploying Mobile Device Management
- Enrolling Devices to MDM
- Managing Device Compliance

Module 4: Hands-On Lab: Working with Microsoft Store for Business

- Exercise 1: Provisioning and managing the Microsoft Store for Business
  - Exercise 2: Using the Microsoft Store for Business
- Lab: Managing Devices by using Intune
- Exercise 1: Obtain Intune and enable device management
  - Exercise 2: Configure Azure AD for Intune
  - Exercise 3: Create Intune policies
  - Exercise 4: Enroll a Windows 10 device
  - Exercise 5: Manage and monitor a device in Intune

## **Associated Certifications & Exam**

This course prepares students to write the MS-101: Microsoft 365 Mobility and Security Exam.  
On successful completion of this course students will receive a Torque IT attendance certificate.

MS-MS101T02-A  
Microsoft 365 Compliance Management



Summary

Duration	Level	Technology	Delivery Method	Training Credits
2 Days	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

Introduction

Learn about Microsoft 365 Compliance Management, including data retention and data loss prevention solutions in Microsoft 365, archiving and retention in Microsoft 365, implementing and managing data governance, and managing search and investigations.

Audience Profile

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

Prerequisites

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

Course Objectives

After completing this course, students will be able to:

- Understand Data Governance in Microsoft 365, including: Archiving, Retention, Information Rights Management, Secure Multipurpose Internet Mail Extension (S/MIME), Office 365 Message Encryption, Data Loss Prevention
- Implement In-Place Records Management in SharePoint
- Implement archiving and retention in Exchange
- Create retention policies in the Security and Compliance Center
- Plan their security and compliance needs
- Build ethical walls in Exchange Online
- Create a DLP Policy from a built-in template
- Create a custom DLP policy
- Create a DLP policy to protect documents
- Implement policy tips
- Manage retention in email
- Troubleshoot data governance
- Implement information protection
- Implement Advanced Implementation Protection
- Understand Windows Information Protections
- Search for content in the Security and Compliance Center
- Audit log investigations
- Manage advanced eDiscovery

Course Content

Module 1: Introduction to Data Governance in Microsoft 365  
Lessons

- Introduction to Archiving in Microsoft 365
- Introduction to Retention in Microsoft 365
- Introduction to Information Rights Management
- Introduction to Secure Multipurpose Internet Mail Extension
- Introduction to Office 365 Message Encryption
- Introduction to Data Loss Prevention

Module 2: Archiving and Retention in Microsoft 365  
Lessons

- In-Place Records Management in SharePoint
- Archiving and Retention in Exchange
- Retention Policies in the SCC
- Implementing Your Domain Services

Module 3: Implementing Data Governance in Microsoft 365  
Intelligence  
Lessons

- Planning Your Security and Compliance Needs
- Building Ethical Walls in Exchange Online
- Creating a Simple DLP Policy from a Built-in Template
- Creating a Custom DLP Policy
- Creating a DLP Policy to Protect Documents
- Working with Policy Tips

## **Module 4: Managing Data Governance in Microsoft 365** Lessons

- Managing Retention in Email
- Troubleshooting Data Governance
- Implementing Information Protection
- Implementing Advanced Information Protection
- Introduction to Windows Information Protection

## **Module 5: Managing Search and Investigations** Lessons

- Searching for Content in the Security and Compliance Center
- Auditing Log Investigations
- Managing Advanced eDiscovery

## **Module 6: Hands-On Lab: Setting Up your Lab Environment**

- Exercise 1: Initialize Compliance in Your Organization
- Lab: Archiving and Retention in Microsoft 365
- Exercise 1: Configure Retention Tags and Policies

- Exercise 2: Configure AIP and WIP

## Lab: Implementing Data Governance

- Exercise 1: Testing DLP Policies
- Exercise 2: Using Azure Information Protection
- Exercise 3: Using Windows Information Protection

## Lab: Verify Your Data Governance Policies

- Exercise 1: Investigate your Microsoft 365 Data

## **Associated Certifications & Exam**

This course prepares students to write the MS-101: Microsoft 365 Mobility and Security Exam. On successful completion of this course students will receive a Torque IT attendance certificate.

**MS-MS101T01-A**  
**Microsoft 365 Security Management**



**Summary**

Duration	Level	Technology	Delivery Method	Training Credits
1 Day	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

**Introduction**

Learn about Microsoft 365 Security Management, including how to manage your security metrics, how to enable Azure AD Identity Protection, how to configure your Microsoft 365 security services, and user Microsoft 365 Threat Intelligence.

**Audience Profile**

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

**Prerequisites**

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

**Course Objectives**

After completing this course, students will be able to:

- Manage Security Metrics
- Implement security solutions in Microsoft 365
- Plan and configure Azure AD identity protection
- Implement Microsoft Secure Score
- Implement Exchange Online Protection
- Implement Advanced Threat Protection
- Manage Safe Attachments and Safe Links
- Implement Microsoft 365 Threat Intelligence
- Use the Microsoft 365 Security Dashboard
- Configure Advanced Threat Analytics
- Implement cloud application security

**Course Content**

**Module 1: Designing your Microsoft 365 Tenant Lessons**

- Planning a Microsoft 365 On-premises infrastructure
- Planning Your Identity and Authentication Solution

**Module 2: Configuring your Microsoft 365 Tenant Lessons**

- Planning your Microsoft 365 Experience

- Configuring your Microsoft 365 Experience
- Leveraging FastTrack and Partner Services
- Implementing Your Domain Services

**Module 3: Managing your Microsoft 365 Tenant Lessons**

- Configuring Tenant Roles
- Managing Tenant Health and Services

**Module 4: Hands-On Lab: Managing Microsoft 365 Security**

- Exercise 1: Setting up your lab environment
- Exercise 2: Editing an ATP Safe Links policy and create a Safe Attachment policy
- Exercise 3: Enabling and installing the ATA Center

**Associated Certifications & Exam**

This course prepares students to write the MS-101: Microsoft 365 Mobility and Security Exam. On successful completion of this course students will receive a Torque IT attendance certificate.





MS-MS100T03-A  
Microsoft 365 Identity Management



Summary

Duration	Level	Technology	Delivery Method	Training Credits
2 Days	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

Introduction

Learn about Microsoft 365 Identity Management, including how to manage user security groups and licenses for cloud identities, and how to plan and implement identity synchronization, federated identities, applications, and external access.

Audience Profile

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

Prerequisites

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths. An understanding of networking fundamentals.

Course Objectives

After completing this course, students will be able to:

- Manage user accounts and licenses in Microsoft 365
- Manage admin roles and security groups in Microsoft 365
- Plan and implement password management
- Manage Microsoft 365 authentication and provisioning options
- Plan for directory synchronization
- Plan and implement Azure AD Connect
- Manage synchronized identities
- Plan and implement an ADFS deployment
- Implement applications in Azure AD
- Configure Azure AD Application Proxy
- Design solutions for external access
- Manage their Microsoft 365 tenant health and services

Course Content

Module 1: Manage User Security Groups and Licenses for Cloud Identities

Lessons

- User Accounts and Licenses in Microsoft 365
- Admin Roles and Security Groups in Microsoft 365
- Password Management in Microsoft 365

Lab: Managing your Microsoft 365 Identity environment

- Exercise 1: Setting up your lab environment
- Exercise 2: Managing your Microsoft 365 identity environment using the Microsoft 365 admin center
- Exercise 3: Managing your Microsoft 365 identity

environment using Windows PowerShell

Module 2: Plan and Implement Identity Synchronization

Lessons

- Introduction to Identity Synchronization
- Planning for Azure AD Connect
- Implementing Azure AD Connect
- Managing Synchronized Identities

Lab: Implementing Identity Synchronization

- Exercise 1: Setting up your organization for identity synchronization
- Exercise 2: Implement Identity Synchronization

Module 3: Planning and Implementing Federated Identities

Lessons

- Introduction to Federated Identities
- Planning an AD FS Deployment
- Implementing AD FS

Module 4: Implementing Applications and External Access

Lessons

- Implementing Applications in Azure AD
- Configuring Azure AD Application Proxy
- Designing Solutions for External Access

Associated Certifications & Exam

This course prepares students to write the MS-100: Microsoft 365 Identity and Services Exam.  
On successful completion of this course students will receive a Torque IT attendance certificate.

**MS-100T02-A**  
**Microsoft 365 Tenant & Service Management**



**Summary**

Duration	Level	Technology	Delivery Method	Training Credits
1 Day	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

**Introduction**

Learn about Microsoft 365 Tenant and Service Management, including how to plan, manage, and customize your organization's Microsoft 365 tenant and services.

**Audience Profile**

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

**Prerequisites**

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

**Course Objectives**

After completing this course, students will be able to:

- Manage user accounts and licenses in Microsoft 365
- Manage admin roles and security groups in Microsoft 365
- Plan and implement password management
- Manage Microsoft 365 authentication and provisioning options
- Plan for directory synchronization
- Plan and implement Azure AD Connect
- Manage synchronized identities
- Plan and implement an ADFS deployment
- Implement applications in Azure AD
- Configure Azure AD Application Proxy
- Design solutions for external access
- Manage their Microsoft 365 tenant health and services

**Course Content**

**Module 1: Designing your Microsoft 365 Tenant**  
 Lessons

- Planning a Microsoft 365 On-premises infrastructure
- Planning Your Identity and Authentication Solution

**Module 2: Configuring your Microsoft 365 Tenant**  
 Lessons

- Planning your Microsoft 365 Experience

- Configuring your Microsoft 365 Experience
- Leveraging FastTrack and Partner Services
- Implementing Your Domain Services

**Module 3: Managing your Microsoft 365 Tenant**  
 Lessons

- Configuring Tenant Roles
- Managing Tenant Health and Services

**Module 4: Hands-On Lab**  
 Lab: Microsoft 365 Tenant and Service Management

- Exercise 1: Set up a Microsoft 365 trial tenant
- Exercise 2: Managing Microsoft 365 users, groups, and administration
- Exercise 3: Configuring Rights Management and compliance
- Exercise 4: Monitor and troubleshoot Microsoft 365

**Associated Certifications & Exam**

This course prepares students to write the MS-100: Microsoft 365 Identity and Services Exam. On successful completion of this course students will receive a Torque IT attendance certificate.



## MS-MS100T01-A Office 365 Management



### Summary

Duration	Level	Technology	Delivery Method	Training Credits
2 Days	Intermediate	Microsoft 365	Classroom ILT Virtual ILT	SATV

### Introduction

Learn about Office 365 Management, including key components of Office 365, how to move your organization to Office 365, how to configure Office 365, and how to manage Office 365 ProPlus deployments.

### Audience Profile

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

### Prerequisites

This course is designed for persons who are aspiring to the Microsoft 365 Enterprise Admin role and have completed one of the Microsoft 365 work load administrator certification paths.

### Course Objectives

After completing this course, students will be able to:

- Office 365 overview
- Moving your organization to Office 365
- Configuring Office 365
- Managing Office 365 ProPlus deployments

### Course Content

#### Module 1: Moving Your Organization to Office 365

Lessons

- Exchange Online
- SharePoint Online
- Teams
- Additional Resources

#### Module 2: Configuring your Microsoft 365 Tenant

Lessons

- Planning Your Network with Office 365
- Planning Your Service Setup
- Planning Your Hybrid Environment

- Planning Your Migration to Office 365

#### Module 3: Configuring Office 365

Lessons

- Office 365 Client Overview
- Configuring Office Client Connectivity to Office 365

#### Module 4: Managing Office 365 ProPlus Deployments

Lessons

- Managing User-Driven Client Installations
- Managing Centralized Office 365 ProPlus Deployments
- Configuring Office Telemetry

- Configuring Microsoft Analytics

#### Module 5: Hands-On Lab

Lab: Managing Office 365

- Exercise 1: Set up a Microsoft 365 trial tenant
- Exercise 2: Prepare an Office 365 ProPlus managed installation
- Exercise 3: Manage user-driven Office 365 ProPlus installations
- Exercise 4: Manage centralized Office 365 ProPlus installations
- Exercise 5: Deploy and configure Office Telemetry components

### Associated Certifications & Exam

This course prepares students to write the MS-100: Microsoft 365 Identity and Services Exam. On successful completion of this course students will receive a Torque IT attendance certificate.



MS-MS050T00-A  
SharePoint Hybrid Deployment and Migration



Summary

Duration	Level	Technology	Delivery Method	Training Credits
5 Days	Intermediate	SharePoint Server	Classroom ILT Virtual ILT	SATV

Introduction

The business climate has changed. People want to communicate without collaborative barriers. Businesses want solutions that are both cost-effective and flexible. Organizations start to configure hybrid environments and migrate content to the cloud as the solution. In this course, you will learn how to deploy and configure the SharePoint Server 2019, designed to meet the demands of modern workstyles. You will also learn how to configure and manage various SharePoint service applications to prepare for a hybrid deployment. Then, you will learn how to plan and implement SharePoint hybrid scenarios that provide seamless users experience. Eventually, you will learn how to design the content migration process and available resources and tools to use while migrating content to SharePoint and OneDrive in Microsoft 365.

Audience Profile

This course is designed for IT Professionals who deploy and manage SharePoint on-premises environment and are interested in deploying hybrid scenarios and migrating content to Microsoft 365.

Prerequisites

Learners should start this course already having the following skills:

- Experience with Windows PowerShell
- Basic understanding of SQL Server management
- Basic understanding of networking, including DNS
- Working knowledge of windows server administration
- Basic understanding of Active Directory and Azure AD
- Basic understanding of mobile device management, and alternative operating systems (Android and macOS)

Course Objectives

After completing this course, students will be able to:

- Describe the MinRole feature in SharePoint 2019
- Describe how to install and configure SharePoint 2019
- Describe how to implement high availability for SharePoint
- Provision a BDC Service Application instance
- Configure the Secure Store Service application
- Describe how to configure My Sites in SharePoint 2019
- Describe the available SharePoint Hybrid Scenarios
- Describe the requirements for SharePoint hybrid configuration
- Plan for SharePoint Server hybrid
- Plan for content migration process
- Describe available resources and tools to leverage during migration process
- Access data to be migrated using SharePoint Migration Assessment Tool (SMAT)
- Migrate content to the cloud using SharePoint Migration Tool (SPMT)
- Migrate content to the cloud using Migration Manager
- Migrate content to the cloud using Mover
- Manage and monitor migration process

Course Content

Module 1: SharePoint infrastructure

This module is about fundamental SharePoint Infrastructure. It describes the components in SharePoint farm. It also discusses how to install and configure SharePoint farm.

Lessons

- Plan a SharePoint farm

- Overview of SharePoint Server 2019
- Install and manage a SharePoint farm

After completing this module you will be able to:

- Describe the MinRole feature in SharePoint 2019

- Describe how to install and configure SharePoint 2019
- Describe how to implement high availability for SharePoint
- Plan farm backups and restore



## Module 2: SharePoint authentication and security

This module is about SharePoint Authentication and Security. It introduces different authentication methods in SharePoint 2019.

Lessons

- Plan authentication
- Configure federated authentication

After completing this module, students will be able to:

- Describe the authentication infrastructure in SharePoint 2019
- Describe NTLM and Kerberos authentication
- Describe server-to-server authentication
- Explain the concepts behind federated identity

## Module 3: SharePoint content management

This module is about SharePoint Content Management. It discusses the content structure in SharePoint. It also provides details on authorization and content access in SharePoint.

Lessons

- Plan sites and site collections
- Manage access to content
- Configure and manage site collections

After completing this module, students will be able to:

- Explain the site collection concepts
- Describe how to create site collections
- Describe how to plan for authorization in SharePoint 2019
- Describe how to manage permissions levels in SharePoint 2019
- Describe how to manage SharePoint groups in SharePoint 2019

## Module 4: SharePoint service applications

This module is all about SharePoint service applications and workflow. It describes how to provision and manage a BCS service application and User Profile service application. Specifically, we discuss how to import and export BDC models as well as how to import user properties to SharePoint.

Lessons

- SharePoint service applications and workflow
- Plan and configure BCS and Secure Store service

- Plan and configure user profile service

After completing this module, students will be able to:

- Explain the key components of a BDC model
- Describe the high-level architecture of BCS
- Provision a BDC Service Application instance
- Configure the Secure Store Service application
- Explain the purpose of the Secure Store Service
- Manage permissions for a BDC Service Application instance
- Describe how to configure user profile properties
- Describe how to manage audiences in SharePoint 2019
- Describe how to configure My Sites in SharePoint 2019
- Describe how to configure the User Profile Service Application
- Describe how to plan SharePoint Active Directory import and synchronization

## Module 5: Plan and configure Managed Metadata service

This module is about the integral functionalities, such as the Managed Metadata Service, content types, and term sets that allow you to create and disseminate an information architecture. It introduces the purpose of content types as well as the concepts behind the managed metadata service, including taxonomies, term sets, and enterprise keywords.

Lessons

- Manage content types
- Overview of Managed Metadata service
- Configure the Managed Metadata service

After completing this module, students will be able to:

- Explain the function and use of content types
- Describe the functions of the Managed Metadata Service
- Explain how to create and publish a content type across site collections
- Identify the capabilities of the managed metadata service
- Create and manage term groups, term sets, and term

- Configure term sets and terms for managed navigation

## Module 6: Plan and configure search

This module is about enterprise search service application. It provides details on planning and configuring content sources, crawl schedules, and crawl rules. It also discusses how to provision search management of a range of search components, such as Query Rules, Result Types and Display Templates.

Lessons

- Plan enterprise search
- Configure enterprise search

- Manage enterprise search

After completing this module, students will be able to:

- Describe the function of search components
- Explain how to plan and configure a search topology
- Describe how to plan and configure content sources
- Describe how to plan and configure crawl schedules
- Describe how to plan and configure crawl rules
- Describe how to manage the search schema
- Describe how to configure search center.
- Explain the use and deployment of query rules.
- Explain the use and deployment of result source

## Module 7: Overview of SharePoint hybrid scenarios

This module is all about planning SharePoint Server hybrid. It provides an overview of SharePoint hybrid scenarios as well as requirements for configuration.

Lessons

- Overview of SharePoint hybrid scenarios
- Plan SharePoint Server hybrid

After completing this module, students will be able to:

- Describe the available SharePoint Hybrid Scenarios
- Describe the requirements for SharePoint hybrid configuration
- Plan for SharePoint Server hybrid

## Module 8: Implement SharePoint hybrid scenarios

This module is focused on implementing SharePoint hybrid scenarios. Specifically, it discusses the hybrid configuration roadmaps, including the configuration of hybrid infrastructure and hybrid picker. It also introduces On-premises data gateway to enable using Microsoft 365 features in SharePoint Server 2019.

Lessons

- Implement SharePoint hybrid scenarios
- Configure on-premises data gateway

After completing this module, students will be able to:

- Configure SharePoint hybrid scenarios
- Configure on-premises data gateway

### Module 9: Implement SharePoint hybrid search

This module is focused on SharePoint hybrid search. It introduces different types of hybrid search, including cloud hybrid search and hybrid federated search. It explains how to set up hybrid search and configure search results

Lessons

- Overview of SharePoint hybrid search
- Configure SharePoint hybrid search

After completing this module, students will be able to:

- Describe difference between cloud hybrid search and hybrid federated search
- Evaluate different types of hybrid search.
- Configure cloud hybrid search
- Configure hybrid search results

### Module 10: Plan content migration

This module is all about planning the migration process to the cloud. It provides an overview of resources and tools to leverage during migration process.

Lessons

- Overview of content migration
- Prepare for content migration

After completing this module, students will be able to:

- Plan for content migration process.
- Describe available resources and tools to leverage during migration process

### Module 11: Migrate content to Microsoft 365

This module is focused on using SharePoint Migration Tool (SPMT) to migrate content to the cloud. Specifically, it discusses the requirement and limitation of SPMT. It introduces different migration methods for different data source, such as file shares and SharePoint content.

Lessons

- Migrate content with SPMT
- Migrate content with Migration Manager
- Migrate content with Mover

After completing this module, students will be able to:

- Access data to be migrated using SharePoint Migration Assessment Tool (SMAT)
- Migrate content to the cloud using SharePoint Migration Tool (SPMT)
- Migrate content to the cloud using Migration Manager
- Migrate content to the cloud using Mover
- Manage and monitor migration process

## Associated Certifications & Exam

On successful completion of this course students will receive a Torque IT attendance certificate.



MS-MS040T00-A  
 Manage SharePoint and OneDrive in Microsoft 365



Summary

Duration	Level	Technology	Delivery Method	Training Credits
3 Days	Intermediate	SharePoint Server	Classroom ILT Virtual ILT	SATV

Introduction

Content is the most critical digital asset for every organization. In this course, you will learn how to plan, configure, and manage SharePoint Sites and OneDrive to enable modern content services that transform the content lifecycle. Specifically, this course discusses the modern SharePoint site structure, such as SharePoint hub sites. It provides best practices for the adoption and deployment of OneDrive within your organization. It also covers sharing, security, and monitoring in SharePoint and OneDrive in Microsoft 365. Additionally, you will learn how to manage user profiles and apps with proper permission settings. We will also discuss how to plan and configure Managed Metadata, Business Connectivity Services, and search allowing content to be found, consumed, and governed across Microsoft 365.

Audience Profile

This course is designed for IT Professionals who deploy and manage Microsoft SharePoint and OneDrive in their organizations. Students in this course are interested in Microsoft SharePoint and OneDrive.

Prerequisites

Learners should start this course already having the following skills:

- A proficient understanding of basic functional experience with Microsoft 365 services
- A proficient understanding of general IT practices, including using PowerShell
- Basic understanding of Active Directory and Azure AD
- Basic understanding of mobile device management, and alternative operating systems (Android and macOS)

Course Objectives

After completing this course, students will be able to:

- Configure SharePoint Sites
- Manage sites storage limits
- Deploy OneDrive sync client
- Use Group Policy to control OneDrive sync client settings
- Manage external sharing for data in Microsoft SharePoint and OneDrive
- Configure user profile properties
- Manage audiences
- Use the App Catalog to manage custom apps
- Create and manage term groups, term sets, and terms
- Describe the difference between modern and classic search experiences

Course Content

Module 1: Plan and Configure SharePoint Sites

This module is all about planning, configuring, and managing SharePoint sites. It discusses how SharePoint administrators use SharePoint Admin Center to manage the lifecycle of SharePoint sites in your organization.

Lessons

- Overview of SharePoint in Microsoft 365
- Configure SharePoint sites
- Manage SharePoint sites

After completing this module you will be able to:

- Create SharePoint sites
- Manage SharePoint site storage limits

- Create and configure SharePoint hub sites
- Describe how to use SharePoint Admin Center to manage SharePoint sites

Module 2: Configure and Manage OneDrive

This module explains how to plan the deployment of OneDrive. It discusses different approaches to deploy OneDrive based on different scenarios. It also introduces the capabilities to manage content in OneDrive.

Lessons

- Overview of OneDrive in Microsoft 365

- Deploy OneDrive
  - Manage OneDrive
- After completing this module, students will be able to:
- Manage users' storage limits
  - Configure data retention in OneDrive
  - Use Group Policy to control OneDrive sync client settings
  - Describe different methods to deploy OneDrive
  - Describe how to use OneDrive Admin Center to manage OneDrive.

**Module 3: Sharing and Security in SharePoint and OneDrive**

This module is focused on sharing, security, and monitoring in Microsoft SharePoint and OneDrive. Specifically, we discuss planning and managing external sharing as well as access control in SharePoint and OneDrive. It also discusses how to use Microsoft 365 Admin Center to monitor the activities in Microsoft SharePoint and OneDrive.

Lessons

- Manage SharePoint site permissions
- Manage sharing in SharePoint and OneDrive
- Manage security in SharePoint and OneDrive

After completing this module, students will be able to:

- Describe the external sharing in Microsoft SharePoint and OneDrive
- Describe the options to manage device access to Microsoft SharePoint and OneDrive
- View Microsoft 365 reports that measure SharePoint and OneDrive usage

**Module 4: Manage User Profiles and Apps**

This module is about user profile and customization in Microsoft SharePoint. It discusses manage User Profiles in Microsoft

SharePoint. It also describes how to use the App Catalog to make custom business apps available for your SharePoint in Microsoft 365.

Lessons

- Manage User Profiles
- Manage apps

After completing this module, students will be able to:

- Describe how to configure user profile properties
- Describe how to manage audiences
- Describe how to use the App Catalog to manage custom apps

**Module 5: Plan and Configure Managed Metadata and Business Connectivity Services**

This module is about the Managed Metadata and Business Connectivity Services. It introduces the concepts of managed metadata as well as the process to import term sets. It also describes how to manage Business Connectivity Services and create an external list.

Lessons

- Plan and configure Managed Metadata
- Plan and configure Business Connectivity Services

After completing this module, students will be able to:

- Describe the functions of the Managed Metadata

- Create and manage term groups, term sets, and terms
- Explain the key components of a BDC model.
- Describe the high-level architecture of BCS
- Explain the purpose of the Secure Store Service

**Module 6: Plan and Configure Search**

This module is about SharePoint search service. It provides details on planning and configuring SharePoint search, including the difference between the classic and modern search experience. It also discusses how to customize search experience with different settings.

Lessons

- Plan search
- Configure search

After completing this module, students will be able to:

- Describe the difference between modern and classic search experiences
- Describe how to manage the search schema
- Explain the use and deployment of query rules
- Explain the use and deployment of result source

**Associated Certifications & Exam**

On successful completion of this course students will receive a Torque IT attendance certificate.

## MS-AZ304T00-A Microsoft Azure Architect Design



### Summary

Duration	Level	Technology	Delivery Method	Training Credits
4 Days	Intermediate	Azure	Classroom ILT Virtual ILT	NA

### Introduction

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions. Lessons include design considerations related to logging, cost analysis, authentication and authorization, governance, security, storage, high availability, and migration. This role requires decisions in multiple areas that affect an overall design solution.

### Audience Profile

This course is for IT Professionals with expertise in designing and implementing solutions running on Microsoft Azure. They should have broad knowledge of IT operations, including networking, virtualization, identity, security, business continuity, disaster recovery, data platform, budgeting, and governance. Azure Solution Architects use the Azure Portal and as they become more adept they use the Command Line Interface. Candidates must have expert-level skills in Azure administration and have experience with Azure development processes and DevOps processes.

### Prerequisites

Successful Azure Solution Architects start this role with experience on operating systems, virtualization, cloud infrastructure, storage structures, and networking.

- Understanding of on-premises virtualization technologies, including: VMs, virtual networking, and virtual hard disks
- Understanding of network configuration, including TCP/IP, Domain Name System (DNS), virtual private networks (VPNs), firewalls, and encryption technologies
- Understanding of Active Directory concepts, including domains, forests, domain controllers, replication, Kerberos protocol, and Lightweight Directory Access Protocol (LDAP)
- Understanding of resilience and disaster recovery, including backup and restore operations

### Course Objectives

After completing this course, students will be able to:

- Recommend solutions to minimize costs
- Recommend a solution for Conditional Access, including multi-factor authentication
- Recommend a solution for a hybrid identity including Azure AD Connect and Azure AD Connect
- Recommend a solution for using Azure Policy
- Recommend a solution that includes KeyVault
- Recommend a solution that includes Azure AD Managed Identities
- Recommend a storage access solution
- Design and Azure Site Recovery solution
- Recommend a solution for autoscaling
- Recommend a solution for containers
- Recommend a solution for network security
- Recommend a solution for migrating applications and VMs
- Recommend a solution for migration of databases

### Course Content

#### Module 1: Design for Cost Optimization

In this module, you will learn how to optimize costs from recommendations, breakdown costs by Azure Service, and download and review usage details. Lessons

- Recommend Solutions for Cost Management
- Recommended Viewpoints for Minimizing Costs

After completing this module you will be able to:

- Optimize with Azure Cost Management.
- Design with Cost in mind
- Optimize Costs from recommendations

#### Module 2: Design a Solution for Logging and Monitoring

In this module, you will learn about Azure Monitor, Azure Application Insights, and Azure Sentinel. You

will be able to monitor Azure Resources with Azure Monitor and collect and analyze resource Logs for Azure.

Lessons

- Azure Monitoring Services
- Azure Monitor

After completing this module, students will be able to:

- Monitor Azure resources with Azure Monitor

- Collect and analyze Resource Logs for Azure resources
- Understand how Azure Sentinel collects data on the devices, users, infrastructure, and applications

### Module 3: Design Authentication

In this module, you will learn to implement Conditional Access and Azure Multi-Factor Authentication and also be able to recommend an Authentication Methodology for Hybrid Identity.

Lessons

- Recommend a Solution for Multi-Factor Authentication
- Recommend a Solution for Single-Sign On (SSO)
- Five Steps for Securing Identity Infrastructure
- Recommend a Solution for a Hybrid Identity
- Recommend a Solution for B2B Integration

After completing this module, students will be able to:

- Plan for a MFA Deployment
- Understand Azure Active Directory Seamless Single Sign-On (SSO)
- Recommend an Authentication Methodology for Hybrid Identity
- Integrate with Identity Providers

### Module 4: Design Authorization

In this module, you will learn how to provide Identities to services and understand the hierarchy of Management Groups and Subscriptions.

Lessons

- Infrastructure Protection
- Recommend a Hierarchical Structure for Management Groups, Subscriptions and Resource Groups

After completing this module, students will be able to:

- Recommend hierarchy of Management Groups and Subscriptions.
- Configure custom RBAC Role definitions and assignments

### Module 5: Design Governance

In this module, you will learn apply an Azure Policy, Identify non-compliant resources, and manage tag governance with Azure Policy.

Lessons

- Recommend a Solution for using Azure Policy
- Recommend a Solution for using Azure Blueprint

After completing this module, students will be able to:

- Organize Policies with Initiatives
- Manage Tag Governance with Azure Policy
- Provide guidance on Azure Blueprints

### Module 6: Design Security for Applications

In this module, you will understand Azure Key Vault availability and redundancy, managed Identities for Azure resources. Also, learn about system-assigned Managed Identity and Azure VMs.

Lessons

- Recommend a Solution using KeyVault
- Recommend a Solution using Azure AD Managed Identities

After completing this module, students will be able to:

- Understand Key Vault authentication and authorization
- Understand Azure Key Vault availability and redundancy
- Understand how Blueprints differ from Resource Manager Templates and Azure Policy

### Module 7: Design a Solution for Databases

In this module, you will be able to recommend the appropriate data store and recommend Azure SQL Database and Azure SQL Managed Instance Service tiers.

Lessons

- Select an Appropriate Data Platform Based on Requirements
- Overview of Azure Data Storage
- Recommend Database Service Tier Sizing
- Dynamically Scale Azure SQL Database and Azure SQL Managed Instances
- Recommend a Solution for Encrypting Data at Rest, Transmission, and In Use

After completing this module, students will be able to:

- Recommend Database Service Tier Sizing
- Recommend a Solution for Encrypting Data at Rest, Transmission, and In Use

- Understand Azure Data Lake Store and Azure Blob Storage containers

### Module 8: Design Data Integration

In this module, you will learn about data flows using Azure Data Factory and Azure Synapse Analytics architecture.

Lessons

- Recommend a Data Flow
- Recommend a Solution for Data Integration

After completing this module, students will be able to:

- Implement Azure Synapse Analytics
- Describe how data flows using Azure Data Factory
- Demonstrate how to use Azure Data Factory to load data into SQL Data Warehouse

### Module 9: Select an Appropriate Storage Account

In this module, you will learn about recommend a design a strategy for using tiered storage and manage tiered Storage using Azure tools.

Lessons

- Understanding Storage Tiers
- Recommend a Storage Access Solution
- Recommend Storage Management Tools

After completing this module, students will be able to:

- Recommend tools for working with Azure Storage
- Design for Azure Blob Storage access tiers

### Module 10: Design a Solution for Backup and Recovery

In this module, you will learn about solutions for site recovery capacity and site failover and fallback. You will be able to recommend solutions for recovery in different regions.

Lessons

- Recommend a Recovery Solution for Hybrid and On-Premises Workloads
- Design and Azure Site Recovery Solution
- Recommend a Solution for Recovery in Different Regions
- Recommend a Solution for Azure Backup Management
- Design a Solution for Data Archiving and Retention

After completing this module, students will be able to:

- Recommend solutions for Azure hybrid and on-premises workloads that meets recovery objectives
- Recommend a solution for site recovery capacity
- Recommend storage types and methodology for data archiving
- Identify requirements for data archiving

### Module 11: Design for High Availability

In this module, you will learn about solutions for application and workload redundancy, including compute, database, and storage. Lessons

- Recommend a Solution for Application and Workload Redundancy
- Recommend a Solution for Autoscaling
- Identify Resources that Require High Availability
- Identify Storage Types for High Availability
- Recommend a Solution for Geo-Redundancy of Workloads

After completing this module, students will be able to:

- Recommend a solutions for autoscaling
- Identify storage types for high availability
- Recommend a solutions for geo-redundancy of workloads

### Module 12: Design a Compute Solution

In this module, you will learn about the appropriate compute technologies, including virtual machines, App Services, Service Fabric, Azure Functions, Windows Virtual Desktop, and containers. Lessons

- Recommend a Solution for Compute Provisioning
- Determine Appropriate Compute Technologies
- Recommend a Solution for Containers

- Recommend a Solution for Automating Compute Management

After completing this module, students will be able to:

- Refer solution for automating compute management
- Recommend the appropriate compute technologies, including virtual machines, and App Services
- Recommend the appropriate AKS and ACI and the configurations

### Module 13: Design a Network Solution

In this module, you will learn about solutions for network addressing and name resolution, network provisioning, and network security. Lessons

- Recommend a Solution for Network Addressing and Name Resolution
- Recommend a Solution for Network Provisioning
- Recommend a Solution for Network Security
- Recommend a Solution for Internet Connectivity and On-Premises Networks,
- Recommend a Solution for Automating Network Management
- Recommend a Solution for Load Balancing and Traffic Routing

After completing this module, students will understand:

- Solutions for network addressing and name resolution
- Solutions for network security including private endpoints, firewalls, and gateways
- Recommendations for network connectivity to the Internet, on-premises networks, and other VNets.
- Recommendations for load balancing and traffic routing

### Module 14: Design an Application Architecture

In this module, you will learn about solution for deployment of applications including ARM templates, Logic Apps, or Azure Functions. You will also learn about microservices architecture including Event Grid, Event Hubs, Service Bus, Storage Queues, Logic Apps, Azure Functions, and webhooks. Lessons

- Recommend a Microservices Architecture
- Recommend an Orchestration Solution for Deployment of Applications
- Recommend a Solution for API Integration

After completing this module, students will be able to:

- Recommend deployment solutions using ARM templates, Logic Apps, or Azure Functions
- Recommend a solution for monitoring automation
- Recommend a hosting structure for API management

### Module 15: Design Migrations

In this module, you will learn about recommend a solution for migrating applications and VMs and a solution for migration of databases. Lessons

- Assess and On-Premises Servers and Applications for Migration
- Recommend a Solution for Migrating Applications and VMs
- Recommend a Solution for Migration of Databases

After completing this module, students will be able to:

- Assess on-premises servers and applications for migration
- Suggest solutions for migrating applications and VMs
- Determine migration scope, including redundant, related, trivial, and outdated data

## Associated Certifications & Exam

This course prepares students to write the AZ-304: Microsoft Azure Architect Design Exam. On successful completion of this course students will receive a Torque IT attendance certificate.





MS-AZ303T00-A  
Microsoft Azure Architect Technologies



Summary

Duration	Level	Technology	Delivery Method	Training Credits
5 Days	Intermediate	Azure	Classroom ILT Virtual ILT	SATV

Introduction

This course teaches Solutions Architects how to translate business requirements into secure, scalable, and reliable solutions. Lessons include virtualization, automation, networking, storage, identity, security, data platform, and application infrastructure. This course outlines how decisions in each these area affects an overall solution.

Audience Profile

This course is for IT Professionals with expertise in designing and implementing solutions running on Microsoft Azure. They should have broad knowledge of IT operations, including networking, virtualization, identity, security, business continuity, disaster recovery, data platform, budgeting, and governance. Azure Solution Architects use the Azure Portal and as they become more adept they use the Command Line Interface. Candidates must have expert-level skills in Azure administration and have experience with Azure development processes and DevOps processes.

Prerequisites

Successful Azure Solution Architects start this role with experience on operating systems, virtualization, cloud infrastructure, storage structures, and networking.

- Understanding of on-premises virtualization technologies, including: VMs, virtual networking, and virtual hard disks
- Understanding of network configuration, including TCP/IP, Domain Name System (DNS), virtual private networks (VPNs), firewalls, and encryption technologies
- Understanding of Active Directory concepts, including domains, forests, domain controllers, replication, Kerberos protocol, and Lightweight Directory Access Protocol (LDAP)
- Understanding of resilience and disaster recovery, including backup and restore operations

Course Objectives

After completing this course, students will be able to:

- Secure identities with Azure Active Directory and users and groups.
- Implement identity solutions spanning on-premises and cloud-based capabilities
- Apply monitoring solutions for collecting, combining, and analyzing data from different sources.
- Manage subscriptions, accounts, Azure policies, and Role-Based Access Control.
- Administer Azure using the Resource Manager, Azure portal, Cloud Shell, and CLI.
- Configure intersite connectivity solutions like VNet Peering, and virtual network gateways.
- Administer Azure App Service, Azure Container Instances, and Kubernetes

Course Content

Module 1: Implement VMs for Windows and Linux

In this module, you will learn about Azure virtual machines including planning, creating, availability and extensions. This module includes: Lessons

- Select Virtual Machine Size
- Configure High Availability
- Implement Azure Dedicated Hosts
- Deploy and Configure Scale Sets
- Configure Azure Disk Encryption

Lab: Using the Azure Portal and SQL Server Management Studio

- Provision a SQL Server on an Azure Virtual Machine

- Connect to SQL Server and Restore a Backup
- After completing this module you will be able to:
- Plan for virtual machine implementations
  - Create virtual machines
  - Configure virtual machine availability, including scale sets
  - Understand High Availability options for VMs in Azure

Module 2: Automate Deployment and Configuration of Resources

In this module, you will learn about the tools an Azure Administrator uses to manage their infrastructure. This includes the Azure Portal, Cloud Shell, Azure PowerShell, CLI,

and Resource Manager Templates. This module includes:

Lessons

- Azure Resource Manager Templates
- Save a Template for a VM
- Evaluate Location of New Resources
- Configure a Virtual Hard Disk Template
- Deploy from a Template
- Create and Execute an Automation Runbook

After completing this module, students will be able to:

- Leverage Azure Resource Manager to organize resources.
- Use ARM Templates to deploy resources.

- Create and Execute an Automation Runbook
- Deploy an Azure VM from a VHD
- Understand Azure encryption technologies

### Module 3: Implement Virtual Networking

In this module, you will learn about basic virtual networking concepts like virtual networks and subnetting, IP addressing, network security groups, Azure Firewall, and Azure DNS.

Lessons

- Virtual Network Peering
- Implement VNet Peering

After completing this module, students will be able to:

- Connect services with Virtual Network Peering
- Configure VNet Peering
- Understand Service Chaining
- Modify or delete VNet Peering

### Module 4: Implement Load Balancing and Network Security

In this module, you will learn about network traffic strategies including network routing and service endpoints, Azure Load Balancer, Azure Application Gateway, and Traffic Manager.

Lessons

- Implement Azure Load Balancer
- Implement an Application Gateway
- Understand Web Application Firewall
- Implement Azure Firewall
- Implement Azure Front Door
- Implementing Azure Traffic Manager
- Implement Network Security Groups and Application Security Group
- Implement Azure Bastion

After completing this module, students will be able to:

- Select a Load Balancer solution
- Configure Application Gateway
- Implement Azure Firewall
- Create an Azure Front Door
- Understand Traffic Manager routing methods
- Configure Network Security Groups (NSGs)

### Module 5: Implement Storage Accounts

In this module, you will learn about basic storage features including storage accounts, blob storage, Azure files and File Sync, storage security, and storage tools.

Lessons

- Storage Accounts
- Blob Storage
- Storage Security
- Managing Storage
- Accessing Blobs and Queues using AAD
- Configure Azure Storage Firewalls and Virtual Networks

After completing this module, students will be able to:

- Understand Storage Account services and types
- Configure Blob storage, accounts, containers, and access tiers
- Implement Shared Access Signatures
- Understand Azure Storage firewalls and virtual networks

### Module 6: Implement Azure Active Directory

In this module, you will learn how to secure identities with Azure Active Directory, and implement users and groups.

Lessons

- Overview of Azure Active Directory
- Users and Groups
- Domains and Custom Domains
- Azure AD Identity Protection
- Implement Conditional Access
- Configure Fraud Alerts for MFA
- Implement Bypass Options
- Configure Trusted IPs
- Configure Guest Users in Azure AD
- Manage Multiple Directories

After completing this module, students will be able to:

- Understand how Multiple AAD organizations interact
- Add Guest Users to Azure AD
- Configure Location Condition Configuration
- Configure Azure MFA settings
- Implement Conditional Access Azure MFA

### Module 7: Implement and Manage Azure Governance

In this module, you will learn about managing your subscriptions and accounts, implementing Azure policies, and using Role-Based Access Control.

Lessons

- Create Management Groups, Subscriptions, and Resource Groups
- Overview of Role-Based Access Control (RBAC)
- Role-Based Access Control (RBAC) Roles
- Azure AD Access Reviews
- Implement and Configure an Azure Policy
- Azure Blueprints

After completing this module, students will be able to:

- Understand Resource Group Organization
- Understand how RBAC works
- Create an Azure AD access review
- Create and manage policies to enforce compliance
- Create a Blueprint

### Module 8: Implement and Manage Hybrid Identities

In this module, you will learn how to install and configure Azure AD Connect and implement Azure AD Connect Health.

Lessons

- Install and Configure Azure AD Connect
- Configure Password Sync and Password Writeback
- Configure Azure AD Connect Health

After completing this module, students will be able to:

- Implement Azure AD seamless Single Sign-On
- Perform an Azure AD Connect installation
- Implement Azure AD Connect Health

### Module 9: Manage Workloads in Azure

In this module, you will learn how to migrate workloads using Azure Migrate, perform VMware agent-based and agent-less migrations, and perform Azure Backup and Azure Site Recovery.

Lessons

- Migrate Workloads using Azure Migrate
- VMware - Agentless Migration
- VMware - Agent-Based Migration
- Implement Azure Backup

- Azure to Azure Site Recovery
- Implement Azure Update Management

After completing this module, students will be able to:

- Understand agent-based migration architecture
- Prepare for Azure for migration
- Prepare an on-premises VMware environment
- Understand Azure VM backup architecture
- Manage updates and patches for Azure VMs

### Module 10: Implement Cloud Infrastructure Monitoring

In this module, you will learn about Azure Monitor, Azure Workbooks, Azure Alerts, Network Watcher, Azure Service Health, Azure Application Insights.

Lessons

- Azure Infrastructure Security Monitoring
- Azure Monitor
- Azure Workbooks
- Azure Alerts
- Log Analytics
- Network Watcher
- Azure Service Health
- Monitor Azure Costs
- Azure Application Insights
- Unified Monitoring in Azure

### Module 11: Manage Security for Applications

In this module, you will learn about Azure Key Vault and implementing authentication using Azure Managed Identities.

Lessons

- Azure Key Vault
- Azure Managed Identity

After completing this module, students will be able to:

- Explain Key Vault uses such as secrets, key, and Certificate management
- Use Managed Identities with Azure resources

### Module 12: Implement an Application Infrastructure

In this module, you will learn how to create an App Service web App for Containers, create and configure an App Service Plan, and create and manage Deployment Slots.

Lessons

- Create and Configure Azure App Service
- Create an App Service Web App for Containers
- Create and Configure an App Service Plan
- Configure Networking for an App Service
- Create and Manage Deployment Slots
- Implement Logic Apps
- Implement Azure Functions

After completing this module, students will be able to:

- Configure an Azure App Service
- Create an App Service Plan
- Create a Workflow using Azure Logic Apps
- Create a Function App

### Module 13: Implement Container-Based Applications

In this module, you will learn how to run Azure Container instances and how to deploy Kubernetes with AKS.

Lessons

- Azure Container Instances
- Configure Azure Kubernetes Service

After completing this module, students will be able to:

- Run Azure Container instances

- Deploy Kubernetes with AKS

### Module 14: Implement NoSQL Databases

In this module, you will learn about Azure Table Storage and recommend options for CosmosDB APIs.

Lessons

- Configure Storage Account Tables
- Select Appropriate CosmosDB APIs

After completing this module, students will be able to:

- Outline the Table Service Data Model
- Understand options for Azure Cosmos DB
- Understand high availability using CosmosDB

### Module 15: Implement Azure SQL Databases

In this module, you will create an Azure SQL Database single database, create an Azure SQL Database Managed Instance, and review high-availability and Azure SQL database.

Lessons

- Configure Azure SQL Database Settings
- Implement Azure SQL Database Managed Instances
- High-Availability and Azure SQL Database

After completing this module, students will be able to:

- Create an Azure SQL Database single database
- Create an Azure SQL Database Managed Instance
- Recommend high-availability architectural models used in Azure SQL Database

## Associated Certifications & Exam

This course prepares students to write the AZ-303: Microsoft Azure Architect Technologies Exam. On successful completion of this course students will receive a Torque IT attendance certificate.



## MC-TF TOGAF® 9 Foundation Premium - Level 1



### Summary

Duration	Level	Technology	Delivery Method	Training Credits
2 Days	Foundation	Enterprise Architecture	Classroom ILT	N/A

### Introduction

The TOGAF® Standard, Version 9.2 is an improvement to the TOGAF® Standard, Version 9.1, providing improved guidance, fixing errors, refining the document structure, and removing obsolete content. The TOGAF® 9 Training Course: Level 1 Foundation training provides an opportunity to architects and aspiring architects to strive for greater industry credibility and better career opportunities by possessing the updated knowledge and skill-set based on TOGAF Standard, Version 9.2.

The TOGAF® 9 Training Course: Level 1 Foundation course is a 2-day, interactive, classroom-based learning experience. The course covers the Foundation Level 1 curriculum and includes many examples of architecture deliverable and artifacts are provided throughout the course. The course enables participants to successfully complete the associated TOGAF Part 1 exam, known as TOGAF 9 Foundation. The certification provides validation that the candidate has gained knowledge of the terminology, structure, and basic concepts of TOGAF 9, and understands the core principles of Enterprise Architecture and TOGAF.

### Audience profile

- Individuals who require a basic understanding of TOGAF 9
- Professionals who are working in roles associated with an architecture project such as those responsible for planning, execution, development, delivery, and operation
- Architects who are looking for a first introduction to TOGAF 9

### Prerequisites

- There are no formal prerequisites. However, it is strongly recommended that participants have some Enterprise Architecture experience.

### Course Objectives

At the end of this course, you will be able to:

- Comprehend the basic concepts of Enterprise Architecture and the TOGAF® Standard.
- Explain the features of the TOGAF® Standard and its methodology.
- Apply the Architecture Development Method (ADM) and the guidelines and techniques supporting it.
- Interpret the reference models and architecture function in the TOGAF.
- Prepare for TOGAF Foundation (Level 1) certification examination.

### Course Content

#### MODULE 1: COURSE INTRODUCTION

- Introduction
- Overview
- Course Objectives
- Course Agenda
- Course Agenda: Day 1
- Course Agenda: Day 2
- Course Book
- Case Study
- Summary

#### MODULE 2: ENTERPRISE ARCHITECTURE – AN INTRODUCTION

- Learning Objectives
- Enterprise
- Architecture
- Activity: Architecture vs Design
- Enterprise Architecture
- Activity: Importance of Enterprise Architecture

- Architecture Framework
- Summary

#### MODULE 3: The TOGAF® Standard – AN INTRODUCTION

- Learning Objectives
- The Open Group — An Overview
- The TOGAF Standard — An Overview
- Activity: Brainstorming
- Core Concepts: ADM
- Core Concepts: Deliverables, Artifacts, And Building Blocks
- Definitions: Key Terms
- The TOGAF Standard: Changes Between Different Versions
- The TOGAF Framework: Relationship With Other Frameworks
- Summary

#### MODULE 4: THE ARCHITECTURE DEVELOPMENT METHOD

- Learning Objectives
- Introduction to the ADM
- Phases of the ADM
- Gap Analysis
- Version Control of Deliverables
- Summary

#### MODULE 5: ENTERPRISE CONTINUUM AND ARCHITECTURE REPOSITORY

- Learning Objectives
- Core Concepts: Architecture Repository and Enterprise Continuum
- Enterprise Continuum
- Architecture Repository
- Summary

#### MODULE 6: ARCHITECTURE CONTENT FRAMEWORK

- Learning Objectives
- Content Metamodel
- Activity: Identification
- Content Metamodel Extensions
- Artifacts
- Building Blocks
- Summary

#### MODULE 7: ADAPTING ADM TO THE CONTEXT

- Learning Objectives
- Adapting the TOGAF Approach and ADM
- Partitioning the Architecture
- Applying Iterations to the ADM
- Summary

#### MODULE 8: ARCHITECTURE PRINCIPLES AND REQUIREMENTS

- Learning Objectives
- Principles
- Activity: Discussion
- Activity: Brainstorming
- Activity: Brainstorming
- Developing and Applying Architecture Principles
- Architecture Requirements
- Summary

#### MODULE 9: ARCHITECTURE VISION

- Learning Objectives
- Scoping the Architecture
- Business Scenarios
- Risk Management
- Capability-Based Planning
- Business Transformation Readiness Assessment
- Summary

#### MODULE 10: TECHNOLOGY ARCHITECTURE

- Learning Objectives
- Technical Reference Model
- Summary

#### MODULE 11: ARCHITECTURE GOVERNANCE

- Learning Objectives
- Architecture Board
- Architecture Compliance
- Architecture Conformance
- Activity: Debate and Defend
- Architecture Governance: Characteristics and Key Success Factors
- Architecture Contracts
- Summary

#### MODULE 12: ENTERPRISE INTEGRATION

- Togaf® Series Guide
- Learning Objectives
- Boundaryless Information Flow™
- Interoperability Requirements
- Activity: Presentation
- Integrated Information Infrastructure Reference Model
- Activity: Discussion
- Summary

#### MODULE 13: ARCHITECTURE PATTERNS

- Learning Objectives
- Introduction to Architecture Pattern
- Architecture Pattern
- Activity
- Summary

#### EXAM PREPARATION GUIDE

- Learning Objectives
- Value of Certification
- Types of TOGAF Certification
- Examination Format
- Useful Tips for Taking the Exam
- Frequently Asked Questions

### Associated Certifications & Exam

This course will prepare delegates to take the **TOGAF 9 level 1 Foundation examination**.

Successfully passing this exam will result in the attainment of the **TOGAF 9 Level 1 Foundation Certification**.

#### Exam Information

- Note: The exams will accommodate both versions (TOGAF® Standard, Version 9.1 and TOGAF® Standard, Version 9.2) for 18 months after the launch of TOGAF® Standard, Version 9.2 (in April 2018).

#### Exam Prerequisites

- There are no prerequisites for TOGAF Foundation (Part 1) exam.

#### Exam Format:

- 40 questions, multiple choice examination
- Closed Book

#### Duration:

- 60 minutes duration and 15 minutes extra for non-English examinees

#### Pass Score:

- 55%.

On successful completion of this course students will receive a Torque IT attendance certificate.

*This TOGAF® 9 course is being run by Torque IT in association with ITpreneurs and is accredited by the Open Group. TOGAF is a registered trademark of the Open Group in the United States and other countries.*

## IN-SE CompTIA Security+



### Summary

Duration	Level	Technology	Delivery Method	Training Credits
5 Days	Introduction	IT Security	Classroom ILT	N/A

### Introduction

CompTIA Security+ is the certification globally trusted to validate foundational, vendor-neutral IT security knowledge and skills. As a benchmark for best practices in IT security, this certification covers the essential principles for network security and risk management – making it an important stepping stone of an IT security career.

This course will further benefit delegates in two ways. If delegates intend to pass the CompTIA Security+ (Exam SY0-501) certification examination, this course can be a significant part of your preparation. But certification is not the only key to professional success in the field of computer security. Today's job market demands individuals with demonstrable skills, and the information and activities in this course will help delegates build your computer security skill-set so that you can confidently perform your duties in any security-related role

### Audience Profile

This course is targeted toward the information technology (IT) professional who has networking and administrative skills in Windows-based Transmission Control Protocol/Internet Protocol (TCP/IP) networks; familiarity with other operating systems, such as MacOS, Unix, or Linux; and who wants to further a career in IT by acquiring foundational knowledge of security topics; preparing for the CompTIA Security+ certification examination; or using Security+ as the foundation for advanced security certifications or career roles.

### Prerequisites

Before attending this course delegates should possess basic Windows user skills and a fundamental understanding of computer and networking concepts. Additionally, delegates should have:

- Either attended the CompTIA Network+ course, or have equivalent knowledge or;
- Have a minimum of two years of technical networking experience, with an emphasis on security

### Course Objectives

After completing this course, delegates will have a thorough understanding of:

- Identify the fundamental components of information security
- Analyze risk
- Identify various threats to information security
- Conduct security assessments to detect vulnerabilities
- Implement security for hosts and software
- Implement security for networks
- Manage identity and access
- Implement cryptographic solutions in the organization
- Implement security at the operational level
- Address security incident
- Ensure the continuity of business operations in the event of an incident

### Course Content

#### Lesson 1: Identifying Security Fundamentals

- Identify Information Security Concepts
- Identify Basic Security Controls
- Identify Basic Authentication and Authorization Concepts
- Identify Basic Cryptography Concepts

#### Lesson 2: Analysing Risk

- Analyse Organizational Risk
- Analyse the Business Impact of Risk

#### Lesson 3: Identifying Security Threats

- Identify Types of Attackers
- Identify Social Engineering Attacks
- Identify Malware
- Identify Software-Based Threats
- Identify Network-Based Threats
- Identify Wireless Threats
- Identify Physical Threats

#### Lesson 4: Conducting Security Assessments

- Identify Vulnerabilities
- Assess Vulnerabilities
- Implement Penetration Testing

#### Lesson 5: Implementing Host and Software Security

- Implement Host Security
- Implement Cloud and Virtualization Security
- Implement Mobile Device Security
- Incorporate Security in the Software Development Lifecycle

#### Lesson 6: Implementing Network Security

- Configure Network Security Technologies
- Secure Network Design Elements



- Implement Secure Networking Protocols and Services
- Secure Wireless Traffic

### **Lesson 7: Managing Identity and Access**

- Implement Identity and Access Management
- Configure Directory Services
- Configure Access Services
- Manage Accounts

### **Lesson 8: Implementing Cryptography**

- Identify Advanced Cryptography Concepts
- Select Cryptographic Algorithms

- Configure a Public Key Infrastructure
- Enrol Certificates
- Back Up and Restore Certificates and Private Keys
- Revoke Certificates

### **Lesson 9: Implementing Operational Security**

- Evaluate Security Frameworks and Guidelines
- Incorporate Documentation in Operational Security
- Implement Security Strategies
- Manage Data Security Processes
- Implement Physical Controls

### **Lesson 10: Addressing Security Incidents**

- Troubleshoot Common Security Issues
- Respond to Security Incidents
- Investigate Security Incidents

### **Lesson 11: Ensuring Business Continuity**

- Select Business Continuity and Disaster Recovery Processes
- Develop a Business Continuity Plan

## **Associated Certifications & Exam**

This course will prepare delegates to write the CompTIA Security+ Exam SY0-501. Successfully passing this exam will result in the attainment of the CompTIA Security+ certification. On successful completion of this course students will receive a Torque IT attendance certificate.

VM-ESX6  
VMware vSphere: Install, Configure, Manage [v7]



Summary

Duration	Level	Technology	Delivery Method	Training Credits
5 Days	Professional	VMware	Classroom ILT Virtual ILT	PSO Credits

Introduction

This five-day course features intensive hands-on training that focuses on installing, configuring, and managing VMware vSphere 7, which includes VMware ESXi 7 and VMware vCenter Server 7. This course prepares you to administer a vSphere infrastructure for an organization of any size.

This course is the foundation for most of the other VMware technologies in the software-defined data center.

Audience Profile

This course is intended primarily for:

- System administrators
- System engineers

Prerequisites

In addition to their professional experience, students who attend this training should already have the following technical knowledge:

- System administration experience on Microsoft Windows or Linux operating systems

Course Objectives

After completing this course, students will be able to:

- Describe the software-defined data center (SDDC)
- Explain the vSphere components and their function in the infrastructure
- Install and configure ESXi hosts
- Deploy and configure VMware vCenter Server Appliance
- Use VMware vSphere Client to manage the vCenter Server inventory and the vCenter Server configuration
- Manage, monitor, back up, and protect vCenter Server Appliance
- Create virtual networks with vSphere standard switches
- Describe the storage technologies supported by vSphere
- Configure virtual storage using iSCSI and NFS storage
- Create and manage VMware vSphere VMFS datastores
- Use the vSphere Client to create virtual machines, templates, clones, and snapshots
- Create a content library and deploy virtual machines from templates in the library
- Manage virtual machine resource use
- Migrate virtual machines with VMware vSphere vMotion and VMware vSphere Storage vMotion
- Create and manage a vSphere cluster that is enabled with VMware vSphere High Availability and VMware vSphere Distributed Resource Scheduler
- Discuss solutions for managing the vSphere life cycle
- Use VMware vSphere Lifecycle Manager to perform upgrades to ESXi hosts and virtual machines

Course Content

Module 1: Introduction to vSphere and the Software-Defined Data Center

- Explain basic virtualization concepts
- Describe how vSphere fits into the software-defined data center and the cloud infrastructure
- Explain how vSphere interacts with CPUs, memory, networks, and storage
- Recognize the user interfaces for accessing the vCenter Server system and ESXi hosts

- Describe the ESXi host architecture
- Navigate the Direct Console User Interface (DCUI) to configure an ESXi host
- Recognize ESXi host user account best practices
- Install an ESXi host
- Use VMware Host Client to configure ESXi host settings

Module 2: Virtual Machines

- Create and provision a virtual machine

- Explain the importance of VMware tools
- Install VMware Tools
- Identify the files that make up a VM
- Recognize the components of a VM
- Recognize virtual devices supported by a VM
- Describe the benefits and use cases for containers
- Identify the parts of a container system

## Module 3: vCenter Server

- Describe the vCenter Server architecture
- Discuss how ESXi hosts communicate with vCenter Server
- Deploy and configure vCenter Server Appliance
- Use vSphere Client to manage the vCenter Server inventory
- Add data center, organizational objects, and hosts to vCenter Server
- Use roles and permissions to enable users to access objects in the vCenter Server inventory
- Back up vCenter Server Appliance
- Monitor vCenter Server tasks, events, and appliance health
- Use VMware vCenter Server High Availability to protect a vCenter Server Appliance

## Module 4: Configuring and Managing Virtual Networks

- Create and manage standard switches
- Describe the virtual switch connection types
- Configure virtual switch security, traffic-shaping, and load-balancing policies
- Compare vSphere distributed switches and standard switches

## Module 5: Configuring and Managing Virtual Storage

- Identify storage protocols and storage device types
- Discuss ESXi hosts using iSCSI, NFS, and Fibre Channel storage

- Create and manage VMware VMFS and NFS datastores
- Explain how multipathing works with iSCSI, NFS, and Fibre Channel storage
- Recognize the components of a VMware vSAN configuration

## Module 6: Virtual Machine Management

- Use templates and cloning to deploy new virtual machines
- Modify and manage virtual machines
- Create a content library and deploy virtual machines from templates in the library
- Use customization specification files to customize a new virtual machine
- Perform vSphere vMotion and vSphere Storage vMotion migrations
- Describe the Enhanced vMotion Compatibility feature
- Create and manage virtual machine snapshots
- Examine the features and functions of VMware vSphere Replication
- Describe the benefits of VMware vSphere Storage APIs – Data Protection

## Module 7: Resource Management and Monitoring

- Discuss CPU and memory concepts in a virtualized environment
- Describe what over commitment of a resource means
- Describe methods for optimizing CPU and memory usage
- Use various tools to monitor resource usage

- Create and use alarms to report certain conditions or events

## Module 8: vSphere Clusters

- Describe the functions of a vSphere DRS cluster
- Create a vSphere DRS cluster
- Monitor a vSphere cluster configuration
- Describe options for making a vSphere environment highly available
- Explain the vSphere HA architecture
- Configure and manage a vSphere HA cluster
- Examine the features and functions of VMware vSphere Fault Tolerance

## Module 9: vSphere Lifecycle Management

- Recognize the importance of vCenter Server Update Planner
- Describe how VMware vSphere Lifecycle Manager works
- Describe how to update ESXi hosts using baselines
- Validate ESXi host compliance using a cluster image
- Describe how to upgrade VMware Tools and VM hardware

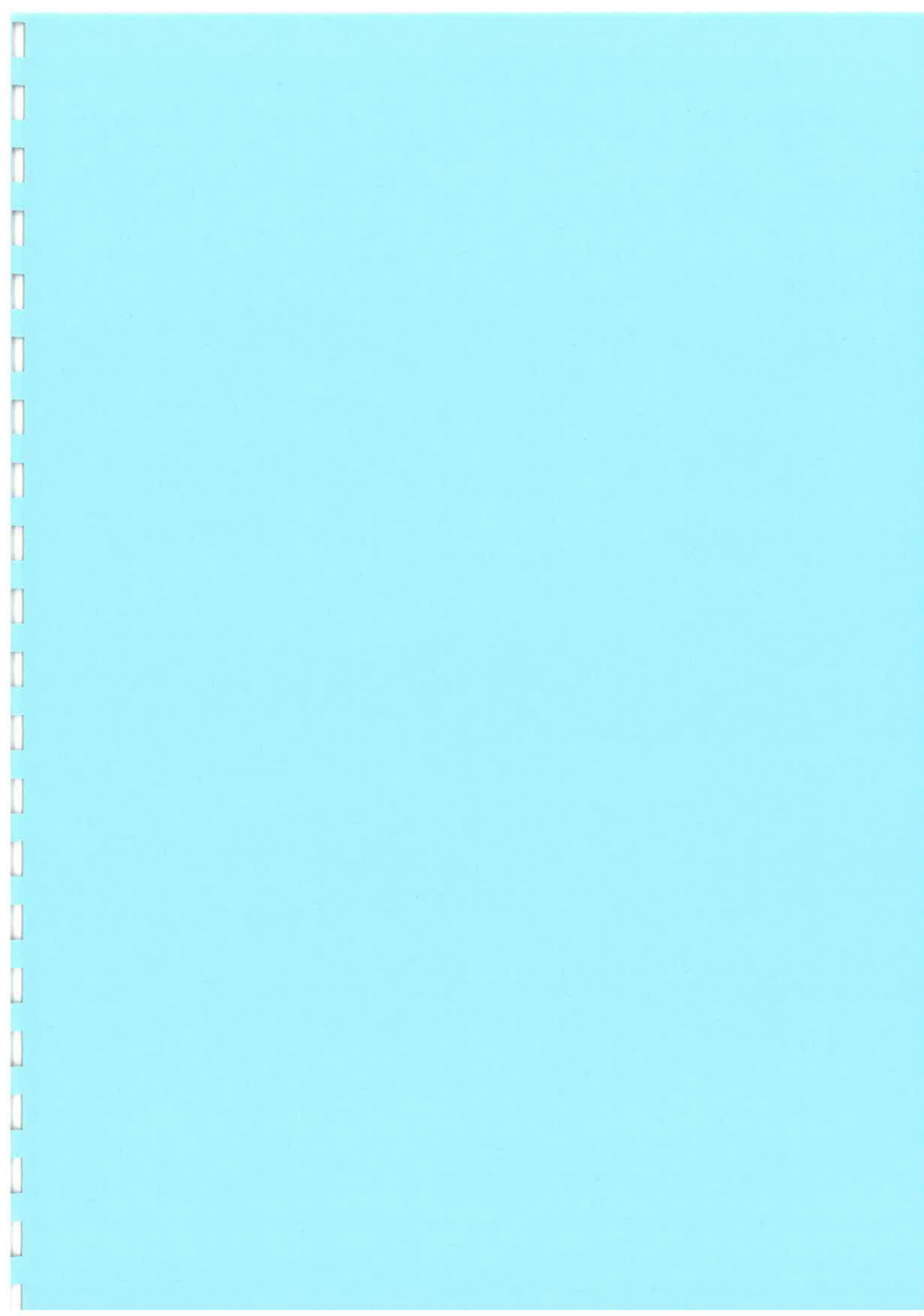
## Associated Certifications & Exam

Upon completion of this course, there are two exams that must be completed for VCP-DCV 2020 certification purposes.

1. vSphere 6.7 Foundations Exam (2V0-01.19)
2. Professional vSphere 6.7 Exam (2V0-21.19)

The VCP-DCV 2020 certification validates candidate skills to implement, manage, and troubleshoot a vSphere V6.7 infrastructure, using best practices to provide a powerful, flexible, and secure foundation for business agility that can accelerate the transformation to cloud computing.

On successful completion of this course, students will receive a Torque IT attendance certificate.





**Dingaan Andrew Leeuw**  
(811216 535 108 6)

Contacts  
(M): 076 949 9300  
(O): 079 765 3739  
daleeuw@gmail.com

## PROFESSIONAL PROFILE

Andrew is a certified Service Desk, ITIL, TOGAF, CompTIA, COBIT, ISO27001, Kepner-Tregoe and HDI educator, trainer and facilitator working for South African ICT educational specialists Torque-IT. In addition to facilitating many different IT technical courses (A+, N+, Security+, Server+) and Service Management courses (TOGAF 9, ITIL, ISO 27001, COBIT 5, COBIT 2019, Service Desk), he has gained practical implementation of best practice and performing assessments using both Cobit 5 PAM and TIPA methodology. He also has several years of knowledge and experience in IT operations gained from assisting large, medium and small South African companies with IT related issues ranging from Service Desk to managing team of support technicians.

He is a first-class analytical thinker with excellent problem solving skills learned from Kepner-Tregoe methodology and more than **10 years** of experience in customer services and IT environments. He dedicates time and effort in maintaining high quality standards and excellence in service delivery.

**For his outstanding delivery and training of Service Management courses, Andrew was awarded ITSMF South Africa Trainer of the year 2014 Award.**

### Knowledge & Skills:

- Individual Skills:
  - Excellent Presentation abilities,
  - Committed, dedicated and Service Orientated
  - Strong communication skills (Oral and written)
  - Great telephone etiquette
  - Creative, always looking to improve and a quick learner
  - Ability to work independently and within a team with little direct supervision
- Computer Literacy: - Microsoft Office: Word, Excel, PowerPoint, Access, Visio, Project, InfoPath  
Operating System: Win 98, 2000, XP, Vista, Windows 7, Windows 8, Windows 10
- Ability to install, manage and support Microsoft Server environments
- Excellent working knowledge of Microsoft Exchange and Active Directory administration
- Can manage, install and update different Antivirus software
- Willing to adapt to different and changing environments
- Excellent ability and knowledge on performing CMMI, COBIT 5 PAM and TIPA assessments
- **Awarded ITSMF South Africa: Best Trainer of the year: 2014**

## **WORK EXPERIENCE**

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### **Torque-IT**

**Senior Trainer : IT Service Management**

**March 2015 to current**

#### **Job Description**

- Facilitation, training and delivery of Service Management courses (TOGAF 9, ITIL, COBIT, Kepner-Tregoe, Service Desk, ISO 27001, ISO 20000, LeanIT) to customers on client sites or at different Torque-IT venues;
- Assisting and advise the client/customers to effectively implement IT Service Management (ITIL, Kepner-Tregoe, ISO 27001 and COBIT 5) in their respective organizations;
- Assessing customer's service management process against ITIL and COBIT to continue helping them to continually improve their IT Services using TIPPA, COBIT 5 PAM, and Kepner-Tregoe;
- Provide relevant and adequate advice on the best practice implementation on IT Governance using COBIT 5 best practice.
- Assess, Evaluate and provide recommendations regarding IT Governance and management processes using COBIT 5 Assessor.
- Ensuring the learning environment and resources support delegates changing needs
- Designing course materials and other documents such as hand-outs, manuals and exercises;
- Delivering training programmes in both a formal (e.g. a classroom) or informal (e.g. floorwalking) setting;
- Evaluating the effectiveness of training programmes and learning outcomes and update as required;
- Invigilate and monitor delegates progress ensuring that their needs are met;
- Developing peer networks to keep abreast of current thinking and technologies;

## **WORK EXPERIENCE**

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### **Morvest Professional Services**

**IT Service and Governance Specialist**

**May 2011 to Feb 2015**

#### **Job Description**

- Facilitation and delivery of Service Management courses (ITIL, COBIT 5, Kepner-Tregoe), A+, N+, Security+ and HDI(Help Desk Institute) courses to customers on client sites or at Morvest venues,
- Developing an appropriate mix of formal and informal development activities
- Assisting the client/customers by reviewing, revising and adapting to effectively implement IT Service Management in their organization
- Designing course materials and other documents such as hand-outs, manuals and exercises
- Delivering training programmes in both a formal (e.g. a classroom) or informal (e.g. floorwalking) setting

- Evaluating the effectiveness of training programmes and learning outcomes and update as required
- Developing peer networks to keep abreast of current thinking and technologies

### **Glocell Pty (Ltd)**

#### **Training and Support Technician**

**October 2010 to April 2011**

##### **Job Description:**

- Provide Training and support of internal and external clients on production applications
- Managing of group of technicians to ensure delivery of customer's expectations
- Ensure that Support Desk meet and satisfy the needs of users and customers
- Managed the fault management system with Call centre's system to ensure that business operations were not disrupted
- Prepare, Develop and update training manuals
- Complete customer satisfaction questionnaires regarding training and update where necessary
- Perform first-level troubleshooting to external users, network, PC, system and printer problems and virus issues. Accept and work on escalation requests from other technicians
- Assists in-house technicians with general desktop support and networking issues

### **Lefatshe Technologies Pty (Ltd)**

#### **Service Desk Consultant**

**April 2008 – September 2010**

##### **Job Description:**

- Log all incidents sent to the Service Desk (via E-Mail, Telephonically or walk in) on the Incident database and complete all first line support incidents in the time frame as set out in the SLA
- Perform first and second line support on Windows XP and Windows 7 based platforms
- Perform break fix and problem calls and Perform logging of incident where reported at first point of contact
- Escalate issues in a timely manner as required to ensure customer satisfaction and the attainment of SLA's and KPI's
- Utilise peers as a resource for technical support as required - Perform advanced trouble shooting and escalation to vendors if required
- Prioritize all calls based on business impact and user need, ensuring customer satisfaction at all times - Providing workarounds to clients request & queries
  - Keep the customers/users informed on call status at all times by ensuring the call log is kept up to date
- Daily - Problem Management
  - Review all incidents statuses
  - Ensure processes and procedures are followed according to agreed service times



- Detect problems & escalate to specialist groups
- Perform communications to customers/users and internal staff of incident outages where required
- To contribute to the development of IT documentation and other training materials with the aim of increasing the amount of pro-active support given to the user-base and the prevention of potential problems before they become serious
- Provide knowledge transfer for hardware, software, Active Directory administration and service desk reporting and upgrades to other resources

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**Cell C Pty (Ltd)**  
**Call Centre Agent**

**December 2006 - March 2008**

**Job Description:**

- Provide first line telephonic support to users on general handset functionalities, network related problems and escalation of calls logged and assigned to the relevant IT team members for resolution
- Answering of all incoming calls within agreed performance target and service level
- Capturing information onto a computerized system and resolving queries
- Escalating unresolved cases to both IT and Billing departments for further assistance
- Drawing up compensation requests for overcharged clients
- Assist technical resources to resolve escalated issues quickly

## **EDUCATION**

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Highest grade passed : Grade 12, with Exemption  
Year : 1999  
Subjects passed : Mathematics, English and Business Economics  
Physical Science, Biology, Setswana and Afrikaans

## Professional Certifications

- International Computers Driver's License (ICDL)
- ITIL Expert in IT Service Management (Axelos)
- TOGAF 9 Certified (The Open Group)
- Lean IT Foundation
- ISO 20000 Practitioner (APMG)
- ISO 27001 Practitioner and Implementer (APMG, PECB)
- COBIT 5 Implementation and Assessor (ISACA)
- COBIT 2019 Foundation (ISACA)
- CGEIT (Certificate in Governance of Enterprise IT, ISACA)

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### • ITIL

Foundation Version 3, Foundation 4  
SS - Service Strategy (Lifecycle)  
SD - Service Design (Lifecycle)  
ST - Service Transition (Lifecycle)  
SO - Service Operation (Lifecycle)  
CSI - Continual Service Improvement (Lifecycle)  
RCV - Release, Control and Validation (Capability)  
OSA - Operational Support and Analysis (Capability)  
SOA - Service Offerings and Agreements (Capability)  
PPO - Protection and Optimization (Capability)  
MALC - Managing across the Lifecycle (MALC)  
  
Practitioner  
  
Managing Professional Transition 4

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### • CompTIA

A+ Technician (220-601, 220 – 602)  
Network+ (N10 – 004)  
Server+ (SK0 – 003)  
Security+ (SY0 – 201)  
CTT+ Certified Classroom Trainer (TK0 – 201, TK0 - 202)

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### • HDI (Help Desk Institute)

Customer Service Representative  
Service Centre Analyst

- **SDI (Service Desk Institute)**

Service Desk Foundation  
Service Desk Analyst  
Service Desk Manager

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- **COBIT (Control Objectives of Information and related Technologies)**

Foundation 5,  
Foundation 2019 Bridge  
Implementation 5  
Assessor 5

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- **British Computer Society (BCS)**

Software Asset Management Essentials (SAM)  
Information Security Management Principles (ISMP)

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- **PECB (Professional Evaluation and Certification Board)**

ISO 27001 Foundation  
ISO 27001 Implementation

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- **Kepner-Tregoe**

Foundation  
Program Lead/Facilitator

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- **Certified Classroom Trainer - CompTia**
- **Certified HDI Instructor – Helpdesk Institute**
- **Certified SDI Instructor – Service Desk Institute**
- **Certified TOGAF 9 Trainer – Open Group /ItPreneurs**
- **Certified ITIL Trainer – APMG and PeopleCert**
- **Certified COBIT 5/ 2019 Trainer – APMG**
- **Accredited Kepner-Tregoe Foundation Trainer – Kepner-Tregoe**
- **Accredited Software Asset Management Essentials Trainer – BCS**
- **Certified Lean IT Trainer – APMG**
- **Accredited ISO 27001 Foundation and Implementation Trainer – PECB**
- **Certified ISO 27001 Practitioner Trainer – APMG**
- **Certified ISO 20000 Practitioner Trainer – APMG**

# Robinson Shai

## Cyber Security Engineer

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### PERSONAL PROFILE

I am a goal-driven and enthusiastic network engineer with both drive and determination necessary to resolve complex networking issues. I am in possession of highly effective networking skills and excellent working knowledge of networking technologies.

I have the passion and commitment to keep up to date with latest IT developments. I also did a Proof of Concept on Huawei Networking Devices as a lead Network Engineer under. During this time I got to work with Data Centre devices and traffic generators.

### AREAS OF EXPERTISE

Cisco Routers

ASA/PIX firewalls

IPS (Intrusion Prevention System)

VPN (Remote Access and Site-to-Site)

Cisco IOS software

Switches

Huawei Switches and Routers

Cisco Switches

Network Management

Network Design

Policy Based Routing

Routers

Microsoft Client and Server Operating Systems

Linux Operating Systems (RedHat and CentOS)



**UNIVERSITEIT VAN PRETORIA  
UNIVERSITY OF PRETORIA  
YUNIBESITHI YA PRETORIA**

To whom it may concern

Mr. Robinson Shai, ID: 870828 6488085 has been employed by the university of pretoria under the ODD JOB SQUARD project for various positions on compass.

During this period he has proved himself to be a hardworking and diligent worker. His attitude was an asset to the team in which he worked, and all tasks assigned to him were completed with a positive attitude and energy.

He is a fast learner and can adapt to any situation or circumstance. We applied this attribute of him by training him for many different applications and he never let us down.

The ODD JOB SQUARD offers part-time jobs that run for no more than a month.

Robinson is a hard worker and will be a great asset to anyone who wishes to employ him.

A handwritten signature in black ink, appearing to read 'Hildegard Jacobs', written over a horizontal line.

**Hildegard Jacobs  
Hatfield Campus Coordinator  
University of Pretoria**

**29 August 2012**

## PROFESSIONAL QUALIFICATIONS

Cisco Qualifications	:	CCNA (Security) CCNA (Wireless) CCNA (Routing and Switching) CCDA CCNP (Security) CCNP (Routing and Switching) CCDP CCDE CCIE (Security) Written
VMWare	:	VCP (VMWare Certified Professional)
Specialist Qualifications	:	Cisco IOS Security Specialist Cisco VPN Specialist Cisco FIREWALL Specialist Cisco IPS Specialist 4013 Recognition Certificate
Linux	:	RHCSA RHCSE
Microsoft	:	MCSA (2012 R2) MCSE (Desktop Infrastructure) MCSE (2012 R2) MSCE (SharePoint) MCSE (Exchange) MCSD
Check-Point	:	CCSA (Check-Point Certified Sec. Ass) CCSE (Check-Point Certified Sec. Exp) CCSM (Check-Point Certified Sec. M)
Oracle	:	PL/SQL JAVA

EC-COUNCIL	:	CEH (Certified Ethical Hacker) CND (Certified Network Defender)
CompTIA	:	Network+ Security+ Server+ CySA PenTest+ Linux+ Cloud+ A+ CTT+ CASP (CompTIA Advanced Security Practitioner)
Communication	:	Advanced IT Presentation/ Communication Skills (Allen Carol Workshop)

## ACADEMIC QUALIFICATIONS

### Tertiary level

Name of Institution	:	University Of Pretoria
Course Attended	:	BEng (Computer Engineering)
Course Duration	:	5 years
Years Completed	:	5 Years

### Secondary Level

Name of School	:	Waterkloof High
Qualification	:	Grade 12
Year Obtained	:	2006
Subjects Taken	:	Maths(HG), Physics(HG), Biology(HG), Geography(HG),English(HG) and Afrikaans(HG), Aviation Physics.

## **PERSONAL SKILLS**

Excellent Customer Support Skills

Excellent Presentation Skills

Excellent Documentation Skills

Excellent Communication Skills

## **WORK EXPERIENCE**

### **SCI-BONO DISCOVERY CENTER**

BACK-END DEVELOPER

June 2015-Present

My role under this position is to primarily develop and maintain the core functional logic and operations of a software and information system. I have expert programming skills in C++, C#, Java. My key job role is to ensure that the data or services requested by the front-end system or software are delivered through programmatic means. I also create and maintain the entire back-end, which consists of the core application logic, databases, data and application integration, API and other back-end processes. I also perform the testing and debugging of any back-end application or system.

### **TORQUE-IT**

TECHNICAL TRAINER/INSTRUCTOR

February 2016- Present

My Responsibilities under this position with the abovementioned company include offering quality technical training to both corporate and non-corporate clients from various Companies.

I train in the following fields:

1. CISCO
2. CompTIA
3. Microsoft
4. Linux
5. Oracle
6. EC-Council



## **Eskom Group IT-Sunninghill**

NETWORK ENGINEER

March 2013 – February 2014

My responsibilities under this position included installing and maintaining computer networks.

### ***Duties:***

- ✓ Network Design
- ✓ Setting up VLANS (Virtual Private Networks)
- ✓ Implementing SIP Trunking
- ✓ Responsible for communication and routing protocols, configuration, Integration & Security
- ✓ Network connectivity trouble shooting (ping, trace route, telnet and SSH)
- ✓ Network and Desktop Security Analysis
- ✓ Router Initial/Advanced Configuration
- ✓ Switch Initial/Advanced Configuration
- ✓ IPS Signature Inspection
- ✓ Internet capacity Management
- ✓ Configuring an MPLS backbone
- ✓ Firewall replacement
- ✓ Network Restructuring
- ✓ IPv6 Implementation
- ✓ WAAS(Wide Area Application Services) Implementation
- ✓ Firewall maintenance
- ✓ Upgrading and replacing network equipment
- ✓ Analysing and Developing key components using Cisco PPDIO (Prepare, Plan, Design, Implement, Operate and Optimize) Model

## **University of Pretoria**

First Line Support Engineer June 2008 – June 2011

### ***Duties:***

- ✓ Provide 1<sup>st</sup> line support; answering support queries via phone and e-mail
- ✓ Support users remotely
- ✓ Maintaining a high degree of customer service
- ✓ To take ownership of user problems and be pro-active when dealing with user issues
- ✓ Log all calls to a call logging system
- ✓ Respond to queries from clients and help them resolve any hardware issues

- ✓ Escalate more complex calls to relevant IT support member
- ✓ To inform relevant staff to arrange for external technical support where problems cannot be resolved in house

## **KEY SKILLS AND COMPETENCIES**

- ✓ Thorough understanding of TCP/IP
- ✓ Able to operate Hyper-V hypervisor
- ✓ Excellent understanding of static and dynamic routing
- ✓ Rich technical network background
- ✓ Thorough understanding of networking and hardware components
- ✓ Ability to explain technical issues clearly to non-technical clients and colleagues
- ✓ Good performance measurement, capacity and tuning issues
- ✓ Good understanding of Quality Of Service (QoS)
- ✓ Extensive knowledge of Microsoft and Linux operating Systems
- ✓ Able to operate ESXi and vCenter Servers
- ✓ Thorough knowledge of VMware 5.1 (VCP)

## PERSONAL DETAILS

Robinson Shai  
45 Markotter Street  
The Reeds  
Centurion

Mobile: 074 547 1000  
Alternative 012 771 3409  
E-mail: [robinsonshai@gmail.com](mailto:robinsonshai@gmail.com)

DOB: 1987-08-28  
I.D: 870828 6488 085  
Nationality: African  
Home language: Tswana

## REFERENCES

Contact Person : Thys Oosthuizen  
Contact Number : 082 397 4882  
Relation : Colleague at Torque-IT

Contact Person : Jeffrey Ntsodi  
Contact Number : 071 602 1145/074 574 9447  
Relation : I.T Specialist at the University Of Pretoria

Contact Person : Servapalan Govender  
Contact Number : 082 457 1509  
Relation : Group IT Manager and Team Mentor at Eskom

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All relevant documentation is available upon request

**CONTACT DETAILS**

Phone – Cell : +27 82 890 2574  
E-mail Address : [eric.hermanie@gmail.com](mailto:eric.hermanie@gmail.com)

**PERSONAL DETAILS**

Names : Hermanie, Eric Thomas  
Languages : Afrikaans, English, Dutch  
LinkedIn Profile : [www.linkedin.com/in/eric-hermanie](http://www.linkedin.com/in/eric-hermanie)  
  
Current Position : Senior Lecturer  
Company : Torque Technical Computer Training (PTY) Ltd  
Responsibilities : Lecturing:

- VMware
- Veeam
- Microsoft
- CompTIA

  
Acclaim Verify : [www.youracclaim.com/users/eric-hermanie](http://www.youracclaim.com/users/eric-hermanie)

**EXISTING CERTIFICATIONS**

**VMware**

VMware Certified Instructor (VCI)  
VMware Certified Professional 6.0 - Desktop and Mobility (VCP-DTM)  
VMware Certified Professional 2019 - Data Center Virtualization (VCP-DCV)  
VMware Certified Professional 3, 4, 5 & 6  
VMware Technical Sales Professional (VTSP)  
VMware Sales Professional (VSP)

**Veeam**

Veeam Certified Trainer (VMCT)  
Veeam Certified Engineer 9 (VMCE)  
Veeam Certified Engineer 8 (VMCE)  
Veeam Technical Sales Professional (VMSTP)  
Veeam Sales Professional (VMSP)

**Microsoft**

Microsoft Certified Trainer (MCT 2020-2021)  
MCSE: Productivity  
MCSE: Cloud Platform and Infrastructure  
MCSE: Messaging  
MCSA: Windows Server 2012, 2016  
MCTS: Azure Infrastructure Solutions  
MCITP  
MCDBA  
MCDST

**CURRICULUM VITAE OF  
CHRISTOPHER LUNDY**  
Contact number: 076 812 8196  
Email: lundyc@hotmail.com

**Personal Information**

Date of Birth : 16 August 1974  
Identity Number : 740816 5091 081  
Nationality : South African  
Drivers License : Code 08  
Home Language : English  
Other Language : Afrikaans  
Marital Status : Married  
Number of Dependants : Two  
Residential Address : 25 Pineway, Cornelius Street, Weltevredenpark Gauteng  
Health : Excellent

**Education**

**Tertiary Education**

College Attended : **Johannesburg Technical College**  
Date Attended : 1993-1995  
Qualification Obtained : N6  
Subjects Passed : Control Systems  
Electrotechnics  
Industrial Electronics  
Mathematics

**Secondary Education**

High School : **Athlone Boys High School**  
Year completed : 1992  
Standard Passed : Matric / Grade 12  
Subjects : English  
Afrikaans  
Mathematics  
Physical Science  
Geography  
Woodwork

**IT Certifications**

- Microsoft Certified Trainer
- HP Certified Trainer
- VMware Certified Trainer
- Huawei Certified Trainer
- Office 365
- MCSE Server 2012
- Microsoft Certified Professional
- Microsoft Certified Desktop Support Technician
- Microsoft Certified Technology Specialist: Windows Server 2008 Network Infrastructure
- Microsoft Certified Technology Specialist: Windows Server 2008 Applications Infrastructure
- Microsoft Certified Technology Specialist: Windows Server 2008 Active Directory
- Microsoft Certified Technology Specialist: Windows 7, Configuring
- Microsoft Certified IT Professional: Windows Server 2008 Server Administrator
- Microsoft Certified IT Professional: Windows Server 2008 Enterprise Administrator
- Microsoft Certified IT Professional: Windows Server 2008 R2 Server Virtualization
- Cisco Certified Network Associate
- Microsoft Certified Systems Engineer

- Microsoft Certified IT Professional: Installing, Configuring, and Administering Microsoft Windows 2000 Professional
- Microsoft Certified IT Professional: Installing, Configuring, and Administering Microsoft Windows 2000 Server
- Microsoft Certified IT Professional: Implementing and Administering a Microsoft Windows 2000 Network Infrastructure
- Microsoft Certified IT Professional: Implementing and Administering a Microsoft Windows 2000 Directory Services Infrastructure
- Designing a Microsoft Windows 2000 Directory Services Infrastructure
- Installing, Configuring, and Administering Microsoft Internet Security and Acceleration Server 2000 Enterprise Edition
- Designing Security for a Microsoft Windows 2000 Network
- CompTIA A+, N+, Server+ and Cloud+
- Huawei Server Engineer
- VMware Datacenter Engineer (VMware ESX 6.7)
- VMware NSX

### **Computer skills**

- MS Excel (Advanced in 2003, 2007, 2010,2013 & 2016)
- MS PowerPoint (Advanced in 2003, 2007,2010,2013 & 2016)
- MS Outlook (Advanced in 2003, 2007,2010,2013 & 2016)
- MS Word (Competent in 2003, 2007,2010,2013 & 2016)

### **EMPLOYMENT HISTORY**

**Name of Company** : Torque IT  
**Period of Employment** : 01/03/2013 – Present  
**Position Held** : Senior Technical Trainer

#### **Duties and Responsibilities**

- Facilitate training both at Torque IT premises as well as on site at the client.
- Instruct and Train clients on Microsoft Technologies, VMware Technologies and Huawei.

**Name of Company** : Dynamix Learning Solutions  
**Period of Employment** : 01/03/2010 – 30/02/2013  
**Position Held** : Technical Trainer

#### **Duties and Responsibilities**

- Facilitate training both at Dynamix premises as well as on site at the client.
- Instruct and Train clients on products marketed by Dynamix Learning Solutions
- Install and repair machines on an ad hoc basis

**Name of Company** : Soarsoft Africa  
**Period of Employment** : 07/01/2008 – 31/02/2010  
**Position Held** : Zantaz -Senior EAS Engineer (E-Mail and File Archiving)

#### **Duties and Responsibilities**

- EAS (E-Mail and File Archiving) Engineer
- Transvault Migrations
- Product Installation

- On-Site Support
- Remote Support
- Telephonic Support
- Building and maintaining client relationship
- On site client training

**Name of Company** : **Beyond Outsourcing**  
**Period of Employment** : **03/07/2006-31/12/2007**  
**Position Held** : **Network Administrator**

**Duties and Responsibilities**

- Active Directory Administration
- Pastel Evolution Support
- Hardware Control
- Exchange Admin
- Field Staff Laptop and PDA Support
- Standby Support

**Name of Company** : **Deutz Dieselpower**  
**Period of Employment** : **09/2002-30/6/2006**  
**Position Held** : **Network Administrator**

**Duties and Responsibilities**

- Administering Windows 2000 Servers
- Administering Terminal services
- Administering Mdaemon Mail Server
- Administering Trend Corporate edition anti-virus protection through out the company
- Administering the Wingate proxy/firewall server
- Administering ACS-Embrace Server (ERP)
- Administrating Siemens HI-Path 4000 PABX
- Administering printers
- Remote Support to 6 branches
- Ensuring Cisco routers remain functional
- User Support
- Hardware repairs
  - Ensuring that backups, files and report menus are updated
  - Ensuring that scheduled runs are compiled and submitted daily, weekly and/or monthly as required
  - Ensuring reports and scheduled runs are accurate and correct
  - Editing or correcting of compiled reports prior to submission
  - Compiling and submitting of spreadsheets
  - Providing guidance and support to users
  - Logging user requests / assistance calls
  - Ensuring that response to users is initiated within 24 hours of logging a call
  - Ensuring that user's feedback is analysed and that effective corrective action is instigated
  - Monitoring down time and support response
  - Ensuring that all it equipment is fully operational
  - Maintaining hardware
  - Documenting new development and manuals
  - Updating licence agreements
  - Maintaining IT assed register
  - Analysing and making recommendations for corrections to computer systems

- Requesting quotations form suppliers, preparing and submitting cost estimates for it equipment
- Setting up printers, emails, and personal computers on the systems
- Planning annual training requirements and ensuring incorporation into the workplace skills plan
- Scheduling meetings and/or training sessions and booking venues
- Ensuring that laid down policies, procedures, rules and regulations and standards are complied with and reporting any deviations to management immediately

**Name of Company** : Ambassador Training & Development  
**Period of Employment** : 01/04/2000 – 08/08/2002  
**Position Held** : Network Administration

**Duties and Responsibilities**

- Setting up of Computer Training rooms for day & evening training
- Staff support on their computers
- Administering the servers

**Name of Company** : Process Automation  
**Period of Employment** : 22/06/1995 – 31/03/2000  
**Position Held** : Field service Technician

**Duties and Responsibilities**

- Installation, repair & maintenance of electronic measurement equipment in the mining industry
- Both in South Africa and neighbouring countries
- In house responsibilities customers support over the telephone and repair of electronic boards, both analogue and digital on microprocessor based equipment



**TORQUE TECHNICAL COMPUTER TRAINING PROPRIETARY LIMITED**  
**(REGISTRATION NUMBER 1995/004350/07)**  
**("Torque IT" or "the Company")**

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**WRITTEN RESOLUTION OF THE DIRECTORS PASSED IN ACCORDANCE WITH THE  
PROVISIONS OF SECTION 74 OF THE COMPANIES ACT 71 OF 2008 ("THE COMPANIES  
ACT") DATED 16 JULY 2020**

---

**AUTHORITY TO SIGN DOCUMENTS**

**IT WAS RESOLVED THAT:**

- Hein Weyers in his capacity as Portfolio Managing Executive of the Company,

is hereby authorised to bind the Company in any contractual matter in terms of a Service Level Agreement ("SLA"), Non-Disclosure Agreement ("NDA"), Tender document, Request for Information ("RFI"), Request for Proposal ("RFP"), Request for Quotation ("RFQ"), Vendor and/or Database Registration, Preferred Supplier Application, Supplier Registration Form and Credit Application on behalf of the Company, and

- Kristy Gray in her capacity as Tender Manager of the Company

is hereby authorised to bind the Company in terms of Vendor and Database Registrations, Preferred Supplier Applications and Supplier Registration Forms on behalf of the Company;

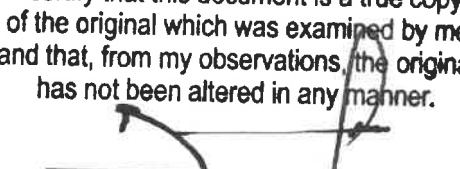
in line with the prevailing Delegation of Authority of Adcorp Holdings Limited, this Resolution being effective up to and including the period ending 28 February 2021.

**Read and confirmed:**



**K VITTEE**

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.



Signature  
Commissioner of Oaths – Mekail Ramjee

30 November 2020  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney

**COR39**



Companies and Intellectual  
Property Commission

*a member of the dti group*

Date: 18/06/2020

Our Reference: 9269850277

ANNAMARIE VAN DER MERWE  
E-mail: STATUTORY@FLUIDROCKGOVERNANCE.COM  
MONUMENT OFFICE PARK  
79 STEENBOK AVENUE  
**MONUMENT PARK**  
0181

**RE: Amendment to Company Information**

**Company Number: 1995/004350/07**

**Company Name: TORQUE TECHNICAL COMPUTER TRAINING (PTY) LTD**

We have received a COR39 (Notice of change of company directors) from you dated 18/06/2020.

The COR39 was accepted and placed on file.

The following change was effected to Director/Secretary/Officer:

Director CHERYL JANE KUJENGA - Change was made.

- Director / member status changed from Active to Resigned.
- Residential address changed from to JOHANNESBURG.
- Residential address changed from to GAUTENG.
- Business address changed from ADCORD OFFICE PARK to 22 20TH STREET.
- Business address changed from CNR WILLIAM NICOL & WEDGEWOOD ROAD to PARKHURST.
- Business address changed from BRYANSTON to JOHANNESBURG.
- Business address changed from to GAUTENG.
- Postal address changed from to JOHANNESBURG.
- Postal address changed from to GAUTENG.

The following change was effected to Director/Secretary/Officer:

Director KANAGA VITTEE - Change was made.

- Residential address changed from to JOHANNESBURG.
- Residential address changed from to GAUTENG.
- Business address changed from ADCORP OFFICE PARK to 150 10TH STREET.
- Business address changed from @ NICOLWAY BRYANSTON to LINKSFIELD.
- Business address changed from CNR WILLIAM NICOL DRIVE to JOHANNESBURG.
- Business address changed from WEDGEWOOD LINK BRYANSTON to GAUTENG.
- Postal address changed from to JOHANNESBURG.
- Postal address changed from to GAUTENG.

Yours truly

**Commissioner: CIPC**



The Companies and Intellectual Property Commission  
of South Africa

P.O. BOX 429, PRETORIA, 0001, Republic of South Africa. Docex 256, PRETORIA.

Call Centre Tel 088 100 2472, Website [www.cipc.co.za](http://www.cipc.co.za)



**COR39**

**Please Note:**

The attached certificate can be validated on the CIPC web site at [www.cipc.co.za](http://www.cipc.co.za).  
The contents of the attached certificate was electronically transmitted to the South African Revenue Services.



The Companies and Intellectual Property Commission  
of South Africa  
P.O. BOX 429, PRETORIA, 0001, Republic of South Africa. Docex 256, PRETORIA.  
Call Centre Tel 086 100 2472, Website [www.cipc.co.za](http://www.cipc.co.za)



**COR39**

**Certificate issued by the Companies and Intellectual Property  
Commission on Monday, June 29, 2020 08:10  
Certificate of Confirmation**



Companies and Intellectual  
Property Commission

a member of the sbs group

Registration number	<b>1995 / 004350 / 07</b>
Enterprise Name	<b>TORQUE TECHNICAL COMPUTER TRAINING (PTY) LTD</b>
Enterprise Shortened Name	<b>None provided.</b>
Enterprise Translated Name	<b>None provided.</b>
Registration Date	<b>17/05/1995</b>
Business Start Date	<b>17/05/1995</b>
Enterprise Type	<b>Private Company</b>
Enterprise Status	<b>In Business</b>
Financial year end	<b>February</b>
Main Business/Main Object	<b>TO RENDER COMPUTER TRAINING SERVICES AND ALL RELATED ACTIVITIES</b>
Postal address	<b>PO BOX 70635 BRYANSTON JOHANNESBURG GAUTENG 2021</b>
Address of registered office	<b>102 WESTERN SERVICE ROAD GALLO MANOR EXTENSION 6 JOHANNESBURG GAUTENG 2191</b>



The Companies and Intellectual Property Commission  
of South Africa

P.O. BOX 429, PRETORIA, 0001, Republic of South Africa. Docex 256, PRETORIA.

Call Centre Tel 086 100 2472, Website [www.cipc.co.za](http://www.cipc.co.za)



**Certificate issued by the Companies and Intellectual Property  
Commission on Monday, June 29, 2020 08:10  
Certificate of Confirmation**



Companies and Intellectual  
Property Commission  
a member of the SAG group

Registration number **1995/004350/07**  
Enterprise Name **TORQUE TECHNICAL COMPUTER TRAINING (PTY) LTD**

**Auditor**  
Name **DELOITTE AND TOUCHE**  
Postal Address **PRIVATE BAG X11  
GALLO MANOR  
2052**

**Designated Auditor**  
Name **MAGEN NAIDOO**  
Postal Address **DELOITTE PLACE BUILDING 1  
THE WOODLANDS  
20 WOODLANDS DRIVE  
WOODMEAD  
2052**

**Active Directors / Officers**

Sumame and first names	ID number or date of birth	Director type	Appoint-ment date	Addresses
VITTEE, KANAGA	6607180138089	Director	01/02/2018	Postal: 150 10TH STREET, LINKSFIELD, JOHANNESBURG, GAUTENG, 2192 Residential: 150 10TH STREET, LINKSFIELD, JOHANNESBURG, GAUTENG, 2192



The Companies and Intellectual Property Commission  
of South Africa  
P.O. BOX 429, PRETORIA, 0001, Republic of South Africa. DoceX 256, PRETORIA.  
Call Centre Tel 086 100 2472, Website [www.cipc.co.za](http://www.cipc.co.za)





## CSD REGISTRATION SUMMARY REPORT

### SUPPLIER IDENTIFICATION

Supplier number	MAAA0025462	Business status	In Business
Is supplier active?	Yes	Country of origin	South Africa
Allow associates?	Yes	South African company/CC registration number	1995/004350/07
Supplier type	CIPC Company	Have Bank Account	Yes
Supplier sub-type	Private Company (Pty)(Ltd)	Registration date	17 May 1995 00:00:00:000
Legal name	TORQUE TECHNICAL COMPUTER TRAINING	Restricted Supplier	No
Identification type	South African Company/Close Corporation Registration Number	Restriction Last Verification Date	30 Nov 2020 14:13:39:930
Government breakdown	Private Companies (Pty) (Ltd)		

### PREFERRED CONTACT

Contact type	Bid Office	Email address	ramasela.matlala@torque-it.com
Name(s)	Ramasela Adelaide Matlala	Telephone number	010 800 0162
Identification type	South African Identification Number	Cellphone number	060 411 8866
Prefer communication via email	Yes		

### PREFERRED ADDRESS

Address type	Physical	Municipality	City of Johannesburg
Address line 1	102 Western Service Road, Gallo Manor, Woodlands	City	Sandton
Address line 2	Sandton	Postal code	2191
Suburb	Gallo Manor	Country	South Africa
Province	Gauteng		

### PREFERRED ACCOUNT

Account type	Current Accounts	Account holder	TORQUE TECHNICAL COMPUTER TRAINING (PTY) LTD
Bank	STANDARD BANK OF SOUTH AFRICA	Bank Verification Status	Verification Succeeded
Branch number	019205	Is this a preferred account?	Yes
Branch name	SANDTON	Edit date	17 Mar 2017 12:03:48:243
Account number	420958371	Is the identifier linked at the bank	Yes

### TAX

Overall Tax Status	Tax Compliant	Is this supplier a VAT vendor?	Yes
Income Tax Status	Compliant tax status Verified	PAYE Status	Compliant tax status Verified





## CSD REGISTRATION SUMMARY REPORT

VAT number	4640155620	Last validation date	30 Nov 2020 14:14:00:000
VAT Status	Compliant tax status Verified		
<b>SUPPLIER DIRECTOR/MEMBERS</b>			
Is there any director whom is restricted?	No	Is there any director who is a government employee?	No
<b>SUPPLIER COMMODITIES</b>			
Commodity family	Educational institutions;		
<b>BBBEE INFORMATION</b>			
Certificate Type	B-BBEE Certificate	Certificate Issue Date	11 Nov 2020 00:00:00:000
BBBEE Status Level Of Contributor	Level 3 Contributor	Certificate Expiry Date	31 Jan 2021 00:00:00:000
Status	Active	Verification Status	Manual verification required
<b>DEMOGRAPHIC INFORMATION</b>			
Gender demographics available?	Yes	Youth demographics available?	No
Military veteran demographics available?	No	Disabilities demographics available?	No

*The CSD does not automatically verify foreign company registration number, international securities identification number, foreign identification numbers, foreign passport numbers, work permit numbers, foreign bank accounts, B-BBEE, demographic and accreditation information. Organs of State are required to manually verify this information with the applicable verification institutions as per their current policies and procedures.*





## CSD REGISTRATION SUMMARY REPORT

### Tips and Frequently Asked Questions (FAQ)

#### Identifier

CSD cannot electronically verify the identity of a supplier other than a South African Individual / Sole Proprietor (through Home Affairs) or a company registered at the Companies and Intellectual Property Commission (CIPC). For this reason, a disclaimer is displayed for supply chain practitioners to obtain supporting documentation to verify the identity and legitimacy of a supplier in these cases.

#### Bank

For help on how to resolve bank failures click here: [I received an email stating the bank information I captured on the CSD was sent for bank account validation and could not be validated. The response received from the bank contains an error message.](#)

The various possible error messages received from the bank are highlighted in red. Search for the applicable message and follow the detailed steps associated with that error message.

#### Tax

##### Tax Compliance Status

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [What should a supplier do if the tax status on CSD difference from the tax clearance certificate?](#)

##### Tax Compliance Expiry Date

For help on how to deal with tax status differences between CSD and the tax clearance certificate click here: [How does CSD determine the tax compliance expiry date?](#)

#### CIPC

Should the director/member information reflected on the CIPC registration report differs to that reflected on CSD for help click here: [The active Directors/Members are not being populated on the CSD Directors/Members screen as they appear at CIPC, how can I rectify this?](#)

#### State Employee

For more information pertaining to government employment status click here: [Will there be verification done to identify if a supplier is a government employee?](#)







T: +27 11 682 2320 F: +27 86 623 8388  
93 Kolberg Drive  
Glenvista, Johannesburg  
2091  
PO Box 16476, Vlaeberg, 8018  
Email: [info@beeonline.co.za](mailto:info@beeonline.co.za)

Doc No: B0160  
Approved by: Executive Committee

Last Modified: 14 October 2016  
Revision No: 06

**Date:** 11<sup>th</sup> November 2020

**To whom it may concern:**

**CONFIRMATION OF INDEPENDENT VERIFICATION SERVICES TO:**

**Torque Technical Computer Training (Pty) Ltd**

**REG. No.1995/004350/07**

This letter serves to confirm that Torque Technical Computer Training (Pty) Ltd of Ext 6, Adcorp Place, 102 Western Service, Woodlands, Client Contract Number: **BE11488** has enlisted the services of BEE Online (Pty) Ltd to provide an independent BBBEE verification and to provide assurance on the validity of their BBBEE scorecard's compliance level.

We are currently in the process of verifying and reviewing Torque Technical Computer Training (Pty) Ltd scorecard and it will be completed in January 2021.


Due to the impact of COVID-19 and the Levels of Lockdown, there have been delays in the audit process, which BEE Online remains committed to concluding with the measured entity.

A scorecard and certificate of compliance will be issued on completion of the process.

Please do not hesitate to contact **BEE Online** on **011 682 2320** with any further queries!

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner. (Electronic version)

  
\_\_\_\_\_  
Signature  
Commissioner of Oaths – Mekail Ramjee

  
\_\_\_\_\_  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney

Expiry Date of this Letter: 31<sup>st</sup> January 2021

Director – T Naidoo

Reg No: 2004/004257/07 | Vat No: 4240214355

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

(Electronic version)



**EMPOWERDEX**

Economic Empowerment Rating Agency

Signature

Commissioner of Oaths – Mekail Ramjee

30 November 2020

MEKAIL RAMJEE

COMMISSIONER OF OATHS  
Ex-Officio

Admitted Attorney (South Africa)  
Non-Practising Attorney

Generic B-BBEE Verification Certificate

**Adcorp Workforce Solutions (Pty) Ltd**

Incorporating subsidiaries listed on Annexure 'A'

Registration Number: 1999/026249/07

Address: Adcorp Place, 102 Western Service Road, Gallo Manor Ext 6

## Level Three Contributor

Scorecard Information	Actual Score	Target Score	Analysis	Results
Ownership	15.57	25.00	Black Ownership Percentage	77.70%
Management Control	9.77	19.00	Black Women Ownership Percentage	41.50%
Skills Development	21.35	20.00	Modified Flow Through Principle Applied	No
Enterprise and Supplier Development	39.37	40.00	Exclusion Principle Applied	No
Socio-Economic Development	5.00	5.00	51% Black Owned Designated Group Supplier	No
Total Score	91.06	109.00	VAT Number	4780191815
Empowering Supplier	Yes		Financial Year End	28 February 2019
Procurement Recognition Level	110.00%		Issue Date	30 November 2019
Discounting Principle Applicable	No		Expiry Date	29 November 2020
Recorded Procurement Recognition Level	110.00%		Re-Issue Date	19 December 2019

\*51% Black-owned means an entity in which black people hold at least 51% of the exercisable voting rights, black people hold at least 51% of the economic interest and has earned all the points for net value.

\*30% Black women owned means an entity in which black women hold more than 30% of the exercisable voting rights, black women hold more than 30% economic interest and has earned all the points for net value.

Technical Signatory – P Dozwa

19 December 2019

Date

This verification certificate and the verification report are based on information provided to Empowerdex and represent an independent opinion based on the verification and analysis completed by Empowerdex. The calculation of the scores has been determined in accordance with the Department of Trade and Industry's Codes of Good Practice on Broad Based Black Economic Empowerment as Gazetted on 11 October 2013.

Empowerdex (Pty) Ltd Reg. 2001/027963/07  
Directors: C Wu, V Jack, L Ratsoma, J Brebnor

G19J05070 (A)



BVA 030



A07236

C e r t i f i c a t e

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

*20 December 2019*  
**MEKAIL RAMJEE**  
 COMMISSIONER OF OATHS  
 Ex-Officio  
 Admitted Attorney (South Africa)  
 Non-Practising Attorney

Signature  
 Commissioner of Oaths – Mekail Ramjee

(Electronic version)

**EMPOWERDEX**  
 Economic Empowerment Rating Agency



**ANNEXURE A**

**Adcorp Workforce Solutions (Pty) Ltd Consolidation:**

Adcorp Workforce Solutions (Pty) Ltd	1999/026249/07	4780191815
Adcorp Blu a division of Adcorp Staffing Solution Proprietary Limited	1997/019094/07	4200249243
Kelly a division of Adcorp Workforce Solutions (Pty) Ltd	1999/026249/07	4830270395
The Personnel Concept a division of Adcorp Workforce Solutions (Pty) Ltd	1999/026249/07	4410272803
AllaboutXpert (Pty) Ltd	1995/012254/07	4440151449
Comsel Eighteen (Pty) Ltd	1999/015649/07	4860214669
Mondial IT Solutions (Pty) Ltd	2002/030788/07	4490204478
Paracon SA (Pty) Ltd	1995/007343/07	4130148242
Tiger Tail Digital (Pty) Ltd	1998/006256/07	4270173588
Talentcru (Pty)Ltd	2007/015624/07	4940255518
Torque Technical Computer Training (Pty) Ltd	1995/004350/07	4640155620
Zest Hospitality (Pty) Ltd	1995/006921/07	4750196588
Production Management Institute of Southern Africa (Pty) Ltd	1997/018146/07	4480186214
Adcorp Technical Training (Pty) Ltd	1999/001627/07	4060186527
Capability Cleaning a division of Adcorp Fulfilment Services (Pty) Ltd	1977/002576/07	4940245741
Charisma Healthcare Solutions a division of Adcorp Fulfilment Services (Pty) Ltd	1977/002576/07	4900261522
DAV Professional Placement Group a division of Adcorp Fulfilment Services (Pty) Ltd	1977/002576/07	4070245750
Quest Support Services a division of Adcorp Fulfilment Services (Pty) Ltd	1977/002576/07	4020245751
Quest Staffing Solutions (Pty) Ltd	2011/010513/07	4370258305
FMS Marketing Solutions a division of Adcorp support services (Pty) Ltd	2007/013705/07	4040245757
Adcorp Support Services (Pty) Ltd	2007/013705/07	4160245793
Adcorp Blu a division of Adcorp Workforce Solutions (Pty) Ltd	1999/026249/07	4780191815
Capital Outsourced Solutions a division of Adcorp Contracting	1998/017213/07	4630272211
FunxionO a division of Adcorp Contracting (Pty) Ltd	1998/017213/07	4620272213
Adfusion Contract Management Services (Pty) Ltd	1980/007470/07	4940110606

*[Signature]*

Technical Signatory - P Dozwa

*19 December 2019*

Expiry Date: 29 November 2020

G19J05070 (A)



BVA 030



A07235

C e r t i f i c a t e



**TAX COMPLIANCE STATUS**  
**PIN Issued**

TORQUE TECHNICAL COMPUTER  
PTY LTD  
PRIVATE BAG X168  
HALFWAY HOUSE  
1685

Enquiries should be addressed to SARS:

**Contact Detail**

SARS  
Alberton  
1528

Contact Centre Tel: 0800 00 SARS (7277)  
SARS online: [www.sars.gov.za](http://www.sars.gov.za)

**Details**

Taxpayer Reference Number: 9348915845

Always quote this reference  
number when contacting SARS

Issue Date: 2020/06/24

Dear Taxpayer

**TAX COMPLIANCE STATUS PIN ISSUED**

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Torque Technical Computer Training Pty Ltd
Trading Name	TORQUE TECHNICAL COMPUTER TRAINING PTY LTD
Tax Reference Number(s)	IT - 9348915845 Vat - 4640155620 PAYE - 7850724628
Purpose of Request	Good Standing
Request Reference Number	0003163901GS2406201224267
PIN	F712AA592N
PIN Expiry Date	24/06/2021

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely

**ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE**



# labour

Department:  
Labour  
REPUBLIC OF SOUTH AFRICA



2019026287

CALL CENTER NO: 0860 105 350

REG NO : 990000219586  
FAX NO : 0123456789  
ISSUE DATE : 2020-05-18  
CERTIFICATE NO : 2019026287

**TORQUE TECHNICAL COMPUTER TRAINING PTY LTD**  
PO BOX 3149  
Johannesburg

## LETTER OF GOOD STANDING

### COMPENSATION FOR OCCUPATIONAL INJURIES AND DISEASES ACT 130 of 1993 (AS AMENDED).

With reference to sections 80, 82, 86 and 89 of Compensation for Occupational Injuries and Diseases Act 130 of 1993 (As amended), I hereby certify that:

**TORQUE TECHNICAL COMPUTER TRAINING PTY LTD**

has complied with the requirement of the above Act and is at present in good standing with the Compensation Fund.

**Nature of business :TRAINING**

**Expiry date :2021-04-30**

#### IMPORTANT NOTICE:

Any fraudulently obtained Letter of Good Standing shall constitute a criminal offence.

The Compensation Commissioner shall institute criminal proceedings against any perpetrators who unlawfully alter or deface this letter with intend to defraud or misrepresent facts contained therein.

**PLEASE, use the Below link (Website Address) to check if the Letter of Good Standing is valid:**

**<https://cfonline.labour.gov.za/VerifyLOGS>**

Yours faithfully

COMPENSATION COMMISSIONER

W.As. 48

Compensation House, Cnr Hamilton and Soutpansberg Road, PO Box 955, Pretoria, 0001 Fax:(012)357-1817 Website:<http://www.labour.gov.za>





Date 5 November 2020

To Whom It May Concern

**Re: Confirmation of Bank account**

This letter serves to confirm that the below mentioned customer holds the below Standard Bank account.

Legal entity name	Torque Technical Computer Training (Pty) Ltd.
Name of accountholder	TORQUE TECH COMP TRAIN P/L JHB
Registration/Identity/Passport number	1995/004350/07
Account number	420958371
Account type	BUSINESS CURRENT ACCOUNT
Branch	SANDTON CITY
Branch code	018105
Branch code (electronic payments)	051001
SWIFT address	SBZA ZA JJ
Date account opened	18 October 1999

This letter or your reliance on same does not give rise to any obligations or liability on the part of the Bank and/or its officials.

We trust the above meets with your requirements.

Yours sincerely

**KHAKHATHI NENJELELE**  
SERVICE CONSULTANT  
CORPORATE BANKING  
010 249 4375

**Disclaimer**

Whilst care has been taken in compiling this letter, Standard Bank makes no representations or warrant (expressed or implied) about the accuracy, or completeness of the information contained herein for any purpose.

Standard Bank, its employees or agents accept no liability to any part for any loss, damage or costs however arising, whether directly or indirectly arising from any action or decision taken as a result of any person relying on or otherwise using this document or arising from any omission from it.

Standard Bank Centre 1st Floor 5 Simmonds Street Johannesburg 2001 / PO Box 61690 Marshalltown 2107 South Africa  
Tel. Switchboard: +27 (0)11 636 9112 Fax +27 (0)11 636 4207 / Name.Surname@standardbank.co.za / standardbank.co.za

**The Standard Bank of South Africa Limited (Reg.No. 1962/000738/06) Authorised financial services and registered credit provider (NCRCP15)**

Directors: TS Gcabashe (Chairman) L Fuzile (Chief Executive) A Daehnke MA Erasmus<sup>1</sup> GJ Fraser-Moleketi X Guan<sup>2</sup> GMB Kennealy JH Maree NNA Matyumza KD Moroka  
NMC Nyembezi ML Oduor-Otieno<sup>3</sup> AC Parker ANA Peterside CON<sup>4</sup> MJD Ruck SK Tshabalala JM Vice Lubin Wang<sup>2</sup>

Company Secretary: Z Stephen 01/08/2020

<sup>1</sup>Executive Director <sup>1</sup>British <sup>2</sup>Chinese <sup>3</sup>Kenyan <sup>4</sup>Nigerian

**LEASE AGREEMENT**

Made and entered into by and between

**FAST MOTION TRADE AND INVEST (PROPRIETARY) LIMITED**

Registration No. 2012/218840/07

(hereinafter referred to as the "Lessor")

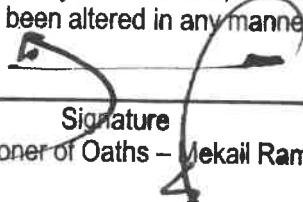
and

**ADCORP SHARED SERVICES CENTRE, A DIVISION OF ADCORP MANAGEMENT SERVICES (PTY)  
LIMITED**

Registration No. 1973/010551/07

(hereinafter referred to as the "Lessee")

I certify that this document is a true copy  
of the original which was examined by me  
and that, from my observations, the original  
has not been altered in any manner. (Extract)

  
\_\_\_\_\_  
Signature  
Commissioner of Oaths – Mekail Ramjee

30 November 2010  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney



**1. Definitions**

- 1.1 "Adcorp Management Services" means Adcorp Management Services (Pty) Limited, a private company duly incorporated and registered in accordance with the laws of the Republic of South Africa, having its registered office at Adcorp Office Park @ Nicolway Bryanston, Cnr William Nicol & Wedgewood Link, Bryanston, Sandton, 2191;
- 1.2 the "Appurtenances" means all of the installations and appliances in the Premises including, but not limited to, any keys, locks, doors, windows, water taps, electrical switches, power plug points, light fittings, sewerage pans, pipes, basins, fixtures and fittings, air conditioning equipment in server rooms and patch rooms, Building management systems and security systems which shall exclude access booms and electric fencing;
- 1.3 the "Buildings" means Building A, Building B and Building C as demarcated in Annexure "A" hereto;
- 1.4 the "Beneficial Occupation Date" means the date from 1 September 2019 up to and including 31 December 2019 where the Lessee can enjoy beneficial occupation of the Premises with no Net Rental payable. Operating costs, rates and taxes and utilities will however be payable during this period;
- 1.5 the "Commencement Date" means 1 January 2020;
- 1.6 "Common Areas" means those portions of the Property designated for use and enjoyment by the Lessee and includes the basements, staircases, entrance receptions, lobbies and bathrooms accessible from the aforementioned areas. These areas are demarcated on the final tenant layout plans, attached as Annexure "C" hereto;
- 1.7 The "Gross Rental" means the total monthly rental payable by the Lessee to the Lessor in any given month being the aggregate of the Net Rental together with the Operating Costs, and rates and taxes;
- 1.8 "Lessor" means Fast Motion Trade and Invest (Proprietary) Limited, Registration Number 2012/218840/07, a private company duly incorporated and registered in accordance with the laws of the Republic of South Africa, having its registered office at 42 Glenhove Road, Melrose Estate, 2196;

MA

CS RM



eight hundred and three thousand Rand), which amount shall be paid to the Lessee within 5 (five) business days after Beneficial Occupation upon receipt of an invoice from the Lessee.

**4. Duration**

4.1 This Lease shall commence on the Commencement Date and shall endure for a period of 12 (twelve) years.

4.2 The Lessor agrees to grant the Lessee earlier occupation ("Early Occupation") of the Premises from 1 July 2019 up to and including 31 August 2019 and the Lessee shall pay occupational rent during this period equivalent to 50% (fifty percent) of the Gross Rental which includes Operating Costs and assessment rates and taxes.

4.3 The Lessee having duly observed all the terms of this Lease, shall be entitled to renew this Lease on the same terms and conditions (save for the Gross Rental and escalation) for an initial period of 6 (six) years and a further renewal period of 6 (six) years upon not less than 9 (nine) months written notice to the Lessor of its intention to renew the Lease.

4.4 The rentals and escalation during the renewal period shall be agreed between the parties based on current market rentals and escalation at the time, provided that should agreement not be reached between the parties at least 3 (three) months prior to the termination of the Lease, the parties shall refer such rental for determination by mediation. The costs of such mediation shall be borne equally between the Parties and the costs thereof shall be agreed in advance with the mediator, whose decision will be final and binding on the Parties.

**5. Rental**

5.1 With effect from the Commencement Date, the Lessee shall pay the Gross Rental as indicated in the Rental Schedules annexed hereto marked Annexure "B".

5.2 For any portion of a month, Gross Rental shall be calculated on a pro rata basis for the remainder of the month.

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RW

2

- 1.9 the "Lease" means this Lease agreement and includes all its annexures attached hereto;
- 1.10 the "Lessee" means Adcorp Shared Services Centre, a division of Adcorp Management Services (PTY) Limited, Registration Number 1973/010551/07, a private company duly incorporated and registered in accordance with the laws of the Republic of South Africa, having its registered office at Adcorp Office Park @ Nicolway Bryanston, Cnr William Nicol & Wedgewood Link, Bryanston, Sandton, 2191;
- 1.11 "Operating Costs" shall mean the monthly operating costs payable by the Lessee and incurred by the Lessor;
- 1.12 the "Property" means erven numbers 866 and 867, Gallo Manor EXT 6 held under title deed T20472/2018 with entrances and exits on 102 Western Services Road and 56 Lotus Road, upon which the Premises is situated and as demarcated in Annexure "A" hereto;
- 1.13 the "Premises" means the Buildings, which includes the parking bays as demarcated in Annexure "A" hereto;
- 1.14 the "Net Rental" means the rental payable by the Lessee to the Lessor and itemised in Annexure "B" hereto;

## **2. The Lease**

- 2.1 The Lessor lets to the Lessee which takes the Premises on hire on the terms set out in this Lease.

## **3. Erection of Improvements by Lessee**

- 3.1 The Lessee shall –
- 3.1.1 Erect improvements to the Buildings in accordance with its requirements, prior to the Beneficial Occupation Date;
- 3.1.2 Be liable for the costs thereof, subject to clause 3.3 below;
- 3.1.3 Provide the Lessor with the plans and specifications and project timeline in respect of the proposed improvements which shall form Annexure "C" hereto

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**39. Notification of Defects**


39.1 The Lessee shall notify the Lessor in writing within 45 (forty-five) days from the Early Occupation of the Lease of any patent defects in the Premises, failing which the Lessee shall be deemed to have received the Premises in good order and condition.


39.2 The Lessor undertakes that it shall remedy all such defects as soon as reasonably possible after receipt of such written notice from the Lessee provided that all or any such defects do not pertain to those additions, alterations or improvements effected by the Lessee.

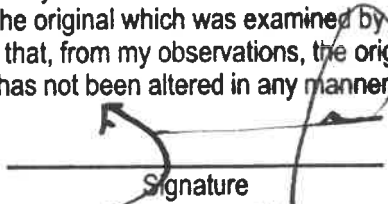
**40. Registration of Lease Agreement**

Should it be a requirement that this Lease be registered for the benefit of the Lessee, then such Lease shall be notarially registered accordingly at the cost of the Lessee.

Thus done and signed at Brynston on this the 18<sup>th</sup> day of April 2019.

  
\_\_\_\_\_  
On behalf of the Lessor  
Signatory: Rob Wilkie  
Capacity: CEO  
Authority: Board Resolution

  
\_\_\_\_\_  
On behalf of the Lessee  
Signatory: Choyl-Jane Kupenga  
Capacity: Chief Financial Officer (CFO)  
Authority:

(Extract)  
I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.  
  
\_\_\_\_\_  
Signature  
Commissioner of Oaths – Mekail Ramjee  
30 November 2020  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney



a world class African city

Computer generated  
**COPY OF TAX INVOICE**

VITTEE S  
150 TENTH STREET  
LINKSFIELD  
2192

You can contact us in the following ways

- Phone: Tel: 0860 56 28 74 Fax: (011) 358-3408/9
- Correspondence: P O BOX 5000 JOHANNESBURG 2000
- E-mail: joburgconnect@joburg.org.za

VAT NO: CITY OF JOHANNESBURG: 4760117194 VAT NO: PIKITUP: 4790191292  
VAT NO: JOHANNESBURG WATER: 4270191077 VAT NO: CITY POWER 4710191162

Date	2020/11/04
Statement for	November 2020
Physical Address	150 TENTH STREET
Stand No./Portion	00000140 - 00012 - 00
Township	LINKSFIELD

Stand Size	Number of Dwellings	Date of Valuation	Portion	Municipal Valuation	Region
2023 m2	1	2018/07/01	E1	Market Value R 2,108,000.00	Region E WARD 72

Invoice Number: 94004363608	Next Reading Date: 2020/11/30
Client VAT Number:	Deposit: R 500.00

**Account Number: 206797083** **PIN CODE: xxxxxx**

Previous Account Balance	3,363.85
Less: Incoming Payment (Last Payment Made 2020/10/30)	- 3,364.00
Sub Total	- 0.15
Current Charges (Excl. VAT)	3,171.09
VAT @ 15%	298.57

90 DAYS +	60 DAYS	30 DAYS	CURRENT	INSTALMENT PLAN	TOTAL AMOUNT OUTSTANDING	Total Due	3,469.51
0.00	0.00	0.00	3,469.51	0.00	3,469.51	Due Date	2020/11/30

Communicate with us through our regional email addresses (see more on [www.joburg.org.za](http://www.joburg.org.za)) & use [creditcontrol@joburg.org.za](mailto:creditcontrol@joburg.org.za) for arrangements on arrear accounts

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

(Electronic version)

*[Signature]*  
Signature  
Commissioner of Oaths - Mlekail Rami

*30 November 2020*  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney



**Remittance Advice:**  
This stub must accompany payment, please do not detach if paying at the post office

EasyPay 91115 2067970836

Postal Office 0146 206797083



516008800111159 20679708302

Date: 2020/11/04 VITTEE S  
Acc. No.: 206797083 150 TENTH STREET

**Standard Bank** City of Johannesburg Banking details:  
Internet banking - Use the banks pre-loaded Company details  
SBSA branch deposits - CIN no AA45 to be used in place of bank acc. nr.  
Client Account No/Deposit Reference 206797083

<b>Total Due</b>	<b>3,469.51</b>
<b>Due Date</b>	<b>2020/11/30</b>



**Account Number: 206797083**

City of Johannesburg Property Rates	VAT 4760117194	Sub - Total	Total Amount
Category of Property: Property Rates Residential			
The property rates are based on the market values of the property and are calculated as follows:			
R 2,108,000.00 X R 0.0080590 / 12 ( Billing Period 2020/11 )		1,415.70	
Less rates on first R350 000.00 of market value		- 235.05	
VAT: 0 %		0.00	1,180.65

Johannesburg Water Water & Sanitation	VAT 4270191077	Sub - Total	Total Amount
(Reading period = 2020/09/10 to 2020/10/10 = 31 days)			
Meter readings and consumption: Meter no HRL5569 start reading 2,192.000 and end reading 2,221.000 = 29.000 KL - Actual Reading			
Daily average consumption 0.935 KL			
Charges for 29.000 KL are based on a sliding scale for a 31 day period			
Step 1 6.111 KL @ R 0.0000 ( Billing Period 2020/11 ) Step 2 4.074 KL @ R 18.990 Step 3 5.092 KL @ R 19.820 Step 4 5.093 KL @ R 27.790 Step 5 8.630 KL @ R 38.400		651.21	
Extended Social Package Grant		0.00	
Demand Management Levy		26.52	
Sewer monthly charge based on Stand size 2023 m2 ( Billing Period 2020/11 )		967.71	
VAT: 15.00%		246.82	1,892.26

PIKITUP Refuse	VAT 4790191292	Sub - Total	Total Amount
WASTE MANAGEMENT SERVICE			
Refuse Charge		345.00	
VAT: 15.00%		51.75	396.75

**Current Charges (Including VAT)**

I certify that this document is a true copy of the original which was examined by me and that, from my observations, the original has not been altered in any manner.

**3,469.66**

(Electronic version)

Signature  
Commissioner of Oaths - Mekail Ramjee

30 November  
**MEKAIL RAMJEE**  
COMMISSIONER OF OATHS  
Ex-Officio  
Admitted Attorney (South Africa)  
Non-Practising Attorney

Where can a payment be made?

Any CoJ Office; any Post Office; any EasyPay site; any bank (branch, ATM or internet site).  
YOUR ACCOUNT NUMBER IS YOUR REFERENCE NUMBER

How to make a payment

By debit order, cash or debit card.

KEEP ALL RECEIPTS FOR FUTURE REFERENCE

When to make a payment

Payments must reach the CoJ on or before the due date.

Change of address

This must be done timeously, in writing and submitted to any CoJ Municipal Regional Office.

Terminating electricity and water services?

This must be done in writing 7 working days before the date you want your services terminated and submitted to any CoJ Municipal Regional Office.



## CSD REGISTRATION REPORT

### SUPPLIER IDENTIFICATION

Supplier number	MAAA0025462	South African company/CC registration number	1995/004350/07
Is supplier active?	Yes	Have Bank Account	Yes
Allow associates?	Yes	Total annual turnover	More than R50 million
Supplier type	CIPC Company	Financial year start date	28 Feb 2019 00:00:00:000
Supplier sub-type	Private Company (Pty)(Ltd)	Registration date	17 May 1995 00:00:00:000
Legal name	TORQUE TECHNICAL COMPUTER TRAINING	Created by	tracey.augustine@torque-it.com
Identification type	South African Company/Close Corporation Registration Number	Created date	01 Feb 2016 12:19:14:000
Government breakdown	Private Companies (Pty) (Ltd)	Edit by	tracey.augustine@torque-it.com
Business status	In Business	Edit date	05 Nov 2021 13:51:34:260
Country of origin	South Africa	Restricted Supplier	No

### SUPPLIER INDUSTRY CLASSIFICATION INFORMATION

#### INDUSTRY CLASSIFICATION 1

Main group	Education	Core industry	Education
Division	Education	% share of annual turnover	100.00

### SUPPLIER CONTACT INFORMATION

#### CONTACT 1

Contact type	Bid Office	Cellphone number	072 273 5600
Is this your preferred Contact?	No	Fax number	0866368646
Name(s)	Faaiqa	Do you want this contact to also be a CSD user ?	Yes
Surname	Sallie	Created by	tracey.augustine@torque-it.com





## CSD REGISTRATION REPORT

Identification type	South African Identification Number	Created date	22 Jan 2016 14:30:29:000
Prefer communication via email	Yes	Edit by	tracey.augustine@torque-it.com
Email address	faaiqa.sallie@torque-it.com	Edit date	21 Nov 2018 11:28:31:860
Telephone number	0116029041		
<b>CONTACT 2</b>			
Contact type	Administration	Telephone number	0116029092
Is this your preferred Contact?	No	Cellphone number	073 592 2172
Name(s)	Nombulelo	Fax number	0866368646
Surname	Ntsatha	Website address	www.torque-it.com
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	No
Prefer communication via email	Yes	Created by	tracey.augustine@torque-it.com
Email address	nombulelo.ntsatha@torque-it.com	Created date	01 Feb 2016 11:26:33:000
		Edit by	tracey.augustine@torque-it.com
		Edit date	10 May 2017 12:44:09:227
<b>CONTACT 3</b>			
Contact type	Finance	Telephone number	0116029000
Is this your preferred Contact?	No	Cellphone number	083 488 1800
Name(s)	Gerhard	Fax number	0866368646
Surname	De Beer	Website address	www.torque-it.com
Identification type	South African Identification Number	Do you want this contact to also be a CSD user ?	No
Prefer communication via email	Yes	Created by	tracey.augustine@torque-it.com
Email address	gerhard.debeer@torque-it.com	Created date	10 May 2017 13:15:10:300
		Edit by	tracey.augustine@torque-it.com
		Edit date	06 Mar 2020 11:02:32:367





## CSD REGISTRATION REPORT

Is this a preferred address?	No	Postal code	2191
Address line 1	102 Western Service Road, Gallo Manor, Woodlands	Country	South Africa
Address line 2	Sandton	Created by	tracey.augustine@torque-it.com
Suburb	Gallo Manor	Created date	01 Feb 2016 12:19:15:113
Province	Gauteng	Edit by	tracey.augustine@torque-it.com
Municipality	City of Johannesburg	Edit date	22 May 2020 13:12:14:077
City	Sandton		
<b>ADDRESS 3</b>			
Is this a preferred address?	No	Postal code	0102
Address line 1	301 Lynnwood Road, Menlo Park	Country	South Africa
Address line 2	Pretoria	Created by	tracey.augustine@torque-it.com
Suburb	Menlo Park	Created date	01 Feb 2016 12:19:15:207
Province	Gauteng	Edit by	tracey.augustine@torque-it.com
Municipality	City of Tshwane	Edit date	01 Feb 2016 12:19:15:207
City	Pretoria		
<b>ADDRESS 4</b>			
Is this a preferred address?	No	Postal code	7530
Address line 1	Gihon Building, Cnr Bill Bezuidenhout&Sportica Ave	Country	South Africa
Address line 2	Tyger Valley (Bellville)	Created by	tracey.augustine@torque-it.com
Suburb	Bellville Central	Created date	01 Feb 2016 12:19:15:287
Province	Western Cape	Edit by	tracey.augustine@torque-it.com
Municipality	City of Cape Town	Edit date	01 Feb 2016 12:19:15:287
City	Bellville		

### SUPPLIER BANK ACCOUNT







## CSD REGISTRATION REPORT

BANK ACCOUNT 1			
Account type	Current Accounts	Created by	tracey.augustine@torque-it.com
Bank	STANDARD BANK OF SOUTH AFRICA	Created date	08 Mar 2017 16:12:10:000
Branch number	019205	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	SANDTON	Edit date	17 Mar 2017 12:03:48:243
Account number	420958371	Bank Verification Status	Verification Succeeded
Account holder	TORQUE TECHNICAL COMPUTER TRAINING (PTY) LTD	Foreign Bank Account	No
Is this a preferred account?	Yes	Is the identifier linked at the bank	Yes
Active start date	08 Mar 2017 16:00:10:000	Is this a Shared Funding Account	No
BANK ACCOUNT 2			
Account type	Current Accounts	Created by	tracey.augustine@torque-it.com
Bank	STANDARD BANK OF SOUTH AFRICA	Created date	01 Feb 2016 11:13:03:000
Branch number	051001	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	STANDARD BANK SOUTH AFRICA	Edit date	29 Sep 2017 05:00:32:603
Account number	420958363	Bank Verification Status	Verification Succeeded
Account holder	Torque Technical Computer Training (Pty) Ltd	Foreign Bank Account	No
Is this a preferred account?	No	Is the identifier linked at the bank	Yes
Active start date	01 Feb 2016 11:13:03:000	Is this a Shared Funding Account	No
BANK ACCOUNT 3			
Account type	Current Accounts	Created by	tracey.augustine@torque-it.com
Bank	STANDARD BANK OF SOUTH AFRICA	Created date	01 Feb 2016 11:14:52:000
Branch number	051001	Edit by	csd.safetynetbatch@treasury.gov.za
Branch name	STANDARD BANK SOUTH AFRICA	Edit date	29 Sep 2017 05:00:32:840





## CSD REGISTRATION REPORT

Account number	422119059	Bank Verification Status	Verification Succeeded
Account holder	Torque Technical Computer Training (Pty) Ltd	Foreign Bank Account	No
Is this a preferred account?	No	Is the identifier linked at the bank	Yes
Active start date	01 Feb 2016 11:14:52:000	Is this a Shared Funding Account	No

### TAX INFORMATION

Income tax number	9348915845	Would you like to receive notifications?	Yes
VAT number	4640155620	Overall Tax Status	Tax Compliant
Is this supplier a VAT vendor?	Yes	Created by	tracey.augustine@torque-it.com
PAYE number	7850724628	Created date	10 Nov 2016 10:08:04:000
Are you Registered with SARS?	Yes	Edit by	csd.reverifybatch@treasury.gov.za
Last validation date	15 Nov 2021 14:03:00:000	Edit date	05 Nov 2021 13:51:34:000

### B-BEEE INFORMATION

B-BBEE verification regulator	Verification agency accredited by SANAS	SANAS accredited agency	BEE ONLINE (PTY) LTD
Sector charter	Other	% Owned by black people	59.03
Subsector charter	NOT APPLICABLE	% Owned by black people who are women	49.39
B-BBEE certificate number	BE11497-250221	% Owned by black people who are youth	14.21
B-BBEE certificate issue date	11 Mar 2021 00:00:00:000	% Owned by black people with disabilities	0.00
B-BBEE certificate issue expiry date	24 Feb 2022 00:00:00:000	% Owned by black who are unemployed	0.00
B-BBEE status level of contributor	Level 1 Contributor	% Owned by black people who are military veteran	0.00
B-BBEE procurement recognition	135%	% Owned by black people living in rural or underdeveloped areas	0.00





## ON REPORT CSD REGISTRATION REPORT

Value adding supplier or empowering supplier	Yes	Verification Status	Manual Verification Required
Skills Development Score	15.94	Created by	tracey.augustine@torque-it.com
Socio-Economic Development Score	5.00	Created date	31 Aug 2016 15:02:48:187
Management Control Score	13.75	Edit by	tracey.augustine@torque-it.com
Ownership Score	25.00	Edit date	12 Mar 2021 12:34:21:350
Enterprise Supplier Development Score	40.68	Status	Active
<b>Total Score</b>	<b>100.37</b>		

### OWNERSHIP INFORMATION

Owner's name and surname Legal name	Owner's Identification number	RSA Citizen	Ethnic group	Gender	Ownership %	Youth	Disabled	Military	Rural	Township
Adcorp Holdings LTD			N/A	N/A	100.00%	N/A	N/A	N/A	N/A	N/A
<b>Total</b>					<b>100.00%</b>					

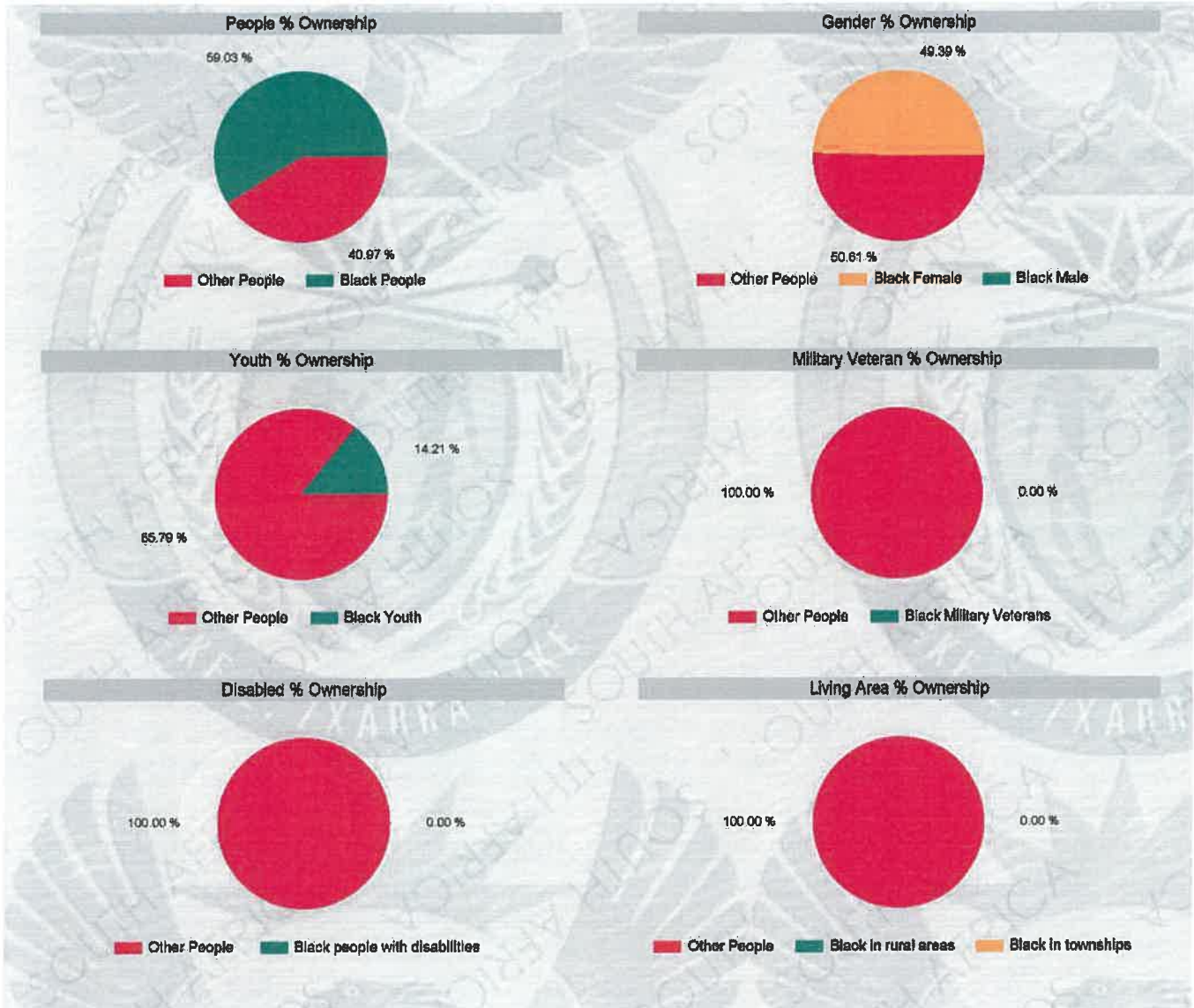
### OUTCOMES AGAINST PREFERENTIAL PROCUREMENT CRITERIA BASED ON B-BBEE CERTIFICATE

Enterprise type	GEN
B-BBEE Status level of contributor	Level 1 Contributor
Owned by black people	59.03
Owned by black people who are youth	14.21
Owned by black people who are women	49.39
Owned by black people with disabilities	0.00
Owned by black people who are military veterans	0.00
Owned by black people living in rural or undeveloped areas	0.00
Owned by black people living in townships	0.00
Owned by black people that is unemployed	0.00



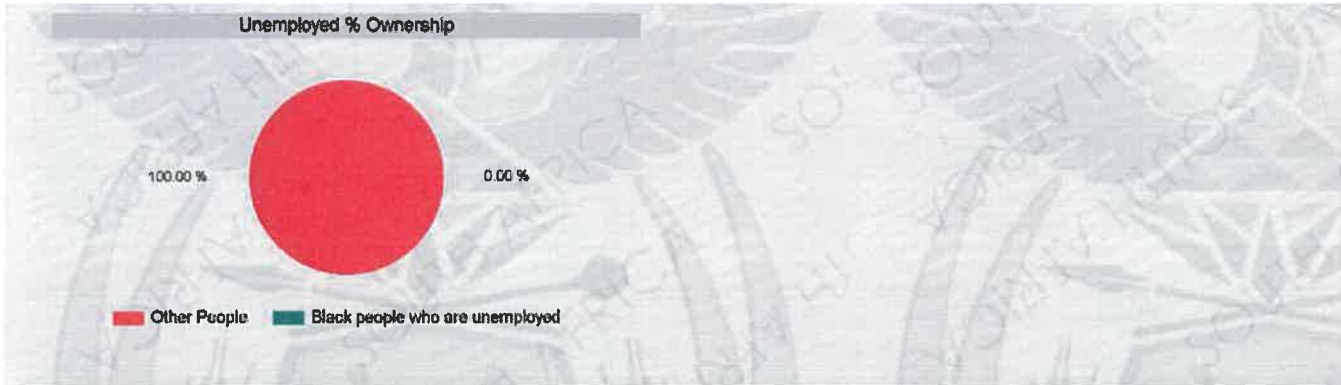


## CSD REGISTRATION REPORT





## CSD REGISTRATION REPORT



### DIRECTORS/MEMBERS/OWNERS INFORMATION

#### DIRECTOR/MEMBER 1

Director type	Director	Owner	No
Director status	Active	Created by	tracey.augustine@torque-it.com
Name(s)	KANAGA	Created date	15 Feb 2018 13:29:43:000
Surname	VITTEE	Edit by	csd.reverifybatch@treasury.gov.za
Country	South Africa	Edit date	03 Mar 2021 23:22:51:000
Identification type	South African Identification Number	Restricted Supplier	No
South African identification number	6607180138089	Restriction Last Verification Date	15 Nov 2021 14:02:35:030
Work permit	0000000	Government Employee	No
Appointment date	01 Feb 2018 00:00:00:000	Government Employee Last Verification Date	15 Nov 2021 14:02:34:747
Email address	kayv@adcorp.co.za	SA identification number Verified	Yes
Cellphone number	082 497 4540	SA identification number verification date	15 Nov 2021 13:28:30:910
		Companies involved in	MAAA0004200; MAAA0005275; MAAA0009760; MAAA0011551; MAAA0011590; MAAA0022713...

#### DIRECTOR/MEMBER 2

Director type	Director	Created date	03 Mar 2021 23:22:51:000
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004591



TAX COMPLIANCE STATUS

PIN Issued

TORQUE TECHNICAL COMPUTER  
PTY LTD  
PRIVATE BAG X168  
HALFWAY HOUSE  
1685

Enquiries should be addressed to SARS:

Contact Detail

SARS  
Alberton  
1528

Contact Centre Tel: 0800 00 SARS (7277)  
SARS online: www.sars.gov.za

Details

Taxpayer Reference Number: 9348915845

Always quote this reference  
number when contacting SARS

Issue Date: 2021/06/01

Dear Taxpayer

TAX COMPLIANCE STATUS PIN ISSUED

The South African Revenue Service (SARS) has issued your tax compliance status (TCS) PIN as indicated below:

TCS Details:	
Taxpayer Name	Torque Technical Computer Training Pty Ltd
Trading Name	TORQUE TECHNICAL COMPUTER TRAINING PTY LTD
Tax Reference Number(s)	IT - 9348915845 Vat - 4640155620 PAYE - 7850724628
Purpose of Request	Good Standing
Request Reference Number	0003163901GS0106211224297
PIN	D16GG9492Z
PIN Expiry Date	01/06/2022

You may authorise a third party to view your TCS by providing them the PIN. The PIN only allows the third party access to your TCS. All other tax information remains secure.

Your TCS displayed is based on your compliance as at the date and time the PIN is used.

You may cancel this PIN at any time before the expiry date reflected above. Once cancelled, a third party will not be able to verify your TCS.

SARS reserves the right to cancel this PIN in the event that it was fraudulently issued or obtained.

Should you have any other queries please call the SARS Contact Centre on 0800 00 SARS (7277). Remember to have your taxpayer reference number at hand when you call to enable us to assist you promptly.

Sincerely  
ISSUED ON BEHALF OF THE SOUTH AFRICAN REVENUE SERVICE

**Result Summary**

Entity Details	
Registered Name:	TORQUE TECHNICAL COMPUTER TRAINING PTY LTD
Trading Name:	TORQUE TECHNICAL COMPUTER TRAINING PTY LTD
Reg/CC/Trust Nc:	1995/004350/07
INCOME_TAX:	9348915845
VAT:	4640156620
PAYE:	7850724628
PIN:	D16GG9492Z
Date/Time:	2021-11-16 12:29:19

The response represents the taxpayer's compliance status at the date and time of this response. It is important to note that the overall compliance status is not static and will change as the compliance status changes.

Indicator	Description	Purpose	Refresh	Open
<span style="color: green;">✔</span> Compliant	The taxpayer is registered for tax and is currently compliant in respect of filing and payment responsibilities	Good Standing	Refresh	Refresh